Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: ARD DATA MANAGEMENT (Current)

Description: This section is responsible for design, development and implementation of various databases to support the Air Resources Divsion.
Start/End Dates: 12/04/2009 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Air Monitoring Equipment & Maintenance Database (Current)

Description: Includes the complete redesign of the current FoxPro db. FoxPro will no longer be supported by OIT and needs to be moved over to a .net frontend with oracle back end database.
Start/End Dates: 01/01/2013 thru 12/31/2018
Lead Person: CORNWELL, ANDREW

Deliverable: 24049 Air Monitoring Equipment & Maintenance Database Development

Description: OIT Development of the Air Monitoring Equipment & Maintenance Database.
Start/End Dates: 08/01/2013 thru 03/31/2014 Qty/Unit: 1 Databases
Lead Person: CORNWELL, ANDREW

Activity: Air Quality System (AQS) Database (Current)

Description: Develop and maintain database to track Air Quality System Data.
Start/End Dates: 04/01/2010 thru 12/31/2015
Lead Person: CORNWELL, ANDREW

Deliverable: 24050 Convert AQS COGNOS Reports

Description: Once AQS has been populated with historical data, the EMD-ARD COGNOS Reports need to be re-written to pull data from AQS and not EMD.
Start/End Dates: 01/01/2014 thru 09/30/2014 Qty/Unit: 1 Report Assessments
Lead Person: CORNWELL, ANDREW

Deliverable: 20832 Produce AQS User Interface Business Plan

Description: START DATE AND END DATE EXTENDED FROM 04/01/2012 AND 09/30/2012 and 10/01/2012 START DATE AND END DATE EXTENDED FROM 07/01/2011 and 12/31/2011. Need to develop business plan to address the lack of a user interface with the AQS database. Database structure was provided by Windsor Solutions during assistance with Node Upgrade. Currently no user front end capabilities. Access to data is limited to queries through 3rd party software.
Start/End Dates: 04/01/2014 thru 12/31/2014 Qty/Unit: 1 Business Plans
Lead Person: CORNWELL, ANDREW

Deliverable: 21015 Upload AQS Site & Monitor Data

Description: END DATE EXTENDED FROM 6/30/2013. END DATE EXTENDED FROM 06/30/2012. END DATE EXTENTED FROM 3/31/12. Upload AQS site and Monitor data into the DES AQS Database
Start/End Dates: 04/01/2014 thru 12/31/2014 Qty/Unit: 13 Sites
Lead Person: CORNWELL, ANDREW

Activity: GIS Coverage (Current)

Description: ARD Coverages need to be updated and enhanced for display on the One Stop Web Site
Start/End Dates: 12/04/2009 thru 12/31/2018
Lead Person: CORNWELL, ANDREW

Deliverable: 23819 Maintain Stationary Source Database Coverage

Description: Maintenance mode of the coverage. Add new facilities, create maps, etc. as requested by staff.
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 GIS Coverages
Lead Person: CORNWELL, ANDREW

Deliverable: 25213 Maintain Stationary Source Database Coverage-2014

Description: Maintenance mode of the coverage. Add new facilities, create maps, etc. as requested by staff.
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 GIS Coverages
Lead Person: CORNWELL, ANDREW

Activity:

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: ARD DATA MANAGEMENT (Current)

Activity: On Line Permitting (Current)

Description: Develope new on line forms and processes for various permits, reports, notifications, etc.

Start/End Dates: 07/01/2010 thru 12/31/2018

Lead Person: CORNWELL, ANDREW

Activity: Stationary Source Database (Current)

Description: Includes the complete redesign of current AirDB housed in FoxPro. FoxPro will no longer be supported by OIT and needs to be moved over to a more user friendly database.

Start/End Dates: 12/04/2009 thru 12/31/2018

Lead Person: CORNWELL, ANDREW

Deliverable: 24760 2014 QA/QC of AirDB

Description: Continuation of 2010 Deliverable. Perform QA/QC of various modules (Complaints, Deviations, Facility, etc) to identify erroneous data and fix for ease of transition over to new Stationary Source Database.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 Data Sets

Lead Person: CORNWELL, ANDREW

Deliverable: 24051 Develop Business Plan for Phase VI of SSD

Description: Phase VI - Permit Deviations, Stack Tests, RTAPs and Activity Module

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Business Plans

Lead Person: CORNWELL, ANDREW

Deliverable: 23822 SSD Phase V - Stack Test Module Business Plan

Description: END DATE EXTENDED FROM 06/30/2013.Develope business plan for the conversion of the AirDB Stack Test Module to the SSD. Business Plan to include the Activity Module as well.

Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 Business Plans

Lead Person: CORNWELL, ANDREW

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: ATMOSPHERIC SCIENCE AND ANALYSIS UNIT (Current)

Description: The Atmospheric Science & Analysis Unit (formerly the Atmospheric Analysis Unit (Modeling) is responsible for the preparation of technical support and data analysis, complex regional atmospheric analysis (including photochemical modeling and assessment of regional transport of air pollution), participation in regional/national air quality planning, dispersion modeling associated with stationary source permit modeling, inventory preparation assistance, criteria pollutant re-designation, and implementation-phase policy planning and technical support for new National Ambient Air Quality Standards.

Start/End Dates: 10/01/2001 thru PAUs:

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☒ Grants ☒

Activity: A) Administrative Program Management (Current)

Description: Personnel administration, evaluation

Start/End Dates: 10/01/2002 thru

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24706 1) Conduct annual evaluation of employees

Description: Write evaluations, hold meetings with employees

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Evaluations

Lead Person: UNDERHILL, JEFFREY

Activity: B) Continue to Improve DES Analytical Capacity (Current)

Description: To improve DES analytical capacity through partiicpating in reseach grade forums, MARMA, and coordination with local partnerships (i.e. UNH, Keene State, and HBRF).

Start/End Dates: 10/01/2001 thru

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24707 1) Participation in research-grade forums

Description: Keeping DES modeling at appropriate cutting-edge levels for scientific defensibility in the event of legal challenges.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24708 2) Participate in MARAMA Science Meeting

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24709 3) Coordinate with HBRF, UNH, and Keene State College, as appropriate, on air pollution research.

Description: Coordinate with Hubbard Brook Research Foundation, UNH, and Keene State College, as appropriate, on air pollution reseach.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: UNDERHILL, JEFFREY

Activity: C) Involvement, as necessary, in Regional and/or National Issues (Current)

Description: Involvement, as necessary, in regional and/or national organization involving air quality issues (e.g., Northeast Regional Air Quality Committee, NAFTA, ECOS, etc.)

Start/End Dates: 10/01/1999 thru

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24713 1) Participate, as appropriate, in Federal work groups and committees.

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Conference Calls

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24654 2) Track effect of proposed Federal rules and legislation, as well as potential effects of CASAC

Description: Track effect of proposed Federal rules and lesilation, as well as potential effects of CASAC recommendations

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reviews

Lead Person: MARTONE, CHARLES

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: ATMOSPHERIC SCIENCE AND ANALYSIS UNIT (Current)

Activity: C) Involvement, as necessary, in Regional and/or National Issues (Current)

Deliverable: 24714 3a) OTC Air Directors
Description: Participate in OTC Air Directors conference calls and meetings - Regiona/National Policy Discussions
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 14 Meetings
Lead Person: UNDERHILL, JEFFREY

Deliverable: 24715 3b) MANE-VU Air Directors
Description: Participate in MANE-vu Air Directors conference calls and meetings - Regional Policy Discussions
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 13 Meetings
Lead Person: UNDERHILL, JEFFREY

Deliverable: 24716 3c) OTC - Participate in regional/national pollution control strategy development & analysis
Description: Participate in OTC regional/national transport assessment and control strategy development discussions
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Conference Calls
Lead Person: UNDERHILL, JEFFREY

Deliverable: 24717 3d) OTC and MANE-VU Commission Meetings
Description: Attend OTC and MANE-VU Commission Meetings and Discussions
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Meetings
Lead Person: UNDERHILL, JEFFREY

Deliverable: 24718 4) OTC Modeling - Participate in modeling activities to ensure NHs SIP needs are met
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Conference Calls
Lead Person: HEALY, DAVID

Deliverable: 24655 5) Participate in MANE-VU Technical Support Committee workgroup activities
Description: Participate in MANE-VU workgroup activities such as meetings, modeling, report preparation and review, etc. Develops scientific understanding of haze-related pollutants, interstate cooperation, and consistent data files to be used accross the region.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Conference Calls
Lead Person: MARTONE, CHARLES

Deliverable: 24571 6) Participate in MANE-VU modeling emission inventory development process
Description: Provide and quality assure New Hamsphire Emission Inventory data for regional platform modeling development.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Conference Calls
Lead Person: HEALY, DAVID

Deliverable: 24656 7) Participate in regional/national SIP support committees, as appropriate.
Description: Participate in regional/national SIP support committees, as appropriate (examples include: NACCA Criteria, NESCAUM Attainment Planning Cmte, NESCAUM EE, etc....)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Conference Calls
Lead Person: MARTONE, CHARLES

Deliverable: 24573 8a) Participate on NACAA Emissions and Modeling Committee
Description: participate on monthly conference calls
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Conference Calls
Lead Person: HEALY, DAVID

Deliverable: 24658 8b) Particpate on NAACA Criteria Pollutants Committee Calls
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Conference Calls
Lead Person: MARTONE, CHARLES

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: ATMOSPHERIC SCIENCE AND ANALYSIS UNIT (Current)

Activity: D) Monitoring Analysis Activities (Current)

Description: This activity includes: 1) annual update of design values and trends, 2) annual review of PAMS data, 3) participate in regional/national PAMs networking and analytical improvement reviews, 4) provide current air quality on DES & EPA's Air Now program websites, 5) provide daily air quality forecasts, 6) issue air quality action days

Start/End Dates: 10/01/2011 thru

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24720 1) Perform annual update of design values and trends

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Analyses

Lead Person: SHELDON, JESSICA

Deliverable: 24719 2) Participate, as needed, in regional/national PAMS networking and analytical improvement reviews

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Conference Calls

Lead Person: UNDERHILL, JEFFREY

Deliverable: 24721 3) Provide current air quality data on DES website and EPAs Air Now Data Managemnt Center

Description: Input daily air quality data to EPAs AirNow website and make data available to other interested parties such as AMC, UNH, etc. Submit Ozone, PM2.5, & SO2 data to DMC. (Per 2014 EPA P&C list-#7&19)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 365 Days

Lead Person: SHELDON, JESSICA

Deliverable: 24487 4) Provide daily air quality forecasts & post on DES website.

Description: Forecast for ozone and PM2.5 (fine particles) throughout the year. Air Quality Action Days and Alerts issued as necessary with corresponding update of Air Quality Information Line. Daily observations of real-time data to determine data appropriateness and accuracy. (Per 2014 EPA P&C List-#7&19)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 365 Days

Lead Person: LANDRY, LISA

Deliverable: 24722 5) Issue air quality action days, as needed.

Description: Air Quality Action Days are based on forecasts and may not indicate the number of actual exceedance days. Information tracking number of actual exceedance days is found in Environmental Indicators section.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Actions

Lead Person: SHELDON, JESSICA

Deliverable: 25180 6) Perform air quality analysis on monitored data

Description: Perform detailed data anlyses on monitored data (DES Network and special study) in order to understand current patterns (diurnal, transport, trends, etc.) within the state.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Assessments

Lead Person: SHELDON, JESSICA

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: DIVISION MANAGEMENT AND PLANNING (Current)

Description: This section is responsible for various internal functions within the division, including development and implementation of a quality assurance plan, budgeting, coordination of the Performance Partnership Agreement, strategic planning, and staff development.

Start/End Dates: 10/01/1999 thru PAUs:

Funding: State General [X] State Fees [X] Federal EPA [X] Federal Other [X] Grants [ ]

Activity: Administration - Internal Management (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: WRIGHT, CRAIG

Deliverable: 24745 Continue quarterly Division meetings

Description:

Start/End Dates: 10/01/2013 thru 10/01/2014 Qty/Unit: 4 Meetings

Lead Person: WRIGHT, CRAIG

Activity: Improve financial reporting. (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: WRIGHT, CRAIG

Deliverable: 24749 Prepare budget information for PPG submittal.

Description: Usually occurs in January or February

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Budgets

Lead Person: WRIGHT, CRAIG

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: SIP PLANNING & RULEMAKING (Current)

Description: State Implementation Planning (SIP) & Rulemaking section was formed in 2011. This section is responsible for coordinating the SIP plans and rulemaking authority in the ARD.

Start/End Dates: 10/01/2011 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: A) Administrative Program Management (Current)

Description:

Start/End Dates: 10/01/2011 thru

Lead Person: HOFFMAN, BARBARA

Deliverable: 24901 2) Coordinate SIP reviews with EPA

Description: Keep EPA SIP tracking spreadsheet up-to-date and advise EPA on new or changed priorities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tracking Systems

Lead Person: HOFFMAN, BARBARA

Deliverable: 24910 3) Streamline infrastructure SIP process

Description: Work with EPA to develop template for infrastructure SIPs so that the same data and information do not have to be produced for each submittal.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Templates

Lead Person: HOFFMAN, BARBARA

Activity: B) SIP Obligations (Current)

Description: Prepare and submit revisions to the State Implementation Plan in accordance with EPA requirements. Track EPA rulemaking related to SIPs.

Start/End Dates: 10/01/2011 thru

Lead Person: MARTONE, CHARLES

Deliverable: 24660 1) Submit attainment plan SIP updates, as required

Description: In the 2014 P&C - #15
Submit RACT SIP for 2008 ozone standard. SIP is due two years after designation (July 20, 2014) as stated in the proposed implementation rule.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: MARTONE, CHARLES

Deliverable: 24664 1a) Submit regional haze interim progress report

Description: In the 2014 P&C - #20
Submit regional haze interim progress report (SIP revision) to meet Jan 29, 2015, due date (5 years after initial regional haze SIP submittal). (FY'14 OAR NPM Guidance: 2.2.4 Regional Haze, Activity 3.)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: MARTONE, CHARLES

Deliverable: 24661 2) Submit infrastructure SIPs, as required

Description: In the 2014 P&C - #18
Submit infrastructure SIP for the one hour SO2 standard. (FY'14 OAR NPM Guidance: 2.1.4.1 NAAQS SIPs, Activity 2.)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: MARTONE, CHARLES

Deliverable: 24662 3) Submit maintenance plans, as required.

Description: 2013/2014 - None required for this fiscal year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 0 Plans

Lead Person: MARTONE, CHARLES

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: SIP PLANNING & RULEMAKING (Current)

Activity: B) SIP Obligations (Current)

Deliverable: 24723 4) Submit designation/state attainment boundary recommendations, as required
Description: 2013/2014 - PM2.5 - Submit designation recommendations for the 2012 PM 2.5 NAAQS by December 13, 2013 (From the 2014 P&C List Item #9)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Recommendations/Suggestions
Lead Person: UNDERHILL, JEFFREY

Deliverable: 23226 6) Perform technical analysis and modeling as needed to support SIP and boundary recommendation act.
Description: 2013/2014 - SO2 and PM 2.5
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Analyses
Lead Person: UNDERHILL, JEFFREY

Deliverable: 24750 7) Ensure State Rules are updated with any New or revised NAAQS
Description: 2008 ozone, 2008 lead, 2010 ozone, 2010 NO2, 2010 SO2
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Deliverable: 24751 8) Submit state rule changes for SIP Approval
Description: In the 2013 P&C List - Item #27 (If not completed in the FY12, submit revised NSR rules to meet the SIP approved PSD permitting requirements for PM2.5 emissions)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Deliverable: 23620 Env-A 2300 Mitigation of Regional Haze
Description: update requirements for regional haze
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Deliverable: 25235 Env-A 2300 Mitigation of Regional Haze
Description: Continued into 2014: update requirements for regional haze
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Activity: C) Amend Env-A 500, Federal NSPS and NESHAP, to include new federal standards (Current)
Description: This chapter incorporates by reference EPA's standards for new sources and hazardous air pollutants. The chapter must be updated every year to include any new standards or amendments EPA has adopted in previous year.
Start/End Dates: 10/01/2006 thru
Lead Person: MCMANUS, KARLA

Deliverable: 23847 Amend Env-A 500 Federal Standards Annually
Description: Adopt Federal 2012 NESHAP and NSPS
Start/End Dates: 04/01/2013 thru 03/31/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Activity: D) Readopt Administrative Rules scheduled to expire in this or the next federal fiscal calendar year (Current)
Description:
Start/End Dates: 10/01/2006 thru
Lead Person: MCMANUS, KARLA

Deliverable: 25218 Env-A 1800 Asbestos Rules
Description: Amendments to the asbestos rules
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: SIP PLANNING & RULEMAKING (Current)

Activity: D) Readopt Administrative Rules scheduled to expire in this or the next federal fiscal calendar year (Current)

Deliverable: 25161 Env-A 4100 - VOC Consumer Products
Description: Readopt the Consumer Products Rules to be in line with OTC Model Rules
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Deliverable: 25220 Env-A 4200 Architectural and Industrial Coatings
Description: Readopt Env-A 4200 before it expires on July 27, 2014
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Deliverable: 25219 Env-A 907.01 and Env-A 705.03
Description: Amendments to the GPS and Reporting rules
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Deliverable: 23606 RGGI Rules: Env-A 4600, Env-A 4700, Env-A 4800
Description: Readopt the RGGI Rules to conform with the model rule currently being written
Start/End Dates: 07/01/2012 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Activity: E) Revise State Air Toxics Program rules (Env-A 1400) (Current)
Description: Update rule annually as ACGIH revises their list of toxics
Start/End Dates: 10/01/2006 thru
Lead Person: MCMANUS, KARLA

Deliverable: 25164 Annual update of RTAP list
Description: END DATE EXTENDED FROM PRIOR DATE OF 6/30/2013 (see above)
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Activity: F) 111d State Plans (Current)
Description: 1) Submit annual progress reports for Major Solid Waste Combustors and Other Solid Waste Combustors.
2) Submit state plans for Sewage Sludge and Solid Waste Incinerators
Start/End Dates: 10/01/2006 thru
Lead Person: MCMANUS, KARLA

Deliverable: 24809 Develop plan for final Sewer Sludge Incinerator rule
Description: From the 2014 P&C List (Item #35) Pursuant to the final revised Sewage Sludge Incinerator rule, submit a State Plan that contains appropriate enforceable limitations for the existing sewage sludge incinerators in New Hampshire. Alternatively, accept delegation of the Federal Plan once EPA adopts it. (FY'14 OAR NPM Guidance: 2.5.4 Air Toxics, Activity 2.)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Letters
Lead Person: HOFFMAN, BARBARA

Deliverable: 24753 Submit annual progress report on municipal waste combustor state plan
Description: Submit annual updates to EPA on municipal waste combustors
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules
Lead Person: MCMANUS, KARLA

Activity: G) Public Hearings (Current)
Description: Public hearing scheduled and conducted by ARD for rulemaking, permitting, and other division activities.
Start/End Dates: 10/01/2004 thru

Div/Bur: AIR RESOURCES DIVISION AIR RESOURCES DIRECTOR'S OFFICE/ADMINISTRATION

Program: SIP PLANNING & RULEMAKING (Current)

Activity: G) Public Hearings (Current)

Lead Person: MCMANUS, KARLA

Deliverable: 24754 Public hearings

Description: Miscellaneous hearings and public information meetings. (Obtain data from Rulemaking, Permitting, and SIPs).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Hearings

Lead Person: MCMANUS, KARLA

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: ASBESTOS PROGRAM (Current)

Description:
Start/End Dates: 10/01/2007 thru PAUs:

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☒

Activity: Develop and maintain an asbestos notification and abatement program (Current)

Description:
Start/End Dates: 10/01/1999 thru
Lead Person: CULLINANE, STEPHEN

Deliverable: 24210 AHERA Asbestos In-Schools Inspections
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Inspections
Lead Person: CULLINANE, STEPHEN

Deliverable: 24211 Asbestos Licenses and Certificates Issued
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1000 Licenses
Lead Person: CULLINANE, STEPHEN

Deliverable: 24212 Conduct inspections
Description: Number of inspections are an estimate based on the asbestos abatement activity (75 formerly DES; 50 formerly OEH)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 125 Inspections
Lead Person: CULLINANE, STEPHEN

Deliverable: 24213 Develop and maintain asbestos notification data dase
Description: Maintain data base and file NARS quarterly report to EPA
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Submittals
Lead Person: CULLINANE, STEPHEN

Deliverable: 24214 Prepare inspection reports and refer cases for enforcement as required
Description: Referral will be written and forwarded to enforcement
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Referrals
Lead Person: CULLINANE, STEPHEN

Deliverable: 24215 Provide outreach and compliance assistance as needed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent
Lead Person: CULLINANE, STEPHEN

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: COMPLIANCE ASSESSMENT (Current)

Description: This section conducts inspections of stationary sources of air pollution and provides compliance assistance to the regulated community. In addition, the Compliance Assessment Section is responsible for complaint investigations and determining appropriate follow-up, and an open burning program.

Start/End Dates: 10/01/1999 thru PAUs: 04 02 02

Funding: State General [X] State Fees [X] Federal EPA [ ] Federal Other [X] Grants [ ]

Activity: Continuous Process Improvement (aka "Lean") (Current)

Description: Detail here....

Start/End Dates: 03/01/2009 thru

Lead Person: GUERTIN, THOMAS

Deliverable: 23885 Conduct Lean Events as Required

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Events

Lead Person: GUERTIN, THOMAS

Activity: Develop and follow a stationary source inspection plan which meets EPA and State requirements... (Current)

Description: Develop and follow a stationary source inspection plan which meets EPA and State requirements and factors in environmental risks.

Start/End Dates: 10/01/1999 thru

Lead Person: HELVE, GREGORY

Deliverable: 24526 1- Detailed plan of Full Compliance Evaluations (FCEs) for FFY 2014

Description: Develop target list and schedule for stationary sources inspections based on EPA Compliance Monitoring Strategy and DES guidance. Sources are targeted based on date of last inspection, status of temporary permits, TRI emissions, complaints, malfunctions and other issues. FCE list is revised as needed, and at least quarterly.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: HELVE, GREGORY

Deliverable: 24527 2 - Onsite Full Compliance Evaluations (FCEs) at Major Permitted Sources FFY2014

Description: 15 onsite TV FCEs will be conducted in FFY 2014. Inspections are conducted, and reports are written in accordance with EPA Compliance Monitoring Startegy (CMS). Compliance assistance provided to each source as requested and as necessary.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections

Lead Person: HELVE, GREGORY

Deliverable: 24528 3-Offsite Full Compliance Evaluations at Major Permitted Sources FFY 2014

Description: 0 offsite TV FCEs will be conducted in FFY2013. All inspections in 2013 will be on-site.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 0 Inspections

Lead Person: HELVE, GREGORY

Deliverable: 24531 4 - Onsite Full Compliance Evaluations at Synthetic Minor 80% (SM80) permitted FFY 2014

Description: 17 onsite FCEs of SM80s will be conducted in FFY2013. Inspections are conducted, and reports are written, in accordance with EPA Compliance Monitoring Strategy (CMS). Compliance assistance provided to each source as requested and as necessary.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 17 Inspections

Lead Person: HELVE, GREGORY

Deliverable: 24532 5 - Onsite Full Compliance Evaluations at Minor Stationary Sources FFY 2014

Description: 38 onsite FCEs will be conducted in FFY2013. Inspections are conducted, and reports are written, in accordance with EPA Compliance Monitoring Startegy (CMS). Compliance assistance provided to each source as requested and as necessary.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 38 Inspections

Lead Person: HELVE, GREGORY

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: COMPLIANCE ASSESSMENT (Current)

Activity: Develop and follow a stationary source inspection plan which meets EPA and State requirements... (Current)

Deliverable: 24533 6 - End of federal fiscal year 2014 inspection activity report prepared.

Description: Report updated with each FFY quarters inspection results and final report prepared at end of FFY year 2014.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: HELVE, GREGORY

Activity: Receive, track, and respond to complaints. (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: GUERTIN, THOMAS

Deliverable: 23886 1-Complaints

Description: Develop and maintain a complaint system to receive, record, prioritize and manage complaints. An average of 275 complaints per year are received. Reports will be prepared for each complaint received.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Complaints

Lead Person: GUERTIN, THOMAS

Deliverable: 23887 2-Complaint Follow ups / Investigations / FCE.

