

# Instructions for Completing the Shoreland Application Worksheet



## SHORELAND APPLICATION WORKSHEET

This form must be submitted to the Department of Environmental Services Wetlands Bureau accompanied with a Shoreland Permit Application. [Instructions for completing this form](#) are available on the shoreland program web page.

For the purposes of this worksheet, "Pre-Construction" impervious surface areas<sup>1</sup> means all human made impervious surfaces<sup>2</sup> currently in existence on the property, whether to be removed or to remain after the project is completed. "Post-Construction" impervious area means all impervious surfaces that will exist on the property upon completion of the project, including both new and any remaining pre-existing impervious surfaces. All answers shall be given in square feet.

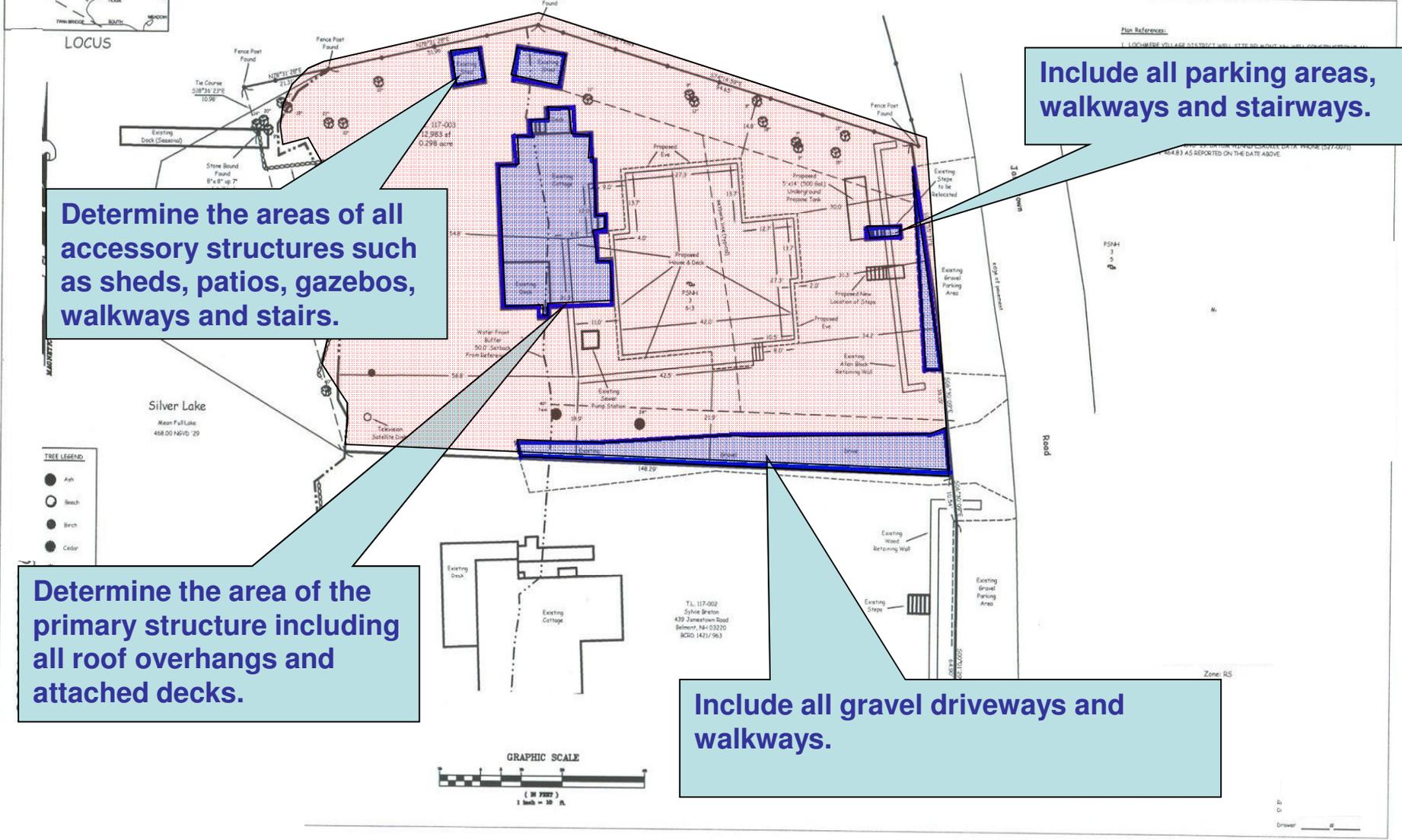
CALCULATING THE IMPERVIOUS AREA WITHIN 250 FEET OF THE REFERENCE LINE			
	STRUCTURE DESCRIPTION	PRE-CONSTRUCTION IMPERVIOUS AREA	POST-CONSTRUCTION IMPERVIOUS AREA
<b>PRIMARY STRUCTURE</b> Include all <u>attached</u> decks and porches.	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
<b>ACCESSORY STRUCTURES</b> All other impervious surfaces excluding lawn furniture, well heads, and fences.	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
Common accessory structures Include, but are not limited to: driveways, walkways, patios and sheds.	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
<b>TOTAL:</b>		(A) _____ FT <sup>2</sup>	(B) _____ FT <sup>2</sup>
Area of the lot located within 250 ft of reference line:			(C) _____ FT <sup>2</sup>
Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>			(D) _____ %
Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project: <i>[divide (b) by (c) x 100]</i>			(E) _____ %

<sup>1</sup> "Impervious surface area" as defined in Env-Wq 1402.15 means, for purposes of the impervious surface limitation specified in RSA 483-B:9, V(g), the sum total of the footprint of each impervious surface that is located within the protected shoreland.

<sup>2</sup> "Impervious Surface" as defined in RSA 483-B:4, VII-b means any modified surface that cannot effectively absorb or infiltrate water. Examples of impervious surfaces include, but are not limited to, roofs, and unless designed to effectively absorb or infiltrate water, decks, patios, and paved, gravel or crushed stone driveways, parking areas, and walkways.

Always ensure you're using the most current version of the permit application form.

