

**Summary Report to the WRBP Advisory Board
June 2019**

Project Name	Status & Schedule	Budget	Other info
Flow Metering Services	Meters are logging data, site visits are being made each month, and reports are being provided each month as per contract terms.	The WRBP extended the EST contract to 2020 including a trial at 3 locations for 3-months.	The 3 trial flow meters were not definitively more accurate or precise than the installed meters. Alternatives are being evaluated.

Program Initiatives	Status & Schedule	Budget	Other info
Asset Management/ Collection System Evaluations initiative	The WRBP purchased software & implementation support for \$105,100. The Keene site visit on 1/17/18 provided lessons learned.	\$125K budget for W-P the combined asset management and collection system assessment task orders. An SRF loan for \$30K/phase for 3 phases has been approved.	Data gathering and work order utilization is on-going. Additional assets, conditions, tasks, and work orders are being input. A summer intern is assisting with collection system assets and GIS input.
WRBP Infrastructure Ownership/Responsibilities	Belmont, Northfield, DAS, Gilford and Tilton Executed MOAs with DES. MOAs for Bay District, Sanbornton, Meredith, Franklin and Laconia are under review and negotiations will continue.	NH AG's costs are assessed to the WRBP operating budget.	The AG's office developed language for MOAs to clarify the O&M responsibilities of properties, facilities or components that are indeterminate.
Governance Work Plan	The work plan to evaluate alternative governance structures for the WRBP was approved at the 10/2/2016 Advisory Board meeting. The legal firm presented their roadmap at the July 2018 meeting; the Advisory Board members approved starting the Phase I efforts.	DES responded to the Gilford letter requesting clarification regarding ownership transfer of assets on 1/25/2017. Laconia escrow agreement will collect funds for the study with an initial budget of \$50K this year and \$50K next year.	The Governance group engaged legal assistance to evaluate next steps to get to a decision point on governance options. DES' 11/8/18 response to the Phase I Roadmap presentation held at DES on 9/28/18 was discussed at the November meeting. The Board's response to DES dated 12/20/18 is under review. The Board drafted a MOU for multiple state agencies' concurrence.

Program Initiatives	Schedule	Status	Other info
Rate Assessment Formula	DES' preliminary analysis of the relative contribution of flow, strength and capacity (shared) costs presented on 5/5/2016. The Advisory Board resolved to have a draft formula by 1/1/2019; the workgroup met on 7/25/18 and 8/16/18. Draft report on Phase I is due in mid-May. W-P is to present Phase I draft information when prepared.	The full Advisory Board has expressed interest in participating in this discussion with DES regarding a draft rate formula. Updated flow and capacity information prepared by DES was presented to the rate assessment workgroup on 8/16/18. A Flow Metering Rate Allocation study task order was finalized on 1/22/19 for the four southern members where current measured flow data is not accurate enough for billing.	DES presented preliminary flow and capacity findings from the 3 rd party flow metering evaluations in March 2017. DES presented WRBP Franklin WWTP Capacity Status in July 2017. Consultant is gathering GIS and connection data from the southern 4 communities as part of the study.
Replacement Fund	Replacement fund valuation reset to include pipelines pending in FY20.	Legislation to create a Reserve Account or modify the Replacement Fund statute is not being pursued at this time.	The Replacement Fund is being used by Laconia and Gilford to fund the forcemain emergency response and pipe lining repairs at Pendleton Beach in Laconia - <i>estimate was increased to \$630K plus @\$100K contingency to completely line the forcemain.</i> 420 hours overtime was accrued.
Commercial Discharge Permit (CDP) Initiative	Information workshop on 2/21/2018 was attended by representatives from 7 member communities. Workshop #2 was held on 5/8/18. Laconia DPW met with WRBP on 3/28/18.	Current priorities are dental offices, food service establishments and facilities with regulated waste disposal.	<i>52 CDPs have already been issued in 2019, 56 contacted or are in-progress.</i>
WRBP Rule-Making	A Rule-making preliminary meeting was held 5/8/18; draft provided to all members on 5/17/18, work group met 7/5/18.	Final proposal incorporated additional amendments and response to the IPP audit recommendations.	Rules adopted 3/19/19. Additional changes will be proposed and member work group input will be solicited.

Changes from previous report are shown in bold italics.

Dates to Remember:

1. The next Advisory Board meeting will be held on Thursday July 18, 2019 in Belmont at 10am.

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Respectfully submitted on: 7/15/19

Reviewed and in concurrence: Rene Pelletier
 Rene Pelletier - DES, Assistant Director, Water Division 7/15/19