Description: Complaint investigations will be conducted as appropriate. Investigations may be conducted through telephone activities/interviews or with an onsite investigation. Complaints concerning stationary sources may result in a full compliance evaluations. Inspection reports will be prepared and cases referred to Enforcement Section as appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Investigations

Lead Person: GUERTIN, THOMAS

Deliverable: 23888 3-Outdoor wood boilers (OWB) Complaints

Description: Complaint investigations will be conducted as appropriate. Investigations may be conducted through telephone activities/interviews or with an onsite investigation. Complaints concerning stationary sources may result in a full complaince evaluation. Inspetion reports will be prepared and cases referred to Enforcement Section as appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Complaints

Lead Person: GUERTIN, THOMAS

Deliverable: 23889 4-Permit Deviation Report Review

Description: Develop and maintain a system to receive, record, and manage permit deviaiton reports. Estimate more than 200 deviation reports will be received. Permit deviation reports will be reviewed and forwarded to Enforcement Section as appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 120 Assessments

Lead Person: GUERTIN, THOMAS

Deliverable: 23890 5-Permit Deviation Referral to Enforcement Section

Description: Results of the permit deviation review are forwarded to the Enforcement Section with recommendations for enforcement action as appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Referrals

Lead Person: GUERTIN, THOMAS

Activity: Review Draft Permits (Current)

Description: Review drafts of Title V, State Permits to Operate and Temporary Permits for technical accuracy and enforceability.

Start/End Dates: 10/01/2010 thru

Lead Person: HROBAK, DANIEL

Deliverable: 24529 Draft State Permits Reviewed iin FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Permits Reviewed

Lead Person: HROBAK, DANIEL

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: COMPLIANCE ASSESSMENT (Current)

Activity: Review Draft Permits (Current)

Deliverable: 24535 Draft Title V Permits Reviewed in FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Permits Reviewed

Lead Person: HROBAK, DANIEL

Activity: Title V report compliance monitoring (Current)

Description: Track submittals, review reports and follow-up as necessary.

Start/End Dates: 10/01/2005 thru

Lead Person: WALTERS, RAYMOND

Deliverable: 24538 Annual Compliance Certifications in FFY 2014

Description: Track submittals; review for completeness, accuracy and identification of any instances of non-compliance; determine need for follow-up action as neccesary; and address any late submittals of reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 38 Reports, Final

Lead Person: WALTERS, RAYMOND

Deliverable: 24539 Semi-annual Permit Deviation and Monitoring (PD/M) Reports in FFY 2014

Description: Track submittals; review for completeness, accuracy and consistency with all individually reported PDs; determine need for follow-up action as neccesary; and address any late submittals of reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 76 Reports, Final

Lead Person: WALTERS, RAYMOND

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: COMPLIANCE MEASUREMENT AND DATA PROGRAMS (Current)

Description: This includes activities encompassing the ARD Compliance Bureau's Testing and Monitoring Section and Emissions Inventory Section that are not directly assigned to those 2 program areas.

Start/End Dates: 10/01/2007 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Review air and update stationary source compliance information on DES website (Current)

Description: Review DES website pages containing Testing and Monitoring Section information, Emissions Inventory information and Compliance Reporting information to make sure all information and links are current and correct.

Start/End Dates: 10/01/2010 thru

Lead Person: WALTERS, RAYMOND

Deliverable: 24540 Verify Compliance Reporting links and forms in FFY 2014.

Description: Check links; update Title V Operating Permit Reporting Guidance and permiting reporting forms.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Web Sites

Lead Person: WALTERS, RAYMOND

Deliverable: 24541 Verify Emissions Inventory Section information in FFY 2014

Description: Check links; update information as necessary.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Web Sites

Lead Person: WALTERS, RAYMOND

Deliverable: 24542 Verify Stationary Source Compliance Reporting information in FFY 2014

Description: Check links; update information as necessary.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Web Sites

Lead Person: WALTERS, RAYMOND

Deliverable: 24543 Verify Testing and Monitoring Section Information FFY 2014

Description: Verify Testing and Monitoring Section Information

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Web Sites

Lead Person: WALTERS, RAYMOND

Activity: Review draft permits (Current)

Description: Review drafts of Title V, State Permits to Operate and Temporary Permits for clarity, technical accuracy, appropriate monitoring requirements and enforceability.

Start/End Dates: 10/01/2007 thru

Lead Person: WALTERS, RAYMOND

Deliverable: 24544 Draft State Permits and Temporary Permits reviewed in 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Permits Reviewed

Lead Person: WALTERS, RAYMOND

Deliverable: 24545 Draft Title V Permits (and TPs for new TV sources) reviewed in 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Permits Reviewed

Lead Person: WALTERS, RAYMOND

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: EMISSIONS INVENTORY (Current)

Description: This section maintains an accurate and extensive air pollution emissions inventory of New Hampshire sources. This data is used to determine compliance with state and federal regulations, establish state and national emissions trends and to help in evaluating the effectiveness of the State's air quality programs.

Start/End Dates: 10/01/1999 thru PAUs: 04 02 05

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☒ Grants ☐

Activity: Quality assure/quality control all annual emission and compliance data (Current)

Description: Review QA/QC procedures for collecting and submitting emission and compliance data.

Start/End Dates: 10/01/2001 thru

Lead Person: STRICKLAND, NEWTON

Deliverable: 24489 Complete Annual Quality Assurance System Program Self-Audit

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: STRICKLAND, NEWTON

Deliverable: 24490 Ensure that the states air emissions database is compatible with EPAs ... NEI

Description: Ensure that the states air emissions database is compatible with EPAs re-designed NEI database system.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reviews

Lead Person: STRICKLAND, NEWTON

Activity: Submit emissions inventory data, compliance data and ambient air quality monitoring data to EPA (Current)

Description: Submit emissions inventory data, compliance data and ambient air quality monitoring data to their respective federal databases.

Start/End Dates: 10/01/2001 thru

Lead Person: STRICKLAND, NEWTON

Deliverable: 24491 Prepare Annual Emissions Inventory for HAPS for point sources

Description: Per 2014 P&C List -Support EPA's efforts to produce an accurate National Emission Inventory (NEI) for Hazardous Air Pollutants (HAPs). This includes:(1) reviewing New Hampshire's point source data released for comment under EPA's Risk and Technology Review rulemakings; and (2) collecting HAP data from sources for the 2011 NEI for HAPs. (Item #39

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Inventories

Lead Person: STRICKLAND, NEWTON

Deliverable: 24492 Send Compliance Data to EPA (every 60 days, per ICR)

Description: [2014 P&C List - Enter/send information necessary to satisfy the inspection, testing, compliance monitoring, and enforcement minimum data requirements (MDRs) to EPA's national AFS data system at least once every 60 calendar days (as required by the ICR).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Submittals

Lead Person: STRICKLAND, NEWTON

Deliverable: 24494 Send Emissions Data to EPA (by end of following year, per AERR)

Description: (Per 2014 P&C List -Edit 2011 data submitted to the NEI if necessary. Submit 2012 point source emissions data to EPA's NEI by December 31, 2013 for large, "Type A" sources. (Item # 10)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Submittals

Lead Person: STRICKLAND, NEWTON

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: ENFORCEMENT (Current)

Description: The Enforcement Section is responsible for developing and implementing policies and procedures for verifying the accuracy and determining the appropriate compliance or enforcement response to violations of air pollution control regulations, documenting reasons for the response, coordinating with other programs, and determining the appropriateness of a fine or penalty.

Start/End Dates: 10/01/1999 thru PAUs: 04 02 03

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Compliance Assistance and Outreach (Current)

Description:

Start/End Dates: 10/01/2001 thru

Lead Person: LEDGARD, MARK

Deliverable: 24132 Identify areas needing compliance assistance or outreach and assist in outreach

Description: Identify areas needing compliance assistance or outreach and assist in outreach with a planned enforcement response to achieve compliance and prevent problems/violations before they exist

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Outreach Activities

Lead Person: LEDGARD, MARK

Activity: Enforcement (Current)

Description:

Start/End Dates: 10/01/2001 thru

Lead Person: ELDRIDGE, SHERI

Deliverable: 23906 asbestos

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Actions

Lead Person: ELDRIDGE, SHERI

Deliverable: 23907 open burning

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Actions

Lead Person: ELDRIDGE, SHERI

Deliverable: 23908 stationary source

Description: DES will take enforcement actions (which include a monetary penalty where appropriate) to bring violating facilities back into compliance. Economic benefit realized by the violator as a result of the noncompliance will be documented by DES and collected as part of a penalty action.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Actions

Lead Person: ELDRIDGE, SHERI

Activity: Program Management (Current)

Description:

Start/End Dates: 10/01/2001 thru

Lead Person: ELDRIDGE, SHERI

Deliverable: 23909 HPV (High Priority Violation) Resolution

Description: DES will resolve HPVs in accordance with EPAs Timely and Appropriate Enforcement Response to High Priority Violators ("the HPV policy"), July 1999. DES will inform the EPA Region 1 liaison in person, by phone, or by email within 45 days of resolving an HPV.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Sources

Lead Person: ELDRIDGE, SHERI

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: ENFORCEMENT (Current)

Activity: Program Management (Current)

Deliverable: 23910 HPV (High Priority Violator) Addressing

Description: DES will address HPVs in accordance with EPAs Timely and Appropriate Enforcement Response to High Priority Violators ("the HPV policy"), July 1999. DES will inform the EPA Region 1 liaison in person, by phone, or by email within 45 days of addressing an HPV.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Sources

Lead Person: ELDRIDGE, SHERI

Deliverable: 23911 HPV (High Priority Violator) Identification

Description: DES will identify HPVs in accordance with EPAs Timely and Appropriate Enforcement Response to High Priority Violators ("the HPV policy"), July 1999. DES will inform the EPA Region 1 liaison in person, by phone, or by email within 45 days of identifying an HPV.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Sources

Lead Person: ELDRIDGE, SHERI

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: TESTING AND MONITORING (Current)

Description: This section is primarily responsible for implementation of two air functions; a) the stationary source stack testing program; and b) the stationary source continuous emissions monitoring (CEM) program. The compliance stack testing effort oversees all emissions testing required by the state or EPA and involves reviewing pretest protocols, participating in the pretest meetings, witnessing/coordinating the actual stack testing in the field and technically reviewing the final report for state acceptance of the data. For those large stationary sources required to continuously monitor emissions, the CEM program involves overseeing the quarterly audits performed on the CEM systems to ensure accuracy of the monitors, witnessing the annual relative accuracy stack-testing audits conducted on each system, and reviewing the quarterly CEM excess emissions reports for compliance with the facility's emissions limits.

Start/End Dates: 10/01/2000 thru PAUs: 04 02 01

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Continuous Emissions Monitoring Program (Current)

Description: Implement continuous emisisons monitoring (CEM) program throughout the state.

Start/End Dates: 10/01/2002 thru

Lead Person: O'BRIEN, MICHAEL

Deliverable: 24631 Number of Qtrly Excess Emission Reports received in FFY2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 72 Reports, Final

Lead Person: O'BRIEN, MICHAEL

Deliverable: 24632 Number of Qtrly Excess Emission Reports reviewed in FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 72 Reports, Final

Lead Person: O'BRIEN, MICHAEL

Deliverable: 24633 Number of relative accuracy test audits (RATAs) witnessed in FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 26 Tests

Lead Person: O'BRIEN, MICHAEL

Deliverable: 24634 Number of relative accuray test audit reports technically approved in FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 26 Tests

Lead Person: O'BRIEN, MICHAEL

Activity: Review Draft Permits (Current)

Description: Review drafts of Title V, State Permits to Operate and Temporary Permits for technical accuracy, appropriate monitoring requirements and enforceablity.

Start/End Dates: 10/01/2007 thru

Lead Person: O'BRIEN, MICHAEL

Deliverable: 24635 Draft State Permits Reviewed in FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Permits Reviewed

Lead Person: O'BRIEN, MICHAEL

Deliverable: 24636 Draft Title V Permits Reviewed in FFY 2014

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Permits Reviewed

Lead Person: O'BRIEN, MICHAEL

Activity: Stack Testing Program (Current)

Description: Witness all compliance stack emissions testing performed and technically review results for compliance.

Start/End Dates: 10/01/2002 thru

Lead Person: O'BRIEN, MICHAEL

Div/Bur: AIR RESOURCES DIVISION COMPLIANCE

Program: TESTING AND MONITORING (Current)

Activity: Stack Testing Program (Current)

Deliverable: 24637 No of compliance stack tests witnessed in FFY 2014
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 45 Tests
Lead Person: O'BRIEN, MICHAEL

Deliverable: 24638 Number of stack test reports technically approved in FFY 2014
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 45 Tests
Lead Person: O'BRIEN, MICHAEL

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: AIR TOXICS MANAGEMENT PROGRAM (Current)

Description: This program is designed to protect public health by preventing, controlling, abating and limiting emissions of toxic air pollutants into the ambient air pursuant to RSA 125-I and Section 112 of the 1990 Clean Air Act Amendments. The Air Toxics Program is responsible for the implementation of the State Air Toxics Control Program codified in Env-A 1400 and sets Ambient Air Limits (AALs) or air quality standards for approximately 750 compounds. Sources that emit any of these regulated compounds are required to demonstrate compliance with the AALs. The SSMB is responsible for implementing ENV-A 1400 including determining applicable sources, identification of compliance options and approving appropriate permit conditions for subject sources. This program is also responsible for implementation of the federal Maximum Achievable Control Technology (MACT) Program for NH sources, conducting ambient air toxics monitoring at sites throughout NH, and providing department-wide assistance on issues involving environmental impacts on public health.

Start/End Dates: 10/01/2001 thru PAUs: 04 01 04

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☒ Grants ☒

Activity: Evaluate and Implement Programs to Address Current Air Toxics and Public Health Concerns (Current)

Description: Air pollutants and toxic chemicals in the environment often have public health implications. The Air Toxics Management Program is often responsible for evaluating and addressing the public health impacts of toxic air contaminants.

Start/End Dates: 10/01/2001 thru

Lead Person: NORTH, PATRICIA

Deliverable: 24732 Participate in Activities of the NESCAUM Air Toxics and Public Health Committee

Description: As a member of the Air Quality and Public health Committee, participate in all activities including monthly conference calls and annual meetings.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Activities

Lead Person: NORTH, PATRICIA

Activity: Implement Federal Air Toxics Control Program in NH (Current)

Description: The US EPA has established a federal air toxics control program under Section 112 of the 1990 Clean Air Act Amendments. The program sets maximum achievable control technology (MACT) standards for designated source categories that must be implemented by affected sources under the Title V operating permit program. DES has been delegated by EPA to implement these MACT standards. The Air Toxics Management Program is responsible for providing input and comments to EPA on proposed MACTstandards, tracking completed MACT standards, and assuring that affected NH sources are identified and implement applicable MACT standards as part of the Title V permit process.

Start/End Dates: 10/01/2001 thru

Lead Person: NORTH, PATRICIA

Deliverable: 24735 Assist in Reviewing Title V Permits Involving Air Toxics Control Measures

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assistances Provided

Lead Person: NORTH, PATRICIA

Deliverable: 24737 Track and notify potential NH sources of applicable MACT and Area Source Standard developments

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Notifications

Lead Person: NORTH, PATRICIA

Deliverable: 24738 assist in accepting Delegation of Promulgated MACT and Area Source Standards

Description: From the 2014 P&C list - Item #34 continue delegation and implementation of toxic requirements under section 112, 129 and 111(d) for major source rules, area source rules, and residual risk rules

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Deliverables

Lead Person: NORTH, PATRICIA

Activity: Implement State Air Toxics Control Program (Current)

Description: DES has adopted a new air toxics control program under RSA 125-I which became effective for all NH sources as of May 8, 2001. This program, codified under Env-A 1400, sets health risk-based ambient air limits (AALs) for each of over 750 regulated toxic air pollutants (RTAPs). Any NH source that emits an RTAP must demonstrate that its emissions will not result in an exceedance of the AAL. The Air Toxics Management Program is responsible for working with the NH DES Environmental Health Risk Assessment section to update the list of RTAPs each year based on recent health risk assessement data and for providing information, assistance and implementation policy recommendations to affected sources as well as DES permitting activities.

Start/End Dates: 10/01/2001 thru

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: AIR TOXICS MANAGEMENT PROGRAM (Current)

Activity: Implement State Air Toxics Control Program (Current)

Lead Person: NIEJADLIK, THOMAS

Deliverable: 25255 Coordinate Air Resources Division Work Plan and 1/4ly Reporting

Description: Descriptive Text - Jessica M. left....

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 7 Reminders

Lead Person: NIEJADLIK, THOMAS

Deliverable: 24602 Coordinate the Update of the List of Regulated Toxic Air Pollutants Annually

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates

Lead Person: NIEJADLIK, THOMAS

Deliverable: 23818 Provide Technical Assistance to Sources in Determining Air Toxics Control Program Compliance

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assistances Provided

Lead Person: NIEJADLIK, THOMAS

Activity: Review & comment on NATA (Current)

Description: review and comment on EPA National Air Toxics Assessment

Start/End Dates: 10/01/2010 thru

Lead Person: NORTH, PATRICIA

Deliverable: 24739 Review and comment on draft NATA

Description: review and comment on the draft 2011 National Air Toxics Assessment when it is available for comment on the 2014 EPA P&C list Item # 38

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assessments

Lead Person: NORTH, PATRICIA

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: HEALTH RISK ASSESSMENT (Current)

Description: The Health Risk Assessment Program performs technical risk assessments to evaluate the health risk associated with exposure to toxic chemicals released into the environment. The Program generates health advisories for statewide distribution, such as fish advisories and health information summaries on various chemicals.

Start/End Dates: 10/01/2005 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Health Risk Assessments (Current)

Description:

Start/End Dates: 10/01/2005 thru

Lead Person: PINSKI, DENNIS

Deliverable: 24725 NH Mercury Fish Advisory Update

Description: Reveiw data on mercury in NH fish, evaluate data for waterbody-specific specific advisories and communicate the basis of the freshwater fish advisories.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: PINSKI, DENNIS

Deliverable: 24724 Public Health Assessments

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Assessments

Lead Person: PINSKI, DENNIS

Deliverable: 24727 Risk Assessments - Drinking Water

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 300 Assessments

Lead Person: PINSKI, DENNIS

Deliverable: 25182 Risk Assessments - RCMP, Petroleum Product Sites

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Assessments

Lead Person: PINSKI, DENNIS

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: NEW SOURCE REVIEW PERMIT PROGRAM (Current)

Description: The NSR Permit Program consists of two major federal permit programs, namely, Prevention of Significant Deterioration (PSD) and Non-attainment review. This program will also handle Preconstruction Permits for sources avoiding the PSD and Non-attaiment review programs.

Start/End Dates: 10/01/2001 thru PAUs: 04 01 02

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Conduct dispersion modeling for stationary source permitting programs. (Current)

Description: Ongoing dispersion analysis for stationary source permitting

Start/End Dates: 10/01/2004 thru

Lead Person: LANDRY, LISA

Deliverable: 24488 Respond to permit modeling requests

Description: Air dispersion modeling analysis performed in support of air permit applications to determine compliance with state and federal regulations

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Requests

Lead Person: LANDRY, LISA

Activity: Process all PSD/NSR Related Permit Applications (Current)

Description: Either new major sources or major sources making modification may be subject to the federal New Source Review Permitting Program. Any source that is subject to this regulation would be required to obtain either a PSD and/or Non-Attainment Permit or obtain a federally enforceable synthetic minor permit opting out of the program.

Start/End Dates: 04/01/2001 thru

Lead Person: MOORE, TODD

Deliverable: 24282 NSR Report

Description: Provide data to EPA documenting the timeliness of NSR application processing and clearinghouse data entry every six months.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reports, Final

Lead Person: MOORE, TODD

Deliverable: 24272 Process NSR (PSD and NA-NSR) permit applications w/in 12 months

Description: New major source or a major source making a major modification is required to obtain a PSD and/or Non-Attainment Permit prior to the commencement of construction of the new facility or major modification. Goal is to issue a final decision for at least 78% of the applications w/in 12 months of reciept of a complete application. 2014 P&C #25. Quantity based upon 1 such application per year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Permits Issued

Lead Person: MOORE, TODD

Deliverable: 24281 Update EPAs RACT/BACT/LAER Clearinghouse

Description: Update RACT/BACT/LAER Clearinghouse for new major sources and major modifications w/in 90 days of permit issuance. 2014 P&C #26

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates

Lead Person: MOORE, TODD

Activity: Special Projects for Air Resources Division (Current)

Description:

Start/End Dates: 04/01/2005 thru

Lead Person: MOORE, TODD

Deliverable: 24270 Participate on NACCA Permitting/NSR Committee

Description: Attend Committee meetings and participate on Committee conference calls

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Conference Calls

Lead Person: MILBURY, JR., GARY

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: NEW SOURCE REVIEW PERMIT PROGRAM (Current)

Activity: Special Projects for Air Resources Division (Current)

Deliverable: 24271 Participation on NESCAUM Stationary Source Committee

Description: Continue to participate in Committee meetings and conference calls.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Conference Calls

Lead Person: MILBURY, JR., GARY

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: PUBLIC EDUCATION AND OUTREACH UNIT (Current)

Description: The Education and Outreach Unit is responsible for developing and implementing outreach strategies to support each Air Resouces Bureaus and programs. Activities include: planning and prioritizing outreach activities, developing displays and exhibits, preparing publications on various topics, providing classroom materials, planning and holding press events, updating website materials and supporting outreach on specific technical initiatives.

Start/End Dates: 10/01/2004 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☒

Activity: Education and Outreach (Current)

Description:

Start/End Dates: 10/01/2009 thru

Lead Person: GODLEWSKI, SHARON

Deliverable: 24817 Asthma - Healthy Schools

Description: From the 2014 P&C List - Item #37 - If targeted funds are available from EPA: 1) participate in the NH Asthma Collaborative as they revise New Hampshire's asthma strategies. 2) Continue working with the NH Partners for Healthy Schools to promote and build capacity within schools to reduce environmental risk factors and improve asthma management using no cost or low cost interventions (like establishing no idling policies).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Meetings

Lead Person: Vacant

Deliverable: 24765 Climate Change Adaptation

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Outreach Activities

Lead Person: GODLEWSKI, SHARON

Deliverable: 24764 Commute Green

Description: Promote and support green commuting, bike and walk to work events, and regional (PATH) and statewide efforts.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Efforts

Lead Person: Vacant

Deliverable: 24769 Energy Efficiency

Description: Work with EPA to promote lighting improvements and other efficiency improvements through outreach campaigns, including the Change the World campaign.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: Vacant

Deliverable: 24766 Fish Consumption Advisory

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4000 Brochures

Lead Person: Vacant

Deliverable: 24763 Idling

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: Vacant

Deliverable: 24767 Informational Presentations

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Presentations

Lead Person: GODLEWSKI, SHARON

Deliverable: 24761 Staff Training and Professional Development

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Training Sessions

Lead Person: Vacant

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: PUBLIC EDUCATION AND OUTREACH UNIT (Current)

Activity: Education and Outreach (Current)

Deliverable: 24762 Strategic Plan Implementation
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts
Lead Person: GODLEWSKI, SHARON

Deliverable: 24772 Wood Smoke
Description: From the EPA P&C 2014 - Work with Keene State College and the Southwest Region Planning Commission (SWRPC) on the Greater Keene Area Air Quality Awareness Campaign and continue the partnership established in 2012/2013. The establisehd partnership has been successful in reaching out to the Greater Keene Area and this work will continue into 2013/2014 heating season.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs
Lead Person: Vacant

Activity: Environmental Justice (Current)
Description:
Start/End Dates: 06/01/2006 thru
Lead Person: GODLEWSKI, SHARON

Deliverable: 24773 Participate in Regional EJ Meetings and Conference Calls
Description: P&C Item #116
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings
Lead Person: GODLEWSKI, SHARON

Deliverable: 24774 Update DESs Environmental Justice Policy
Description: P&C Item #116
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Policy Changes
Lead Person: GODLEWSKI, SHARON

Activity: Outreach Materials (Current)
Description: Includes development of outreach plans for various bureaus / units within ARD; regular review and updating of ARD website; and participation in regional or national air outreach and communications committees.
Start/End Dates: 10/01/2004 thru
Lead Person: GODLEWSKI, SHARON

Deliverable: 24768 Newsletter Articles
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Articles
Lead Person: GODLEWSKI, SHARON

Deliverable: 24770 Publications
Description: Fact Sheets - Brochures - Reports - Press Releases
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Publications
Lead Person: GODLEWSKI, SHARON

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: STATE OPERATING PERMIT PROGRAM (Current)

Description: State regulations require certain non-major sources of air pollution (State-sources) to obtain operating permits. In addition, State sources are required to obtain construction permits and/or modify existing permits for the installation or modification of regulated devices.

