



NHDES Small Business Technical Assistance Program Annual Report – 2023

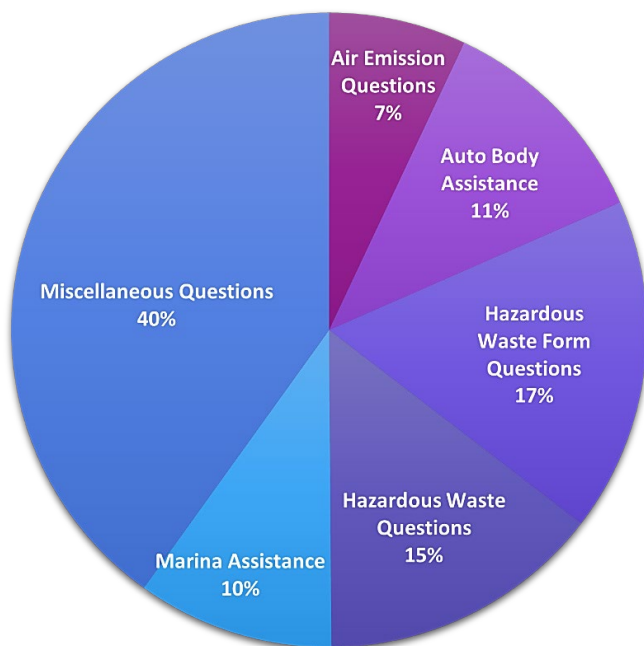
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About the Program

The [Small Business Technical Assistance Program \(SBTAP\)](#) was established by NHDES in 1992 to provide small business owners and operators free assistance to understand and comply with air and other environmental regulations. This confidential, non-regulatory program provides information about regulatory requirements and technical assistance to encourage compliance with sometimes complex environmental regulations.

Services and Outreach Provided in 2023

From January 2023 to December 2023, SBTAP provided:



429 information requests

SBTAP fields a variety of inquiries from small businesses, NH residents, state agency staff and others. The assistance covers air, water, waste, energy and greening your business.

22 social media posts

SBTAP provided key content to NHDES social media accounts on NHDES publications, frequently asked questions and positive small business outcomes.

3 new publications

SBTAP partnered with NHDES staff to create a guidance document containing dental office wastewater and small business closure procedure guidance.

27 site visits

SBTAP assisted facilities to provide guidance on:

- Environmental rules.
- Completion of forms.
- Best management practices.

114 Presentation Attendance

SBTAP spent two days at The Palmer Center at Alvirne High School presenting to environmental science students on careers in environmental studies.

9 comments on proposed rule changes

SBTAP reviews and attends public hearings on NHDES proposed rule changes. In addition, SBTAP provided written comments to U.S. EPA on the reclassification of major sources and air emission reporting.

Small Business Week

SBTAP participated with the US Small Business Administration Small Business Week from April 30 - May 6, 2023. The outreach included 7 social media posts, press release, NHDES e-news article, and daily news clip to NHDES staff. According to data from [US SBA](#), 97% of all businesses in NH are small businesses with under 20 employees. 40% of small businesses are owned by women and 3.8% are owned by a racial minority.

Small Business Environmental Stewardship Award

The National Steering Committee (NSC) of Small Business Environmental Assistance Programs (SBEAPs) & Small Business Ombudsmen (SBO) have recognized Nefab Packaging Northeast with the 2023 Small Business Environmental Stewardship Award. The company, based in Dover, New Hampshire, was recognized for its accomplishments in the areas of improving environmental performance, pollution prevention, and sustainability.

Nefab Packaging Northeast was recognized for working with the New Hampshire SBEAP in 2022. Sara Johnson, manager of the NH Department of Environmental Services' Small Business Technical Assistance Program, noted in her nomination that, "After receiving assistance from NHDES SBTAP, Nefab Packaging implemented workflow processes to identify and reduce environmental impacts as a continuous improvement activity." As an example, Nefab measured a reduction of 133 tons of CO2 through supply chain waste reduction projects.

Mr. Collin Marchant, Quality Manager of Nefab Packaging Northeast, stated, "Nefab saves environmental and financial resources by optimizing supply chains. We do this by innovating

together with our customers to create smarter packaging and logistics solutions while always respecting people and high ethical standards. This contributes to a better tomorrow for us, for our customers, for society and for the environment. Nefab Packaging Northeast accepts this recognition as a commitment to continually improve our environmental sustainability and share our experience with our affiliates."



SBTAP Governance

The Clean Air Act Amendment of 1990 Title V Section 507 requires each state to establish a program to assist small business with environmental compliance and allocate funding through Title V fees. SBTAP is one-full time employee and has an annual budget for calendar year 2023 of \$153,500. SBTAP is situated in the Air Resources Division, State Implementation and Planning Unit.

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