
ENVIRONMENTAL Fact Sheet



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How to Register For Access to Restricted OneStop Data Sets

The Department of Environmental Services (DES) provides online access to a number of geographically-referenced environmental data sets through its OneStop Web Geographic Information System (GIS). To address homeland security concerns, access to some of these data sets is available only to users who present a valid personal identification number (PIN) and Password. Users can apply for a PIN and Password using the OneStop Data Retrieval/Data Provider Registration Form <https://www2.des.state.nh.us/onestopdataproviders/registrationform.aspx?Id=NEW>. If you have questions about the registration form, contact NHDES at (603) 271-3503.

Access to Data

Users presenting a valid Pin and Password may access the following data sets:

- Drinking Water Supply Sources
- Environmental Monitoring Sites
- Groundwater Reclassification Areas (GAA/GA1)
- Public Water Supply Sources
- Registered Water Withdrawals
- Water Well Inventory
- Water Supply Intake Protection Areas

Criteria for Approving a Registration Request

Applicants must meet one of the following criteria to be issued a PIN and Password:

- The applicant is employed by a regional planning commission and needs access to the data for multiple sites, on an ongoing basis, in order to do their job.
- The applicant is a state or federal employee or contractor and needs access to the data for multiple sites, statewide, on an ongoing basis, in order to do their job.
- The applicant is a consultant who needs access to the data for multiple sites, statewide, on an ongoing basis, in order to perform work for a municipality or regional planning commission or to meet state or federal regulatory requirements.

Applicants should be **very** specific when providing information on the registration form to enable DES personnel to determine their eligibility.

Criteria for Approving Limited Access to the Data

The following applicants are not normally given PIN/Password access, but an applicant's needs may be met with a hard copy(s) and/or geographically limited electronic data:

- The applicant is employed by a municipality and needs the data to do their job, but does not need data for sites outside the town.
- The applicant is a state or federal employee or contractor who needs access to the data to do their job, but one-time or geographically-limited data will fill their need.
- The applicant is an owner or operator of a public water system.

How to Appeal DES' Denial to Grant Access to the Data

If an applicant is denied a PIN/Password, their first recourse is to any PIN/Password steward, who will first consider whether the applicant is eligible for a PIN/Password and if not, will try to find a way to meet the applicant's information needs without providing PIN/Password access. If the applicant is still not satisfied with the steward's decision, the applicant may request that the DES Water Division Director or the State Geologist (in the case of a denial by the New Hampshire Geological Survey steward) review the request.

When evaluating any request for a PIN and Password or geographically-limited data, DES will attempt to verify the applicant's identity and employment/official status.

Once the applicant has been provided a PIN/Password, the applicant shall be the sole responsible party for the information they receive using the PIN/Password that has been issued to said party. The applicant shall be responsible for the accuracy of the information submitted in a request for a PIN and Password that will allow said applicant to access, via the Internet, certain information held by DES. The applicant shall agree to (1) protect the PIN and Password provided to said applicant by DES to prevent any unauthorized use thereof; and (2) protect against further dissemination and/or unauthorized use of any and all information obtained using the PIN and Password to the extent reasonable in light of the legitimate use for which the information is needed, as described above.

The applicant shall have an understanding that RSA 641:3 provides criminal penalties for making false or otherwise misleading statements with a purpose to deceive a public servant in the performance of official duties.

The applicant shall understand by submitting a registration form, said applicant shall be responsible for the PIN and Password they receive and for any and all information collected using the PIN and Password, and that NO LIABILITY IS INCURRED BY THE STATE by reason of providing the requested access.

DISCLAIMER: Information contained in this Fact Sheet is current as of January 25, 2013. Statutory or regulatory changes that may occur after that date may cause part or all of the information to become invalid. If there are any questions concerning the current status of this information, please contact the NHDES Public Information and Permitting Unit at pip@des.nh.gov or (603) 271- 8876.