Start/End Dates: 07/01/2002 thru PAUs: 04 01 02

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Process Permit Applications (Current)

Description: New sources, existing sources requesting permit modifications, existing sources with Temporary Permits wishing to obtain State Permits to Operate, sources wishing to renew existing permits, and existing sources previously operating without permits are all required to submit permit applications. Processing these permit applications is a primary responsibility of the Operating Permit Program.

Start/End Dates: 10/01/2001 thru

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23954 Process GSP applications

Description: Process all GSP applications. Quantity based upon anticipated renewal of all GSPs.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 300 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23955 Process PBNs

Description: Process Permit by Notifications.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23956 Process SPO and TP applications for State sources (including SIP revisions)

Description: Process all SPO and TP applications, including amendments to existing permits and single source SIP revisions. Quantity based upon anticipated 100 such applications per year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Div/Bur: AIR RESOURCES DIVISION PERMITTING & ENVIRONMENTAL HEALTH

Program: TITLE V OPERATING PERMIT PROGRAM (Current)

Description: Title V Operating Permit regulations require that major sources of air pollution obtain a Title V Operating Permit (Title V sources). In addition, Title V sources are required to obtain construction permits and/or modify existing permits for the installation or modification of regulated devices.

Start/End Dates: 06/30/1995 thru PAUs: 04 01 02

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Process Permit Applications (Current)

Description: New sources, existing sources requesting permit modifications, existing sources with Temporary Permits wishing to modify Title V permits, sources wishing to renew existing permits, and existing sources previously operating without permits are all required to submit permit applications. Processing these permit applications is a primary responsibility of the Operating Permit Program.

Start/End Dates: 06/30/1996 thru

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 24805 Participte with EPA in Title V permit progrma evaluations

Description: Item #24 on the 2014 P&C List - Participate with EPA in Title V permit program evaluations, set targets to respond to EPA's evaluation report and implement recommendations

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Audits

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23957 Process new Title V permit applications received for new Title V sources

Description: Per the 2014 P&C List - Insure that 100 percent of new Title V operating permits are issued within 18 months of receiving a complete permit application or settlement of an enforcement case. Provide necessary data through the TOPS Tracking Form to document the goal every six months. (OAQPS P11)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23958 Process renewals to existing Title V permits

Description: Per the 2014 P&C List - Document the number of expired Title V permits as of Oct. 1, 2013 and reduce the total universe by 10% during the fiscal year. Provide necessary data through the TOPS Tracking Form to document the goal every six months. (OAQPS P11)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23959 Process requests for minor modificationsand administrative amendments to existing Title V permits

Description: Process applications for modifications to existing Title V permits. Quantity based upon anticipated 10 such applications per year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Deliverable: 23960 Process significant modifications at existing Title V sources

Description: Per the 2014 P&C list - Insure that 100 percent of Title V significant modifications are issued within 18 months of receiving a complete permit application or settlement of an enforcement case. Provide necessary data through the TOPS Tracking Form to document the goal every six months. Note that this includes processing Temporary Permit applications for modifications to Title V sources (done in place of a significant modification).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Applications, Permit

Lead Person: DORFSCHMIDT, BARBARA

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: AIR MONITORING (Current)

Description: The Ambient Air Monitoring Unit is responsible for operation and maintenance of New Hampshire's ambient air monitoring network. New Hampshire operates several remote facilities around the state, at which DES monitors for criteria air pollutants as prescribed by the US EPA, including sulfur dioxide, ozone, nitrogen oxides, particulate matter, volatile organic compounds, and mercury. The data collected at these sites is used to determine air quality status, confirmation of air quality trends and predictions for the Northeast region, and to provide the basis for future policy planning. This data is transmitted into a federal database for both local and national use. The Ambient Air Monitoring Unit also provides assistance with data collection and analysis for special studies related to ambient air quality.

Start/End Dates: 10/01/2001 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Annual Reporting (Current)

Description: Air Monitoring Network: Submit to EPA by July 1 the annual air monitoring network review and schedule (40CRF58.20d, 58.25 & 58.46) and annual PM report (40CFR58.26).

Start/End Dates: 10/01/2006 thru

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24639 SLAMS data certification letter to EPA by July 1

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Letters

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24640 Submit network review to EPA by July 1

Description: {From 2014 EPA P&C List] Air Monitoring Network: Submit to EPA by July 1, the annual air monitoring network plan (40 CFR 58.10). State Plan should be made available for public and EPA review by May 31, at the latest. The Plan should include ensuring monitoring networks are consistent with the requirements of recent NO2, SO2, CO, lead and ozone NAAQS rules, in particular. (OAQPS M08) (P&C Item #27)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reviews

Lead Person: PERKINS, JR., KENDALL

Activity: Criteria Pollutants Data Capture (Current)

Description: Have at least 75% quarterly capture rate for CO, NO2, O3, SO2, & PM 2.5

Start/End Dates: 10/01/2002 thru

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24641 Achieve a capture rate of at least 75% at all PM 2.5 monitoring stations.

Description: Identify 1 complete data set if 75% data capture rate across all monitoring sites was achieved in quarter. Identify any individual sites, in comments, that did not have a 75% data capture rate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24642 Achieve a capture rate of at least 75% at all active CO monitoring stations.

Description: Identify 1 complete data set if 75% capture rate across all sites was achieved in quarter. Identify any individual sites, in comments, that did not have a 75% data capture rate. Repair and replacement schedules may be impacted by reduced funds.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24643 Achieve a data capture of at least a 75 percent at all active SO2 monitoring sites.

Description: Identify 1 complete data set if 75% capture rate across all monitoring sites was achieved in quarter. Identify any individual sites, in comments, that did not meet a 75% data capture rate. Repair and replacement schedules may be impacted by reduced funds.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: PERKINS, JR., KENDALL

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: AIR MONITORING (Current)

Activity: Criteria Pollutants Data Capture (Current)

Deliverable: 24644 Achieve a data capture rate of at least 75% at all active NO2 monitoring sites.

Description: Identify 1 complete data set if 75% data capture rate across all monitoring sites was achieved in quarter. Identify any individual sites, in comments, that did not have a 75% capture rate. Repair and replacement schedules may be impacted by reduced funds.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24645 Achieve a data capture rate of at least 75% at all active O3 monitoring sites.

Description: Identify 1 complete data set if 75% data capture rate across all monitoring sites was achieved in quarter. Identify any individual sites, in comments, that did not have a 75% data capture rate. Repair and replacement schedules may be impacted by reduced funds.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: PERKINS, JR., KENDALL

Activity: Operate and maintain air monitoring networks in conformance with 40 CFR Part 58. (Current)

Description: Operate and maintain monitoring network (PAMS, NAMS, SLAMS), including quality control and assurance (equipment audit and performance check procedures), site maintenance, establishment of replacement and new monitoring sites, planning for expansion of existing network, and appropriate responses to federal and DES program audits.

Start/End Dates: 10/01/2003 thru

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24759 Coordinate with MADEP for plans to monitor for near road NO2

Description: Per the 2014 P&C list - Coordinate with MADEP to insure NO2 is monitored consisten with the final March, 2013 rule for ambient air monitoring for NO2 NAAQS. (Item #28)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Communications

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24649 Operate EPA approved network, enter precision and accuracy data, and submit annual Air Quality Data

Description: From the 2014 P&C List: Operate EPA-approved network (SLAMS, PAMS, PM), enter the air monitoring, precision and accuracy data into AQS within 90 days (180 days for PAMS) of the end of each calendar quarter (40 CFR 58.12, 58.14, & 58.16) (OAQPS M11) and submit the Annual Air Quality Data certification by May 1, 2014 (40 CFR 58.15). (OAQPS M06) (P&C Item #29)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: PERKINS, JR., KENDALL

Deliverable: 24650 Perform Quality Assurance on all analyzers at minimum frequency required by EPA.

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Data Sets

Lead Person: VERVILLE, TIMOTHY

Activity: PAMS (Current)

Description: report on PAMS data capture for PAMS season

Start/End Dates: 10/01/2002 thru

Lead Person: STUMPO, LARA

Deliverable: 24268 2014 Data capture 24-hour VOC samples

Description: Collect samples and submit data to AIRS

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets

Lead Person: STUMPO, LARA

Deliverable: 24277 2014 FY data capture at Gilson Rd.

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets

Lead Person: STUMPO, LARA

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: AIR MONITORING (Current)

Activity: PAMS (Current)

Deliverable: 24278 2014 data capture at Pack Monadnock
Description: Pack Monadnock site replaced Kittery
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets
Lead Person: STUMPO, LARA

Deliverable: 24279 Perform data analysis from 2013 PAMS season & submit report
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets
Lead Person: STUMPO, LARA

Deliverable: 24280 Perform data analysis from 2014 PAMS season & submit report
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets
Lead Person: STUMPO, LARA

Activity: Preparation and submittal of Quality Assurance Project Plans (Current)
Description: EPA is requiring that states prepare and submit updated QAPPs for gaseous criteria pollutants, continuous PM 2.5 and PM 10. SOPs which reflect operating procedures for data collection, validation, and maintenance are to be prepared and incorporated into the QAPP's as appendices.
Start/End Dates: 10/01/2001 thru
Lead Person: PERKINS, JR., KENDALL

Deliverable: 24651 Annual review of approved Quality Assurance Project Plans
Description: {From 2014 EPA P&C List] Quality Assurance: Ensure all approved QAPPs are reviewed by November 1, 2013, and confirm this in writing to EPA. Major changes will require a QAPP revision. Ensure adequate, independent QA audits of NAAQS monitors or participate in NPAP and PEP QA programs. (OAQPS M10) P&C Item #30
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reviews
Lead Person: POISSON, JAMES

Deliverable: 24652 Conduct annual self-assessment audit for QA Team & EPA TSA
Description: As part of the DES QMP, conduct self-assessment program audit
From the EPA P&C List - Item 31 - Participate and respond to EPA in a Techincal Systems Audit (TSA) for NH DES during the FY 2014.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assessments
Lead Person: POISSON, JAMES

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: ECONOMIC INCENTIVE PROGRAMS (Current)

Description: The Clean Air Act Amendments of 1990 recognized the merit of using market-based approaches to help achieve clean air goals. For example, the Amendments introduced a market-based allowance trading system for controlling sulfur dioxide emissions that contribute to acid rain. Reductions are achieved through an "emissions budget" or "cap" trading system that places a "cap" on emissions for a specific category of sources, power plants. In contrast, an open market system allows, but does not require, any emissions source or facility, including mobile sources, to participate and does not set a limit on the number of emissions reductions credits generated or sold. DES has both types of trading programs, which are managed by a single Program Manager. The programs achieve reductions in emissions that contribute to ground level ozone.

Start/End Dates: 01/20/1997 thru PAUs: 04 01 03

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Clean Power Act (Env-A 2900) (Current)

Description: New Hampshire rules (Env-A 2900) were adopted to implement New Hampshire's Clean Power Act, which became law on July 1, 2002. The Act calls for annual reductions of multiple pollutants (SO2, NOx, and CO2) beginning in 2007 implemented through cap and trading programs. The Act differs from, but was based upon, DES's Clean Power Strategy. Trades are recorded in the NH Clean Power Act Allowances Tracking System. The Act also provides incentives for emissions reductions, and power plants could earn bonus allowances in various ways for various pollutants. The Clean Power Act was amended in 2006 to incorporate provisions for mercury reductions. While mercury trading is prohibited, provisions were added to allow mercury credits to be converted to sulfur dioxide allowances and used for compliance with the above trading program.

Start/End Dates: 10/01/2008 thru

Lead Person: FONTAINE, JOSEPH

Deliverable: 23912 Reduce Hg Emissions from baseline

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: .03 Tons

Lead Person: FONTAINE, JOSEPH

Deliverable: 23913 Reduce NOx Emissions from baseline

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30000 Tons

Lead Person: FONTAINE, JOSEPH

Deliverable: 23914 Reduce SO2 Emissions from baseline

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30000 Tons

Lead Person: FONTAINE, JOSEPH

Activity: Discrete Emissions Reduction (DER) Trading Program (Current)

Description: The DER Trading Program (Env-A 3100) is an open market system of trading. The DERs are mass-based units (1 DER = 1 ton) representing discrete, retrospective emission reductions. DERs can be voluntarily generated by stationary, mobile, or area (e.g. off-road equipment, consumer products) sources. NOx and VOCs are included because New Hampshire is in the Ozone Transport Region. The DER Trading Program is intended to give RACT sources and sources subject to New Source Review (NSR) compliance flexibility and the opportunity to reduce compliance costs. Although it is not an attainment strategy, the program benefits the environment by requiring that 10 percent of all credits are retired (discounted) before they are used.

Start/End Dates: 01/20/1997 thru

Lead Person: FONTAINE, JOSEPH

Deliverable: 23915 >= 64 DER retired for environmental benefit

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 64 Tons

Lead Person: FONTAINE, JOSEPH

Activity: Emissions Reductions Credit (ERC) Trading Program (Current)

Description: The ERC Trading Program (Env-A 3000) is also an open market system of trading. The ERCs are rate-based units (1 ERC= 1ton/year) representing continuous, permanent emission reductions. ERCs can be voluntarily generated by stationary, mobile, or area (e.g., off-road equipment, consumer products) sources. NOx and VOCs are included because New Hampshire is in the Ozone Transport Region. The ERC Trading Program is not intended to reduce emissions (for example, it is not an attainment strategy) but rather to give RACT sources and sources subject to New Source Review (NSR) compliance flexibility and the opportunity to reduce compliance costs. There is also an

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: ECONOMIC INCENTIVE PROGRAMS (Current)

Activity: Emissions Reductions Credit (ERC) Trading Program (Current)

economic development aspect: shutdown credits can only be used by the generator (they can not be traded). If the generator cannot use them, they become "public ERCs" in a state-controlled account. The state can then use these ERCs for purposes of job retention (highest priority), economic development, and job creation.

Start/End Dates: 01/20/1997 thru

Lead Person: FONTAINE, JOSEPH

Deliverable: 23916 >100 ERCs banked/retired for environmental benefit

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1000 Tons

Lead Person: FONTAINE, JOSEPH

Activity: Implement RGGI (Regional Greenhouse Gas Initiative) (Current)

Description:

Start/End Dates: 10/01/2008 thru

Lead Person: FONTAINE, JOSEPH

Deliverable: 23917 RGGI Annual Report to NH Legislative Committee

Description: Prepare report on program implementation status, including recommended changes that may involve statutory and/or regulatory amendments.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: FONTAINE, JOSEPH

Deliverable: 23918 RGGI Auctions

Description: NOTE: 3 below indicates 3 Million Allowances, auctioned quarterly

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Tons

Lead Person: FONTAINE, JOSEPH

Deliverable: 23919 RGGI Leakage Report

Description: Prepare report documenting that in-region emissions reductions have occurred and emissions have not been shifted out of region.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: FONTAINE, JOSEPH

Deliverable: 23920 RGGI Offsets

Description: NH adopted rules for RGGI offsets, which allow certain NH entities to document actions they have taken to reduce GHG emissions.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Registrations

Lead Person: FONTAINE, JOSEPH

Activity: NITROGEN OXIDES (NOX) BUDGET TRADING PROGRAM (Current)

Description: The NOx Budget Trading Program (Env-A 3200) implements the Ozone Transport Commission Memorandum of Understanding (OTC MOU), which was signed on September 27, 1994 and called for regional NOx reductions beginning in 1999 implemented through a market-based budget (or cap) and trading program. Not only is NH's NOx Budget Trading Program designed to achieve the ozone season NOx reductions required by the OTC MOU, but also it is designed to achieve at least an additional 100 tons of NOx reductions per season for environmental benefit. By May 1, 1999, the currently existing affected facilities (utility boilers and combustion turbines at 5 Public Service of New Hampshire (PSNH) facilities) in New Hampshire shall reduce their NOx emissions from their 1990 baseline emissions of 14,589 tons to 4,674 tons. These significant NOx emission reductions, combined with similar reductions in other OTR States, should help improve air quality by reducing ground-level ozone concentrations. Exposure to ozone causes decreased lung capacity, particularly in children and elderly.

Start/End Dates: 05/01/1999 thru

Lead Person: FONTAINE, JOSEPH

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: ECONOMIC INCENTIVE PROGRAMS (Current)

Activity: NITROGEN OXIDES (NOX) BUDGET TRADING PROGRAM (Current)

Deliverable: 23921 >= 11,689 tons reduced from baseline 1990 ozone season NOx emissions (14,589 tons)

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 11689 Tons

Lead Person: FONTAINE, JOSEPH

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: ENERGY AND CLIMATE CHANGE (Current)

Description: The Energy Programs Unit is responsible for activities related to global climate change, including maintenance of New Hampshire's greenhouse gas inventory, preparation of plans relative to reducing emissions of greenhouse gases and energy efficiency, planning and outreach activities associated with global warming and climate change, and technical support for policy and program initiatives at the local, state, and national levels.

Start/End Dates: 10/01/2001 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☒

Activity: EPA Energy Efficiency Programs (Current)

Description: Support and promote EPA's programs to enhance and promote energy efficiency.

Start/End Dates: 10/01/2002 thru

Lead Person: OHLER, REBECCA

Deliverable: 24775 Promote energy efficiency improvements in the industrial & municipal sector

Description: 2014 P&C Item #4 - Work with EPA to encourage local communities to participate in the Community Energy Challenge through participation in the Local Energy Committee Working Group. The Working Group conducts outreach on financing and technical assistance for energy efficiency efforts at the municipal level and organizes the annual Local Energy Solutions Conference.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: OHLER, REBECCA

Activity: Implement and Update Climate Action Plan/Energy and Climate Collaborative (Current)

Description: Activities and programs to support, track and implement NH Climate Action Plan; participate in and provide oversight for NH Energy and Climate Collaborative.

Start/End Dates: 10/01/2002 thru

Lead Person: OHLER, REBECCA

Deliverable: 24790 RPS (Renewable Portfolio Standards)

Description: Assist the PUC with implementation of NHs Renewable Portfolio Standard by providing quarterly approvals of emission rates for certified facilities

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Approvals

Lead Person: FONTAINE, JOSEPH

Deliverable: 24791 Update GHG inventory to track/report progress

Description: Update NH greenhouse gas inventory to track and report progress toward reaching goal of reducing greenhouse gases by 20% below 1990 levels by 2025

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Inventories

Lead Person: OHLER, REBECCA

Deliverable: 24793 Update/Track Climate Action Plan and on-going implementation

Description: Track progress on implementation of Climate Action Plan through participation in various working groups, committees, and events that relate to the CAP recommended actions (e.g. EESE Board, Energy and Climate Collaborative, NH Building Energy Code Collaborative, etc.)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: OHLER, REBECCA

Activity: Participation in Regional/Federal Climate Change/Greenhouse Gas Initiatives (Current)

Description: NESCAUM, OTC, NEG/ECP and STAPPA/ALAPCO, and EPA all have committees which focus primarily on Climate Change. Implement RGGI via program oversight/continued promotion for federal actions. Ongoing.

Start/End Dates: 10/01/2001 thru

Lead Person: FONTAINE, JOSEPH

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: ENERGY AND CLIMATE CHANGE (Current)

Activity: Participation in Regional/Federal Climate Change/Greenhouse Gas Initiatives (Current)

Deliverable: 23922 Multi-State Initiative for a Regional Greenhouse Gas Cap

Description: Achieve 1 million tons of reductions by Participating in regional workgroup to further develop a program to cap greenhouse gas emissions from the power sector in New England and other eastern states, to analyze imports and leakage, and to establish a regional organization for a registry.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Tons

Lead Person: FONTAINE, JOSEPH

Deliverable: 23607 RGGI Model Rule

Description: Work with RGGI to create and implement a model rule

Start/End Dates: 07/01/2012 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: FONTAINE, JOSEPH

Deliverable: 23923 RGGI amended NH Rule

Description: Amend the NH RGGI rules

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: FONTAINE, JOSEPH

Deliverable: 23924 Work with EPA on the implementation of the Greenhouse Gas Reporting Rule

Description: In the 2014 P&C List - As resources allow, work with EPA on the implementation of the Greenhouse Gas Reporting Rule. Activities may include: 1) reviewing a list of NH facilities that may be subject to reportin rule but did not report; 2) answering and/or directing questions from facilities on the rule.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Outreach Activities

Lead Person: FONTAINE, JOSEPH

Activity: Support/Participate in State Agency Energy Efficiency Initiative (Current)

Description: Participate and provide oversight for the state agency energy efficiency intiative to reduce energy use in state buildings and fleets

Start/End Dates: 10/01/2006 thru

Lead Person: OHLER, REBECCA

Deliverable: 24792 Participate in Interagency Energy Efficiency Committee

Description: Create bi-monthly agendas, review statewide energy policies, review energy reports

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Committees

Lead Person: OHLER, REBECCA

Deliverable: 24733 Participate in the Fleet Policy Workgroup

Description: Participate in the fleet policy workgroup. Work towards improving the fuel efficiency of the state fleet.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: JANELLE, FELICE

Deliverable: 24731 Reducing Fossil Fuel Use by 25% by 2025

Description: Support and assist in efforts to reduce fossil fuel for state owned facilities and vehicles by 25% according to Governors Executive Order;

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: OHLER, REBECCA

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: MOBILE SOURCES UNIT (Current)

Description: The Mobile Sources Unit is responsible for policy planning related to mobile sources (e.g., vehicles, equipment, fuels) and area sources (e.g., small business, populated based emissions) of air pollution, maintenance of the State's criteria air pollutant emissions inventory for mobile and area sources, issues related to new vehicle and fuel standards, state level vehicle emissions and inspection programs, transportation conformity, outreach relative to mobile and area sources, and technical and policy support for studies related to fuels, fuel components (i.e., MTBE), vehicles, and mobile and recreational equipment.

Start/End Dates: 10/01/2001 thru PAUs: 04 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☒

Activity: Administrative program management (Current)

Description: Personnel administration, evaluation

Start/End Dates: 10/01/2002 thru

Lead Person: JANELLE, FELICE

Deliverable: 24734 Conduct annual evaluation of employees

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Evaluations

Lead Person: JANELLE, FELICE

Deliverable: 24741 Reorganize electronic files system for Technical Services Bureau

Description: Excludes air monitoring for the time being

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Projects

Lead Person: JANELLE, FELICE

Deliverable: 24736 Stickney Ave transition to private operation

Description:

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 1 Tenants

Lead Person: JANELLE, FELICE

Deliverable: 24172 Update Env-A 4100

Description:

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Rules

Lead Person: JANELLE, FELICE

Activity: Diesel Emission Reduction Programs (Current)

Description: Manage state diesel emission reduction programs, including state grant DERA programs, federal stimulus DERA, and other diesel related projects including the Northeast Diesel Collaborative.

Start/End Dates: 10/01/2009 thru

Lead Person: JANELLE, FELICE

Deliverable: 25169 A Diesel Emission Reduction Plan for NH

Description: Develop a list of activities that the State can do to reduce diesel emissions in the state

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: JANELLE, FELICE

Deliverable: 23048 Implement DERA projects

Description: Reduce emissions via DERA projects and ensure compliance with all grant requirements, including federal and state reporting. Output is number of reports submitted to EPA.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reporting Cycles

Lead Person: JANELLE, FELICE

Activity: Granite State Clean Cities Coalition (Current)

Description: Serve as coordinator of the Granite State Clean Cities Coalition and ensure continuation of the program in New Hampshire.

Start/End Dates: 05/01/2002 thru

Lead Person: REBOLLEDO, DOLORES

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: MOBILE SOURCES UNIT (Current)

Activity: Granite State Clean Cities Coalition (Current)

Deliverable: 21068 Attend national conference

Description: Represent the GSCCC by attending one national Clean Cities conference and attend regional meetings when applicable as required by MOA betwee DES and OEP (if funds allow).

Start/End Dates: 11/01/2010 thru 10/31/2013 Qty/Unit: 1 Meetings

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24235 Attend national conference

Description: Represent the GSCCC by attending one national Clean Cities conference and attend regional meetings when applicable as required by MOA betwee DES and OEP (if funds allow).

Start/End Dates: 11/01/2013 thru 10/31/2014 Qty/Unit: 1 Conferences

Lead Person: REBOLLEDO, DOLORES

Deliverable: 20923 Attend regional and national conferences

Description: Represent the GSCCC by attending meetings and conferences. Attend national Clean Cities conference and attend regional meetings when applicable as required by MOA betwee DES and OEP (if funds allow).

