



State of New Hampshire
WATER WELL BOARD



Roger B. Skillings, C.W.D. – P.I., *Water Well Contractor*
David R. Hunt, *Water Well Contractor*
Kelly M. Dobrowolski, *Pump Installer*
Richard P. Schofield, P.G., *Staff*

Steven Garside, *Technical Driller*
Rene Pelletier, P.G., *Dept. of Environmental Services*
Frederick H. Chormann, Jr., P.G., *State Geologist*
Steve Guercia, Certified Operator, *Public Member*

DRAFT
NH WATER WELL BOARD MINUTES

February 12, 2016

A meeting of the New Hampshire Water Well Board (“Board”) was held on February 12, 2016, in the Department of Environmental Services Building in room 111, 29 Hazen Drive, Concord, NH 03301.

Present were: David Hunt, Chairman
Rene Pelletier, Secretary
Board Members: Roger Skillings, Kelly Dobrowolski, Frederick Chormann, and Steve Guercia
NHDES Staff: Richard Schofield

Mr. Hunt brought the meeting to order at 9:43 A.M.

Approval of Minutes

Mr. Chormann identified two typographical errors. Upon motion by Mr. Guercia, and seconded by Mr. Chormann, the Board voted to approve the Minutes of the December 10, 2015 meeting as amended.

Licensing

License Applicants

The Board considered an application from Randy Tallmage for a pump installer license. Mr. Schofield reported that the application was complete. Upon motion by Mr. Skillings, and seconded by Mr. Guercia, the Board voted unanimously to approve the application.

The Board considered an application from Anthony Martinelli, doing business as Crawford Drilling Services, for a water well contractor license for technical drilling. Mr. Schofield reported that the application was complete and the applicant appeared to have many years of experience based on the references. Upon motion by Mr. Pelletier, and seconded by Mr. Skillings, the Board voted unanimously to approve the application.

Refusal of License Renewal

The Board considered the letter from Great Works & Test Boring Inc. (“Great Works”), requesting an extension for their appearance until the next Board meeting scheduled for April 7, 2016, to discuss re-instatement of the water well contractor license. The license was not renewed and expired on June 30, 2016. On December 11, 2015 the Board received a late license renewal

application from Great Works. The request for renewal was refused by the Board in accordance with an August 13, 2015 Board vote to not accept the license renewal application from Great Works, should one be received, until such time as the licensee comes before the Board to discuss licensing and reporting compliance matters.

The Board accepted the request for appearance, and instructed staff to send a letter informing Great Works that the business is not licensed to engage in technical drilling.

Refusal of License Renewal - General Discussion

The Board discussed whether it should consider refusal of a license renewal, pursuant to RSA 482-B:8 and 9, on an annual basis for licensees with pending DES enforcement actions and who meet the statutory criteria for an action against the license. Staff would file a report with the Board at its annual April meeting. Any action taken against a license could be appealed by the licensee within 30 days. The Board approved the process and instructed staff to update We 402.05 in the proposed administrative rules.

Reporting

Mr. Schofield reviewed the well completion reports submitted by licensees on probation. For the second quarter, October 1, 2015 through December 31, 2015, Roth Artesian Well Company submitted 16 well completion reports. Two additional reports were submitted with a letter of explanation. The Board accepted the reports.

Judd Goodwin Well Company filed 1 well completion report for the second quarter, October 1, 2015 through December 31, 2015.

The Board discussed the reporting status of Faxon's Artesian Wells and Pumps. Mr. Schofield reported the last well completion report submitted was on April 1, 2015. DES has recently sent a Notice of Findings to Faxon's Artesian Wells and Pumps requesting the number of wells constructed in 2015. The Board requested staff to follow-up and report back to the Board at its next meeting.

Administrative Rules

Mr. Schofield reported that he had met with the DES rules attorney, and reviewed some of the revisions and issues raised by the attorney with the Board. The Board addressed those issues and made the appropriate changes and recommendations. Mr. Schofield will continue to work with the rules attorney.

Old Business

No old business was discussed.

New Business

Leah McKenna made a suggestion that the Board include an agenda item for enforcement at each meeting to include a brief and concise report of DES enforcement actions of the Board's rules

issued prior to the meeting. The Board accepted Ms. McKenna's suggestion and agreed to list "enforcement" as item number two for future meetings.

Continuing Education

Mr. Schofield reported that the NH Water Works Association will be conducting their annual continuing education event in the DES auditorium on May 11, 2016, from 5 to 7 pm. The subject this year will focus partly on large pumps, including vertical turbine and booster pumps, maintenance, pump efficiencies, pump curves, VFD's and more.

Other

The Board discussed amendments to RSA 485-A:30-b, regarding protective well radii, adopted by the NH legislature last session.

Upon motion by Mr. Pelletier, and seconded by Mr. Skillings, the Board voted to adjourn the meeting for lunch.

Non-Public Session

The meeting was reconvened at 1:04 pm.

Upon motion by Mr. Skillings, and seconded by Mr. Guercia, the Board voted to enter into non-public session to review and amend applicant written exams for licensure.

The meeting was adjourned at 4 pm.

Rene Pelletier
Water Well Board Secretary

