



State of New Hampshire  
**WATER WELL BOARD**



Kelly M. Dobrowolski, *Pump Installer, Chair*  
Peter W. Caswell, C.W.D. - P.I., *Water Well Contractor*  
Scott Costa, C.W.D. - P.I., *Water Well Contractor*  
Abigail Fopiano, P.G., *Staff*

Bart Cushing, *Technical Driller*  
Rene Pelletier, P.G., *Dept. of Environmental Services*  
Frederick H. Chormann, Jr., P.G., *State Geologist*  
Steve Lamb, P.G., *Public Member*

FINAL

NH WATER WELL BOARD MINUTES

June 11, 2020

The New Hampshire Water Well Board will hold a meeting on Thursday June 11, 2020 at 9:30 a.m. Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, the Board met electronically via GoToMeeting. There was no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. All members of the Water Well Board had the ability to communicate contemporaneously during the meeting and the public had access to contemporaneously listen and, if necessary, participate in this meeting through a phone line or website viewing.

Present were: Kelly Dobrowolski, Chair

Board Members: Scott Costa, Bart Cushing, Steve Lamb, Rick Chormann and Rene Pelletier

DES Staff: Abigail Fopiano

*Ms. Dobrowolski brought the Board meeting to order at 9:39 A.M.*

### **Approval of Minutes**

The Board reviewed the Minutes for the February 6, 2020 Board meeting. Mr. Chormann noted edits that shall be made. Mr. Chormann motioned to approve the February 6, 2020 Water Well Board Minutes. Mr. Pelletier seconded the motion and the Board voted unanimously to accept the February 6, 2020, Board meeting minutes with edits.

### **New License Applications**

One license application was presented to the Board. Sean Felder is seeking domestic and industrial pump installers license under an existing company, Advance Pump & Filter Co. Inc. Following review of the application, Mr. Cushing motioned to allow the applicant to sit for the exam. Mr. Chormann seconded the motion. The Board voted unanimously to approve the applicant to sit for the exam(s).

### **Probation Report**

Ms. Fopiano reported that four licensees, Tri-State Drilling & Boring (License #1762), Wash Well Company (License #1464), T&K Drilling (License #1516), and GeoSearch (License #1782) are considered in compliance with the terms of their probation.

**Annual Well Reporting Summary**

Ms. Fopiano presented a summary, organized by water well contractor license number, of the number of well reports submitted to DES 2019. The Board reviewed this summary and requested Ms. Fopiano prepare letters to 5 licensees who reported less well completion reports in 2019 as compared to previous years. This letter will request the licensee confirm reporting numbers for 2019. If there are outstanding reports, they shall be sent in within 15 days of the date of the letter.

**DES Enforcement Report**

Ms. Emily Jones of DES presented a brief summary for the Board on the enforcement actions initiated by DES for violations of RSA 482-B and the rules of the Board, We 100 – 1000. The report included an overview of the violations, DES actions and the status of correspondence in currently active cases.

**2020-2021 License Renewal**

The Board discussed the 2019-2020 pump installer 2-hour continuing education requirement and upcoming renewals. Given the state of emergency for COVID-19, the options for in-person continuing education have not been available since Mid-march. Many licensees are finding it difficult to get the required education. The Water Well Board offered online education options, however, not all licensees are able to complete online courses. The Water Well Board has some ability to waive requirements in its administrative rules, it cannot waive or extend the statutory continuing education requirement. After discussion, Mr. Pelletier motioned to request Governor Sununu give an extension of this requirement to June 30, 2021. Mr. Costa seconded the motion. The Board voted unanimously to request Governor Sununu give an extension of this requirement to June 30, 2021. Those licensees that have already obtained the required education for 2019-2020 are to submit proof with their 2020-2021 license renewal as normal. Licensees that are unable to obtain the required education shall obtain 2 additional hours during the 2020-2021 renewal year, and therefore submit 4 hours of education as part of the 2021-2022 license renewal which is due June 30, 2021.

**Old Business**

The 2020-2021 license renewal process has begun and electronic renewal are now available. The board is using the states nForms website to do the renewals and collect payment. Ms. Fopiano provided an update that approximately 20% of licensees have already renewed and 65% of those renewed online.

**New Business**

Ms. Fopiano provided information to the Board regarding a case with an alleged abandoned dug well in Sugar Hill. After review of the information, the Board reviewed this case and concurred that the alleged well does not exist at the property. Given there was not a well, there was no requirement under the Water Well Board rules to perform work to abandon the well or report an abandonment.

*Mr. Cushing motioned to adjourn the meeting. Mr. Chormann seconded the motion, the Board unanimously voted to adjourn at 10:46 A.M.*



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Rene Pelletier, Water Well Board Secretary