



AGRICULTURAL PERMIT APPLICATION INSTRUCTIONS & REQUIRED ATTACHMENTS

LAND RESOURCES MANAGEMENT WETLANDS BUREAU



Application Status & Copies: <http://des.nh.gov/onestop>

1. PROJECT CRITERIA:	
If the below criteria do not describe your project, please file a Wetlands Permit Application form. Agree to the following statements by signing number 8 on the Agricultural Permit Application form.	
A.	The project is for maintenance or improvement of existing crop or pasture land for continued agricultural use. (Env-Wt 303.04(u))
B.	The applicant accepts a permit condition stating that any change in use to a non-agricultural purpose will require further permitting by the department. 303.04(u)(2) (2)
C.	The permit shall be recorded at the registry of deeds. (Env-Wt 303.04(u)(3))
D.	The improvement portion of the project does not impact more than 3 acres of wetland. (Env-Wt 303.04(u)(4))
E.	The project is specifically described in <i>Best Management Wetland Practices for Agriculture</i> , (http://des.nh.gov/organization/divisions/water/wetlands/documents/bmp_wetland_practices_agric.pdf) as published by the NH Department of Agriculture (July 16, 1993, Amended September 1998). (Env-Wt 303.04(u)(6))
F.	The project will not disturb very poorly drained soils or poorly drained soils with greater than 15% inclusion of very poorly drained soils. (Env-Wq 1014.02 & Env-Wt 303.04(u)(8)) Soils Link: www.nh.nrcs.usda.gov/soil_data/availablenhsoilsurveys.html
G.	The project will not fill or drain wetlands of greater than 3,000 square feet for the placement of parking lots, lot development or for buildings. Agri-chemical handling facility buildings are exempt from this requirement. (Env-Wt 303.04(u)(9))
H.	Does not impact bogs, marshes, sand dunes, tidal wetlands, cedar swamps, tidal buffer zone or involve any work within 50 feet of a salt marsh. Env-Wt 303.02
I.	The proposed project is not in or within the 100 foot buffer of prime wetlands. (Env-Wt 303.04(u)(5)). Prime wetlands link: http://des.nh.gov/organization/divisions/water/wetlands/prime_wetlands.htm
J.	The project has not been identified by Natural Heritage Inventory - Department of Natural and Cultural Resources as an exemplary natural community, and/or does not have documented occurrences of state or federally listed Endangered or Threatened species. Env-Wt 303.04(u)(5) & Env-Wt 303.02(k) See: Section 2.H. below for NHB documentation requirements

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2. INSTRUCTIONS & REQUIRED ATTACHMENTS

- Your application will be returned to you if the below items are not provided with your application.
- The links below are also available on the Wetlands Bureau Technical Assistance webpage.
Link: <http://des.nh.gov/organization/divisions/water/wetlands/categories/technical.htm>
- Provide attachments in the order listed.

<input type="checkbox"/> A.	<u>Application fee</u> (RSA 482-A:3, I(c)) Check or money order for \$200 payable to Treasurer – State of NH
<input type="checkbox"/> B.	<u>Application form</u> (Env-Wt 505.01(l) & (m) & RSA 482:A-3, I(d)(1)) With project description, applicant, county conservation district manager or board and town clerk signatures
<input type="checkbox"/> C.	<u>Cooperator agreement</u> (Env-Wt 303.04(u)(7)(a)) Cooperator agreement with the county conservation district. Link to the 10 conservation district offices: http://www.nhacd.net/member-districts.html .
<input type="checkbox"/> D.	<u>Conservation plan with accompanying map</u> (Env-Wt 303.04(u)(7)(b))
<input type="checkbox"/> E.	<u>Soils Map</u> (Env-Wt 303.04(u)(7)(c) & (d)) USDA Natural Resource Conservation Service (NRCS) soils map with the site located, and a soils legend identifying poorly drained and very poorly drained map units. NRCS Web Soil Survey: http://websoilsurvey.nrcs.usda.gov/app/
<input type="checkbox"/> F.	<u>USGS</u> (Env-Wt 505.01(g)) A copy of the US Geological Survey map (topographic map) upon which the property lines and project limits have been added by the applicant. The map must be at a scale of 1:24,000 or 1" = 2,000 feet (metric maps produced at a scale of 1:25,000 are acceptable). These maps are commonly known as 7.5-minute quadrangle maps. <i>Do not reduce the scale of the topographic map on a copier.</i> Please make sure that any computer-generated versions of the topographic map are at this scale and are not reduced. Topographic Map Links: http://des.nh.gov/organization/divisions/water/wetlands/categories/technical.htm
<input type="checkbox"/> G.	<u>Designated River Check</u> RSA 482-A:3,I(d)(2) 1. Refer to the designated river list & map link to answer no. 4.c. on the Agricultural Permit Application form. Designated Rivers Link & Map: http://des.nh.gov/organization/divisions/water/wmb/rivers/designriv.htm 2. If you are within ¼ mile of a designated river, notify the Local River Advisory Committee (LAC) by sending a copy of the complete application and supporting materials via certified mail. LAC informational link: http://des.nh.gov/organization/divisions/water/wmb/rivers/lac/index.htm
<input type="checkbox"/> H.	<u>NHB Review</u> (RSA 212-A:9) Refer to number 4.b. on the Agricultural Permit Application. Attach the required letter/memo and map from the Department of Natural and Cultural Resources' Natural Heritage Bureau (NHB) indicating that NHB has reviewed your project can be obtained online at: https://www2.des.state.nh.us/nhbdatacheck/ or by phone (603) 271-2215 x323. <u>If the NHB letter indicates the presence of any exemplary natural community or threatened or endangered species, you may not be able to use this application form.</u>
<input type="checkbox"/> I.	<u>Photographs</u> (Env-Wt 303.04(u)(7)(e)) Dated, labeled color photograph(s) on 8-1/2" x 11" sheets depicting portions of wetland, shoreline, or surface waters where proposed impact will occur, and showing all existing structures
<input type="checkbox"/> J.	<u>Plan</u> (Env-Wt 301.01, 505.01) A plan showing the location of the proposed work and its location relative to a fixed reference point and property boundaries with wetland boundaries indicated (see wetland rules Env-Wt 301.01 delineation of wetland boundaries) the plan must be signed and dated with the name of the preparer. Wetland Rules Link: http://des.nh.gov/organization/commissioner/legal/rules/index.htm#wetlands