# Determine the *Pre-Construction Impervious Area* of the lot within the Protected Shoreland



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For the purposes of this worksheet, "Pre-Construction" impervious surface areas<sup>1</sup> means all human made impervious surfaces<sup>2</sup> currently in existence on the property, whether to be removed or to remain after the project is completed. "Post-Construction" impervious area means all impervious surfaces that will exist on the property upon completion of the project, including both new and any remaining pre-existing impervious surfaces. All answers shall be given in square feet.

CALCULATING THE IMPERVIOUS AREA WITHIN 250 FEET OF THE REFERENCE LINE			
	STRUCTURE DESCRIPTION	PRE-CONSTRUCTION IMPERVIOUS AREA	POST-CONSTRUCTION IMPERVIOUS AREA
<b>PRIMARY STRUCTURE</b> Include all <u>attached</u> decks and porches.	<u>House and Deck</u>	_____ FT <sup>2</sup>	
<b>ACCESSORY STRUCTURES</b> All other impervious surfaces excluding lawn furniture, well heads, and fences.  Common accessory structures include, but are not limited to: driveways, walkways, patios and sheds.	<u>Parking Areas</u>	_____ FT <sup>2</sup>	
	<u>Stairs</u>	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	<u>Shed 1</u>	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	<u>Shed 2</u>	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
<b>TOTAL:</b>		(A) _____ FT <sup>2</sup>	(B) _____ FT <sup>2</sup>
Area of the lot located within 250 ft of reference line:			(C) _____ FT <sup>2</sup>
Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>			(D) _____ %
Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project: <i>[divide (b) by (c) x 100]</i>			(E) _____ %

Separate each structure/impervious area as best possible.

# SHORELAND APPLICATION WORKSHEET

Determine the area of each Structure/ Impervious Area within the Protected Shoreland

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CALCULATING THE IMPERVIOUS AREA WITHIN 250 FEET OF THE REFERENCE LINE			
	STRUCTURE DESCRIPTION	PRE-CONSTRUCTION IMPERVIOUS AREA	POST-CONSTRUCTION IMPERVIOUS AREA
PRIMARY STRUCTURE Include all <u>attached</u> decks and porches.	<u>House and Deck</u>	<u>2,200</u> FT <sup>2</sup>	_____ FT <sup>2</sup>
	ACCESSORY STRUCTURES All other impervious surfaces excluding lawn furniture, well heads, and fences.  Common accessory structures include, but are not limited to: driveways, walkways, patios and sheds.		
	<u>Parking Areas</u>	<u>1,000</u> FT <sup>2</sup>	_____ FT <sup>2</sup>
	<u>Stairs</u>	<u>100</u> FT <sup>2</sup>	_____ FT <sup>2</sup>
	<u>Shed 1</u>	<u>250</u> FT <sup>2</sup>	_____ FT <sup>2</sup>
	<u>Shed 2</u>	<u>100</u> FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	_____	_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
TOTAL:		<b>(A) <u>3,650</u> FT<sup>2</sup></b>	
Area of the lot located within 250 ft of reference line:			(C) _____ FT <sup>2</sup>
Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>			(D) _____ %
Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project <i>[divide (b) by (c) x 100]</i>			(E) _____ %

Total Pre-Construction Impervious Area within the Protected Shoreland

# Determine the *Post-Construction Impervious Area* of the lot within the Protected Shoreland

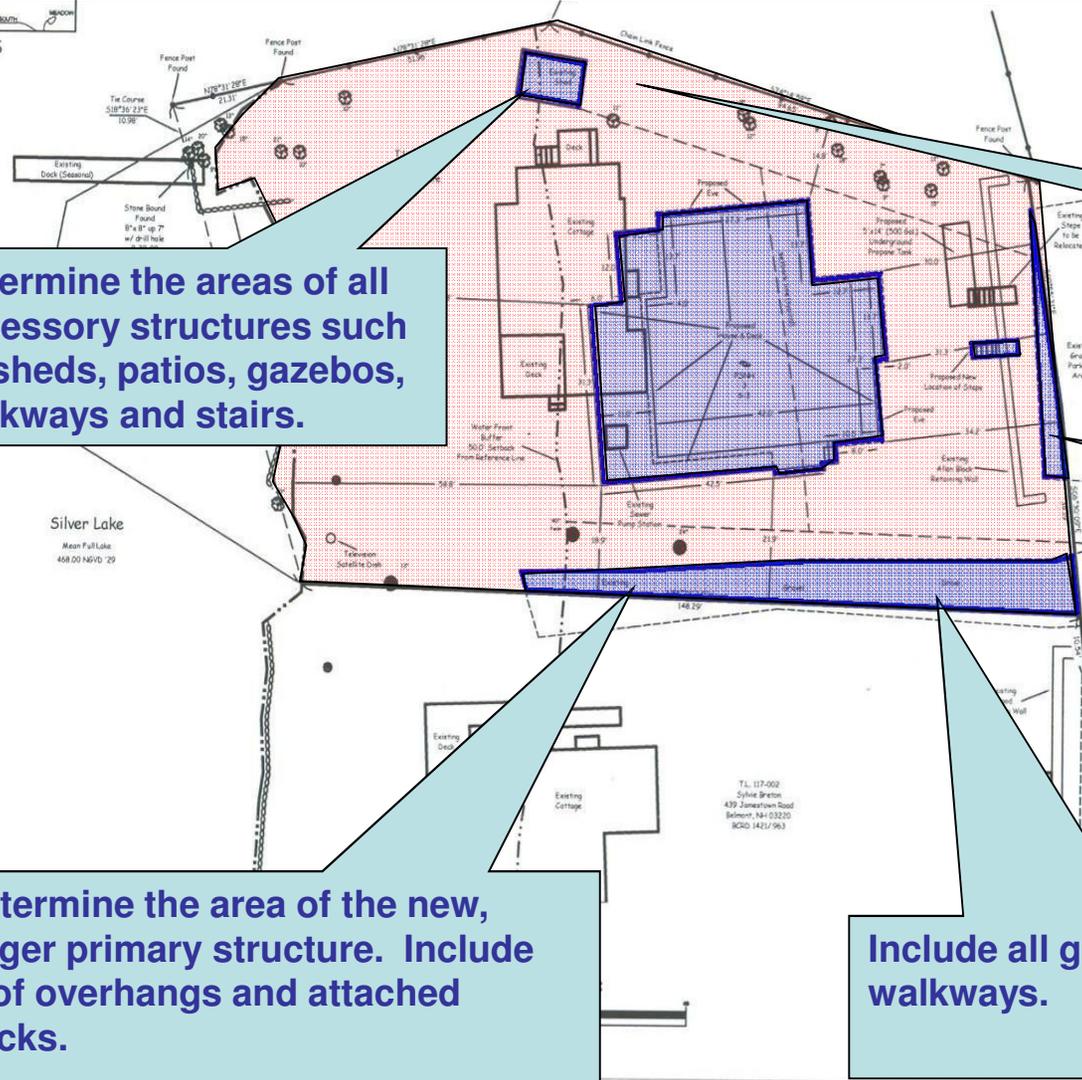
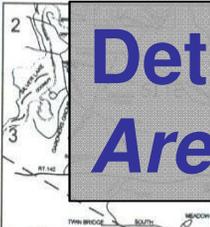
Determine the areas of all accessory structures such as sheds, patios, gazebos, walkways and stairs.

