



State of New Hampshire  
**WATER WELL BOARD**



Roger B. Skillings, C.W.D. – P.I., *Water Well Contractor*  
David R. Hunt, *Water Well Contractor*  
Kelly M. Dobrowolski, *Pump Installer*  
Richard P. Schofield, P.G., *Staff*

Steven Garside, *Technical Driller*  
Rene Pelletier, P.G., *Dept. of Environmental Services*  
Frederick H. Chormann, Jr., P.G., *State Geologist*  
Steve Guercia, *Certified Operator, Public Member*

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NH WATER WELL BOARD MINUTES

May 13, 2016

A meeting of the New Hampshire Water Well Board (“Board”) was held on May 13, 2016, in the Department of Environmental Services Building in room 111, 29 Hazen Drive, Concord, NH 03301.

Present were: David Hunt, Chairman  
Rene Pelletier, Secretary  
Board Members: Roger Skillings, Kelly Dobrowolski, Steve Guercia and Steve Garside  
NHDES Staff: Richard Schofield

Mr. Hunt brought the meeting to order at 12:30 P.M.

**Proposed Administrative Rules**

The Board welcomed Peter Demas, NHDES Legal Coordinator and Rules Attorney, to the meeting. Attorney Demas had reviewed and edited the Board’s proposed rules on behalf of NHDES. Mr. Demas explained to the Board that he was been working with staff over the last several months to draft the Board’s proposed rules with respect to the new licensing changes the Board wants to make, and also agreements made with the other trades. During this time he has identified concerns about potential statutory authority issues with some of the rules and the Board has made some changes in response to those. In the meantime, the Board’s rules are about to expire, and the Board needs to re-adopt immediately before that occurs. The Board can continue to work on its licensing rules moving forward, while the existing rules are being re-adopted. Mr. Demas reviewed other changes in the rules including well siting, well construction, and pump installation rules.

Mr. Schofield reviewed some of his edits that he identified in the latest draft.

For the record, Mr. Demas listed the amendments agreed upon during the meeting.

Upon motion by Mr. Guercia, and seconded by Mr. Skillings, the Board voted unanimously to approve the rules as amended at the May 13, 2016 meeting.

As approved, the licensing rules will generally remain unchanged from the existing rules.

Chairman Hunt requested staff to read a letter received by Cushing and Sons Water Wells and Systems.

The letter requested the Board to include a requirement in its rules for licensees to obtain a general liability certificate of insurance as a requirement for licensure and renewal.

The Board questioned whether it had the authority to require licensees to obtain liability insurance, and requested staff to contact the Board's counsel to inquire.

The meeting was adjourned at 3:47 pm.

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Rene Pelletier  
Water Well Board Secretary