



Self-Inspection Checklist: *Used Oil (UO)*

Date of Inspection: _____ Inspector's Name: _____
please print

Check the box for yes, no or n/a. If you check no, action is required on the part of the permittee.

Used Oil (UO) Management	Yes	No	N/A	If no, corrective action taken.	Complete Date/Initials
Do you only accept UO in containers that allow operators to determine if it has been mixed with other oils or waste? [Env-Hw 807.06(b)(9)]					
Does the facility only accept Do-it-Yourself (DIY) used oil or used oil from a "marketer"? [Env-Hw 807.06(b)(9)]					
Is UO stored in leak proof containers, free of dents and rust? [Env-Hw 807.06(b)]					
Are the containers clearly labeled with the words "Used Oil For Recycle" (or "waste oil," if contaminated with a hazardous waste)? [Env-Hw 807.06(b)(4)]					
Are the containers closed except when oil is being added or removed from the container or tank? [Env-Hw 807.06(b)(5)]*					
Is UO stored indoors on an impervious surface? (BMP)*					
If UO is stored near an open floor drain, not connected to a holding tank, are the containers placed in secondary containment?*					
If stored outdoors, are the UO containers covered and inside secondary containment? (BMP) [Env-Hw 807.06(b)(6)]*					
Is there sufficient aisle space around containers so they can be inspected easily? (BMP)*					

Used Oil (UO) Management, cont.	Yes	No	N/A	If no, corrective action taken.	Complete Date/Initials
If the combined UO storage capacity is greater than 1,320 gallons or the largest single storage tank is greater than 660 gallons, is the facility or tank registered as an Aboveground Storage Facility or Aboveground Storage Tank (AST) with NHDES? [Env-Or 304]					
Are UO filters punctured or crushed and fully drained and recycled with other scrap metal or disposed of at a permitted facility? (BMP)					
Are fire extinguishers accessible? [Env-Sw 404.03(a)(10)]					
Are "No Smoking" signs posted in the storage area? [Env-Sw 404.04(c)+(d)]					
Are tanks and containers maintained to prevent spillage, seepage, or other discharges of used oil? [Env-Hw 807.06(b)(6)]					
Is there a spill kit in the storage area in case of an emergency? (BMP)*					
Is there emergency information on how to clean up spills posted by the nearest phone? (BMP)*					
Are employees properly trained on how to handle UO and to clean up spills? (BMP)					
Are trained facility operators the only ones to transfer UO into the storage container? (BMP)					
Is UO actively managed by burning it in a registered UO burner, transporting it off-site using a bill of lading to a registered used oil marketer, OR sending it off-site as a hazardous waste? [Env-Hw 807.06(b)(11) and Env-Hw 807.10]					
If shipped off site, is documentation kept for at least 3 years and made available for department inspection upon request? [Env-Hw 807.07(c)]					

*Env-Wq 401.04 Best Management Practices for Ground Water Protection
<http://des.nh.gov/organization/commissioner/legal/rules/index.htm#waterq>