Notice the removal of a shed.

Include all parking areas, walkways and stairways.

Determine the area of the new, larger primary structure. Include roof overhangs and attached decks.

Include all gravel driveways and walkways.



**Plan References:**  
 1. LOCKHURST VILLAGE DISTRICT WELL SITE BELMONT 184 WELL CONSTRUCTION PLAN, Dated January, 1993, Prepared by Fiat Engineering Associates, Recorded B500 Drawn 13 #56.  
 2. RE-DRAFT OF A SURVEY FOR ETHYL MOTES, Dated June 21, 1995, Prepared by David R. Hayes, Recorded B500 Drawn L23 #44.

**Notes:**  
 1. FIELD SURVEY PERFORMED IN SEPTEMBER 2009, USING A TOPCON GPT 3003W TOTAL STATION. ERROR OF CLOSURE IS BETTER THAN 1 PART IN 10,000.  
 2. SHORELINE OF SILVER LAKE WAS MAPPED ON SEPTEMBER 15, 2009 AT ELEVATION 468.00 NAVD - 29. SA TUL WINDFESAIKKE DATA PHONE (527-0071) ELEVATION: 464.83 AS REPORTED ON THE DATE ABOVE.

**TREE LEGEND:**

- Ash
- Beech
- Birch
- Cedar
- Cherry
- Hemlock
- Maple
- Oak
- Pine

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CALCULATING THE IMPERVIOUS AREA WITHIN 250 FEET OF THE REFERENCE LINE			
	STRUCTURE DESCRIPTION	PRE-CONSTRUCTION IMPERVIOUS AREA	POST-CONSTRUCTION IMPERVIOUS AREA
<b>PRIMARY STRUCTURE</b> Include all <u>attached</u> decks and porches.	<u>House and Deck</u>	<u>2,200</u> FT <sup>2</sup>	<u>3,000</u> FT <sup>2</sup>
<b>ACCESSORY STRUCTURES</b> All other impervious surfaces excluding lawn furniture, well heads, and fences.  Common accessory structures include, but are not limited to: driveways, walkways, patios and sheds.	<u>Parking Areas</u>	<u>1,000</u> FT <sup>2</sup>	<u>1,000</u> FT <sup>2</sup>
	<u>Stairs</u>	<u>100</u> FT <sup>2</sup>	<u>100</u> FT <sup>2</sup>
			<u>0</u> FT <sup>2</sup>
			<u>100</u> FT <sup>2</sup>
<b>TOTAL:</b>		<b>(A) <u>3,650</u> FT<sup>2</sup></b>	<b>(B) <u>4,400</u> FT<sup>2</sup></b>
Area of the lot located within 250 ft of reference line:			(C) _____ FT <sup>2</sup>
Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>			(D) _____ %
Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project <i>[divide (b) by (c) x 100]</i>			(E) _____ %

**Total Post-Construction Impervious Area within the Protected Shoreland**

# SHORELAND APPLICATION WORKSHEET

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For the purposes of this worksheet, "Pre-Construction" impervious surface areas<sup>1</sup> means all human made impervious surfaces<sup>2</sup> currently in existence on the property, whether to be removed or to remain after the project is completed. "Post-Construction" impervious area means all impervious surfaces that will exist on the property upon completion of the project, including both new and any remaining pre-existing impervious surfaces. All answers shall be given in square feet.

CALCULATING THE IMPERVIOUS AREA WITHIN 250 FEET OF THE REFERENCE LINE			
	STRUCTURE DESCRIPTION	PRE-CONSTRUCTION IMPERVIOUS AREA	POST-CONSTRUCTION IMPERVIOUS AREA
<b>PRIMARY STRUCTURE</b> Include all <u>attached</u> decks and porches.	<div style="border: 1px solid black; padding: 5px; background-color: #e0f2f7;"> <p><b>Total Area of the lot within the Protected Shoreland</b></p> </div>	0 FT <sup>2</sup>	<u>3,000</u> FT <sup>2</sup>
<b>ACCESSORY STRUCTURES</b> All other impervious surfaces excluding lawn furniture, well heads, and fences.		0 FT <sup>2</sup>	<u>1,000</u> FT <sup>2</sup>
Common accessory structures include, but are not limited to: driveways, walkways, patios and sheds.	<u>Stairs</u>	<u>100</u> FT <sup>2</sup>	<u>100</u> FT <sup>2</sup>
	<u>Shed 1</u>	0 FT <sup>2</sup>	<u>0</u> FT <sup>2</sup>
		100 FT <sup>2</sup>	<u>100</u> FT <sup>2</sup>
		_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
		_____ FT <sup>2</sup>	_____ FT <sup>2</sup>
	<b>TOTAL:</b>	<b>(A) 3,650</b> FT <sup>2</sup>	<b>(B) 4,400</b> FT <sup>2</sup>
Area of the lot located within 250 feet of the reference line			<b>(C) 20,000</b> FT <sup>2</sup>
Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>			(D) _____ %
Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project: <i>[divide (b) by (c) x 100]</i>			(E) _____ %