Start/End Dates: 11/01/2010 thru 10/31/2013 Qty/Unit: 1 Activities

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24247 Conduct biodiesel mechanic training

Description: Arrange for one biodiesel mechanic training in NH as required by NERCCC grant.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Training Sessions

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24246 Conduct first responder class

Description: Conduct 1 first responder class for gaseous fuels as required by NERCCC grant.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Training Sessions

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24240 Conduct four Stakeholder Meetings

Description: Hold four Clean Cities stakeholder meetings as required by DOE/LTI.

Start/End Dates: 11/01/2013 thru 10/31/2014 Qty/Unit: 4 Meetings

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24244 Conduct meetings of the biodiesel regional workgroup

Description: Conduct 2 meetings of the biodiesel regional workgroup as required in the NERCCC grant.

Start/End Dates: 10/01/2013 thru 01/31/2015 Qty/Unit: 2 Meetings

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24242 Conduct outreach to 8 fleets

Description: Meet with 8 fleet managers to discuss alternative fuels, vehicles and other petroleum reduction strategies as required by DOE/LTI.

Start/End Dates: 11/01/2013 thru 10/31/2014 Qty/Unit: 8 Meetings

Lead Person: REBOLLEDO, DOLORES

Deliverable: 25170 Host events and meetings

Description: Host and execute a total of four meetings or events as required in agreement between DES and US DOE Clean Cities

Start/End Dates: 11/15/2012 thru 10/31/2013 Qty/Unit: 4 Events

Lead Person: REBOLLEDO, DOLORES

Deliverable: 24236 Participate in six regional Clean Cities calls

Description: Clean Cities regional manager conducts monthly calls. DOE/LTI contract requires participation in six of the calls.

Start/End Dates: 11/01/2013 thru 10/31/2014 Qty/Unit: 6 Conference Calls

Lead Person: REBOLLEDO, DOLORES

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: MOBILE SOURCES UNIT (Current)

Activity: Granite State Clean Cities Coalition (Current)

Deliverable: 25172 Prepare annual vehicles report to DOE Energy Information Administration (EIA)
Description: Prepare the annual vehicles report as per agreement with DES and OEP.
Start/End Dates: 10/02/2013 thru 06/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: REBOLLEDO, DOLORES

Deliverable: 24241 Submit Annual Report to DOE/LTI
Description: Submit report of alternative fuel use and other petroleum reduction to DOE/LTI.
Start/End Dates: 11/01/2013 thru 10/31/2014 Qty/Unit: 1 Reports, Final
Lead Person: REBOLLEDO, DOLORES

Deliverable: 24238 Submit quarterly fuel price reports.
Description: All Clean Ciites Coalitions must submit quarterly alternative fuel price reports to DOE/LTI.
Start/End Dates: 11/01/2013 thru 10/31/2014 Qty/Unit: 4 Reports, Final
Lead Person: REBOLLEDO, DOLORES

Deliverable: 24248 Submit quarterly reports
Description: Submit quarterly reports as required in NERCCC grant.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reports, Final
Lead Person: REBOLLEDO, DOLORES

Activity: Implement On Board Diagnostics Inspection Program (Current)
Description: Work with Department of Safety to implement statewide program to incorporate a check of the OBD system on 1996 and newer vehicles into the annual Enhanced Safety Inspection. Program includes training of inspection stations and vehicle inspectors, statewide enforcement efforts, education and outreach, and annual reporting of program statistics to EPA
Start/End Dates: 10/01/2002 thru
Lead Person: LOCKWOOD, PAUL

Deliverable: 24730 Complete and submit annual I/M reports to EPA. (OTAQ 06)
Description: From the 2014 P&C List (Item #11)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: LOCKWOOD, PAUL

Activity: NEG/ECP (Current)
Description: Assist and provide information to the Transportation Air Quality Committee
Start/End Dates: 07/01/2013 thru
Lead Person: JANELLE, FELICE

Deliverable: 25234 Annual report
Description:
Start/End Dates: 01/01/2014 thru 07/01/2014 Qty/Unit: 1 Reports, Drafts
Lead Person: JANELLE, FELICE

Deliverable: 25194 Develop pedestrian and bicycling metrics for New Hampshire
Description:
Start/End Dates: 07/01/2013 thru 07/01/2014 Qty/Unit: 1 Reports, Drafts
Lead Person: JANELLE, FELICE

Deliverable: 25193 EV deployment statistics
Description: statistics and other NH information in support of NEG-ECP resolutions
Start/End Dates: 07/01/2013 thru 07/01/2014 Qty/Unit: 1 Data Sets
Lead Person: JANELLE, FELICE

Activity: Regional Collaboration (Current)

Div/Bur: AIR RESOURCES DIVISION TECHNICAL SERVICES

Program: MOBILE SOURCES UNIT (Current)

Activity: Regional Collaboration (Current)

Description: Monthly/quarterly meeting with regional mobile source and air quality groups, i.e., NEDC, NESCAUM, OTC, TCI

Start/End Dates: 10/01/2012 thru

Lead Person: JANELLE, FELICE

Deliverable: 24171 Monthly/quarterly teleconference with NESCAUM, NEDC, OTC, TCI

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Meetings

Lead Person: JANELLE, FELICE

Activity: Transition Stickney Ave CNG to private operation (Current)

Description:

Start/End Dates: 08/01/2013 thru 06/30/2014

Lead Person: JANELLE, FELICE

Activity: Transportation planning (Current)

Description: Participate in transportation planning process with EPA, NHDOT, MPOs, Regional Planning Commissions, and FHWA, including the transportation impact on sprawl and implement the transportation conformity rules.

Start/End Dates: 10/01/2001 thru

Lead Person: LOCKWOOD, PAUL

Deliverable: 24728 Process conformity determinations for CO maintenance areas.

Description: 2014 P&C List (Item #13) - Process conformity determinations for CO maintenance areas. (OTAQ 03a)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Determinations

Lead Person: LOCKWOOD, PAUL

Deliverable: 24729 Transporation Planning Process

Description: Participate in transporation planning process with the DOT, MPOs,RPCs, and federal agencies.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Meetings

Lead Person: LOCKWOOD, PAUL

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: DIGITAL HYDROGRAPHY (Current)

Description: Development of digital data sets and GIS applications to support watershed analyses and hydrologic/hydraulic (H&H) studies
Start/End Dates: 10/01/2000 thru PAUs: 01 01 06

Funding: State General [X] State Fees [ ] Federal EPA [X] Federal Other [ ] Grants [ ]

Activity: Enhancement of the NH Hydrography Dataset (NHHD) (Current)

Description: Expand the utility (NHHD) as a geospatial framework for organizing and referencing hydrologic features and related data
Start/End Dates: 11/05/2006 thru
Lead Person: CHORMANN, JR., FREDERICK

Activity: GIS applications development (Current)

Description: Promote development of innovative GIS applications that utilize digital watershed boundaries and/or directional hydrographic network data
Start/End Dates: 10/01/2000 thru
Lead Person: CHORMANN, JR., FREDERICK

Activity: Quality control (Current)

Description: Ensure accuracy and vertical integration of digital watershed boundaries and the statewide directional centerline hydrographic network (NH Hydrography Dataset)
Start/End Dates: 10/01/1989 thru
Lead Person: BARKER, GREGORY

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: FLUVIAL EROSION HAZARD PROGRAM (Current)

Description: Creation of fluvial erosion hazard zones along rivers of the state to support long-term development of hazard mitigation plans through the collection of river geomorphic data

Start/End Dates: 10/01/2008 thru PAUs: 01 01 06

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Development and maintenance of New Hampshire culvert assessment protocols (Current)

Description: Maintain New Hampshire stream crossing assessment protocol.

Start/End Dates: 01/01/2011 thru

Lead Person: CSIKI, SHANE

Deliverable: 20883 Maintenance of stream crossing assessment form

Description: Maintenance of stream crossing assessment form through soliticting feedback from users, and incorporating comments into form.

Start/End Dates: 05/15/2009 thru 06/30/2014 Qty/Unit: 1 Forms

Lead Person: CSIKI, SHANE

Activity: Fluvial Erosion Hazard (FEH) Assessments (Current)

Description: Oversees and conducts systematic fluvial geomorphic assessments of rivers to characterize sediment transport and channel stability at the reach-scale and determine probable future states of channel evolution.

Start/End Dates: 06/01/2009 thru

Lead Person: CSIKI, SHANE

Deliverable: 20877 Compilation of culvert assessment data in New Hampshire into fluvial geomorphology database

Description: Multiple culvert assessments are collected in New Hampshire through multiple funding initiatives. We collect this data into the central geomorphic database.

Start/End Dates: 05/15/2009 thru 06/30/2014 Qty/Unit: 1 Assessments

Lead Person: CSIKI, SHANE

Deliverable: 20872 Phase 1 & Phase 2 Fluvial Geomorphic Assessment - Merrimack, Piscataquog, Souhegan, and Sugar Rivers

Description: Conductance of Fluvial Geomorphic Assessments of select tributaries in the Merrimack, Piscataquog, Souhegan and Sugar River watersheds.

Start/End Dates: 09/15/2010 thru 09/18/2014 Qty/Unit: 150 Miles

Lead Person: CSIKI, SHANE

Activity: Public outreach (Current)

Description: Communicates with designated river local advisory committees, local watershed groups and other non-governmental organizations, state and federal agencies, and the private sector to promote the practical application of fluvial geomorphic concepts and principles.

Start/End Dates: 07/01/2012 thru

Lead Person: CSIKI, SHANE

Deliverable: 23901 Flume outreach

Description: In 2012, NHGS procured a flume to show officials and the public rivers and how they function.

Start/End Dates: 10/01/2012 thru 06/30/2014 Qty/Unit: 20 Demonstrations

Lead Person: CSIKI, SHANE

Activity: Suncook River Fluvial Erosion Hazard Assessment (Current)

Description: Supervise the conductance of an FEH assessment for the Suncook River in central New Hampshire, including collection and QC of field data, and two contracts with LRPC and CNHRPC for education and outreach with communities regarding the data that is collected.

Start/End Dates: 07/01/2011 thru 06/30/2014

Lead Person: CSIKI, SHANE

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: FLUVIAL EROSION HAZARD PROGRAM (Current)

Activity: Suncook River Fluvial Erosion Hazard Assessment (Current)

Deliverable: 22260 Suncook River FEH Assessment

Description: Conductance of FEH assessment on 34-mile length of Suncook River in central New Hampshire. This includes selection of contractor based on a bid process, and the supervision of contractor for collection of field data, QC process and delineation of FEH zones.

Start/End Dates: 07/01/2011 thru 06/30/2014 Qty/Unit: 1 Assessments

Lead Person: CSIKI, SHANE

Activity: Technical support to DES units, state agencies, RPCs and towns (Current)

Description: Technical review of proposals for stream restoration projects to insure fluvial geomorphic processes are adequately considered in assessing the long-term sustainability of project benefits, in addition to providing a science advisor role to DES staff on projects and studies as requested and needed

Start/End Dates: 05/15/2009 thru

Lead Person: CSIKI, SHANE

Deliverable: 23900 Suncook River activities

Description: Provide primary technical support

Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 1 Reviews

Lead Person: CSIKI, SHANE

Deliverable: 20886 Technical review and advisement of river and dam restoration projects

Description: Provide technical support to all agency staff members for river and dam restoration projects, as requested and needed. This is a component of the Fluvial Geomorphology Specialist position and is an ongoing deliverable.

Start/End Dates: 05/15/2009 thru 06/30/2014 Qty/Unit: 1 Reviews

Lead Person: CSIKI, SHANE

Deliverable: 22362 Technical support to PIRRT initiative

Description: Provides technical support to officials involved in the Post-Incident River Recovery Team - a long-term state initiative to provide federal/state coordinated responses to flood events in New Hampshire.

Start/End Dates: 09/01/2011 thru 06/30/2014 Qty/Unit: 1 Reviews

Lead Person: CSIKI, SHANE

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: GEOLOGIC MAPPING PROGRAM (Current)

Description: Partnership with the USGS National Cooperative Geologic Mapping Program to map surficial and bedrock geology in New Hampshire

Start/End Dates: 07/01/1984 thru PAUs: 01 01 06

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [X] Grants [ ]

Activity: 1:24000-scale quadrangle mapping (Current)

Description: Production of completed geologic maps, surficial and/or bedrock

Start/End Dates: 07/01/1984 thru

Lead Person: CHORMANN, JR., FREDERICK

Activity: Digital conversion (Current)

Description: Convert all existing manuscript surficial geologic maps to digital form. NOTE: SUSPENDED DUE TO LOSS OF GENERAL FUND STAFF AS OF 07/01/2011; ADDITIONAL SUPPORT BEING SOUGHT THROUGH CURRENT AND FUTURE STATEMAP GRANTS

Start/End Dates: 10/01/2001 thru 09/30/2015

Lead Person: CHORMANN, JR., FREDERICK

Activity: Digital data access (Current)

Description: Expand access to site-specific data on stratigraphy and other subsurface characteristics. NOTE: SUSPENDED DUE TO LOSS OF GENERAL FUND STAFF AS OF 07/01/2011 AND LACK OF ALTERNATIVE SOURCES OF SUPPORT.

Start/End Dates: 10/01/2002 thru

Lead Person: Vacant

Activity: Map catalog (Current)

Description: Maintain a current bibliography of NH geologic maps and related references

Start/End Dates: 10/01/2001 thru

Lead Person: Vacant

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: GROUNDWATER LEVEL MEASUREMENT NETWORK (Current)

Description: Monitoring of water levels in a statewide network of observation wells to assess current and historical hydrologic conditions
Start/End Dates: 10/01/1995 thru PAUs: 01 01 06

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Database development (Current)

Description: Expand database for capturing other water level data received by the department
Start/End Dates: 10/01/1999 thru
Lead Person: BARKER, GREGORY

Activity: Expanded volunteer participation (Current)

Description: Recruit additional volunteer well readers to supplant loss of general fund resources for maintaining the network
Start/End Dates: 07/10/2011 thru
Lead Person: CHORMANN, JR., FREDERICK

Activity: Monitoring (Current)

Description: Monitor groundwater levels under ambient hydroclimatic conditions in a statewide network of observation wells
Start/End Dates: 10/01/1999 thru
Lead Person: CHORMANN, JR., FREDERICK

Activity: Well network maintenance and expansion (Current)

Description: Maintain integrity of monitoring wells and expand the network to be more representative of hydrogeologic settings and to improve resolution of monitoring data. NOTE: SUSPENDED DUE TO LOSS OF GENERAL FUND STAFF AS OF 07/01/2011; OTHER SOURCES OF SUPPORT ARE ACTIVELY BEING SOUGHT.
Start/End Dates: 10/01/2008 thru
Lead Person: CHORMANN, JR., FREDERICK

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: PUBLICATIONS, OUTREACH, AND EDUCATION (Current)

Description: Public education pertaining to the state's geology and mineral and water resources
Start/End Dates: 07/01/1949 thru PAUs: 01 01 06

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [X] Grants [ ]

Activity: Outreach (Current)

Description: Promote, organize, and capitalize on educational opportunities to increase public understanding of the state's geology
Start/End Dates: 07/01/1949 thru
Lead Person: WILDER, LELAND

Activity: Public inquiries (Current)

Description: Respond to public inquiries regarding the geology of the state
Start/End Dates: 07/01/1949 thru
Lead Person: WILDER, LELAND

Activity: Publication assistance (Current)

Description: Assist Public Information Center staff in publications inventory and promotion and sales
Start/End Dates: 07/01/2001 thru
Lead Person: WILDER, LELAND

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: WATER USE REGISTRATION AND REPORTING (Current)

Description: Compilation of quantitative and descriptive data on water use per Env-Wq 2102. NOTE: SUSPENDED DUE TO LOSS OF GENERAL FUND STAFF AS OF 07/01/2011; SOME ACTIVITIES BEING ASSUMED BY THE GROUNDWATER AND DRINKING WATER BUREAU.

Start/End Dates: 07/01/1987 thru PAUs: 01 01 06

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Compliance (Current)

Description: Ensure compliance with the requirements of Env-Wq 2102 for registration and reporting by large volume water users

Start/End Dates: 07/01/1987 thru

Lead Person: Vacant

Activity: Electronic registration and reporting (Current)

Description: Enable submission of registration forms and quarterly/annual water use reports in an electronic format

Start/End Dates: 10/01/2002 thru

Lead Person: Vacant

Activity: Maintain database (Current)

Description: Collect and enter water use data from registered users, maintain quality control, and repond to requests for data

Start/End Dates: 07/01/1987 thru

Lead Person: Vacant

Activity: Rulemaking (Current)

Description: Amend and readopt Env-Wr 700 to complement the data needs of instream flow protection

Start/End Dates: 10/01/2000 thru

Lead Person: Vacant

Activity: Telephone Inquiries (Current)

Description: Respond to inquiries for the Water Use Registration and Reporting Program

Start/End Dates: 10/01/2008 thru

Lead Person: Vacant

Div/Bur: OFFICE OF THE COMMISSIONER GEOLOGY

Program: WATER WELL INVENTORY (Current)

Description: Compilation of well construction information and georeferencing of well locations. NOTE: SUSPENDED DUE TO LOSS OF GENERAL FUND STAFF AS OF 07/01/2011.

Start/End Dates: 07/01/1984 thru PAUs: 01 01 06

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Database maintenance (Current)

Description: Maintain currency and reliablilty of well construction information reported by water well contractors and respond to requests for well data

Start/End Dates: 07/01/1984 thru

Lead Person: Vacant

Activity: Public water well inquiries (Current)

Description: Respond to public inquiries regarding the water well inventory

Start/End Dates: 09/01/2010 thru

Lead Person: Vacant

Activity: Rulemaking (Current)

Description: Promote amendments to Env-We 100 - We 800 to improve reporting of well location information

Start/End Dates: 07/01/2001 thru

Lead Person: CHORMANN, JR., FREDERICK

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: ENVIRONMENTAL LEADERSHIP INITIATIVE (Current)

Description: Originally (7/06) SIG-funded work, former working title "Sagamore". Grant ended as of 9/30/09, but the program continues.
Start/End Dates: 10/01/1999 thru PAUs: 05 00

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☒

Activity: Aspiring Leaders program (Current)

Description: Recruitment goal of 2 new members per quarter; reporting goal of 95%
Start/End Dates: 07/01/2008 thru
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25068 Get members performance reports

Description: Get members to report on their performance towards their chosen goals - goal lowered somewhat
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Percent
Lead Person: MINICUCCI, II, ROBERT

Activity: Generate new membership categories (Current)

Description: Design and place "Office Leaders" and "Energy Leaders"
Start/End Dates: 10/01/2011 thru
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25069 Consult with stakeholders - exit strategy?

Description: This program has gone nowhere. Develop exit strategy & execute, or figure out re-vitalization scheme
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs
Lead Person: MINICUCCI, II, ROBERT

Activity: Green Leaders (Current)

Description: Start up of Performance Track-analog. Goal of 2 new members/year; reporting 100%
Start/End Dates: 07/01/2008 thru
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25070 Re-assess usefuleness/viability of program

Description: In consultation with members & S.A.C., determine if this program can be kept in place.
Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Decisions
Lead Person: MINICUCCI, II, ROBERT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: HOUSEHOLD HAZARDOUS WASTE PROGRAM (Current)

Description: The Household Hazardous Waste Program provides municipalities with grant funding for HHW waste collection events and has initiated the promotion of source reduction by consumers and more efficient management of HHW and Universal Wastes by municipalities. A component of the program is research into making more readily available permanent options for safe disposal of household hazardous waste. Statutory and regulatory revisions underway at this point are aimed at making the process of collection more convenient, cost-effective and efficient.

Start/End Dates: 10/01/1999 thru PAUs: 05 00 01

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Data Management (Current)

Description: Compile waste management information to allow for informed decisionmaking in program operations.

Start/End Dates: 10/01/2001 thru

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25076 Continuous Improvements to HHW Grant Process

Description: Make periodic improvements to various areas within the HHW grant process.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Improvements

Lead Person: ROBINSON, JR., DEAN

Deliverable: 23419 Provide an annual fiscal report of the HHW program.

Description: Accounting and database information are used to generate an annual report detailing wastes collected, costs, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: ROBINSON, JR., DEAN

Activity: Grants management (Current)

Description: Support Communities in Proper collection/disposal of HHW through financial assistance.

Start/End Dates: 10/01/2001 thru

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25071 1.Provide outreach to all NH Towns to inform them about grant availability

Description: Mail grant announcements and information to the 234 towns, two times per year; update information on Web Page; provide guidance letters and other documents as needed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 234 Notifications

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25077 2. Process and provide funding for at least 25 grant applications per year.

Description: Ensure all grants are propely managed within time contraints of application/approval process. Ensure all eligible grant applicants receive at least partial funding with emphasis on permanent facilities and multi-town collection events.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Applications

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25078 3. Disburse $170,000 in grants annually.

Description: Provide funding to eligible applicants in the amount of 0.20 cents per capita or 50% of the costs of a household hazardous waste collection.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 170000 Dollars

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25079 4. Provide funding for at least 160 communities per year.

Description: Homeowners in at least 200 NH communities should have access to at least one collection event, each year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Communities

Lead Person: ROBINSON, JR., DEAN

Activity: Technical Assistance and Education (Current)

Description: Promote proper management of HHW and Universal Wastes through Education and Training

Start/End Dates: 10/01/2001 thru

Lead Person: ROBINSON, JR., DEAN

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: HOUSEHOLD HAZARDOUS WASTE PROGRAM (Current)

Activity: Technical Assistance and Education (Current)

Deliverable: 25080 Activities

Description: School presentations, eco-fairs, association meetings, etc...

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Presentations

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25081 Attend Municipal and RPC Meetings

Description: Attend meetings that are focused on managing HHW for municipalities

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Meetings

Lead Person: ROBINSON, JR., DEAN

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: MERCURY REDUCTION COORDINATION (Current)

Description: Encompasses state and regional mercury reduction activities formerly grouped under "pollution prevention coordination".
Start/End Dates: 10/01/1999 thru PAUs: 01 06 01

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: 15 Mile Falls project (Current)

Description: Complete mercury reduction activities in the Connecticut River Valley watershed as part of the 15 Mile Falls settlement project.
Start/End Dates: 10/01/2005 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24336 Administer 15 mile falls mercury reduction fund
Description: Handle all administrative and financial management duties, delegate work activities to appropriate staff, assist staff with completion of work program and drafting of progress reports.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24338 Thermostat Recycling
Description: Under RSA 149-M:58, manufacturers are required to provide and promote a thermostat recycling program. DES will provide support for the program by providing outreach to thermostat stakeholders as well as by providing outreach to solid waste facilities where thermostat disposal is banned.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: ECOS Quicksilver Caucus (Current)

Description: Participate in conference calls, workgroups, meetings, etc.
Start/End Dates: 10/01/2008 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24339 Participate in 75% of montly conference calls
Description: May include periodic "face to face" meetings
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Meetings
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24341 Review and comment on draft policies and documents, as needed.
Description: Particpate in subcommittees and various initiatives
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: Interstate Mercury Education and Reduction Clearinghouse (Current)

Description:
Start/End Dates: 10/01/2001 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24343 IMERC Steering Committee
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24344 Mercury Product Notification Committee
Description: Participate in conference calls and review notifications as needed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: MERCURY REDUCTION COORDINATION (Current)

Activity: Interstate Mercury Education and Reduction Clearinghouse (Current)

Deliverable: 24345 Mercury Product Phase-out Committee
Description: Review phase-out exemption requests and participate in conference calls as needed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: Miscellaneous Mercury Reduction Activities (Current)
Description: Various mercury activities that don't fit under other categories and / or are temporary in nature.
Start/End Dates: 10/01/2008 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24346 Participate in "transient" mercury activities as needed
Description: Covers national, regional activities etc not covered in other places
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: NH Mercury Reduction Strategy Implementation (Current)
Description:
Start/End Dates: 10/01/1999 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24351 Develop new programs, policies, regulations, legistlation, outreach
Description: As needed
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: New England Governors / Eastern Canadian Premiers Mercury Task Force (Current)
Description:
Start/End Dates: 10/01/1999 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 25059 Assist in development, implementation and tracking of regional Hg activities
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 25060 Participate in Task Force meetings & conference calls
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Conference Calls
Lead Person: D'AGOSTINO, STEPHANIE

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Description: Due to a reorganization in January 2006, the previous Planning Unit in the Office of the Commissioner is now the "Planning and Innovations Section" of the Planning, Prevention & Assistance Unit. This new Unit now houses the NH P2 Program, HHW, SBTAP, Occupational, Safety & Health Consultation Program, and two staff in charge of Smartgrowth and Environmental Leadership. The P2 Coordination and primary agency planning duties remained in the reorganized unit.

