

**Summary Report to the WRBP Advisory Board
August 2018**

Project Name	Status & Schedule	Budget	Other info
Flow Metering Services	Meters are logging data, site visits are being made each month, and reports are being provided each month as per contract terms.	The WRBP extended the EST contract to 2020 including a trial at 3 locations for 3-months.	The 3 trial flow meters were not definitively more accurate or precise than the installed meters. Alternatives are being evaluated.

Program Initiatives	Status & Schedule	Budget	Other info
Asset Management/ Collection System Evaluations initiative	The WRBP purchased software & implementation support for \$105,100. The Keene site visit on 1/17/18 provided lessons learned.	\$125K budget for W-P the combined asset management and collection system assessment task orders. An SRF loan for \$30K/phase for 3 phases has been approved.	July 17-19, 2018 was the “go-live” on site training. Data gathering and work order utilization is on-going.
WRBP Infrastructure Ownership/Responsibilities	Belmont, Northfield, DAS, Gilford and Tilton Executed MOAs with DES. MOAs for Sanbornton, Bay District, Meredith, and Laconia are under review by those members. Franklin meeting held on 5/8/18; with revisions pending.	NH AG’s costs are assessed to the WRBP operating budget.	The AG’s office, with input from DES and member communities, will develop language for MOAs to clarify the ownership of properties, facilities or components that are indeterminate, and assist with negotiations specific to each community.
CIP Subcommittee re: Governance Work Plan	The work plan to evaluate alternative governance structures for the WRBP was approved at the 10/2/2016 Advisory Board meeting.	DES responded to the Gilford letter requesting clarification regarding ownership transfer of assets on 1/25/2017. Laconia escrow agreement will collect funds for the study with an initial budget of \$50K this year and \$50K next year. Brown & Caldwell was asked to prepare a scope and budget.	The CIP Subcommittee proposes communities engaging Brown & Caldwell and separate legal assistance to evaluate next steps to get to a decision point on governance options. The legal firm presented their roadmap at the July meeting; <i>the Advisory Board approved starting the Phase I efforts.</i>

Program Initiatives	Schedule	Status	Other info
Rate Assessment Formula	DES' preliminary analysis of the relative contribution of flow, strength and capacity (shared) costs was presented on 5/5/2016. The Advisory Board resolved to have a draft formula by 1/1/2019; the workgroup met on 7/25/18 and 8/16/18.	The full Advisory Board has expressed interest in participating in this discussion with DES regarding a draft rate formula. <i>Updated flow and capacity information prepared by DES was presented to the rate assessment workgroup on 8/16/18. The workgroup will present its recommendations at the September Advisory Board meeting.</i>	DES presented preliminary flow and capacity findings from the 3 rd party flow metering evaluations at the March 2017 Advisory Board meeting. DES presented a table of WRBP Franklin WWTP Capacity Status at the July 2017 meeting. <i>The workgroup is collecting information regarding how each member does their assessments.</i>
Replacement Fund (Reserve Account) Legislation	<i>The Advisory Board has is working with DES to amending RSA:485-A:51 for the 2018-2019 session. Two alternatives will be discussed at the 9/20/18 Advisory Board meeting and sponsors are being sought.</i>	The House bill to create a Reserve Account and clarify the assessment and use of this Fund was retained last session and then deemed Inexpedient To Legislate (ITL) this session given the recommendations of the Advisory Board.	SB468-FN that would have redirect fines to the general fund was opposed by the members and was referred to interim study. <i>An interim study working session is scheduled for 9/13/18; the vice-chairman plans on attending.</i>
Commercial Discharge Permit (CDP) Initiative	Information workshop on 2/21/2018 was attended by representatives from 7 member communities. Workshop #2 was held on 5/8/18.	Member communities and the WRBP will coordinate priorities and collaboratively develop lists of firms to be contacted about permitting.	CDP Initiative will involve various municipal officials and departments and the WRBP. Laconia DPW met with WRBP on 3/28/18.
WRBP Rule-Making	A Rule-making preliminary meeting was held 5/8/18; work group met 7/5/18 providing DES input on the draft Rules.	Rule-making is in progress with member community input to clarify definitions and permitting processes. Draft is under review by DES-legal.	Draft Env-Wq 1200 table of contents, tracked and un-tracked versions were provided to all members on 5/17/18.

Changes from previous report are shown in bold italics.

Other items:

Dates to Remember:

- The next Advisory Board meeting will be held on Thursday September 20, 2018 in Belmont at 10am.***

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Reviewed and in concurrence: _____
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Respectfully submitted on: 9/17/18