**.46 Acres = approximately 20,000 square feet**

**There are many tools to convert acres to square feet on-line.**

**(C) 20,000 FT<sup>2</sup>**

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<b>PRIMARY STRUCTURE</b> Include all <u>attached</u> decks and porches.	<u>House and Deck</u>	<u>2,200</u> FT <sup>2</sup>	<u>3,000</u> FT <sup>2</sup>
<b>ACCESSORY STRUCTURES</b> All other impervious surfaces excluding lawn furniture, well heads, and fences.  Common accessory structures include, but are not limited to: driveways, walkways, patios and sheds.	<u>0</u> FT <sup>2</sup>	<u>1,000</u> FT <sup>2</sup>	
	<u>100</u> FT <sup>2</sup>	<u>100</u> FT <sup>2</sup>	
	<u>0</u> FT <sup>2</sup>	<u>0</u> FT <sup>2</sup>	
	<u>100</u> FT <sup>2</sup>	<u>100</u> FT <sup>2</sup>	
	<u>        </u> FT <sup>2</sup>	<u>        </u> FT <sup>2</sup>	
	<u>        </u> FT <sup>2</sup>	<u>        </u> FT <sup>2</sup>	
Area of the lot located within 250 ft of the reference line: <u>        </u> FT <sup>2</sup>	<u>650</u> FT <sup>2</sup>	(B) <u>4,400</u> FT <sup>2</sup>	
Percentage of lot covered by pre-construction impervious surfaces within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>	<u>        </u> %	(C) <u>20,000</u> FT <sup>2</sup>	
Percentage of lot covered by post-construction impervious surfaces within 250 ft of the reference line: <i>[divide (b) by (c) x 100]</i>	<u>        </u> %	(D) <u>18.25</u> %	
Percentage of lot to be covered by post-construction impervious surfaces within 250 ft of the reference line upon completion of the project: <i>[divide (b) by (c) x 100]</i>	<u>        </u> %	(E) <u>22.0</u> %	

Percentage of the lot within the Protected Shoreland covered by Pre-Construction impervious Area.

Percentage of the lot within the Protected Shoreland covered by Post-Construction impervious Area.

(E) 22.0 %

T  
S  
F  
S  
C  
P

If the **post-construction impervious area** exceeds 20% or increases on a lot that had a **pre-construction impervious area** greater than 20%, but does not increase more than 30%, a stormwater management system must be designed and implemented to treat the increase in stormwater from development.

If the **post-construction impervious area** exceeds 30% or increases on a lot that had a **pre-construction impervious area** greater than 30%, a stormwater management plan must be designed and certified by a professional engineer to treat the increased stormwater from development; AND

The applicant must ensure that each waterfront buffer grid segment at least meets the minimum required tree and sapling point score. If any grid segment does not meet the minimum required point score, applicants must provide a planting plan to demonstrate how each deficient grid segment will be planted with additional vegetation so that it at least meets the minimum required point score.

\* Lots that have a **pre-construction impervious area** greater than 20% or 30% and propose a **post-construction impervious area** less than the **pre-construction impervious area** are not required to implement stormwater management systems or address tree and sapling point score deficient waterfront buffer grid segments.

\*\* All projects that propose an impervious area greater than 30% are considered nonconforming and, upon completion of the proposed project, must become "more nearly conforming" in accordance with RSA 483-B:11.

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Area of the lot located within 250 ft of reference line:

20,000 FT<sup>2</sup>

Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line:  $[divide (a) by (c) \times 100]$

8.25 %

Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project  
 $[divide (b) by (c) \times 100]$

(E) 22.0 %



## IMPERVIOUS AREA THRESHOLDS

DETERMINING IF A STORMWATER MANAGEMENT PLAN IS REQUIRED	
<input type="checkbox"/>	This project does not require a stormwater management plan because the proposed post-construction impervious area ( <b>Calculation E</b> ) is less than or equal to 20%.
<input checked="" type="checkbox"/>	This project requires a stormwater management plan because the proposed post-construction impervious area ( <b>Calculation E</b> ) is greater than 20%, but not greater than 30%.  See details on the <i>Checklist of Required Items</i> on page 6.
<input type="checkbox"/>	This project requires a stormwater management plan because the post-construction impervious area ( <b>Calculation E</b> ) is greater than 30%.  All waterfront buffer grid segment must meet at least the minimum score.  See details on the <i>Checklist of Required Items</i> on page 6.

This project requires a stormwater management plan because the *post-construction impervious area* has increased and it's greater than 20% but, less than 30%.

Percentage of lot covered by pre-construction impervious area within 250 ft of the reference line: <i>[divide (a) by (c) x 100]</i>	(D) <u>18.25</u> %
Percentage of lot to be covered by post-construction impervious area within 250 ft of the reference line upon completion of the project: <i>[divide (b) by (c) x 100]</i>	(E) <u>22.0</u> %

