Consumer Complaint Form

Please type or print neatly, answer all questions as completely as possible, attach copies of relevant documents to the complaint.

Your name(s)______________________________________________________________________________

Street__________________________________________________________Apt. #_____________________

City State Zip______________________________________________________________________________

Home Telephone #______________________________Work Tel. #__________________________________

Complaint Against

Business__________________________________________________________________________________

Address___________________________________________________________________________________

Town_______________________________State__________Zip__________Tel #_______________________

1. Have you complained to the company?  Yes  No

   Please enclose a copy of the complaint sent to the business, and the business’s reply, if applicable.

2. Describe the product or service purchased:

3. Cost of product or service:     Date of purchase:

4. Was a contract signed?      Yes  No

5. Did you contract directly with the business entity named in the complaint?  Yes  No

6. If no, please provide the name, address, and telephone # of the business you contracted with__________________________

7. Did you receive a warranty?  Yes  No

8. Was the product or service advertised?  Yes  No

   Radio  TV  Newspaper  Yellow pages  Internet  Mail  Other

9. Please list by number (We ###.##), or describe the code violation which is material to the complaint __________________________________________________________________________
10. Is this matter currently in litigation?   Yes   No

11. Have you contacted any other agency?   Yes   No   Name______________________________

12. Briefly explain the facts of your complaint, the problems you are having with the company, and what you think is a fair resolution to your problem. You may attach additional pages if necessary. We will contact you if we need more specific details.

___________________________________________________  ______________________________
Signature          Date