Start/End Dates: 02/19/1999 thru PAUs: 01 01 01

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Continuity of Operations Planning (Current)

Description:

Start/End Dates: 07/01/2006 thru

Lead Person: PERELLI, VINCENT

Deliverable: 23985 COOP Presentations (Internal)

Description:

Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Presentations

Lead Person: PERELLI, VINCENT

Deliverable: 21713 COOP Re-Briefing for DES Senior Leadership Team

Description: END DATE EXTENDED AGAIN FROM 12/31/12. END DATE EXTENDED FROM 6/30/12. To be done in partnership with Kent Finemore of the DES Dam Bureau.

Start/End Dates: 07/01/2011 thru 12/31/2013 Qty/Unit: 1 Presentations

Lead Person: PERELLI, VINCENT

Deliverable: 23262 Conduct COOP Drills/Exercies

Description: EXTEND END DATE FROM 6/30/13.

Start/End Dates: 07/01/2012 thru 12/31/2013 Qty/Unit: 2 Exercises

Lead Person: PERELLI, VINCENT

Deliverable: 23986 Convene COOP Team Meetings

Description:

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 3 Meetings

Lead Person: PERELLI, VINCENT

Deliverable: 23629 Create Hurricane Sandy Response Corrective Action Plan

Description: EXTENDED END DATE FROM 12/31/12. Working With Tim Drew on this

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 1 Plans

Lead Person: PERELLI, VINCENT

Deliverable: 24045 Deploy Swift911 Instructions to Four Outside Stakeholder Groups

Description: END DATE EXTENDED FROM 12/30/13. Drinking Water, Wastewater, Dams, Spill Response

Start/End Dates: 07/01/2013 thru 03/30/2014 Qty/Unit: 4 Guidance

Lead Person: PERELLI, VINCENT

Deliverable: 23987 Distribution of COOP-Related Communications to DES Staff

Description:

Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Messages

Lead Person: PERELLI, VINCENT

Deliverable: 23968 Draft Auxiliary Power Options Documents

Description: Will need to use Lee Carroll's Study and work with the DES SLT, T. Drew, C. Simmers, R. Cricenti, and G. Graham to produce a recommendations memo for future action. Note: This will be an expensive

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Memos

Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Continuity of Operations Planning (Current)

Deliverable: 23988 External COOP Presentations
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Presentations
Lead Person: PERELLI, VINCENT

Deliverable: 22191 Help create DES first Joint Incident Response Support Center (JIRSC)
Description: EXTEND END DATE FROM FROM 6/30/13. Still need to finalize JIRSC SOP! Working with T. Drew, C. Simmers, R. Cresenti on Joint Incident Command Center
Start/End Dates: 07/01/2011 thru 03/31/2014 Qty/Unit: 6 Tasks
Lead Person: PERELLI, VINCENT

Deliverable: 24771 Meetings of the new Inter-Agency COOP Coordinators Group
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 3 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 25244 Migrate Current NHDES COOP Information into Updated NH COOP Template
Description:
Start/End Dates: 01/01/2014 thru 09/30/2014 Qty/Unit: 1 Plans
Lead Person: PERELLI, VINCENT

Deliverable: 23628 Produce Updated COOP Red Book Draft for Senior Leadership Team
Description:
Start/End Dates: 01/01/2014 thru 06/30/2014 Qty/Unit: 1 Reports, Drafts
Lead Person: PERELLI, VINCENT

Deliverable: 24048 Register Additional Swift911 Managers in Database
Description: V. Perelli Database Administrator
Start/End Dates: 07/01/2013 thru 10/31/2013 Qty/Unit: 6 Registrations
Lead Person: PERELLI, VINCENT

Deliverable: 23989 Renew Swift911 Mass Communication System (Software as a Service)
Description: Or Find Another Vendor, if Appropriate.
Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Systems
Lead Person: PERELLI, VINCENT

Deliverable: 23336 Update Emergency Notification Protocol with New Event-Specific Section
Description: EXTENDED END DATE FROM 12/31/12 AND AGAIN FROM 3/31/13. Working closely with T. Drew who coordinates the protocol information.
Start/End Dates: 07/01/2012 thru 03/31/2014 Qty/Unit: 1 Updates
Lead Person: PERELLI, VINCENT

Activity: DES Partners Program (Current)

Description: The DES Partners Program was initiated by Commissioner Tom Burack to better recognize and acknowledge the significant work that is already accomplished (and also could be accomplished) through strategic partnerships with many diverse organizations. The purpose of these partnerships (written, non-legally binding MOAs) is to provide an opportunity for DES and its many partners to better achieve commonly-shared goals and objectives that might otherwise not be accomplished separately. In short, working together will produce results greater than the sum of the two separate efforts.
Start/End Dates: 07/01/2007 thru
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: DES Partners Program (Current)

Deliverable: 23991 Develop NEW Partnership Agreements with key Organizations
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 3 Agreements
Lead Person: PERELLI, VINCENT

Deliverable: 21076 Develop Written Standard Operating Procedure for Developing Formal Department Partnership Agreements
Description: EXTENDED END DATE FROM 6/30/12 AND AGAIN FROM 3/31/13.
Start/End Dates: 07/01/2011 thru 03/31/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)
Lead Person: PERELLI, VINCENT

Deliverable: 23992 Update EXISTING Partnership Agreements That Have Expired
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 6 Agreements
Lead Person: PERELLI, VINCENT

Activity: Disadvantaged Business Enterprise Coordination (Current)

Description: Wendy Wasking is now the primary contact on this - with Vince Perelli as back-up/support. Past History: Vince Perelli picked up this duty from Russell Nylander who retired as of 6/30/04. This responsibility has floated for some time with no real owner. As of November 2008, Wendy Waskin was asked to take on this area of responsibility. As a recipient of EPA financial assistance DES is required to file regular reports with EPA on activities related to minority and women owned businesses.
Start/End Dates: 07/01/2004 thru
Lead Person: WASKIN, WENDY

Deliverable: 23942 Conduct Availability Analysis and Draft Fair Share Proposal
Description: The current Fair Share Objectives are valid for FFY 2012 - 2014
Start/End Dates: 01/01/2014 thru 09/30/2014 Qty/Unit: 1 Agreements
Lead Person: WASKIN, WENDY

Deliverable: 23935 Work with EPA New England and Region I States
Description: Participate in work group to resolve implementation issues with the 2008 DBE Rule and to address any other DBE issues of concern
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings
Lead Person: WASKIN, WENDY

Activity: Environmental and Program Measures (Current)

Description: To further DES progress on the development of a core set of "key" outcome and environmental indicator measures. 2010 DES Strategic Plan Goal 4. Will need to reinvigorate the "Measures Team". For further information on Web presence of indicators see Exchange Network Grant FY2012 Activity
Start/End Dates: 02/19/1999 thru
Lead Person: WASKIN, WENDY

Deliverable: 18289 Conduct a survey of all data currently being collected and/or reported
Description: DES Strategic Plan 4.2.1. END DATE EXTENDED FROM 12/31/2011, 1/31/2010, AND AGAIN FROM 12/31/13. Transferred from Deb Soule to Vince Perelli as the Lead Person for the project 12/27/2012.
Start/End Dates: 07/01/2009 thru 06/30/2014 Qty/Unit: 1 Surveys
Lead Person: PERELLI, VINCENT

Activity: Exchange Network Grant FY2012 - OS83524601 (Current)

Description: Selected for $200K award 04/02/12. Project will hire a contractor to develop an enhanced web Portal to display indicators from data that is flowed to EPA over the Node along with other selected environmental indicators. Fall 2013 Modified Deliverables to match EPA Progress Reporting requirements
Start/End Dates: 07/01/2012 thru 09/30/2014
Lead Person: WASKIN, WENDY

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Exchange Network Grant FY2012 - OS83524601 (Current)

Deliverable: 23937 Oversee Grant Agreement
Description: Final Product will be a web-based template which can be applied to up to 16 indicators at this time. Ideally, after completion of the contractor. All of the current dashboard indicators will be in the new template format with interactive capabilities
Start/End Dates: 09/01/2013 thru 09/30/2014 Qty/Unit: 1 Templates
Lead Person: WASKIN, WENDY

Deliverable: 25168 Presentation of project results at the 2014 Exchange Network National Meeting or via a webinar
Description:
Start/End Dates: 07/01/2014 thru 09/30/2014 Qty/Unit: 1 Presentations
Lead Person: WASKIN, WENDY

Deliverable: 23276 Produce RFP for measures consultant
Description: END DATE EXTENDED FROM 9/30/2013; END DATE EXTENDED FROM 06/30/13
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 RFPs (Requests for Proposals)
Lead Person: WASKIN, WENDY

Deliverable: 23936 Select Contractor and Obtain G & C Approval
Description: Original target was April 1, 2013
Start/End Dates: 09/01/2013 thru 12/31/2013 Qty/Unit: 1 Contracts
Lead Person: WASKIN, WENDY

Deliverable: 25227 Submit reports to EPA
Description: semi-annual reporting. April - Sept. 30 (Due 10/31/13); Oct - March 31, (Due 4/30/14).
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reports, Final
Lead Person: WASKIN, WENDY

Activity: Measures Tracking and Reporting System (MTRS) (Current)
Description:
Start/End Dates: 07/01/2001 thru
Lead Person: PERELLI, VINCENT

Deliverable: 23993 Complete 2013 Annual Planning & Innovations Section Work Plan Self-Assessment
Description: SLT requirement for all Administrators to review, digest, and evaluate the information provided in MTRS answering such basic questions as: 1) What worked well (beyond expectations); 2) what didnt go as well as expected (and why); 3) what could be done to improve the situation next time; 4) vulnerabilities in the future.
Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Self-Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 23994 Continuous improvements for Measures Tracking and Reporting System Database
Description: Database modifications/Improvements based on user feedback and otherwise
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Improvements
Lead Person: PERELLI, VINCENT

Deliverable: 23995 Measures Team Meetings
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 23996 Posting Quarterly Measures Reporting on the DES Intranet and/or the DES Share Directory
Description: For FFY 2013 Work Plan.
Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 4 Postings
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: NH Customer Service in Environmental Permitting Initiative (Current)
Description: This Initiative was requested by Governor Lynch and DES Commissioner Tom Burack
Start/End Dates: 07/01/2008 thru
Lead Person: DREW, TIMOTHY

Deliverable: 20460 Number of Cumulative CSI Projects Being Tracked via the CSI Blog
Description: SHIFT TO AN ONGOING (Cumulative) DELIVERABLE. END DATE EXTENDED FROM 6/30/12 AND PREVIOUS EXTENSIONS AS WELL.
Start/End Dates: 07/01/2010 thru 06/30/2014 Qty/Unit: 15 Projects
Lead Person: DREW, TIMOTHY

Deliverable: 23997 Participate in Ongoing Customer Service Initiative Meetings
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 3 Meetings
Lead Person: PERELLI, VINCENT

Activity: PPA Unit / Planning & Innovations Section Administration (Current)
Description: Tasks associated with administration of the Commissioner's Office Planning Unit
Start/End Dates: 02/19/1999 thru
Lead Person: PERELLI, VINCENT

Deliverable: 23333 5S V. Perelli Work Space
Description: Paper filing and working surface focus. EXTENDED END DATE FROM 3/31/13.
Start/End Dates: 01/01/2013 thru 03/31/2014 Qty/Unit: 1 Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 23998 Approval of Household Hazardous Waste Contracts & Invoices
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 10 Transactions
Lead Person: PERELLI, VINCENT

Deliverable: 23999 Complete Annual Performance Evaluation for Sara Johnson
Description:
Start/End Dates: 07/01/2013 thru 10/31/2013 Qty/Unit: 1 Performance Evaluations
Lead Person: PERELLI, VINCENT

Deliverable: 24000 Complete Annual Performance Evaluation for Stephanie DAgostino
Description:
Start/End Dates: 08/01/2013 thru 10/31/2013 Qty/Unit: 1 Performance Evaluations
Lead Person: PERELLI, VINCENT

Deliverable: 24001 Complete Annual Performance Review for Laura Cook
Description:
Start/End Dates: 02/01/2014 thru 03/30/2014 Qty/Unit: 1 Performance Evaluations
Lead Person: PERELLI, VINCENT

Deliverable: 24002 Complete Annual Work Plan Self-Assessment for Planning & Innovations Section
Description: If Requested, for 2013 Work Plan
Start/End Dates: 01/01/2014 thru 06/30/2014 Qty/Unit: 1 Self-Assessments
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: PPA Unit / Planning & Innovations Section Administration (Current)

Deliverable: 24003 Complete Performance Evaluation for Carolyn Russell
Description: EXTEND END DATE FROM 9/30/12
Start/End Dates: 07/01/2013 thru 10/31/2013 Qty/Unit: 1 Self-Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 24004 Complete Performance Evaluation for Robert Minicucci
Description:
Start/End Dates: 01/01/2014 thru 03/30/2014 Qty/Unit: 1 Performance Evaluations
Lead Person: PERELLI, VINCENT

Deliverable: 23332 Order new replacement computers for PPA Unit staff
Description: V. Perelli needs to assess the sitation to figure out specifically what information needs to be upgraded.
Start/End Dates: 07/01/2013 thru 03/30/2014 Qty/Unit: 5 Equipment
Lead Person: PERELLI, VINCENT

Deliverable: 24005 Staff Meetings at the Section and Unit Level
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 23293 Update 2012 PPA Unit Strategic IT Plan
Description: With the Assistance of Muriel Lajoie
Start/End Dates: 01/01/2014 thru 06/30/2014 Qty/Unit: 1 Updates
Lead Person: PERELLI, VINCENT

Deliverable: 23294 V. Perelli Performance Evaluation Annual Self-Assessment
Description: END DATE EXTENDED FROM 6/30/13. ONLY IF REQUESTED BY SUPERVISOR
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 Self-Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 24006 V. Perelli Performance Evaluation Annual Self-Assessment
Description: ONLY IF REQUESTED BY SUPERVISOR
Start/End Dates: 04/01/2014 thru 09/30/2014 Qty/Unit: 1 Self-Assessments
Lead Person: PERELLI, VINCENT

Activity: Participation in Regional and National Planning Activities (Current)

Description: 1) ECOS Planning Committee
2) ECOS Partnership and Performance Workgroup (P&P Workgroup)
3) ECOS Region I Strategic Alignment Pilot
4) EPA/State Grants Workgroup

Start/End Dates: 10/01/2007 thru
Lead Person: PERELLI, VINCENT

Deliverable: 25226 EPA/State PPG Utilization Workgroup
Description: Formed in February 2014 to identify ways to increase state participation in PPGs
Start/End Dates: 02/10/2014 thru 09/30/2014 Qty/Unit: 4 Meetings
Lead Person: WASKIN, WENDY

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Participation in Regional and National Planning Activities (Current)

Deliverable: 24007 Participate in ECOS Partnership and Planning Workgroup (P&P Workgroup)
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 23938 Participate in EPA/State Grants Workgroup
Description: This work group was formed by members of EPA and invited state staff to improve the effectiveness of the Performance Partnership Grant System and other on-going grants. It is a subarm of the P & P workgroup. Involves Conference calls, some meetings and drafting and review of national policy recommendations, including timeliness of grant awards, and implementing a national reporting template. Entails conference calls and infrequent in person meetings.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Meetings
Lead Person: WASKIN, WENDY

Deliverable: 24008 Participation in New England Regional Priorities Activities
Description: Joint priority setting meetings, joint letters to EPA Administrator or Congressional Delegation, joint comments on EPAs NPM Guidance, joint projects, etc...
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings
Lead Person: PERELLI, VINCENT

Activity: Performance Partnership Agreement / DES Work Plan Coordination (Current)
Description: Coordination of the DES/EPA Performance Partnership Agreement (PPA), the comprehensive workplan information for all of DES.
Start/End Dates: 02/19/1999 thru
Lead Person: PERELLI, VINCENT

Deliverable: 24009 2014 DES Work Plan Posted on DES Website
Description:
Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Web Site Postings
Lead Person: PERELLI, VINCENT

Deliverable: 25191 Complete Great Bay Area for Collaboration Update
Description:
Start/End Dates: 09/01/2013 thru 12/31/2013 Qty/Unit: 1 Reports, Final
Lead Person: PERELLI, VINCENT

Deliverable: 24010 Coordinate 2013 Department-wide deployment of Administrators Annual Work Plan Self-Assessment
Description: If SLT approves.
Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 22 Self-Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 24011 Coordinate Quarterly PPA Work Plan Self-Assessments
Description: For FFY 2014 PPA Work Plan Year
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Self-Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 23301 Coordinate and produce Annual End-Of-Year Progress Report for 2013 PPA Work Plan Year
Description: Includes Areas for Collaboration Annual Update and Output Results for the Year. NOTE: This will include the late Great Bay Estuary AFC Progress Report from FFY 2012 as well.
Start/End Dates: 09/01/2013 thru 12/31/2013 Qty/Unit: 1 Reports, Final
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Performance Partnership Agreement / DES Work Plan Coordination (Current)

Deliverable: 24012 Coordinate and produce Annual End-Of-Year Progress Report for 2014 PPA Work Plan Year

Description: Includes Areas for Collaboration Annual Update and Output Results for the Year. NOTE: This will include the late Great Bay Estuary AFC Progress Report from FFY 2013 as well.

Start/End Dates: 09/01/2014 thru 12/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: PERELLI, VINCENT

Deliverable: 25190 Coordinate and produce end-of-year FFY 2013 Progress Report via P&C List

Description:

Start/End Dates: 09/01/2013 thru 12/31/2013 Qty/Unit: 1 Reports, Final

Lead Person: PERELLI, VINCENT

Deliverable: 24013 Create Updated Annual Administrators Work Plan Self-Assessment Guidance and Template

Description: For 2013 Work Plan. If SLT approves.

Start/End Dates: 10/01/2013 thru 03/30/2014 Qty/Unit: 1 Templates

Lead Person: PERELLI, VINCENT

Deliverable: 24044 Extend 2012-2014 Performance Partnership Agreement by 1 year

Description: To coincide with end of related PPG -- September 30, 2015

Start/End Dates: 10/01/2013 thru 03/30/2014 Qty/Unit: 1 Actions

Lead Person: PERELLI, VINCENT

Activity: Performance Partnership Grant Coordination (Current)

Description: Coordination and administration of DES's Performance Partnership Grant (PPG), the main federal funding vehicle that supports many of the Department's core environmental programs.

Start/End Dates: 02/19/1999 thru

Lead Person: PERELLI, VINCENT

Deliverable: 23939 Completion and submittal of DBE forms for PPG grants

Description: Will be filed during the first quarter following the end of the last quarter.

Start/End Dates: 10/01/2013 thru 12/31/2013 Qty/Unit: 3 Reports, Final

Lead Person: WASKIN, WENDY

Deliverable: 23940 Produce and submit PPG Application and Amendments as necessary

Description: 2014 is the second year of a 2 year PPG. In FFY 2015 we will need to submit an amendment request to extend the end date in order to complete outside grant projects. Will monitor how the process of not submitting formal amendments for budget decreases. DES will still need to create amended budgets for internal tracking. Kept unit as Applications, Grants. This may change.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Applications, Grants

Lead Person: WASKIN, WENDY

Deliverable: 23941 Review Expenses and Update tracking spreadsheet.

Description: Quarterly and then monthly during last SFY quarter. The p:\drive has not been an accurate way of tracking the PPG budget and expenses for some time. Will continue to review expense reports and compare to operating budget.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Updates

Lead Person: WASKIN, WENDY

Deliverable: 24014 Review PPG Grant Applications and Amendments

Description: Note: This applications and amendments are drafted by Wendy Waskin. Vince Perelli reviews and approves.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Approvals

Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Performance Partnership Grant Coordination (Current)

Deliverable: 24015 Sign and Send quarterly MBE_WBE Reports for PPG
Description: Forms drafted by Wendy Waskin - Reviewed, Signed, and Submitted by Vince Perelli
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reports, Final
Lead Person: PERELLI, VINCENT

Activity: Public Participation Coordination (Internal and External) (Current)
Description: Putting into place internal and external mechanisms to ensure that all stakeholders are fully involved in all levels of DES decision-making.
Start/End Dates: 02/19/1999 thru
Lead Person: PERELLI, VINCENT

Deliverable: 24016 Assist Senior Leadership Team with Special Requests/Projects
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 6 Projects
Lead Person: PERELLI, VINCENT

Deliverable: 24017 Co-Chair NHBSR Spring Conference Committee
Description:
Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Conferences
Lead Person: PERELLI, VINCENT

Deliverable: 23308 Number of Bicycle Reservations Associated with the DES Bicycle Share Program
Description: 2013 Biking Season
Start/End Dates: 05/01/2013 thru 11/30/2013 Qty/Unit: 20 Reservations
Lead Person: PERELLI, VINCENT

Deliverable: 24018 Number of Bicycle Reservations Associated with the DES Bicycle Share Program
Description: 2014 Biking Season
Start/End Dates: 05/01/2014 thru 11/30/2014 Qty/Unit: 20 Reservations
Lead Person: PERELLI, VINCENT

Deliverable: 24019 Participation in DES Green Team Meetings
Description: The DES Green Team is the environmental "conscience" of DES and focuses of staff education and outreach to help DES reduce its environmental impact through recycling, environmentally-preferable purchasing habits, composting, energy and water conservations, etc...
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 24020 Responses to Miscellaneous Public Inquiries
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 6 Responses
Lead Person: PERELLI, VINCENT

Deliverable: 23311 Serving as NHBSR Board Secretary, attend monthly board meetings/produce typed meeting minutes
Description:
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 10 Meeting Minutes
Lead Person: PERELLI, VINCENT

Deliverable: 24021 Serving as NHBSR Board Secretary, attend monthly board meetings/produce typed meeting minutes
Description:
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 10 Meeting Minutes
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Public Participation Coordination (Internal and External) (Current)

Deliverable: 24022 Staff suggestions submitted to the DES Suggestion Box & Statewide Suggestion Box
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 40 Entries
Lead Person: PERELLI, VINCENT

Activity: Quality Management System Implementation (Current)

Description: The Quality Management System is being developed per EPA requirements as provided in EPA Guidance Document R-2. See EPA website www.epa.gov/quality

Start/End Dates: 07/01/2000 thru
Lead Person: PERELLI, VINCENT

Deliverable: 23313 Annual Review of DES QMP for Calendar Year 2013
Description:
Start/End Dates: 07/01/2013 thru 12/31/2013 Qty/Unit: 1 Reviews
Lead Person: PERELLI, VINCENT

Deliverable: 24023 Annual Review of DES QMP for Calendar Year 2014
Description:
Start/End Dates: 07/01/2014 thru 12/31/2014 Qty/Unit: 1 Reviews
Lead Person: PERELLI, VINCENT

Deliverable: 23314 Annual Review of DES Quality Management System (QMS)
Description: FOR CALENDAR YEAR 2013 -- As required in the DES Quality Management Plan, the DES QA Manager must conduct an annual review of its Quality Management System and report the results of the review to Senior Leadership and to EPA. This annual review is a key component to any successful quality management system.
Start/End Dates: 10/01/2013 thru 12/31/2013 Qty/Unit: 1 Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 24024 Annual Review of DES Quality Management System (QMS)
Description: FOR CALENDAR YEAR 2014 -- As required in the DES Quality Management Plan, the DES QA Manager must conduct an annual review of its Quality Management System and report the results of the review to Senior Leadership and to EPA. This annual review is a key component to any successful quality management system.
Start/End Dates: 09/30/2014 thru 12/31/2014 Qty/Unit: 1 Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 24025 Annual Update Long-Range QA Self-Audit Response Spreadsheet for Calendar Year 2012
Description: For Calendar Year 2013. Note: This update includes an assessment of the Annual QAPP Review Process!
Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Spreadsheets
Lead Person: PERELLI, VINCENT

Deliverable: 24026 Calendar Year 2013 QA Self-Audit Program Participation Rate
Description:
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 100 Percent
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 24027 Conduct OPTIONAL/VOLUNTARY 2nd Party Audits of DES Programs
Description: For Calendar Year 2013. The 2nd party audits would be conducted by DES QA Team members. The purpose of the audits would be to test if the QA System Self-Assessment process is value-added to the DES QA System.
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 3 Audits
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Quality Management System Implementation (Current)

Deliverable: 24028 Conduct Regular QA Team Meetings
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 24029 Copy and send to EPA New England Calendar Year 2013 QA Self-Audits and Responses
Description:
Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Submittals
Lead Person: PERELLI, VINCENT

Deliverable: 23320 Distribute QA Self-Audit guidance/forms to staff for Calendar Year 2013 Self-Audits
Description:
Start/End Dates: 10/01/2013 thru 02/28/2014 Qty/Unit: 1 Guidance
Lead Person: PERELLI, VINCENT