# Calculating the Area to Remain in an “Unaltered State”.

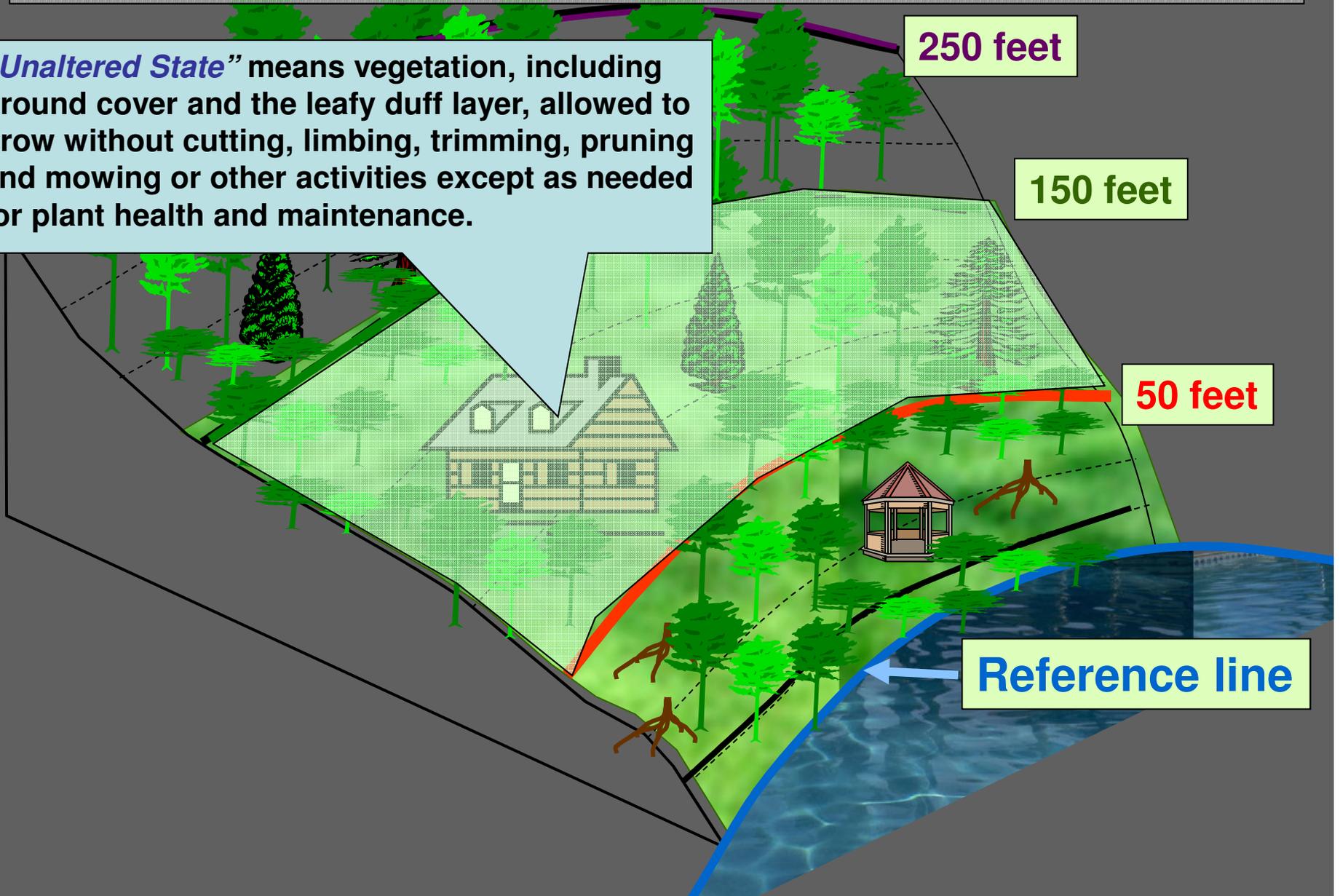
“Unaltered State” means vegetation, including ground cover and the leafy duff layer, allowed to grow without cutting, limbing, trimming, pruning and mowing or other activities except as needed for plant health and maintenance.

250 feet

150 feet

50 feet

Reference line



The “*Unaltered State*” requirement pertains to the vegetation removal limitations between 50 feet and 150 feet from the reference line.

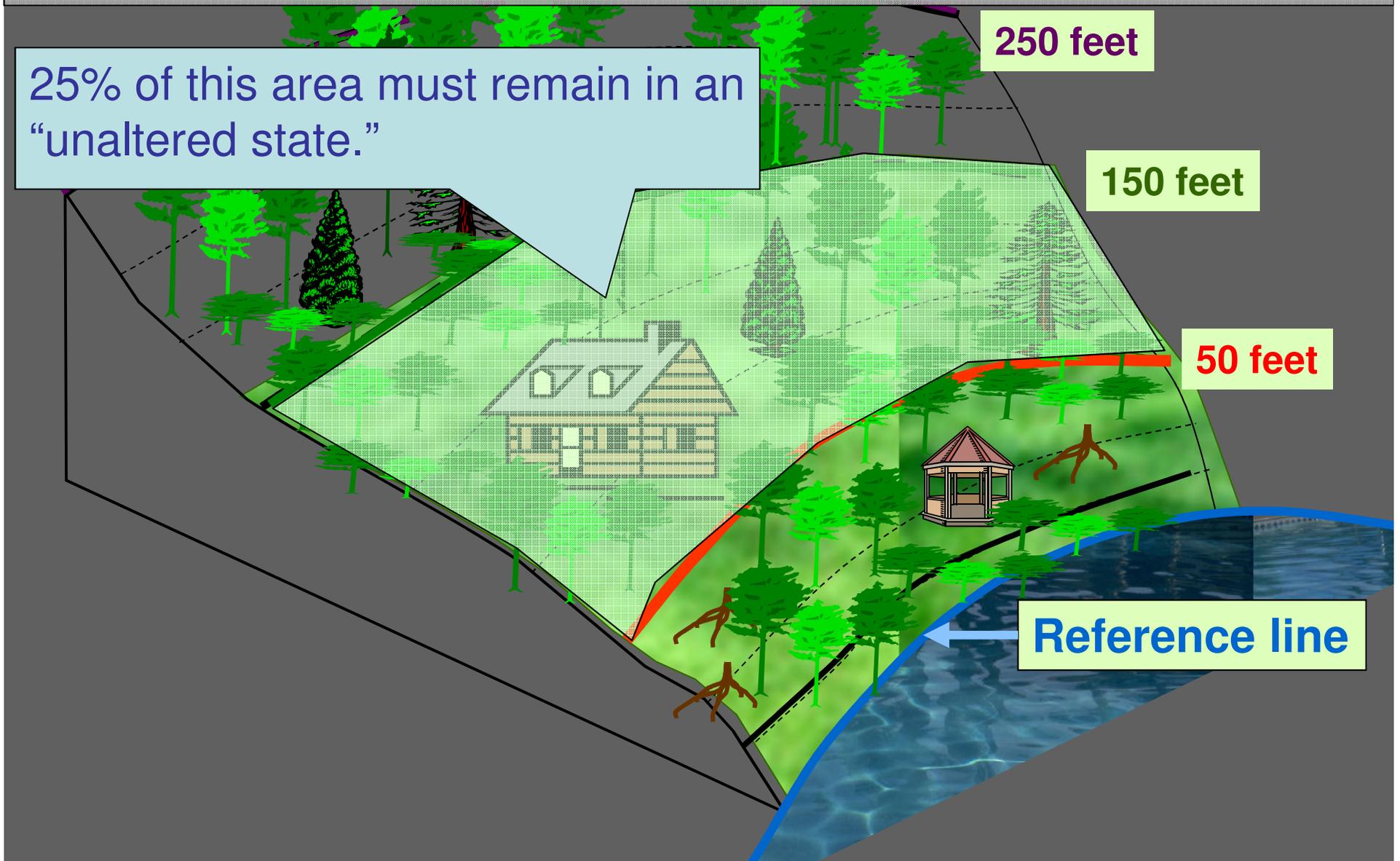
25% of this area must remain in an “unaltered state.”

