



State of New Hampshire  
**WATER WELL BOARD**



Roger B. Skillings, C.W.D. – P.I., *Water Well Contractor*  
David R. Hunt, *Water Well Contractor*  
Kelly M. Dobrowolski, *Pump Installer*  
Richard P. Schofield, P.G., *Staff*

Steven Garside, *Technical Driller*  
Rene Pelletier, P.G., *Dept. of Environmental Services*  
Frederick H. Chormann, Jr., P.G., *State Geologist*  
Steve Guercia, Certified Operator, *Public Member*

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NH WATER WELL BOARD MINUTES

December 10, 2015

A meeting of the New Hampshire Water Well Board (“Board”) was held on December 10, 2015, in the Department of Environmental Services Building in rooms 112 & 113, 29 Hazen Drive, Concord, NH 03301.

Present were: David Hunt, Chairman  
Rene Pelletier, Secretary  
Board Members: Steven Garside, Roger Skillings, Kelly Dobrowolski, Frederick Chormann, and Steve Guercia  
NHDES Staff: Richard Schofield

Mr. Hunt brought the meeting to order at 9:43 A.M.

### **Approval of Minutes**

October 1, 2015 – Mr. Guercia had a question about whether the Chairman has a vote on matters that come before the Board, and as written, the draft Minutes seemed to indicate that he voted on the motion to approve the proposed amendment to We 302.02 of the Board’s rules. Chairman Hunt stated the Chairman only votes to break a tie vote, and he did not vote on the motion. At the meeting, he had made a separate statement that he was opposed to the motion. The Board agreed to amend the Minutes accordingly.

November 3, 2015 – There were no comments.

Upon motion by Mr. Pelletier, and seconded by Ms. Dobrowolski, the Board voted to approve the Minutes of the October 1, 2015 meeting as amended, and to approve the Minutes of the November 3, 2015 meeting as printed.

### **Licensing**

#### **License Applicants**

The Board considered an application from Michael Conlin for a water well contractor license to construct monitoring wells. Mr. Schofield reported that the application was complete. The Board tabled the discussion temporarily to wait for the arrival of Steven Garside, the Board’s technical driller.

The Board considered an application from Eric Schwed for a water well contractor license. Mr. Schofield reported that Mr. Schwed did not have the required three references at this time. Mr. Schofield had contacted his employer prior to the meeting who supported Mr. Schwed's application and had filled out a reference form. Mr. Schofield reviewed the applicant's work history, which indicated he had 20 years of experience drilling wells, and suggested the Board conditionally approve the application and allow Mr. Schwed to sit for the exam following receipt of the references. Upon motion by Mr. Pelletier, and seconded by Mr. Guercia, the Board voted unanimously to conditionally approve the application until such time as Mr. Schofield receives the written references.

### **Reporting**

Mr. Schofield reviewed the well completion reports submitted by licensees, which were placed on probation at the October 1<sup>st</sup> meeting. For the first quarter July 1, 2015 through September 30, 2015, Mr. Roth submitted 16 well completion reports which included 3 wells drilled during the last two weeks of June. The Board acknowledged that the October 10 due date had fallen on a Saturday and Monday was a Federal Holiday, so Tuesday the 13<sup>th</sup> was acceptable. The Board will continue to monitor well completion reports received in the next quarter. The Board requested that in the future Mr. Schofield obtain the post marked envelopes with the well completion reports so the Board can determine when the reports were mailed.

Mr. Goodwin filed 7 well completion reports for the first quarter, July 1, 2015 through September 30, 2015, received on September 22 and 24, 2015.

Mr. Garside arrived at 9:58 A.M.

### **License Applicants**

The Chairman asked the Membership to consider the application of Michael Conlin with Mr. Garside's arrival. Upon motion by Mr. Skillings, and seconded by Mr. Garside, the Board voted to approve the application.

### **Administrative Rules**

The Board reviewed proposed amendments to We 302.02 and We 302.03, pertaining to maintenance, repair, and replacement of well pumps by licensed NH plumbers. The additional amendments outline the conditions agreed upon at the last meeting with representatives of the Mechanical Safety and Licensing Board regarding pump replacements. The Membership discussed the specifics of the agreement and vote to amend We 302.02.

The Board instructed staff to work with the DES rules attorney to review the rules and report back to the Board.

### **Old Business**

Mr. Schofield updated the Board on the status of Douglas Ferguson's license. Mr. Ferguson had successfully completed the water well contractor exams and his license was re-instated on November 16, 2015. He remains on probation for a three year period.

The Board acknowledged 6 well completion reports submitted on December 8 by Mr. Ferguson.

**New Business**

Mr. Schofield discussed a concern recently brought to his attention about drillings not being contained on a site in Barrington with potential to enter a wetland. The Board's rules are silent on the subject and staff questioned if the Board should establish criteria for containment if drillings. A best management practices fact sheet was published on the matter several years ago.

The Board suggested doing outreach with the NH Water Well Association and including the fact sheet with next year's newsletter.

Upon motion by Mr. Skillings, and seconded by Mr. Pelletier, the Board voted to adjourn the meeting.

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Rene Pelletier  
Water Well Board Secretary

