

WINNIPESAUKEE RIVER BASIN PROGRAM

ADVISORY BOARD MEETING MINUTES

January 21, 2016 – Belmont Corner Meeting House

Members Present: The meeting was called to order by Brian Sullivan (Franklin), Chair, at 9:07 am. Gene Forbes (DES), Sharon McMillin (DES), Johanna Ames (Tilton), Jeanne Beaudin (Belmont), Steve Dolloff (Meredith), Scott Dunn (Gilford), Ray Korber (Bay District), Paul Moynihan (Laconia), and Charlie Smith (Sanbornton) were present at that time. Brian welcomed Steve and Charlie as new representatives and Scott as an alternate representative. He noted that there is a form to be filled out by each community's governing body for primary and alternative representatives, and asked each representative to ensure that their communities are up to date with the submission of this form.

Minutes: Paul moved, seconded by Jeanne, to approve the minutes for November 17, 2015. The motion passed. Paul moved, seconded by Joanna, to approve the minutes for December 16, 2015, as amended. Sharon McMillin will amend and then distribute the approved minutes to members.

Monthly Summary Report: Sharon McMillin provided the following updates based on the *Monthly Summary Report* for December 2015 as previously submitted to the Advisory Board.

- Franklin WWTP electrical switchgear replacement – The transition to the new switchgear should be completed by the end of January. The contractor's electricians are finishing up their work this week.
- Flow metering verification services – The 3rd party inspection with EST and Wright-Pierce was completed on 12/3/15. Similar evaluations for WRBP-maintained metering locations took place on 1/15/16 and additional information requested by Wright-Pierce is being gathered. DES will receive recommendations to document where QA/QC can be improved to make it both more defensible and the information more understandable. It may also be used to make a couple of operating adjustments to improve accuracy (repositioning sensors to allow for wet well geometry used in some flow calculations).
- As-needed engineering and technical support services – DES is working with Wright-Pierce and Brown & Caldwell to modify their scopes and budgets with the goal of having revised task orders prepared for the Advisory Board's in advance of the next meeting. DES hopes to present its recommendations to the Advisory Board the first week of February.
- WRBP infrastructure ownership – Belmont and DES concur on the respective delineation of infrastructure responsibility. Based on this concurrence, the AG's office is preparing a draft document for review. A schedule for meeting with each community will be developed; with Laconia next. Laconia is helping WRBP staff with GIS base mapping efforts. Eventually, the DES would like to add GIS layers to the map for each member communities' collection system.

Flow Metering Services Discussion: Steve asked if the flow metering services project will delay the rate assessment formula determination. Gene said it would not and that, as part of those discussions, members may want to include flow, strength and capacity. Some communities may wish to adjust their capacity allocations to reflect current conditions or future growth forecasts. Paul, on behalf of Laconia, recommended that the rate allocation formula discussion continue to move forward.

Phase 2 / Task 2 Study Discussion: Scott asked for an update regarding the two LSRs the Governance Group voted in favor of pursuing during the October 22, 2015 meeting. The intent of these LSRs is to secure funding and authority relating to expanding the Task 2 MOM study with a Phase 2. Gene explained that the two LSRs have been submitted to the NH General Court: The first, SB461, entitled “AN ACT relative to expenditures of the Winnepesaukee River Basin control program funds,” was sponsored by Senators Hosmer and Forrester. DES plans to submit testimony in support of SB461. There was discussion regarding whether the Task 2 report was accepted by an Advisory Board vote. The Advisory Board indicated that there was no formal vote on the options presented in Task 2 pending the additional work envisioned in Phase 2. There was further discussion regarding the proposed feasibility study and AG’s office support to assist with the legal process involved in developing an authority.

The second LSR, SB484, entitled “AN ACT relative to the role of the Winnepesaukee River advisory board,” was sponsored by Senator Hosmer. SB 484 includes language similar to that contained in the MOU about having an Advisory Board letter included in capital funding requests going to the G&C. The status of both LSRs is “in committee.” That means that the Senate Committee on Energy and Natural Resources plans to set a hearing date to discuss each LSR, in order to make a recommendation to the full body of the Senate.

Scott asked about the timeframe for this legislative process. Gene further explained that Crossover has not occurred yet, which is when the two LSRs will cross from the Senate to the House for the House’s consideration, and a lot will depend on how quickly the committees in both the Senate and the House can review them and make recommendations to their full bodies. After that, there is a certain period of time set aside for the governor to sign them. He noted that the LSRs may or may eventually contain “action dates” on when they would become effective. He said that the text of the LSRs and the status of each LSR can be checked online by going to <http://www.gencourt.state.nh.us>.

Meetings: The next Advisory Board meeting will be held on February 18, 2016 at 9:00 am at the Corner Meeting House in Belmont.

The meeting was adjourned at 9:50 am.

The minutes were prepared by Pro-Temp Staffing.