250 feet

150 feet

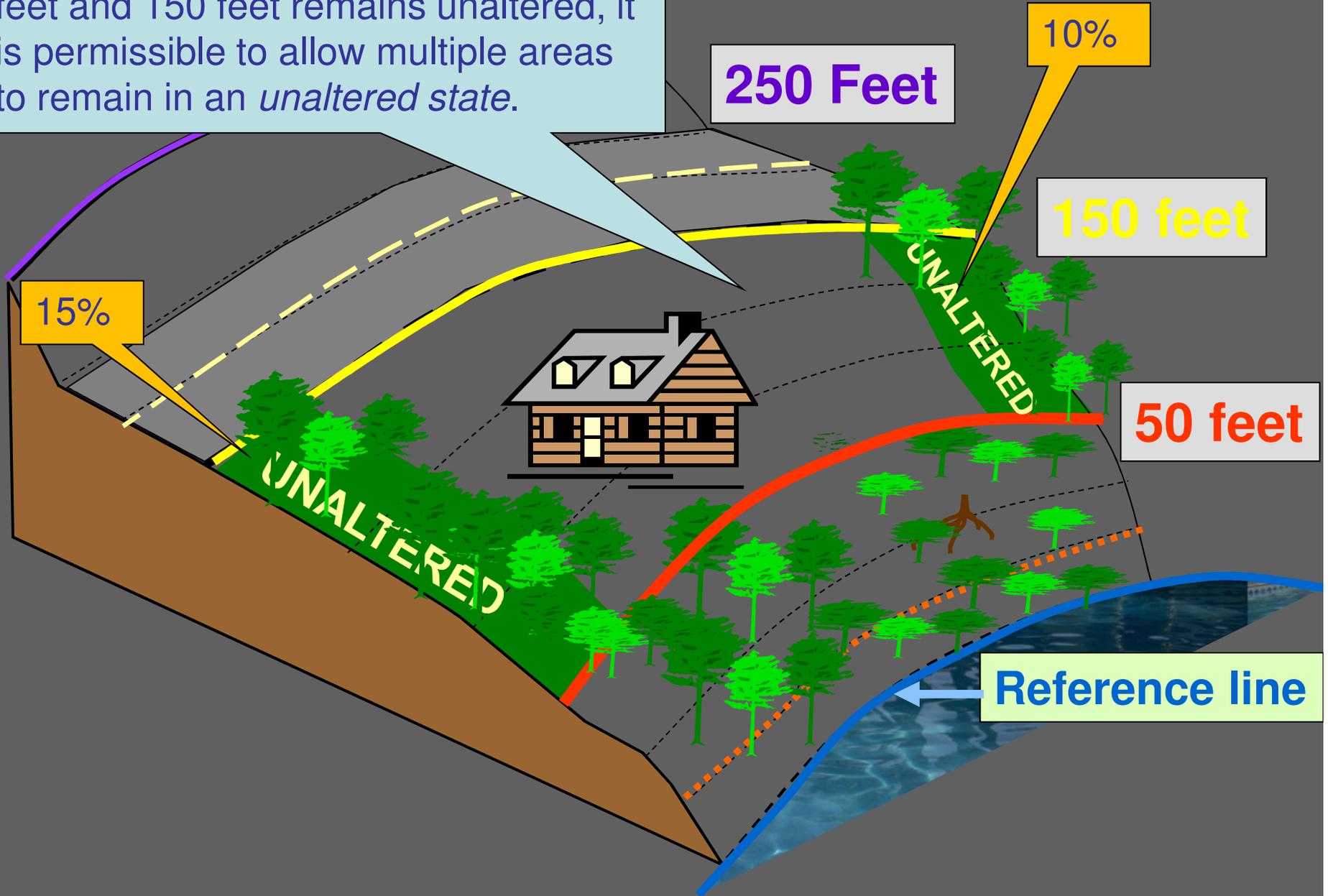
50 feet

Reference line





Provided 25% of the area between 50 feet and 150 feet remains unaltered, it is permissible to allow multiple areas to remain in an *unaltered state*.



# Determining the Values of Sections “F” and “G”.

## UNALTERED STATE REQUIREMENT

CALCULATING THE AREA TO REMAIN IN AN UNALTERED STATE	
Total area of the lot between 50 ft and 150 ft of the reference line within which the vegetation currently exists in an unaltered state <sup>3</sup> (see definition below). If this area is completely altered, place a zero on line (F) and (I) and proceed to (J).	(F) _____
Total area of the lot between 50 ft and 150 ft from the reference line	(G) _____
At least 25 percent of the vegetation within area (G) must remain in an unaltered state. [.25 x G]	(H) _____
Place the smaller of line (F) and calculation (H) on this line. In order to remain compliant with RSA 483-B:9, V(b), this is the minimum area that must remain in an unaltered state between 50 ft and 150 ft from the reference line. This area must be represented on all plans.	(I) _____
Name of person who prepared this worksheet:	(J) _____
Name and date of the plan this worksheet is based upon:	(K) _____
SIGNATURE: _____	DATE: _____

<sup>3</sup> “Unaltered State” means native vegetation allowed to grow without cutting, limbing, trimming, pruning, mowing, or other similar activities except as needed for renewal or to maintain or improve plant health.

