

**Summary Report to the WRBP Advisory Board
January 2018**

Project Name	Status & Schedule	Budget	Other info
Flow Metering Services	Meters are logging data, site visits are being made each month, and reports are being provided each month as per contract terms.	The WRBP extended the EST contract to 2020 including a trial at 3 locations for 3-months.	The 3 trial flow meters were installed on the routine site visit the first week in September. <i>Next steps for flow metering or other options are being evaluated.</i>

Program Initiatives	Status & Schedule	Budget	Other info
Asset Management/ Collection System Evaluations initiative	The WRBP is in the process of purchasing software and implementation support for \$105,100.	\$125K budget for W-P the combined asset management and collection system assessment task orders.	Data gathering for the test configuration roll-out is on-going. <i>A site visit to Keene on 1/17/18 provided lessons learned from their Cartegraph upgrade.</i>
WRBP Infrastructure Ownership/Responsibilities	Belmont, Northfield, DAS and Tilton Executed MOAs with DES. MOAs for Sanbornton, Bay District, Gilford, Meredith, Laconia and Franklin are under review by those members.	NH AG's costs are assessed to the WRBP operating budget.	The AG's office, with input from DES and member communities, will develop language for MOAs to clarify the ownership of properties, facilities or components that are indeterminate, and assist with negotiations specific to each community.
Governance Work Plan	The work plan to evaluate alternative governance structures for the WRBP was approved at the 10/2/2016 Advisory Board meeting.	DES responded to the Gilford letter requesting clarification regarding ownership transfer of assets on 1/25/2017. Laconia has drafted an escrow agreement to collect funds for the study with an initial budget of \$50K this year and \$50K next year.	The CIP Subcommittee proposes communities engaging legal assistance to evaluate next steps to get to a decision point on governance options.

Program Initiatives	Schedule	Status	Other info
CIP Subcommittee	<i>No meetings scheduled.</i>		
Rate Assessment Formula	This work has been on-going with the CIP Subcommittee since 2012 with the last meeting on this topic on 12/2/14. DES' preliminary analysis of the relative contribution of flow, strength and capacity (shared) costs was presented on 5/5/2016.	The full Advisory Board has expressed interest in participating in this discussion with DES regarding a draft rate formula.	DES presented preliminary flow and capacity findings from the 3 rd party flow metering evaluations at the March 2017 Advisory Board meeting. DES presented a table of WRBP Franklin WWTP Capacity Status at the July 2017 meeting.
Replacement Fund (Reserve Account) Legislation	The full Advisory Board has expressed interest in working with DES regarding legislation amending RSA:485-A:51 for the 2018 session.	The House RR&D Subcommittee decision was to retain the bill last session and then deemed it Inexpedient To Legislate (ITL) this session given the recommendations of the Advisory Board.	A draft House bill was proposed to create a reserve account and clarify the assessment and use of this Fund. <i>SB468-FN that would redirect fines to the general fund was opposed by the members.</i>
Commercial Discharge Permit Informational Workshop	Workshop <i>was reschedule to 2/21/2018</i> from 9:30am-noon at the Franklin WWTP training center(see link, WRBP webpage, or contact the WRBP for more info)	http://www4.egov.nh.gov/sign-up/public/details.asp?r=cal&v=&y=5&w=1ist&f=0&d=178691&j=1/1/2018&g=5&z	Information session on the WRBP permitting processes and how various municipal officials and departments need to be involved.

Changes from previous report are shown in bold italics.

Dates to Remember:

- 1. The next Advisory Board meeting will be held on Thursday February 15, 2017 in Belmont at 10am.***
- 2. The Commercial Discharge Permit Workshop on Wednesday February 21, 2018; 9:30am-noon; Franklin WWTP training center.***

Prepared by: Sharon McMillin
Sharon McMillin
DES, WRBP Administrator

Reviewed and in concurrence: Eugene Forbes
Eugene Forbes, P.E.
DES, Director, Water Division

Respectfully submitted on: 2/9/18