

If you answered “yes” to question E.16 on page 4, you must fill out this checklist for EACH area where hazardous waste is stored. All of these items are REQUIRED. If “no” is checked on any question (other than #9), your form will be returned. Please make any corrections to your storage practices, prior to submitting the form. If assistance is needed with any of the requirements, contact NHDES for guidance or to request templates for letters, inspection checklists or emergency postings.

HAZARDOUS WASTE SMALL QUANTITY GENERATOR EXTENDED ACCUMULATION CHECKLIST

Facility

Name: _____

EPA ID#: NHD _____

SQG Extended Accumulation Checklist (Env-Hw 508.03):

Complete and submit this form only if the SQG facility accumulates (stores) greater than 220 pounds on-site. Under Env-Hw 508.03 of the NH Hazardous Waste Rules, SQGs may accumulate up to 2,200 pounds of non-acutely hazardous waste on-site provided that they comply with the Extended Accumulation requirements.

1. Can the facility demonstrate weekly inspections of all hazardous waste containers? Yes No
2. If the facility uses tanks, can it demonstrate daily inspections of all hazardous waste tanks? Yes No
(Leave blank if there are no tanks.)
3. Are the containers and tanks under the management of a designated hazardous waste manager, emergency coordinator or their designee? Yes No
4. Does the facility have a designated emergency coordinator who is either on the premises or on call and available to respond to an emergency at the premises? Yes No
5. Is there access to external communication (e.g. phone) and internal alarm systems (e.g. pull station, intercom, air horn, voice if applicable) capable of summoning emergency assistance? Yes No
6. Has the facility posted the following information next to the telephone (which should be no more than 100 feet from the storage area and along a clear path) nearest to each hazardous waste storage area:
 - a. The name and telephone number of the emergency coordinator (and his/her designee if applicable)? Yes No
 - b. The telephone numbers of the fire department, police department, hospital, and State of New Hampshire and local emergency response teams that may be called upon to provide emergency services? Yes No
 - c. The location of fire extinguishers, spill control material and, if present, fire alarm? Yes No
7. Are all employees thoroughly familiar with proper waste handling and emergency procedures relevant to their responsibilities during normal facility operations and emergencies? Yes No
8. Has the facility attempted, and documented its attempt, to make arrangements (e.g. letter) to familiarize local authorities (e.g. the fire department) with the:
 - a. Facility layout (e.g. entrances to facility, evacuation routes and personnel locations)? Yes No
 - b. Properties of hazardous waste handled at the facility and any injuries/illnesses that could occur in the event that there was an emergency (e.g. fire, explosion or release)? Yes No
9. Has the on-site accumulation of 2,200 pounds of hazardous waste ever been reached? Yes No
 - a. If yes, are hazardous waste containers/tanks marked with the EPA and/or state waste code and the date the accumulation limit of 2,200 pounds was reached? Yes No
 - b. If yes, is ALL of the hazardous waste shipped off-site within 90 days of the accumulation limit date? Yes No