

**Summary Report to the WRBP Advisory Board  
February 2018**

<b>Project Name</b>	<b>Status &amp; Schedule</b>	<b>Budget</b>	<b>Other info</b>
Flow Metering Services	Meters are logging data, site visits are being made each month, and reports are being provided each month as per contract terms.	The WRBP extended the EST contract to 2020 including a trial at 3 locations for 3-months.	The 3 trial flow meters were installed on the routine site visit the first week in September. Next steps for flow metering or other options are being evaluated.
<b>Program Initiatives</b>	<b>Status &amp; Schedule</b>	<b>Budget</b>	<b>Other info</b>
Asset Management/ Collection System Evaluations initiative	The WRBP purchased software & implementation support for \$105,100. The Keene site visit on 1/17/18 provided lessons learned.	\$125K budget for W-P the combined asset management and collection system assessment task orders.	Data gathering for the test configuration roll-out is on-going. <b><i>Test run with preliminary data configuration and on-site Cartegraph support is scheduled for April 24-27, 2018.</i></b>
WRBP Infrastructure Ownership/Responsibilities	Belmont, Northfield, DAS and Tilton Executed MOAs with DES. MOAs for Sanbornton, Bay District, Gilford, Meredith, Laconia and Franklin are under review by those members.	NH AG's costs are assessed to the WRBP operating budget.	The AG's office, with input from DES and member communities, will develop language for MOAs to clarify the ownership of properties, facilities or components that are indeterminate, and assist with negotiations specific to each community.
<b>CIP Subcommittee re: Governance Work Plan</b>	The work plan to evaluate alternative governance structures for the WRBP was approved at the 10/2/2016 Advisory Board meeting.	DES responded to the Gilford letter requesting clarification regarding ownership transfer of assets on 1/25/2017. Laconia has drafted an escrow agreement to collect funds for the study with an initial budget of \$50K this year and \$50K next year. <b><i>Brown &amp; Caldwell has been asked to prepare a scope and budget.</i></b>	The CIP Subcommittee proposes communities engaging <b><i>Brown &amp; Caldwell and separate</i></b> legal assistance to evaluate next steps to get to a decision point on governance options.

Program Initiatives	Schedule	Status	Other info
Rate Assessment Formula	This work has been on-going with the CIP Subcommittee since 2012 with the last meeting on this topic on 12/2/14. DES' preliminary analysis of the relative contribution of flow, strength and capacity (shared) costs was presented on 5/5/2016.	The full Advisory Board has expressed interest in participating in this discussion with DES regarding a draft rate formula.	DES presented preliminary flow and capacity findings from the 3 <sup>rd</sup> party flow metering evaluations at the March 2017 Advisory Board meeting. DES presented a table of WRBP Franklin WWTP Capacity Status at the July 2017 meeting.
Replacement Fund (Reserve Account) Legislation	The full Advisory Board has expressed interest in working with DES regarding legislation amending RSA:485-A:51 for the 2018 session.	The House RR&D Subcommittee decision was to retain the bill last session and then deemed it Inexpedient To Legislate (ITL) this session given the recommendations of the Advisory Board. <b>Member communities plan to garner opposition to SB468-FN in the NH House if the item pertaining to WRBP fines remains in the bill.</b>	A draft House bill was proposed to create a reserve account and clarify the assessment and use of this Fund. SB468-FN that would redirect fines to the general fund was opposed by the members <b>but was passed by the NH Senate.</b>
<b>Commercial Discharge Permit (CDP) Initiative</b>	<b>Information workshop on 2/21/2018 was attended by representatives from 7 member communities.</b>	<b>Member communities and the WRBP will coordinate priorities and collaboratively develop lists of firms to be contacted about permitting.</b>	<b>CDP Initiative will involve various municipal officials and departments and the WRBP.</b>

Changes from previous report are shown in bold italics.

**Dates to Remember:**

- 1. The next Advisory Board meeting will be held on Thursday March 15, 2018 in Belmont at 10am.***

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Respectfully submitted on: 3/6/18