

NHDES Wetlands Bureau

Pre-application Meeting Agenda

Date: _____
Attendees: _____
Applicant: _____
Project Location: _____
(description including municipality, tax map and lot #)

Topics & Questions (responses/explanations required for each)

Appropriateness of the selected site for the proposed development

- Does the site selected satisfy the wetlands rules relative to need and alternatives analysis (does it avoid/minimize wetlands impacts)?
- Are there significant site constraints or features that limit development or approval?
- Is the project consistent with local master plan & zoning? Or otherwise approved?

Evaluation of the site's natural resources and current condition

- Does the site inventory/assessment or other information identify resources of concern?
- What are the aquatic resource areas to be impacted directly or indirectly?
- Are any additional studies required to assess site conditions (e.g., vernal pool study)

Permits required and process & timeline for application

- State: wetlands, alteration of terrain, subsurface (subdivision/septic), shoreland water quality protection act, sewer/water system connection, driveway, other?
- Federal: State Programmatic General Permit, federal guidance on mitigation
- Local: permits/approvals, overlap with state/federal permits

Project design (general discussion on approaches to reduce/avoid impacts to natural resources or improve environmental performance)

- Any changes to meet permit conditions?
- Any issues with constructability?
- Other suggestions to minimize impacts or improve water quality, water conservation, stormwater management best management practices?

Additional studies or information required for permit/project review

Local or state/federal: Traffic, visual/aesthetic impacts, noise, wildlife, etc.

Sources of information or assistance or additional recommended actions (e.g., hold a community meeting)

Disclaimer: Recommendations and guidance provided at this pre-application meeting are non-binding and based on the information presented and understanding at the time. This meeting report is not a guarantee of project approval or permit issuance.