# Determining the Value of Section "F"

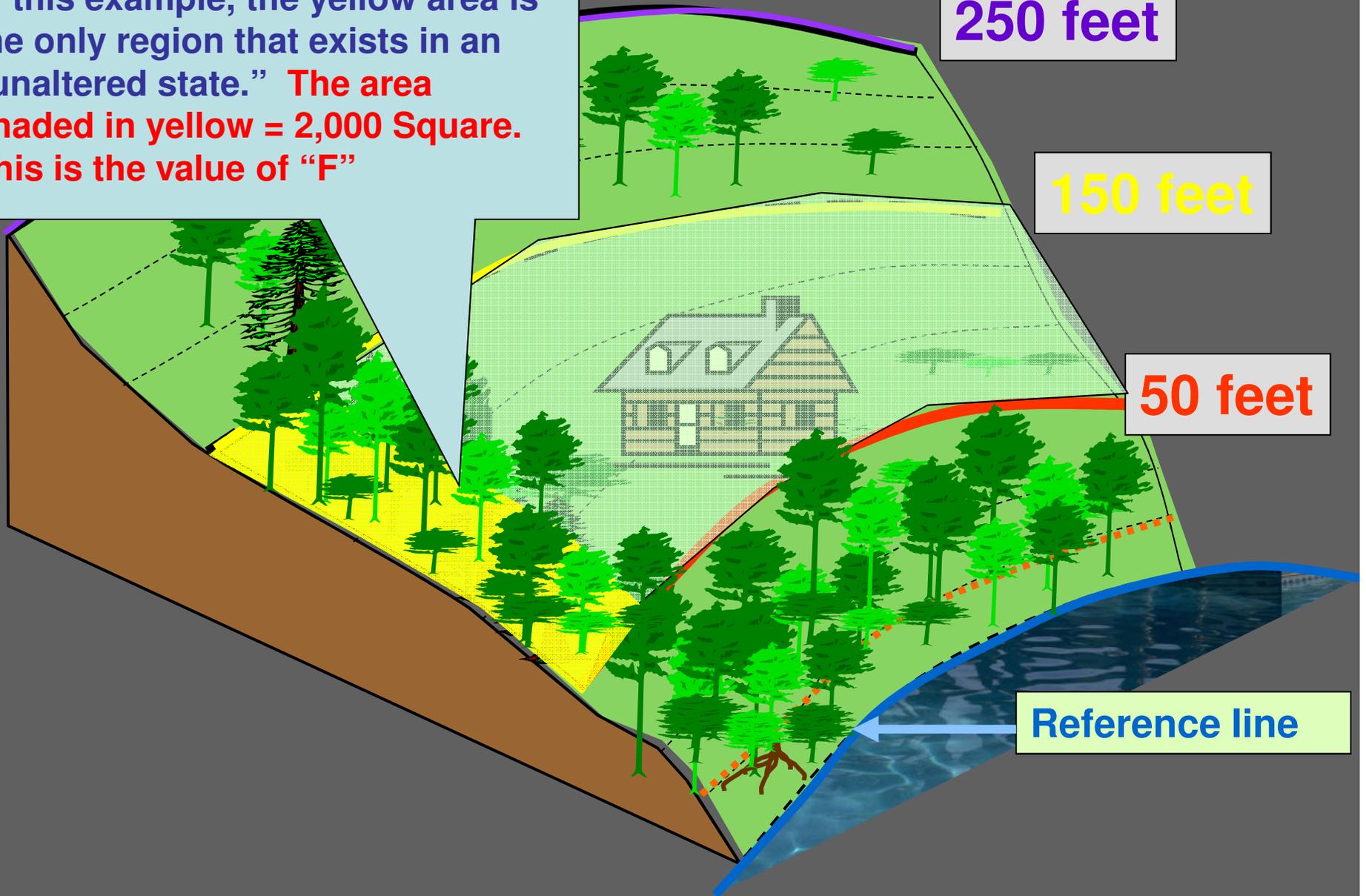
In this example, the yellow area is the only region that exists in an "unaltered state." **The area shaded in yellow = 2,000 Square.** This is the value of "F"

250 feet

150 feet

50 feet

Reference line



# UNALTERED STATE REQUIREMENT

CALCULATING THE AREA TO REMAIN IN AN UNALTERED STATE	
Total area of the lot between 50 ft and 150 ft of the reference line within which the vegetation currently exists in an unaltered state <sup>3</sup> (see definition below). If this area is completely altered, place a zero on line (F) and (I) and proceed to (J).	(F) <u>2,000</u> SF
Total area of the lot between 50 ft and 150 ft from the reference line	(G) _____
<p><b>In this example, the yellow area is the only region that exists in an “unaltered state.” The area shaded in yellow = 2,000 Square Feet. This is the value of “F”</b></p> <p>must be represented on all plans.</p>	(H) _____
	(I) _____
Name of person who prepared this worksheet:	(J) _____
Name and date of the plan this worksheet is based upon:	(K) _____
SIGNATURE: _____	DATE: _____