Deliverable: 24031 Maintenance of QAPP Inventory for Air, Water, Waste and Commissioners Office Divisions
Description: FOR CALENDAR YEAR 2014. This is now an on-going/real-time updating process utilizing a shared QAPP Inventory on Google Docs. The measure will be annual and will simply indicate "1" to demonstrate that the process is being maintained.
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 Updates
Lead Person: PERELLI, VINCENT

Deliverable: 24032 Meetings with DES Program Managers to Assist With QA Implementation
Description: The QA Team will remind all staff that Team members are willing and able to meet with requesting staff regarding the implementation of Program-level QA Systems.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 24033 Participation in quarterly Regional Quality Assurance Roundtable Meetings
Description: Bob Minicucci also participates in these meetings. Note: On 12/5/13, the QA Roundtable Group decided to reduce the frequency of face-to-face meetings to twice/year.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings
Lead Person: PERELLI, VINCENT

Deliverable: 24034 Provide QA-related Training opportunities for staff/Roll-out On-Line QA Training Module
Description: On-Line Training Module in the works.
Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Training Sessions
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 23325 Provide RESPONSES to QA System Program Self-Audits for Calendar Year 2012
Description: Note: Need to confirm final program count.
Start/End Dates: 07/01/2013 thru 12/31/2013 Qty/Unit: 65 Responses
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 24035 Provide RESPONSES to QA System Program Self-Audits for Calendar Year 2013
Description: Note: Need to confirm final program count.
Start/End Dates: 07/01/2014 thru 12/31/2014 Qty/Unit: 80 Responses
Lead Person: MINICUCCI, II, ROBERT

Deliverable: 23635 Provide updates on June 2012 EPA Audit Results Corrective/Preventative Action Plan
Description: EXTEND END DATE FROM 12/31/13.
Start/End Dates: 01/01/2013 thru 12/31/2014 Qty/Unit: 3 Updates
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Quality Management System Implementation (Current)

Deliverable: 24036 Review Quality Assurance Project Plans
Description: Vince Perelli and Bob Minicucci review Quality Assurance Project Plans, as needed, and as requested.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Reviews
Lead Person: PERELLI, VINCENT

Activity: Strategic Planning Coordination (Current)
Description: Assisting the DES Senior Leadership Team with strategic planning related activities.
Start/End Dates: 02/19/1999 thru
Lead Person: PERELLI, VINCENT

Deliverable: 20510 Conduct Bi-Annual Assessment of DES 10-15 DES Strategic Plan
Description: EXTENDED AGAIN FROM 6/30/12. EXTENDED DEADLINE FROM 12/31/11. Original Goal was in July and December 2011!
Start/End Dates: 01/01/2011 thru 12/31/2014 Qty/Unit: 2 Assessments
Lead Person: PERELLI, VINCENT

Deliverable: 20843 Conduct Internal Staff Outreach on Final DES Strategic Plan
Description: END DATE EXTENDED AGAIN FROM 3/31/13. END DATE EXTENDED AGAIN FROM 12/31/11. END DATE EXTENDED FROM 12/31/10.
Start/End Dates: 10/01/2010 thru 09/30/2014 Qty/Unit: 2 Presentations
Lead Person: PERELLI, VINCENT

Deliverable: 21759 Conduct Strategic Planning Briefings (Presentations) for Multiple Outside Audiences
Description: EXTENDED END FROM 6/30/12.
Start/End Dates: 07/01/2011 thru 06/30/2014 Qty/Unit: 6 Presentations
Lead Person: PERELLI, VINCENT

Deliverable: 21760 Create New Strategic Implementation Teams
Description: EXTENDED AGAIN FROM 12/31/12. EXTENDED FROM 6/30/12 AND AGAIN FROM 12/31/12. To Follow SLT Approval of Strategic Communications/Implementation Framework
Start/End Dates: 07/01/2011 thru 06/30/2014 Qty/Unit: 6 Committees
Lead Person: PERELLI, VINCENT

Deliverable: 24037 Provide Strategic Planning Assistance to Other Bureas/Units
Description: Per the Commissioners Request, the PPA Unit has been tasked with assisting Watershed Management, LRMP, the Water Division, and ultimately the Commissioners Office with strategic/organizational development to help cope with the negative effects of substantial budget cuts.
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 6 Consultations
Lead Person: PERELLI, VINCENT

Deliverable: 20946 Secure SLT Approval for new Strategic Communications/Implementation Framework
Description: END DATE EXTENDED AGAIN FROM 3/31/12. END DATE EXTENDED FROM 9/30/11.
Start/End Dates: 10/01/2010 thru 06/30/2014 Qty/Unit: 1 Approvals
Lead Person: PERELLI, VINCENT

Activity: Support to DES Continous Process Improvement Initiative (Current)
Description:
Start/End Dates: 09/01/2008 thru
Lead Person: PERELLI, VINCENT

Deliverable: 25192 Complete Charter for new Joint DES/EPA Lean Event on PPA/PPG Processes
Description: With W. Waskin of DES and K. Rea and J. Bradley of EPA Region 1
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Charters
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PLANNING AND INNOVATIONS PROGRAM (Current)

Activity: Support to DES Continous Process Improvement Initiative (Current)

Deliverable: 24038 Completion of Lean Project-Related Follow-up/Implementation Activities
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Projects
Lead Person: PERELLI, VINCENT

Deliverable: 23984 Conduct Portions of the Formal DES Lean Leader Training Program
Description: END DATE EXTENDED FROM 12/31/13. V. Perelli offers the "Thinking Like a Manufacturer" and Value-Stream Mapping Exercise portions of the training, along with R. Minicucci, T. Guertin, and Felice Janelle.
Start/End Dates: 01/01/2013 thru 12/31/2014 Qty/Unit: 4 Training Sessions
Lead Person: PERELLI, VINCENT

Deliverable: 24039 Participate in LEAN, Six Sigma, Kaizen-type Process Improvement Training
Description: Training TAKEN by V. Perelli
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Training Sessions
Lead Person: PERELLI, VINCENT

Deliverable: 24040 Participate in New England Lean Government Exchange Conference Calls
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Conference Calls
Lead Person: PERELLI, VINCENT

Deliverable: 24041 Participation in LEAN/Kaizen Events at DES or Other State Agencies
Description: Would include completion of Current State Value Stream Maps and Future State Value Stream Maps
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Events
Lead Person: PERELLI, VINCENT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: POLLUTION PREVENTION COORDINATION (Current)

Description:
Start/End Dates: 10/01/1999 thru PAUs: 01 06 01

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: NEWMOA Board of Directors (Current)

Description: Serve as the Assistance & P2 representative for NH on the Board
Start/End Dates: 10/30/2011 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24357 Conference calls and subcommittee meetings
Description: As needed
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24358 Meetings
Description: 3 face to face and one webinar per year
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24359 Policy initiatives / outreach activities
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: P2 Outreach (Current)

Description:
Start/End Dates: 10/01/1999 thru
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24360 Biennial Report to the Legislature
Description: Collect P2 program data, results and draft report to the legislature every other year. Next one due November 1, 2013.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24845 National Pollution Prevention Roundtable Board of Directors
Description: Serve as Region 1 representative on the board and various workgroups as needed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24361 Networking and P2 outreach with other organizations and agencies as needed
Description: includes participation in advisory committees and workgroups, misc. EPA "initiatives"
Administration of NEWMOA P2/Rx grant
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24362 Safer Chemicals Initiatives
Description: Includes UMASS Lowell state chemical policy dialoge and NEWMOA / TURI Interstate Chemicals Clearinghouse, EPA Green Chemistry initiative.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Activities
Lead Person: D'AGOSTINO, STEPHANIE

Activity: Promote Regulatory Integration of P2 (Current)

Description: Promote Regulatory Integration of P2 (rule development, permitting, inpections, enforcement, etc.)
Start/End Dates: 10/01/1999 thru

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: POLLUTION PREVENTION COORDINATION (Current)

Activity: Promote Regulatory Integration of P2 (Current)

Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24363 NPPR Regulatory Integration and Innovation (P2I2) Workgroup

Description: Participate in 75 % of conference calls and meetings
Review and comment on documents, policy papers

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Activities

Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24364 P2 Integration policies & activities from DES Strategic Plan, etc.

Description: Activities to be developed, based on outcome of 2008 DES strategic planning

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities

Lead Person: D'AGOSTINO, STEPHANIE

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: POLLUTION PREVENTION PROGRAM (Current)

Description: The New Hampshire Pollution Prevention Program is a free, confidential, non-enforcement pollution prevention and compliance assistance program available to all New Hampshire businesses, institutions, municipalities and agencies. NHPPP services include on-site pollution prevention & compliance assessments, information research, training workshops, on-line information and publications like newsletters, guidance manuals, etc. NHPPP success is demonstrated by wastes reduced/reused and behavioural changes by stakeholders resulting from program efforts as well as successful completion of program outreach and education efforts and grant project tasks as well as recurring requests for information and assistance.

Start/End Dates: 10/01/1999 thru PAUs: 05 01 01

Funding: State General [X] State Fees [X] Federal EPA [X] Federal Other [ ] Grants [ ]

Activity: Core NHPPP Pollution Prevention Activities (Current)

Description: These are the non-grant funded, ongoing activities including Governor's Award for Pollution Prevention, technical information requests & assistance, on-site Pollution Prevention & Compliance Assistance, documents created and disributed, etc.

Start/End Dates: 10/01/2009 thru

Lead Person: ZYCH, MELISSA

Deliverable: 24396 Governor Award for Pollution Prevention

Description: Currently revising award program to be launched in January 2014

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Activities

Lead Person: MOORE, CHRISTOPHER

Deliverable: 24366 Measurement for Outreach & Education Activities

Description: Survey results, pounds of pollution reduced, etc. due to technical assistance activities, outreach and on-site assessments.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Recommendations/Suggestions Implemented

Lead Person: ZYCH, MELISSA

Deliverable: 24367 On-Site Pollution Prevention & Compliance Assistance assessments

Description: Provide P2 & CA assesments when requested by stakeholders including businesses, institutions, schools and municipal facilities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Site Visits

Lead Person: ZYCH, MELISSA

Deliverable: 24369 Outreach & Education Activities

Description: Create and provide pollution preventiion & compliance assistance information through a variety of activities. Informational responses sent by mail or e-mail to stakeholders not covered by EPA Grant sector projects. This will include information requests, public presentations, conference booths and other forms of education provided. Greenslopes projects will be added to this deliverable.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Activities

Lead Person: ZYCH, MELISSA

Activity: Greening State Government through Energy Efficiency (Current)

Description: Partnering with the Department of Admisitrative Services' State Energy Manager to facilities energy efficiency projects in state buildings.

Start/End Dates: 10/01/2013 thru 09/30/2015

Lead Person: MOORE, CHRISTOPHER

Deliverable: 24402 Measurement

Description: KWh of energy saved, Green House Gasses reduced, behavioral changes implemented, number of facilities utilizing EPA's Portfolio Manager, number of projects completed and pollution prevention

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Recommendations/Suggestions Implemented

Lead Person: MOORE, CHRISTOPHER

Deliverable: 24401 Site visits & meetings

Description: Number of site visits to facilities, meetings with facility staff and state energy manager

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Activities

Lead Person: MOORE, CHRISTOPHER

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: POLLUTION PREVENTION PROGRAM (Current)

Activity: Grocery Stores (Current)

Description: Develop Regional Grocery Store Certification Program

Start/End Dates: 10/01/2012 thru 09/30/2014

Lead Person: MOORE, CHRISTOPHER

Deliverable: 25214 Measurement

Description: Energy reductions, waste reductions, water use reductions, # of green certifications

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Activities

Lead Person: ZYCH, MELISSA

Deliverable: 25215 Outreach & Education

Description: Site Visits, Presentations,Documents, workshops,webinars, coordination with NEWMOA and other Region 1 members

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Activities

Lead Person: ZYCH, MELISSA

Activity: Hospitality Project (Current)

Description: Promote green cleaning and environmentally preferable purchasing to the hospitality industry and reinvigorate the 2001 sustainable lodging program.

Start/End Dates: 10/01/2007 thru

Lead Person: ZYCH, MELISSA

Deliverable: 25216 Hospitality Project Measurement

Description: Measure behavioral changes such as water use reductions, recycling strategies adopted, energy use changes, "green" cleaning techniques,etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Changes

Lead Person: ZYCH, MELISSA

Deliverable: 25217 Outreach and Assistance

Description: Provide technical assistance, conduct site visits, organize workshops, form partnerships, create web pages and documents, and collect and analyze data. Attend seminars.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Activities

Lead Person: ZYCH, MELISSA

Activity: Participation with Related Programs (Current)

Description: Participate with and provide assistance to regional programs such as Northeast Waste Management Officials Association (NEWMOA). Participate with and provide assistance to local programs such as Safety & Health Council of Northern New England, Small Business Development Center, etc. Participate with and provide assistance to DES programs through training, web conferences, etc.

Start/End Dates: 10/01/2001 thru

Lead Person: ZYCH, MELISSA

Deliverable: 24386 P2 Workgroups - NH and Regional

Description: Participate with interstate workgroups, by conference calls or meetings:
1. (NEWMOA) participate in P2 Steering Committee and Roundtable.
2. (NH3E) participate in the NH Hospitals for a Healthy Environment meetings.
3. (NEWMOA) participate in Hazardous Waste Calls
3. (NPPR) Board and Membership Committee Meetings and Conference calls.
4. (NPPR) Tribal P2 Workgroup conference calls.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Conference Calls

Lead Person: ZYCH, MELISSA

Deliverable: 24388 Participate in NH and regional workshops/conferences

Description: Provide a P2 information booths, P2 presentations, or presentations on NHPPP, best management practices, regulatory updates, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Presentations

Lead Person: ZYCH, MELISSA

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: POLLUTION PREVENTION PROGRAM (Current)

Activity: Participation with Related Programs (Current)

Deliverable: 24389 Pollution Prevention training for DES employees

Description: Provide web conference training, P2 Sector training or general P2 training to DES staff and other assistance providers. Some conferences are offered jointly by NEWMOA and NHPPP but provided at NH sites by the NHPPP.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Training Sessions

Lead Person: ZYCH, MELISSA

Activity: Pollution Prevention Intern Program (Current)

Description: Develop and support programs utilizing college students to provide Pollution Prevention projects and assistance at NH businesses, institutions and municipal facilities.

Start/End Dates: 10/01/2009 thru

Lead Person: D'AGOSTINO, STEPHANIE

Deliverable: 24390 P2 Intern Program Activities

Description: Provide support and assistance to UNH Summer P2 Intern program including training and individual assistance during intern P2 projects. This also includes activities to develop and support additional intern programs at other locations.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities

Lead Person: ZYCH, MELISSA

Deliverable: 24392 P2 Intern Program Measurement

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Recommendations/Suggestions

Lead Person: ZYCH, MELISSA

Activity: SQG Haz Waste Generator Outreach Project (Current)

Description: Coordinate with Hazardous Waste Compliance Section to reach out to small quantity generators throughout the state to promote pollution prevention techniques and offer compliance assistance

Start/End Dates: 10/01/2013 thru 09/30/2015

Lead Person: ZYCH, MELISSA

Deliverable: 24400 Education

Description: Number of trainings, publications and videos created and information distributed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 14 Activities

Lead Person: ZYCH, MELISSA

Deliverable: 24399 Measurement

Description: Pounds of hazardous waste reduced, gallons of water saved, kWh of energy saved, pounds of Green House Gases reduced and dollars saved

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Recommendations/Suggestions Implemented

Lead Person: ZYCH, MELISSA

Deliverable: 24398 Outreach

Description: Number of site visits performed, surveys completed and compliance achieved

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 60 Activities

Lead Person: ZYCH, MELISSA

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: PROCESS IMPROVEMENT AT DES (Current)

Description: Using tools known as "Lean", work to improve various processes at DES. Goal is to decrease headaches and frustration, free up energy to do better stuff.

Start/End Dates: 05/01/2009 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Complete Lean Projects (Current)

Description: Includes management of incoming-ideas queue, and completion of projects

Start/End Dates: 10/01/2009 thru

Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25061 Complete Lean Projects

Description: Lean projects are deemed complete when implementation starts

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Projects

Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25062 Creation of Lean Case Studies on Project Completion

Description: Lead Lean Facilitator or Implementation Manager drafts Case Study at completuion of project. Lean Team Chair ensures completion.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Case Studies

Lead Person: No one assigned

Deliverable: 25064 Manage Lean Project-input queue

Description: A guess as to rate of incoming projects. Rate lowered from 8/year to 5/year to reflect ongoing change to more strategic project-choice mechanism and other related deliverables

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Projects

Lead Person: MINICUCCI, II, ROBERT

Activity: DES Lean Team (Current)

Description: Maintain, and improve the skills of, the DES Lean Team

Start/End Dates: 10/01/2009 thru

Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25065 Lean Team meetings

Description: average at least one per month, counting work sessions

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Meetings

Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25066 Lean Team members get CIP certification

Description: Let's get another one

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Persons

Lead Person: MINICUCCI, II, ROBERT

Activity: Intra and Inter-Departmental Coordination (Current)

Description:

Start/End Dates: 10/01/2009 thru

Lead Person: MINICUCCI, II, ROBERT

Deliverable: 25067 State Lean Network meetings

Description: Network begins meeting quarterly as of Sept. 2011. Assume well be represented at all of them

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: MINICUCCI, II, ROBERT

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: SMALL BUSINESS TECHNICAL ASSISTANCE PROGRAM (Current)

Description: The Small Business Technical Assistance Program (SBTAP) provides small businesses free environmental assistance to comply with environmental regulations.

Start/End Dates: 10/01/1992 thru PAUs: 04 00

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Compliance Advisory Panel (Current)

Description: The Compliance Advisory Panel reviews the activites of the Program, makes recommendations for improvements and prepares an evaluation on the Program effectiveness.

Start/End Dates: 10/01/2001 thru

Lead Person: JOHNSON, SARA

Deliverable: 24249 Coordinate National Compliance Advisory Panel

Description: As vice chair of the National Steering Committee, coordinating the conference calls, meetings and activities of the NCAP is one of the roles of the position.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Conference Calls

Lead Person: JOHNSON, SARA

Deliverable: 24250 Engage CAP to Assist SBTAP

Description: 1) Coordinate three meetings per year
2) Fill vacant CAP member positions

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Activity: National and Regional Workgroups (Current)

Description: Participate in national and regional workgroups conference calls and events.

Start/End Dates: 10/01/2008 thru

Lead Person: JOHNSON, SARA

Deliverable: 24251 National Committees and Associations

Description: 1) Technical Subcommittee (Air, Waste, Water)
2) Promotional Technical Subcommittee
3) Sustainability and Education Subcommittee
4) Award Subcommitee
5) Conference/Training Planning Subcommittee
6) National Steering Committee - Vice-Chair (Feb 2013-June 2014), Chair (July 2014-June 2015)
7) NSC/EPA calls

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Conference Calls

Lead Person: JOHNSON, SARA

Deliverable: 24252 Regional Workgroups and Meetings

Description: 1) HW Compliance (NEWMOA)
2) EPA Region 1
3) Marina Workgroup (NEWMOA)
4) Environmental Results Program Consortium (NEWMOA)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Conference Calls

Lead Person: JOHNSON, SARA

Activity: Small Business Ombudsman (Current)

Description: Represent the small business community in ensuring environmental regulations are developed and implemented in a manner that does not negatively impact small businesses. In addition, provide advocacy services to small businesses in all aspects of environmental compliance.

Start/End Dates: 10/01/2001 thru

Lead Person: JOHNSON, SARA

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: SMALL BUSINESS TECHNICAL ASSISTANCE PROGRAM (Current)

Activity: Small Business Ombudsman (Current)

Deliverable: 24253 Provide advocacy services to small business owners and operators

Description: 1) Provide comments on legislation to EPA
2) Advocate for small businesses investigating and resolving complaints and disputes
3) Participate in studies on the impact of the Clean Air Act on small businesses

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Activity: Small Business Technical Assistance (Current)

Description: Provide education and outreach to small businesses, including site visits, referrals from compliance bureaus, and information requests.

Start/End Dates: 10/01/2001 thru

Lead Person: JOHNSON, SARA

Deliverable: 24254 Boiler 6J - NESHAP / Boiler MACT 5D

Description: Create outreach initiative including web pages, publications, workshops and direct mailings to area sources, trade associations, vendors and other interested groups with Air Resources Division staff as requested. No targeted outreach efforts, only if an opportunity such as a conference or request from an association is made.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Deliverable: 24255 Env-A 625 Outreach

Description: Create outeach initiative including updating web pages, publications, workshops and direct mailing to trade associations, consultants, and other interested parties.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Deliverable: 24257 Information Request

Description: Phone calls, emails, permit assistance, walk-ins, # of web page visitors, most popular documents

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Information Provided

Lead Person: JOHNSON, SARA

Deliverable: 24258 Internal Training

Description: Coordinate training for DES ARD staff on various topics. Requested topics for 2014 include Attorney Generals Office Policy, Used Oil, Emergency Generators, Outdoor Wood Boilers vs. Boiler Rule, and Safety. Also as part of the Strategic Plan, provide training to all DES inspector staff. 2014 topics include multi-media case studies, basic inspection techniques, and OSHA refresher.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Training Sessions

Lead Person: JOHNSON, SARA

Deliverable: 24266 Municipalities

Description: Provide outreach to municipalities on demolition/contruction debris (asbestos, lead paint, mercury), zoning boards (potential air sources), and odor (paint, smoke). While municipalities are not a small business, many of their "customers" applying for local buidling permits are small businesses.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Deliverable: 24259 On-line Permitting

Description: Create outreach initiative including web pages, publications, workshops and direct mailing to trade associations, consultants, and other interested groups on the availability of on-line air permitting for emergency generators. May video tape or record training.

Start/End Dates: 10/01/2013 thru 09/13/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: SMALL BUSINESS TECHNICAL ASSISTANCE PROGRAM (Current)

Activity: Small Business Technical Assistance (Current)

Deliverable: 24260 Pre-Application Meetings/New Businesses

Description: Coordinate with Public Information and Permitting Unit on potential new businesses.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Referrals

Lead Person: JOHNSON, SARA

Deliverable: 24261 Promote SBTAP

Description: Provide presentations and promote SBTAP services to small businesses and other interested parties. EPA annual reporting requirement. In addition, distributing SBTAP brochures through other assistance programs, conferences, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Tasks

Lead Person: JOHNSON, SARA

Deliverable: 24262 RICE 4Z, 4I, 4J NESHAP

Description: Stationary reciprocating internal combustion engines. Create outreach initiative including web pages, publications, workshops, and direct mailings to area sources, trade associations and other interested groups with Air Resources Division staff. No targeted outreach on this rule. Will provide outreach as requested by associations or other interested parties. More reactive rather than proactive

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Deliverable: 24263 Referrals from DES compliance assurance bureaus

Description: Assist small businesses referred by the Complaince Bureau (Air and Waste) due to complaint.
Include sector, type of assistance (phone, email, visit), and info provided.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Referrals

Lead Person: JOHNSON, SARA

Deliverable: 24264 Site Visits at Small Businesses

Description: 1) Direct, one-on-one detailed environmental assistance with small business operators. Small business will approach SBTAP for assistance.
2) Referrals from DES programs that are not complaints but need assistance.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Site Visits

Lead Person: JOHNSON, SARA

Deliverable: 24267 Stakeholder Meetings

Description: Coordinate with DES ARD staff on proposed rule changes to host meetings, distribute material, and create email lists on various rule topics. Env-A 2000 Fuel Burning Devices in 2014

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Deliverable: 24265 VOC RACT

Description: Coordinate outreach intiative for various sectors included in Env-A 1200. Activities include web page, publications, workshops, articles, etc. Env-A 1212 Metal and Plastice Part Coating in 2014

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: JOHNSON, SARA

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: SUSTAINABLE LAND USE/LAND DEVELOPMENT POLICY AND PERMIT PROGRAM IMPROVEMENTS (Current)

Description: Coordinates efforts across DES and coordinates with other state agencies, local communities, and private organizations to support sustainable land use practices, smart growth and other practices & policies to minimize the impact of development on the environment. Supports DES land development permit program enhancements and process improvements.

Start/End Dates: 10/01/1999 thru PAUs:

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Collaborate with other state agencies and organizations to support sustainable land use practices. (Current)

Description: DES staff will participate in appropriate efforts and collaborate with other state agencies, local communities, and private organizations on projects to support sustainable land use practices, including promotion of "smart growth" principles. These projects may include, for example, education and outreach activities, developing guidance materials, joint assessment/planning efforts, collaboration on development regional development plans, and working with local communities.

