

D-7.15 American Iron and Steel



AMERICAN IRON AND STEEL DE MINIMIS TRACKING REPORT (To be submitted with each application for payment) NH DEPARTMENT OF ENVIRONMENTAL SERVICES CLEAN WATER STATE REVOLVING FUND (CWSRF) DRINKING WATER STATE REVOLVING FUND (DWSRF)



Contractors who wish to use the AIS De Minimis waiver must consult with the Owner when determining the items to be covered by this waiver, and shall retain and provide to the Owner relevant documentation (i.e., invoices) for those items. The Contractor shall summarize in reports to the Owner the types and/or categories of items to which this waiver is applied; the total cost of incidental components covered by the waiver for each type or category (including copies of invoices); and the calculations by which Contractor determined the total cost of materials used in and incorporated into the project. **The Contractor shall include a complete and up-to-date De Minimis Tracking Report in each application for payment.** The Contractor shall also provide the report to the Owner upon request.

Owner: _____ Project Name: _____

Contractor: _____ CWSRF/DWSRF Project #: _____

1. Has Contractor purchased or used AIS materials that will be covered under this waiver? yes no (If "yes, continue to box 2. If "no", sign below in box 3.)

NOTE: The De Minimis waiver is only applicable to the cost of materials incorporated into the project. Do not include other project costs (labor, installation costs, etc.) in the "Total Cost of Materials". The cost of a material must include delivery to the site and any applicable tax. Contractor must provide sufficient documentation to support all costs included in this calculation.

2. Total cost of materials used in and incorporated into the project: _____ De Minimis 5% Limit : _____
Have all materials been delivered (final report)? yes no Individual Item 1% Limit: _____

Component Description	Country of Origin (if available)	Quantity (if applicable)	Cost per Unit (if applicable)	Component's Total Cost	How is Cost Documented?*

Total Cost of De Minimis Components **:

* Documentation must demonstrate confirmation of the components' actual costs (invoice, etc.).

** If approaching the 5% limit, contact NHDES immediately

3. Contractor Signature: _____ Title: _____
Printed Name: _____ Date: _____