# Determining the Value of Section "G"

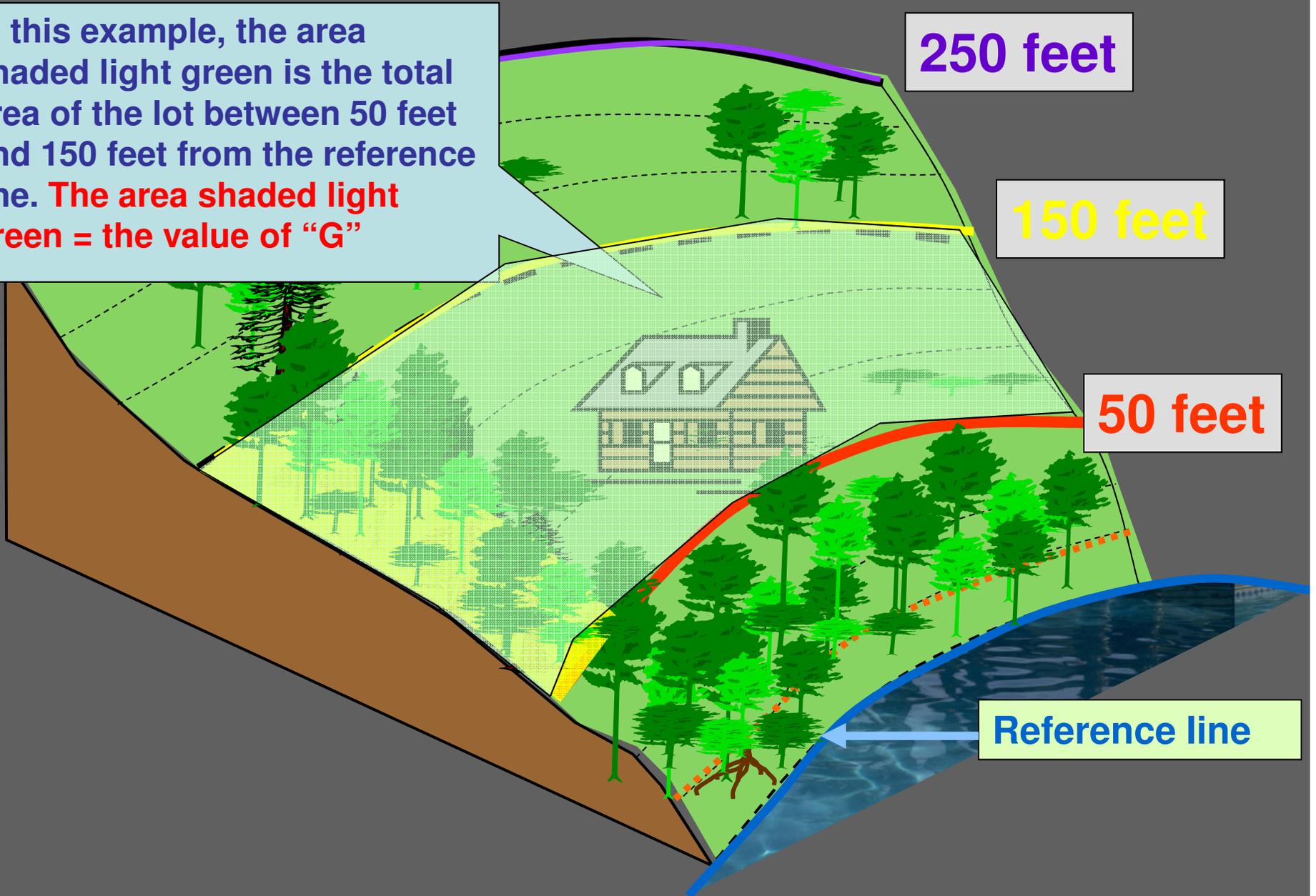
In this example, the area shaded light green is the total area of the lot between 50 feet and 150 feet from the reference line. The area shaded light green = the value of "G"

250 feet

150 feet

50 feet

Reference line



# UNALTERED STATE REQUIREMENT

CALCULATING THE AREA TO REMAIN IN AN UNALTERED STATE	
Total area of the lot between 50 ft and 150 ft of the reference line within which the vegetation currently exists in an unaltered state <sup>3</sup> ( <b>see definition below</b> ). If this area is completely altered, place a zero on line (F) and (I) and proceed to (J).	(F) <u>2,000</u> SF
Total area of the lot between 50 ft and 150 ft from the reference line	(G) <u>10,000</u> SF
<p><b>In this example, the area shaded light green is the total area of the lot between 50 feet and 150 feet from the reference line. The area shaded light green = the value of "G"</b></p>	<p>area (G) must remain unaltered</p> <p>(H) _____</p>
	<p>(I) on this line. In order to remain minimum area that must remain in from the reference line. This area</p> <p>(I) _____</p>
Name of person who prepared this worksheet:	(J) _____
Name and date of the plan this worksheet is based upon:	(K) _____
SIGNATURE: _____	DATE: _____

# UNALTERED STATE REQUIREMENT

CALCULATING THE AREA TO REMAIN IN AN UNALTERED STATE	
Total area of the lot between 50 ft and 150 ft of the reference line within which the vegetation currently exists in an unaltered state <sup>3</sup> ( <b>see definition below</b> ). If this area is completely altered, place a zero on line (F) and (I) and proceed to (J).	(F) <u>2,000</u> SF
Total area of the lot between 50 ft and 150 ft from the reference line	(G) <u>10,000</u> SF
At least 25 percent of the vegetation within area (G) must remain in an unaltered state. [.25 x G]	(H) <u>2,500</u> SF
Place the smaller of line (F) <b>[.25 x 10,000 SF = 2,500 SF]</b> compliant with RSA 483-B: an unaltered state between 50 ft and 150 ft from the reference line. This area must be represented on all plans.	(I) _____
Name of person who prepared this worksheet:	(J) _____
Name and date of the plan this worksheet is based upon:	(K) _____
SIGNATURE: _____	DATE: _____

# UNALTERED STATE REQUIREMENT

The smaller of line (F) and line (H) = 2,000 Square Feet. This is the minimum area between 50 feet and 150 feet from the reference line that must remain in an unaltered state.

## TO REMAIN IN AN UNALTERED STATE

of the reference line within which state<sup>3</sup> (see definition below). If on line (F) and (I) and proceed to

(F) 2,000 SF

from the reference line

(G) 10,000 SF

At least 25 percent of the vegetation within area (G) must remain in an unaltered state. [.25 x G] [.25 x 10,000 = 2,500]

(H) 2,500 SF

Place the smaller of line (F) and calculation (H) on this line. In order to remain compliant with RSA 483-B:9, V(b), this is the minimum area that must remain in an unaltered state between 50 ft and 150 ft from the reference line. This area must be represented on all plans.

(I) 2,000 SF

Name of person who prepared this worksheet:

(J) \_\_\_\_\_

Name and date of the plan this worksheet is based upon:

(K) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_