Start/End Dates: 07/01/2001 thru

Lead Person: RUSSELL, CAROLYN

Deliverable: 24646 Collaborative projects to support smart growth

Description: Specific projects with other state agencies, local communities, or private organizations to support smart growth efforts in New Hampshire, such as participating in efforts initiated by other organizations (e.g., Regional Planning Commissions NH Future project, the UNHCE Citizen Planner Training Collaborative).

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 2 Activities

Lead Person: RUSSELL, CAROLYN

Activity: Coordinate and participate in DES Sustainable Land Use and Climate Change Initiatives (Current)

Description: In support of DES Strategic Planning Objectives, coordinate and participate in agency activities to promote sustainable land use practices and climate change preparedness and resiliency. This includes participation in DES team focused on moving forward on these issues.

Start/End Dates: 10/01/2013 thru

Lead Person: RUSSELL, CAROLYN

Deliverable: 24653 Implementing Climate Change and Smart Growth within DES

Description: Participate on team and implement activities across the department to support smart growth and climate change preparedness & resiliency.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 1 Activities

Lead Person: RUSSELL, CAROLYN

Activity: Land Development Permit Program and Process Improvements (Current)

Description: Work with the Land Resources Management programs (Wetlands, Shoreland, Subsurface, and Alteration of Terrain) on program/process evaluations and improvements (e.g., lean events, rulemaking outreach), grant applications and management (e.g., define scope, project management, budgets), and related legislative initiatives.

Start/End Dates: 07/01/2011 thru 09/30/2014

Lead Person: RUSSELL, CAROLYN

Deliverable: 24647 Process Evaluation and Improvement Efforts

Description: Facilitate/participate/manage/support program and process evaluation and improvement efforts within the Land Resources Management permit programs. [Related activities tracked under EPA Wetlands Improvement Grants 2011.]

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities

Lead Person: RUSSELL, CAROLYN

Activity: Sprawl Indicators Project (Current)

Description: [Edit (9/1/2013): This work is being incorporated into the Regional Planning Commissions regional development plans indicators. A separate DES-led effort may not be pursued due to limited staff resources.] Work with the Office of State Planning, Regional Planning Commisssions, Department of Transportation, and Complex Systems to identify appropriate indicators to track changes in land use and the environmental, social, and economic impacts of sprawl. These indicators will help guide and evaluate state, regional, and local actions to promote smart growth.
[End date extended to allow additional time for final report preparation, outreach on the results of the initial, project and for follow-on related work efforts.][End date extended from 12/31/2009 - ability to complete this work is contingent on the availability of GIS support staff, for which funding is not available.]

Start/End Dates: 01/01/2003 thru 12/31/2013

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: SUSTAINABLE LAND USE/LAND DEVELOPMENT POLICY AND PERMIT PROGRAM IMPROVEMENTS (Current)

Activity: Sprawl Indicators Project (Current)

Lead Person: RUSSELL, CAROLYN

Deliverable: 16582 Prepare final report on sprawl indicators analysis and disseminate information.

Description: Prepare report presenting the results of the work to identify the best possible indicators of changes in patterns of land use in New Hampshire and disseminate results along with new data that is generated. [Note end date extended from 9/30/08 - due to other time-sensitive work demands this task was pushed off.][End date extended from 9/30/2009 - ability to complete this work is contingent on the availability of GIS support staff, for which funding is not available.]

Start/End Dates: 10/01/2007 thru 12/30/2013 Qty/Unit: 1 Reports, Final

Lead Person: RUSSELL, CAROLYN

Activity: Track Land Use/Land Permitting/Smart Growth Related Legislation (Current)

Description: Identify and track legislation, attend and/or participate on legislative committees and hearings, and prepare/provide testimony on bills related to sustainable land use, smart growth, and DES's land development permitting programs (particularly integrated permitting and coordination across local, state, and federal permits).

Start/End Dates: 07/01/2001 thru

Lead Person: RUSSELL, CAROLYN

Deliverable: 24648 Track legislation, attend hearings and commission/committee meetings

Description: Track smart growth related legislation, attend legislative hearings, and testify, when appropriate. Attend meetings of the Legislative Commission meetings when appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: RUSSELL, CAROLYN

Div/Bur: OFFICE OF THE COMMISSIONER PLANNING, PREVENTION, AND ASSISTANCE

Program: USED OIL GRANT PROGRAM (Current)

Description: Issue grant gifts for the purpose of encouraging the establishment, improvement, and operation of used oil collection centers that collect "do it youself" used oil from NH residents.

Start/End Dates: 11/01/2012 thru PAUs:

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Grants Management (Current)

Description: Support used oil collection centers in proper collection/disposal of used oil through financial assistance

Start/End Dates: 10/01/2013 thru 09/30/2014

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25247 1) Process and provide funding to at least 12 grant applicants per year

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Grants

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25248 2) Disburse $27,000 in grants annually

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 27000 Dollars

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25249 3) Update documentation and related web content

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Updates

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25253 4)Develop annual report on grant activities and post to the website

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities

Lead Person: ROBINSON, JR., DEAN

Activity: Technical Assistance and Education (Current)

Description: Provide outreach, education and assistance on the used oil grant program to grantees and others

Start/End Dates: 10/01/2013 thru 09/30/2014

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25254 Publications & webpage

Description: Create / update publications, and web pages as needed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Activities

Lead Person: ROBINSON, JR., DEAN

Deliverable: 25252 Solid Waste Operator Training or BMP Workshops

Description: Provide presentations as needed / requested

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Events

Lead Person: ROBINSON, JR., DEAN

Activity: (Current)

Description:

Start/End Dates: thru

Lead Person: No one assigned

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: FILE REVIEW SERVICES (Current)

Description: Create and maintain a fully staffed, multi-program file review service in the DES Public Information Center to serve the ever-widening discovery needs of agency clients and/or their agents.

Start/End Dates: 12/15/1999 thru PAUs: 01 03

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: File review services provided to Public Information Center clients (Current)

Description: File review clients requesting information on various DES records

Start/End Dates: 10/01/2009 thru

Lead Person: PAITON, JENNIFER

Deliverable: 24133 File review services provided to clients in search of Wastewater Engineering Bureau files

Description: Records the number of clients who reviewed Wastewater Engineering Bureau files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24134 File review services provided to clients in search of solid waste activities/remedial sites

Description: Records the number of clients seeking both solid waste and remedial site records.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 80 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24135 File review services provided to clients seeking Air Resources Division records

Description: Records the number of clients who reviewed Air Resources Division files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24136 File review services provided to clients seeking Alteration of Terrain files

Description: Records the number of clients who reviewed Alteration of Terrain files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24137 File review services provided to clients seeking Dam Bureau files

Description: Records the number of clients who reviewed Dam Bureau files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24138 File review services provided to clients seeking Drinking Water & Groundwater Bureau files

Description: Records the number of clients who reviewed Drinking Water & Groundwater Bureau files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24140 File review services provided to clients seeking Energy Facility Site Evaluation Committee files

Description: Records the number of clients who reviewed Energy Facility Site Evaluation Committee files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24141 File review services provided to clients seeking Subsurface Systems Bureau files

Description: Records the number of clients who reviewed Subsurface Systems Bureau files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 File Review Clients

Lead Person: PAITON, JENNIFER

Deliverable: 24142 File review services provided to clients seeking Wetlands Bureau files

Description: Records the number of clients who reviewed Weltands Bureau files

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 75 File Review Clients

Lead Person: PAITON, JENNIFER

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: FILE REVIEW SERVICES (Current)

Activity: File review services provided to Public Information Center clients (Current)

Deliverable: 24144 Total number of appointments processed by the file review staff
Description: Includes all requests that result in an in-office file review by clients
Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 200 Appointments
Lead Person: PAITON, JENNIFER

Deliverable: 24143 Total number of requests received by file review staff
Description: Includes requests for information, documents, referrals and assistance.
Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 200 Requests
Lead Person: PAITON, JENNIFER

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: INTERNET/INTRANET SERVICES (Current)

Description: The DES Web Content Manager resides within the PIP Unit and is responsible for providing state-of-the-art information to users. Certain key activities will be monitored to ensure the greatest efficiency possible and effective and timely services to DES customers.

Start/End Dates: 07/01/2007 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Chair Website Editorial Board - internal DES customers (Current)

Description: The Web Content Manager serves as chair and calls WEB meetings on a regular basis to address new developments, operation and maintenance issues, and concerns raised by program representives.

Start/End Dates: 09/30/2007 thru

Lead Person: NOWACK, TIMOTHY

Deliverable: 24122 Provides summary report of monthly Website Editiorial Board meetings

Description: Meeting notes documenting issues and tasks completed are located at: Q:\Web Data\Tim Nowack\Website Editorial Board

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Meeting Minutes

Lead Person: NOWACK, TIMOTHY

Activity: Project management with Dept. of Information Technology (Current)

Description: Project management and coordination of DES projects with DoIT

Start/End Dates: 10/01/2007 thru

Lead Person: NOWACK, TIMOTHY

Deliverable: 24123 DoIT-ASD project coordination

Description: Web Content Manager completes project tasks coordinated with DoIT-ASD

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Tasks

Lead Person: NOWACK, TIMOTHY

Deliverable: 24124 DoIT-Web Support project coordination

Description: Web Content Manager completes project tasks coordinated with DoIT-Web Support

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Tasks

Lead Person: NOWACK, TIMOTHY

Deliverable: 24125 IT Steering Committee project coordination

Description: Web Content Manager completes project tasks coordinated with IT Steering Committee

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Tasks

Lead Person: NOWACK, TIMOTHY

Activity: Upgrades and maintains content on DES website, Intranet, and OneStop (Current)

Description: Web Content Manager is responsible for these websites.

Start/End Dates: 07/01/2007 thru

Lead Person: NOWACK, TIMOTHY

Deliverable: 24126 Completes DES website project phase

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Phases Implemented

Lead Person: NOWACK, TIMOTHY

Deliverable: 24127 Completes OneStop project phase

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Phases Implemented

Lead Person: NOWACK, TIMOTHY

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: INTERNET/INTRANET SERVICES (Current)

Activity: Upgrades and maintains content on DES website, Intranet, and OneStop (Current)

Deliverable: 24128 Completes intranet project phase
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Phases Implemented
Lead Person: NOWACK, TIMOTHY

Activity: Website-related customer service - external and internal customers (Current)
Description: Web Content Manager will lead the effort to monitor and improve customer service.
Start/End Dates: 10/01/2007 thru
Lead Person: NOWACK, TIMOTHY

Deliverable: 24129 Completed external customer service requests
Description: Web Content Manager responds to requests from outside DES.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Customers
Lead Person: NOWACK, TIMOTHY

Deliverable: 24130 Completed internal customer service requests
Description: Web Content Manager responds to requests from inside DES.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Customers
Lead Person: NOWACK, TIMOTHY

Deliverable: 24131 Website traffic analysis summary report
Description: Web Content Manager provides WebTrends traffic analysis summary of des.nh.gov on intranet including page views, downloaded files, search phrases, and search keywords.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reports, Final
Lead Person: NOWACK, TIMOTHY

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PERMIT COORDINATION/MAJOR PROJECT MGMT/UNIT ADMINISTRATION (Current)

Description: Provide timely and accurate permit coordination and major project management services to assist clients with integrated permit application processing and compliance assistance needs.

Start/End Dates: 01/02/1987 thru PAUs: 01 03

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Administration of the Public Information and Permitting Unit (Current)

Description: Activities carried out routinely to effect efficient operations of the PIP Unit.

Start/End Dates: 01/02/1987 thru

Lead Person: DREW, TIMOTHY

Deliverable: 24087 Manage and monitor the DES Publications Revolving Fund

Description: The Publications Revolving Fund was established to ensure ready access to funds to publish and reproduce agency education and outreach documents and to support operator training programs.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Report Assessments

Lead Person: DREW, TIMOTHY

Deliverable: 24088 Update PIP Unit Supplemental Job Descriptions (as needed)

Description: NH Division of Personnel rules require that a staff members Supplemental Job Description be updated at the time of his or her annual performance evaluation if it has been two years or more since its last amendment.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Evaluations

Lead Person: DREW, TIMOTHY

Activity: Major project coordination (Current)

Description: Respond to initial requests for guidance on multiple-permit, multi-discipline, multi-agency projects and identify likely requirements for the project.

Start/End Dates: 01/02/1987 thru

Lead Person: DREW, TIMOTHY

Deliverable: 24089 Arrange and convene pre-application meetings

Description: For those who choose direct discussions with DES staff, these meetings are arranged to allow for an active discussion in the pre-planning phase of projects to identify which regulatory programs and permits may be triggered by a specific proposal.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Meetings

Lead Person: DREW, TIMOTHY

Deliverable: 24090 Monitor use of Guidebook for Environmental Permits in New Hampshire

Description: Monitor use by constituents of the new Permit Guidebook through Web "hits", sales, and other distribution methods.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15000 Web Site Hits

Lead Person: DREW, TIMOTHY

Activity: Prepare official DES reviews for projects with varying environmental impacts. (Current)

Description: Review, critique, draft, and transmit official DES policy position and consolidated technical comment douments for NEPA EIS's, CORD reviews, Intergovernmental Reviews, etc.

Start/End Dates: 01/02/1987 thru

Lead Person: DREW, TIMOTHY

Deliverable: 24091 Prepare official agency response to multi-discipline projects.

Description: Coordinate the review of, and response to, multiple-program, multi-discipline projects with environmental impacts.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 13 Responses

Lead Person: DREW, TIMOTHY

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PERMIT COORDINATION/MAJOR PROJECT MGMT/UNIT ADMINISTRATION (Current)

Activity: Prepare official DES reviews for projects with varying environmental impacts. (Current)

Deliverable: 24092 Represent DES concerning international agreements, task forces, and multi-disciplinary committees

Description: The PIP Unit serves as the official agency representative for such activities at the Mt. Sunapee Advisory Committee, the Committee on Resources and Development, and the Transboundary Environmental Impact Agreement with the Province of Quebec.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Meetings

Lead Person: DREW, TIMOTHY

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PUBLIC INFORMATION DISSEMINATION (Current)

Description: Improve communication with stakeholders through broader education and outreach initiatives, enhanced public participation techniques, and collaborative partnerships with environmental advocacy groups, legislators, trade associations, the news media, and the general public.

Start/End Dates: 01/02/1987 thru PAUs: 01 03

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: DES Press (Current)

Description: The Public Information Officer serves agency spokesperson to the media. The PIP Unite prepares, coordinates and issues press releases for the Department.

Start/End Dates: 01/02/1987 thru

Lead Person: MARTIN, JAMES

Deliverable: 24093 Provide assistance with media and/or education and outreach events

Description: The PIP unit will assist in the logistics, preparation of documents, media releases and coverage, and/or take photographs and video of media and/or education and outreach eventss.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Communications

Lead Person: MARTIN, JAMES

Deliverable: 24094 Provide timely and accurate communication with TV/radio outlets

Description: Provide interview services through the Public Information Officer and specific program staff with television and radio reporters to explain DES positions, responses, and events.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Communications

Lead Person: MARTIN, JAMES

Deliverable: 24095 Provide timely and accurate communication with print media outlets

Description: Provide interview services through the Public Information Officer and specific program staff with print media reporters to explain DES positions, responses, and events.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Communications

Lead Person: MARTIN, JAMES

Deliverable: 24096 Research, preparations, and issuance of press releases

Description: The Public Information Officer sends all press releases to the media contacts list and posts all press releases on the DES website to provide timely access to news and announcements generated by the agency.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Communications

Lead Person: MARTIN, JAMES

Deliverable: 24097 Total media contacts

Description: The Public Information Officer is responsible for initiating contacts with media representatives, providing prompt and complete responses, creating and issuing press releases and other documents on topics of interest to constituents. This deliverable represents Total Media contact, which includes press inquiries with print, tv, and radio media, plus number of press releases issued for the quarter.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Communications

Lead Person: MARTIN, JAMES

Deliverable: 24098 Tracking website visits to DES press releases

Description: The PIP Unit posts all DES press releases on the DES website for timely access to news and announcments generated by the Department. Through webtrends analysis, the Public Information Officer will track the number of hits to the press releases webpage. This information may be used to analize trends in visitors and trends in what information/topics attract the most interest.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10000 Communications

Lead Person: MARTIN, JAMES

Activity: Legislative support for DES Senior Leadership Team (Current)

Description: The PIP Unit is charged with maintaining the most current chart of new bills, LSR's, hearings, amendments, and status updates to ensure timely and appropriate DES participation in legislative activities.

Start/End Dates: 01/02/1987 thru

Lead Person: MARTIN, JAMES

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PUBLIC INFORMATION DISSEMINATION (Current)

Activity: Legislative support for DES Senior Leadership Team (Current)

Deliverable: 24099 Fiscal note requests tracking/status updates

Description: The assistant Public Information Officer coordinates and tracks all fiscal note request received from the Legislative Budget Office to ensure that requests are responded to and returned to the LBA in a timely manner, and ensuring that the department meets its fiscal responsibility to the Legislature.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Updates

Lead Person: MICHENER, KATHRYN

Deliverable: 24100 Legislative hearing calendar/bill tracking status updates

Description: The PIP Unit is responsible for tracking all DES legislative activities that may affect the agency and informing the Senior Leadership Team concerning the ongoing status of LSRs, bills, hearings, and amendments through a consolidated tracking chart and weekly strategy meetings.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Updates

Lead Person: MICHENER, KATHRYN

Activity: Measure and improve effectiveness of DES public relations, education and outreach efforts (Current)

Description: The PIP Unit will work to ensure a positive public perception and reputation for DES in the eyes of the public and our stakeholders.

Start/End Dates: 01/01/2003 thru

Lead Person: MARTIN, JAMES

Deliverable: 24101 Blogs - development

Description: The Public Information Officer and the Web Content Manager will coordinate blog development for the agency. Blog activity is expected to increase over the coming years. Deliverable will measure number of new blogs for DES/DES programs.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Communications

Lead Person: MARTIN, JAMES

Deliverable: 24102 Create and distribute public service announcements annually with follow-up

Description: Create and distribute public service announcements annually, and create and conduct follow-up surveys to evaluate their effectiveness.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Communications

Lead Person: MARTIN, JAMES

Deliverable: 22809 Direct communication via electronic news service

Description: The Public Information Officer will coordinate direct communication with the public and our stakeholders via a voluntary electronic news service (mailermailer). Subscribers voluntarily subscribe to DESs newsletters, alerts and press releases. Deliverable will measure aggregate number of messages issued.

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 50000 Communications

Lead Person: MARTIN, JAMES

Deliverable: 22811 Social Media - Twitter

Description: DES started Twitter account (www.twitter.com/nhdes) in January 2009. DES will measure the number of "mentions" and retweets of information issued via twitter as a sign of social networking activity surrounding the Department and the information we are publishing.

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 250 Communications

Lead Person: MARTIN, JAMES

Activity: Publication Activity (Current)

Description: The PIP Unit prepares, reviews and updates various DES publications to foster and expand our education and outreach efforts with our stakeholders, most importantly the public.

Start/End Dates: 10/01/2009 thru

Lead Person: MARTIN, JAMES

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PUBLIC INFORMATION DISSEMINATION (Current)

Activity: Publication Activity (Current)

Deliverable: 24104 Newsletters Published

Description: The PIP Unit is responsible for preparing, reviewing and issuing all newsletters issued by DES

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Newsletters

Lead Person: MARTIN, JAMES

Deliverable: 24105 Publications - new or updated

Description: The PIP Unit is responsible for preparing, reviewing and editing all publications issued by the agency. This deliverable measure the number of new or updated publications published via PIP.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Communications

Lead Person: MARTIN, JAMES

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PUBLICATIONS SALES (Current)

Description: Expand and improve customer service efficiency offered by the DES Public Information Center relative to the collection, maintenance, availability, and dissemination of documents, data, and staff referrals.

Start/End Dates: 04/01/2011 thru PAUs: 01 03

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Fulfill external stakeholder requests for information (Current)

Description: The publications sales section of the Public Information Center serves the needs of external customers who request specific information concerning DES activities and programs in support of their efforts to better understand environmental issues.

Start/End Dates: 01/02/1987 thru

Lead Person: DETHLEFS, LAUREN

Deliverable: 24106 Fulfill the needs of external E-mail customers

Description: The publications sales section of the Public Information Center provides single or multiple copies of specific program information to external customers who contact it through E-mail.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Requests

Lead Person: DETHLEFS, LAUREN

Deliverable: 24107 Fulfill the needs of external U. S. mail customers

Description: The publications sales section of the Public Information Center provides single or multiple copies of specific program information to enternal customers through the U. S. Postal Service.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Mailings

Lead Person: DETHLEFS, LAUREN

Deliverable: 24108 Fulfill the needs of external telephone customers

Description: The publications sales section of the Public Information Center provides single or multiple copies of specific program information to external customers who order them by telephone.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Telephone Calls

Lead Person: DETHLEFS, LAUREN

Deliverable: 24109 Fulfill the needs of external walk-in customers

Description: The publications sales section of the Public Information Center provides single or multiple copies of specific program information to external walk-in customers.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Customers

Lead Person: DETHLEFS, LAUREN

Activity: Fulfill internal (DES) requests for information (Current)

Description: The publications sales section of the Public Information Center responds to requests by DES staff members by providing specific information and data to enhance daily business operations, in addition to providing support materials for conducting internal and external education and outreach activities.

Start/End Dates: 01/02/1987 thru

Lead Person: DETHLEFS, LAUREN

Deliverable: 24110 Fulfill DES staff E-mail requests

Description: The Public Information Center provides direct responses to E-mailed requests from DES staff members who are seeking either single or multiple copies of fact sheets, forms, rules, and guidance documents.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 700 Requests

Lead Person: DETHLEFS, LAUREN

Deliverable: 24111 Fulfill DES staff telephone requests

Description: The Public Information Center provides direct responses to telephoned requests from DES staff who are seeking either single or multiple copies of fact sheets, forms, rules, or guidance documents.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 750 Telephone Calls

Lead Person: DETHLEFS, LAUREN

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PUBLICATIONS SALES (Current)

Activity: Fulfill internal (DES) requests for information (Current)

Deliverable: 24112 Fulfill DES staff walk-in requests

Description: The Public Information Center provides single copies and prepares (or makes arrangements to prepare through Graphic Services) special bulk orders of various documents for DES program staff who access it in person for use in internal and external education and outreach activities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4000 Customers

Lead Person: DETHLEFS, LAUREN

Activity: Monitor DES Web site for publications activity (Current)

Description: The publications sales section of the Public Information Center (and the PIP Unit, in general) is responsible for working with the DES Webmistress to ensure that customers are accessing and receiving the most current information and data.

Start/End Dates: 06/01/1999 thru

Lead Person: DREW, TIMOTHY

Deliverable: 24113 Monitor and record the number of Web "hits" for DES administrative rules

Description: Customers in search of DES administrative rules obtain that information by accessing it through the DES Web site.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4000 Web Site Hits

Lead Person: DETHLEFS, LAUREN

Deliverable: 24114 Monitor and record the number of Web "hits" for Fact Sheets

Description: Customers in search of DES Fact Sheets obtain that information by accessing it through the DES Web site.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12000 Web Site Hits

Lead Person: DETHLEFS, LAUREN

Deliverable: 24115 Monitor and record the number of Web "hits" for guidance documents

Description: Customers in search of DES guidance documents obtain that information by accessing it through the DES Web site.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5000 Web Site Hits

Lead Person: DETHLEFS, LAUREN

Activity: Provide adequate supply of DES documents to stakeholders (Current)

Description: The publications sales section of the Public Information Center is charged with providing sufficient variety and numbers of documents to ensure that all stakeholders are able to obtain the information, data, and guidance necessary to comply with DES programs.

