



Resources for Managing Risk at SW Facilities & Information Regarding Paper Submittals

Please read below to learn about two new safety resources geared specifically for solid waste facilities, as well as instructions for permittees and others submitting paper documents (such as reports, permit applications, etc.) to NHDES during this state of emergency.

The New Hampshire Department of Environmental Services (NHDES), Solid Waste Management Bureau (SWMB) has been working diligently with solid waste facilities in New Hampshire to ensure the safety of their operators and customers during the COVID-19 pandemic. We have contacted each facility and have implemented a Continuity of Operations Planning (COOP) system with a designated SWMB staff member as point of contact for each facility. If you are not sure who your contact person is, please check our [COOP Map](#).

Webinars: BMPs for Recycling Facilities During COVID-19 and an Update

The Northeast Resource Recovery Association (NRRRA) partnered with Dr. Ben Locwin, an infectious disease epidemiologist, to provide information about managing risk at solid waste facilities in light of the COVID-19 pandemic. Dr. Locwin provides practical advice to help facility operators maintain a safer work environment for themselves and their customers. These webinars are pre-recorded so you can watch them at any time.

- [View the webinar BMPs for Recycling Facilities During COVID-19](#)
- [View the webinar Update to BMPs for Recycling Facilities During COVID-19](#)

BMP Safety Checklist

After contacting facilities throughout the state and listening to operators' concerns, the SWMB has developed a one-page [BMP Safety Checklist](#) for facility operators and others in the solid waste management industry. As more information becomes available, we will modify this checklist.

Temporary Hold on Paper Submittals

At this time, the SWMB is only accepting electronic submittals in order to limit the need for staff to be physically present in the office to receive and sort mail. Until further notice, please do not submit paper copies of facility reports, design plans, notices, waiver applications and permit applications unless specifically requested. It is preferred that electronic submittals be made via [NHDES' OneStop Data Provider portal](#). **Please note that this does not apply to submittal of original financial assurance mechanisms and Solid Waste Facility Operator applications with payment;** these submittals should continue to be submitted in paper via regular mail.

Executive Branch Deadlines Extended

As a reminder, Governor Sununu's [Emergency Order 29](#) has temporarily modified certain Executive Branch deadlines and requirements. Accordingly, the submittal deadline for annual facility reports has been extended by 90 days, and expiration dates for solid waste facility operator certifications coming due during the state of emergency are extended by 180 days.