Start/End Dates: 06/01/1999 thru

Lead Person: DETHLEFS, LAUREN

Deliverable: 24116 Maintenance of an adequate supply of fact sheets for external customers

Description: The PIP Unit is charged with the responsibility for obtaining and maintaining the most recent versions of DES fact sheets for external customers and must be able to provide a sufficient number to external stakeholders on an as-needed basis.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Fact Sheets

Lead Person: DETHLEFS, LAUREN

Deliverable: 24117 Maintenance of an adequate supply of fact sheets for internal DES staff needs

Description: The Public Information Center is responsible for obtaining the most recent versions of environmental program fact sheets and creating enough of an inventory for each type to serve internal staff presentation needs.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4000 Fact Sheets

Lead Person: DETHLEFS, LAUREN

Deliverable: 24118 Maintenance of an adequate supply of guidance documents for external customers

Description: The Public Information Center is responsible for obtaining and maintaining the most recent editions of environmental guidance documents in adequate numbers to serve the needs of external stakeholders.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Documents

Lead Person: DETHLEFS, LAUREN

Div/Bur: OFFICE OF THE COMMISSIONER PUBLIC INFORMATION AND PERMITTING

Program: PUBLICATIONS SALES (Current)

Activity: Provide adequate supply of DES documents to stakeholders (Current)

Deliverable: 24119 Maintenance of an adequate supply of guidance documents for internal DES customers

Description: The PIP Unit is charged with obtaining and maintaining the most recent versions of DES guidance documents to provide them to DES staff as needed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 125 Documents

Lead Person: DETHLEFS, LAUREN

Deliverable: 24120 Maintenance of an adequate supply of hard copy DES admininstrative rules for internal DES customers

Description: The Public Information Center is responsible for maintaining the most recent versions of DES administrative rules and must be capable of providing a sufficient number of copies to internal DES stakeholders on demand.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 160 Rules

Lead Person: DETHLEFS, LAUREN

Deliverable: 24121 Maintenance of an adequate supply of hard copy DES administrative rules for external customers.

Description: The PIP Unit is charged with the responsibility for maintaining the most recent versions of DES administrative rules and must be capable of providing a sufficient number of copies to external stakeholders on an as-needed basis.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 175 Rules

Lead Person: DETHLEFS, LAUREN

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: HAZARDOUS WASTE COMPLIANCE PROGRAM (Current)

Description: The Hazardous Waste Compliance Program functions to assure the compliance of the regulated community, which is achieved through a three part approach: compliance monitoring, compliance assistance, and education/outreach. The Hazardous Waste Compliance Section conducts inspections of hazardous waste generators and provides technical assistance to the regulated community. A Hazardous Waste Assistance Hotline is maintained by the Hazardous Waste Management Bureau (HWMB) for the regulated community to contact the HWMB to ask questions concerning the New Hampshire Hazardous Waste Rules and compliance issues which affect hazardous waste management programs.

Start/End Dates: 07/01/1979 thru PAUs: 05 02 01

Funding: State General [X] State Fees [X] Federal EPA [X] Federal Other [ ] Grants [ ]

Activity: Data Management (Current)

Description: Maintain EPA and HWMB compliance/enforcement databases with evaluation, violation and enforcement data.

Start/End Dates: 10/01/1999 thru

Lead Person: LEEDBERG, TOD

Deliverable: 24372 Federal Compliance Monitoring Database - RCRAInfo

Description: Enter and count initial evaluation inspections into the EPA compliance monitoring and enforcement database (RCRAInfo) for hazardous waste handlers that have been inspected, update as necessary with violation and enforcement data. FFY 2014 P & C List.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Entries

Lead Person: LEEDBERG, TOD

Activity: Enforcement (Current)

Description: Ensure that inspected facilities with documented violations receive a timely and appropriate enforcement action. High Priority Violators (HPVs)/Significant Non-Compliers (SNCs) are to receive a formal enforcement action which may include a penalty action.

Start/End Dates: 10/01/1999 thru

Lead Person: LEEDBERG, TOD

Deliverable: 24375 Administrative Enforcement Actions

Description: Issue non-penalty enforcement actions (i.e., LODs, NOPVs, AOs) and compliance letters to inspected facilities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Enforcement Actions

Lead Person: LEEDBERG, TOD

Deliverable: 24377 Penalty Actions

Description: Issue Administrative Fines (AFs) and Request for Enforcement Action (RFEs) to facilities deemed to be SNCs/HPVs .

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Penalty Actions

Lead Person: LEEDBERG, TOD

Activity: Inspections (Current)

Description: Inspection of facilities to determine compliance with the NH Hazardous Waste Rules.

Start/End Dates: 10/01/1999 thru

Lead Person: LEEDBERG, TOD

Deliverable: 24379 Generator inspections in Federal Fiscal Year 2014

Description: Conduct 40 hazardous waste generator inspections in federal fiscal year 2014. The Large Quantity Generator (i.e., >1,000 kgs/mo) universe is based on the State HZWMs database which as of 6/12/2013 has 114 active LQGs. As allowed under the FY 2014 OECA NPM Guidance, 20% of the LQG universe would be covered by combined DES and EPA inspections with DES inspecting 21 LQGs and EPA inspecting 2 LQGs to total 20%. DES also would inspect 19 "other" inspections of primarily 100 - 1,000 Kgs/mo generators, as staff resources allow. DES has proposed to use the flexibility offered in EPAs Compliance Monitoring Strategy for RCRA as "Alternative 3 - The Straight Trade-Off Approach" - and inspect 11 LQGs (i.e., flexing away from 10 LQGs) and to put those 10 LQG inspection resources into non-LQG targets thereby increasing the "other" inspection counts from 19 to 29. FFY 2014 P & C List.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Inspections

Lead Person: LEEDBERG, TOD

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: HAZARDOUS WASTE COMPLIANCE PROGRAM (Current)

Activity: Inspections (Current)

Deliverable: 24381 Limited Permit inspections in Federal Fiscal Year 2014

Description: Conduct 5 inspections at facilities that require Limited Permits for elementary neutralization or wastewater treatment systems.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Inspections

Lead Person: LEEDBERG, TOD

Activity: Outreach/Education (Current)

Description: Provide training to the regulated community through workshops, conferences, and speaking engagements.

Start/End Dates: 10/01/1999 thru

Lead Person: LEEDBERG, TOD

Deliverable: 24382 Presentations on Hazardous Waste Management

Description: Provide hazardous waste training to the public and regulated community through speaking engagements, and assisting the Hazardous Waste Coordinator Certification Program.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Presentations

Lead Person: LEEDBERG, TOD

Activity: Program Development (Current)

Description: Participate in EPA and the environmental associations meetings and trainings to promote and develop the hazardous waste program and its staff.

Start/End Dates: 10/01/1999 thru

Lead Person: LEEDBERG, TOD

Deliverable: 24383 Participation in EPA meetings and trainings, NEWMOA work groups, NEEP, etc.

Description: Participation in EPA meetings and trainings, workgroup meetings for Northeast Waste Management Officials Association, Northeast Environmental Enforcement Project, Association of State and Territorial Solid Waste Management Officials, etc. FFY 2014 P&C.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Meetings

Lead Person: LEEDBERG, TOD

Activity: Technical Assistance (Current)

Description: Provide assistance to the regulated community for compliance with the Hazardous Waste Rules.

Start/End Dates: 10/01/1999 thru

Lead Person: LEEDBERG, TOD

Deliverable: 24384 Hazardous Waste Compliance Assistance Telephone Hotline

Description: Hotline is available for the regulated community to receive information and guidance on the NH Hazardous Waste Rules from knowledgeable HWMB staff.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Assistances Provided

Lead Person: LEEDBERG, TOD

Deliverable: 24385 Hazardous Waste Fact Sheets and Guidance Documents

Description: Keep Fact sheets current and create new ones as needed, as well as create new Guidebooks.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Fact Sheets

Lead Person: LEEDBERG, TOD

Deliverable: 24387 Regulatory Interpretations

Description: The regulatory policy binder (RPB) is a compilation of the regulatory interpretation letters issued to facilities to clarify a specific requirement under the Hazardous Waste Rules.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Assistances Provided

Lead Person: LEEDBERG, TOD

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: HAZARDOUS WASTE COORDINATOR CERTIFICATION PROGRAM (Current)

Description: The Certification Program is responsible to provide hazardous waste management training and certification to the full quantity and small quantity generator facilities. Each full quantity generator that generates more than 220 pounds of hazardous waste per month shall have on staff at the facility where the hazardous waste is generated a hazardous waste coordinator certified by the department. Each small quantity generator that generates less than 220 pounds of hazardous waste per month shall self-certify their compliance under the hazardous waste rules once every 3 years.

Start/End Dates: 01/01/2003 thru PAUs:

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Full Quantity Generator - Hazardous Waste Coordinator Certification (Current)

Description: Provide the necessary hazardous waste management training to certify the hazardous waste coordinators at the full quantity generator facilities.

Start/End Dates: 01/01/2003 thru

Lead Person: PROSPERT, TIMOTHY

Deliverable: 24483 Advanced Modular Courses Workshops

Description: Provide workshops for modular courses for those who have completed basic certification. Modular courses will cover such topics as Inspection & Enforcement, Hazardous Waste Determination, P2/Waste Minimization, Reporting & Information Mgmt., etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Workshops

Lead Person: PROSPERT, TIMOTHY

Deliverable: 24484 Basic training course

Description: Provide initial certification courses to hazardous waste coordinators.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Courses

Lead Person: PROSPERT, TIMOTHY

Deliverable: 24485 Issue New Certifications

Description: Provide testing and certification for Hazardous Waste Coordinators NEW to the system.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Certifications

Lead Person: PROSPERT, TIMOTHY

Deliverable: 24486 Issue Renewal Certifications

Description: Provide certifications for Hazardous Waste Coordinators renewing their annual certification.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 475 Certifications

Lead Person: PROSPERT, TIMOTHY

Activity: Small Quantity Generator - Self-Certification (Current)

Description: Provide the necessary hazardous waste management guidance to allow small quantity generators to self-certify their compliance under the hazardous waste rules.

Start/End Dates: 10/01/2003 thru

Lead Person: FARO, CHRISTIE

Deliverable: 23893 SQG Referrals For Inspection

Description: Refer SQGs from the SQG Self-Certification Section given identified deficiencies and other concerns to the Hazardous Waste Compliance Section for inspection.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Inspections

Lead Person: FARO, CHRISTIE

Deliverable: 23891 Self-Certifications (Belknap, Carroll, Coos, Grafton, Merrimack & Sullivan) - 1/2012

Description: Self-certification forms returned from the 794 small quantity generator facilities that participated in the 2012 mailing event for facilities in Belknap, Carroll, Coos, Grafton, Merrimack & Sullivan counties. 695 self-certification packages were sent to the facilities on 10/1/11 and 138 additional packages were sent through 9/30/13. Of the 833 facilities that received packages from the 2012 mailing, 31 still need resolution as of 9/30/13.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 32 Certifications

Lead Person: FARO, CHRISTIE

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: HAZARDOUS WASTE COORDINATOR CERTIFICATION PROGRAM (Current)

Activity: Small Quantity Generator - Self-Certification (Current)

Deliverable: 23894 Self-Certifications (Cheshire & Hillsborough) - 1/2014

Description: Self-certification forms returned from the 652 small quantity generator facilities that will participate in the 2014 mailing event for facilities in Cheshire & Hillsborough counties. The self-certification packages were sent to these facilities before 10/1/13.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 646 Certifications

Lead Person: FARO, CHRISTIE

Deliverable: 23892 Self-Certifications (Rockingham & Strafford) - 1/2013

Description: Self-certification forms returned from the 709 small quantity generator facilities that participated in the 2013 mailing event for facilities in Rockingham and Strafford counties. 674 self-certification packages were sent to the facilities on 10/1/12 and 68 additional packages were sent through 9/30/13. Of the 742 facilities that received packages from the 2013 mailing, 59 still need resolution as of 9/30/13.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 59 Certifications

Lead Person: FARO, CHRISTIE

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: HAZARDOUS WASTE PERMIT PROGRAM (Current)

Description: The Permitting Program reviews and processes applications for all hazardous waste/RCRA permits. These permits include Standard Treatment, Storage, or Disposal Facility (TSDF) Permits, Transfer Facility Permits, Limited Permits (which allow generators to treat hazardous wastewater) and Emergency Permits. The section provides technical support and engineering assistance to the staff of the HWMB in reviewing generator treatment, permitting considerations for universal and household hazardous waste, pollution prevention, waste stream evaluation, waste reduction and recycling issues.

Start/End Dates: 07/01/1979 thru PAUs: 05 02 04

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Issue Permits (Current)

Description: The Permitting Section reviews and processes applications for all hazardous waste/RCRA permits. These permits include Standard Permits, Transfer Facility Permits, Limited Permits and Emergency Permits.

Start/End Dates: 10/01/2001 thru

Lead Person: BIRMINGHAM, LINDA

Deliverable: 23895 Emergency Permits

Description: Emergency Permits allow on-site treatment of unstable hazardous wastes so the waste can be safely transported to a permitted, off-site hazardous waste facility for disposal. These permits are issued in reponse to specific events such as laboratory clean-outs, and as a result it is difficult to predict how many will be requested in a given time period.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Permits Issued

Lead Person: BIRMINGHAM, LINDA

Deliverable: 23896 Limited Permits

Description: Limited Permits allow hazardous waste generators to treat their own hazardous wastewater.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 9 Permits Issued

Lead Person: BIRMINGHAM, LINDA

Deliverable: 23897 Transfer Facility Permits

Description: Transfer Facility Permits allow facilities to receive hazardous wastes generated off site and store it for up to 10 days, at which time the waste must be transported to a permitted, off-site hazardous waste facility for treatment, storage or disposal. Tradebe Treatment and Recycling Northeast, LLC (formerly United Oil Recovery, Inc.) renewal application has been received and a draft permit is under review.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Permits Reviewed

Lead Person: BIRMINGHAM, LINDA

Activity: Quality Assurance (Current)

Description: The Permitting Section is responsible for updating and maintaining the generic Quality Assurance Project Plan (QAPP) for RCRA Subtitle C. The QAPP covers all environmentally related sample collection and analytical activites pertaining to hazardous waste identification. The Lead Person for the Permitting Section is also a member of the NH DES Quality Assurance Team, which maintains the NH DES Quality Management Plan, provides assistance with internal audits, etc.

Start/End Dates: 10/01/2001 thru

Lead Person: BIRMINGHAM, LINDA

Deliverable: 23898 Complete Annual Quality Assurance System Program Self-Audit

Description: Per the DES Quality Management Plan (QMP) all DES programs (regardless of funding source) that manage environmental data must report on the status of their QA systems. The purpose of this effort is to help program staff, the QA Team, and the Senior Leadership Team better understand and assess how well the DES QA System is functioning.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: BIRMINGHAM, LINDA

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: HAZARDOUS WASTE PERMIT PROGRAM (Current)

Activity: Quality Assurance (Current)

Deliverable: 23899 Quality Assurance Project Plan (QAPP)

Description: The RCRA Subtitle C QAPP is a document that describes the necessary quality assurance, quality control, and other technical activities that must be implemented to ensure that the results of the work performed by the RCRA Subtitle C program will satisfy the stated performance criteria. The QAPP documents the planning, implementation, and assessment procedures for the RCRA Subtitle C program, as well as any specific quality assurance and quality control activities. It integrates all the technical and quality aspects of the program in order to provide a "blueprint" for obtaining the type and quality of environmental data and information needed for hazardous waste identification purposes. Updates will be be made to the document as needed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reviews

Lead Person: BIRMINGHAM, LINDA

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE COMPLIANCE

Program: RCRA AUTHORIZATION PROGRAM (Current)

Description: The Authorization Program coordinates hazardous waste rulemaking as a result of federal authorization and state requirements. The function of this program is to plan and schedule program activities, coordinate the development of regulations to keep pace with changes in the federal program and changing state needs, and coordinate the development of the state's application to maintain and expand federal authorization of NH's hazardous waste program.

Start/End Dates: 07/01/1979 thru PAUs: 05 02 03

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Maintaining and Expanding Authorization of Hazardous Waste Program by US EPA (Current)

Description: Federal law mandates that States must adopt hazardous regulations that are equivalent to and no less stringent than the hazardous waste regulations adopted by the US Environmental Protection Agency. NH is required to submit applications (Program Description, Attorney General's Statement, Memorandum of Agreement) to demonstrate that its hazardous waste program is equivalent to and consistent with the federal program.

Start/End Dates: 11/03/1981 thru

Lead Person: BONNER, WENDY

Deliverable: 23881 Adopt rules that are equivalent to selected rules adopted by EPA through 6/30/13

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: BONNER, WENDY

Deliverable: 23882 Draft rules that are equivalent to selected rules adopted by EPA through 6/30/13

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: BONNER, WENDY

Activity: State Rulemaking Initiatives (Current)

Description: Federal and State statutes allow New Hampshire to adopt hazardous waste rules more stringent or broader-in-scope than federal hazardous waste rules

Start/End Dates: 07/01/1979 thru

Lead Person: BONNER, WENDY

Deliverable: 23883 Adopt rules to implement NH Statutes

Description: Hazardous Waste Coordinator Certification Rules

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: BONNER, WENDY

Deliverable: 23884 Draft rules to implement NH statutes

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: BONNER, WENDY

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE REMEDIATION

Program: STATE SITES CORRECTIVE ACTION PROGRAM (Current)

Description: The State Sites Corrective Action Program combines the technical staff involved with groundwater and hazardous waste corrective action issues, including the RCRA C Corrective Action Program and the Brownfields Program. The work load is divided across multiple program elements including: Brownfields Program implementation, site resolution of "small" but high volume sites through timely (less than 60 days) reviews, resolution of more complex "large" sites, and program development.

Start/End Dates: 10/01/1999 thru PAUs: 05 04 01

Funding: State General [X] State Fees [X] Federal EPA [X] Federal Other [ ] Grants [ ]

Activity: Brownfields (Current)

Description:

Start/End Dates: 10/01/2001 thru

Lead Person: WILLIAMS, REBECCA

Deliverable: 24145 Complete Annual Quality Assurance Sysytem Program Self-Audit

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assessments

Lead Person: BAXTER, CARL

Deliverable: 24146 Make $500,000 in Revolving Loan Fund (RLF) loans

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500000 Dollars

Lead Person: WILLIAMS, REBECCA

Deliverable: 24147 Two new sites per year in State Brownfields covenant-not-to-sue program

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Sites

Lead Person: WILLIAMS, REBECCA

Deliverable: 24148 Two new sites/investigations per year in USEPA funded Targeted Brownfields Assessments

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Sites

Lead Person: WILLIAMS, REBECCA

Activity: Groundwater Management Permit Oversight (Current)

Description: Groundwater management permits are a mechanism to establish a groundwater management zone (GMZ) where contaminated groundwater exists. Groundwater quality within the GMZ is monitored until ambient groundwater quality standards are met.

Start/End Dates: 10/01/2001 thru

Lead Person: KENISON, KARLEE

Deliverable: 24149 Technical review and processing of permits (including revisions)

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Permits Issued

Lead Person: KENISON, KARLEE

Activity: Pre-Remedial Program (Current)

Description: Assesment of contaminated sites to determine whether they should be added to CERCLIS, and what is the most effective approach for getting them cleaned up.

Start/End Dates: 10/01/2001 thru

Lead Person: Vacant

Deliverable: 24150 Reach a Final Assessment Decision (FAD) for a contaminated site

Description: goal is 2 to 4 FADs during this period

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Assessments

Lead Person: Vacant

Activity: RCRA Corrective Action (Current)

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE REMEDIATION

Program: STATE SITES CORRECTIVE ACTION PROGRAM (Current)

Activity: RCRA Corrective Action (Current)
Description: Oversite of RCRA cleanup activities
Start/End Dates: 01/01/2001 thru
Lead Person: BOWEN, DAVID

Deliverable: 24154 Achieve Construction Complete
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Facilities/Companies
Lead Person: BOWEN, DAVID

Deliverable: 24155 Achieve Contaminated Groundwater Migration Under Control
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Facilities/Companies
Lead Person: BOWEN, DAVID

Deliverable: 24156 Achieve Human Exposures Controlled Under Current Conditions
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Facilities/Companies
Lead Person: BOWEN, DAVID

Deliverable: 24157 Achieve Site-wide Remedy Seletion
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Facilities/Companies
Lead Person: BOWEN, DAVID

Deliverable: 24158 Verify adequacy of financial assurance instruments
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assessments
Lead Person: BOWEN, DAVID

Activity: Site Remediation Oversight (Current)
Description: Oversight of hazardous waste site investigations and cleanups conducted by site owners, consultants, and contractors.
Start/End Dates: 10/01/2001 thru
Lead Person: BAXTER, CARL

Deliverable: 24151 Resolve 1 high priority and RCRA C Corrective Action sites
Description: Resolved sites include those permitted or closed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Sites
Lead Person: REGAN, JOHN

Deliverable: 24152 Resolve 12 sites
Description: Resolved sites include those permitted or closed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Sites
Lead Person: REGAN, JOHN

Deliverable: 24153 Review 350 technical documents
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 350 Documents
Lead Person: REGAN, JOHN

Div/Bur: WASTE MANAGEMENT DIVISION HAZARDOUS WASTE REMEDIATION

Program: SUPERFUND PROGRAM (Current)

Description: The Department of Environmental Services (DES) continues to provide management assistance to EPA to clean up the 18 NPL sites in New Hampshire and undertake site assessments for sites not yet on the NPL.

Start/End Dates: 10/01/1999 thru PAUs: 05 04 02

Funding: State General [X] State Fees [ ] Federal EPA [X] Federal Other [ ] Grants [ ]

Activity: Site Management (Current)

Description: This activity involves the management of all remedial investigations and actions at the National Priorities List sites where the State is acting on USEPA's behalf (i.e., delegated authority/State lead), management assistance where USEPA is maintaining lead authority, and management oversight where potentially responsible parties have agreed to conduct remedial activities.

Start/End Dates: 10/01/2001 thru

Lead Person: BAXTER, CARL

Deliverable: 23965 20 groundwater and surface water monitoring events per year

Description: An event is one synoptic round of monitoring well water elevations or sampling, or residential well sampling.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Events

Lead Person: Vacant

Deliverable: 23966 Complete Annual Quality Assurance System Program Self-Audit

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: PERKINS, SHARON

Deliverable: 23967 Timely review of 300 technical documents per year

Description: 60 day or less review time for document is the target. Documents include investigation reports, design submittals, and construction documents.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 300 Documents

Lead Person: Vacant

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: ABOVEGROUND STORAGE TANK PROGRAM (Current)

Description: The Aboveground Storage Tank (AST) Program has the responsibility for conducting compliance and facility registration activities for regulated ASTs. The program is 100% State funded by the Fuel Oil Discharge Cleanup Fund and the Oil Pollution Control Fund.

Start/End Dates: 04/21/1997 thru PAUs: 05 05 02

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Design and Construction Review (Current)

Description:

Start/End Dates: 04/21/1997 thru

Lead Person: JURANTY, MICHAEL

Deliverable: 24054 Review Design Plans for AST Facilities

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 9 Reviews

Lead Person: JURANTY, MICHAEL

Activity: Facility Compliance Monitoring (Current)

Description:

Start/End Dates: 04/21/1997 thru

Lead Person: JURANTY, MICHAEL

Deliverable: 24065 On-Site Compliance Inspections at AST Facilities

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Inspections

Lead Person: JURANTY, MICHAEL

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: FEDERAL LUST PROGRAM (Current)

Description: The Federal Leaking Underground Storage Tank (LUST) Program managed by DES has the responsibility for the remediation of petroleum contaminated sites where the release occurred from federally regulated underground storage tanks (USTs). This involves emergency response, project management and Groundwater Management Permit oversight to ensure that sites move through investigation to cleanup and site closure in a timely and cost-effective manner. This program is mostly funded by the Federal LUST Trust Cooperative Agreement with limited additional support from the state Petroleum Reimbursement Funds and the state Oil Pollution Control Fund.

Start/End Dates: 10/01/1986 thru PAUs: 05 05 01

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Site Remediation Oversight (Current)

Description: Project Management

Start/End Dates: 10/01/1986 thru

Lead Person: Vacant

Deliverable: 24066 Close LUST Sites

Description: For Governors Dashboard Report, track the number of new sites as well as sites that are mitigated and closed (provide information in Output comment field).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 11 Closures

Lead Person: Vacant

Deliverable: 24068 Review Technical Documents for LUST Sites

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1367 Reviews

Lead Person: Vacant

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: PETROLEUM REIMBURSEMENT FUNDS AND CONTAMINATION NOTIFICATION PROGRAM (Current)

Description: The Petroleum Reimbursement Funds (Funds) include four separate funds: Oil Discharge and Disposal Cleanup Fund (ODDCF), Fuel Oil Discharge Cleanup Fund, Motor Oil Discharge Cleanup Fund and Gasoline Remediation & Elimination of Ethers Fund. These Funds are managed by DES for the Oil Fund Disbursement Board, which is authorized to adopt rules and distribute reimbursements. These Funds provide financial responsibility (i.e., insurance) to specific sectors of the petroleum industry, and provides monies for clean up of gasoline ether contamination, e.g., MtBE. Each Fund is supported by fees on specific types of imported petroleum products including motor fuels, heating oils and motor oil. The ODDCF is available to owners of regulated motor fuel USTs to address federal financial responsibility requirements. About $12 million per year is reimbursed to clean up petroleum contaminated sites.

Under the groundwater contamination Notification Program, DES notifies owners of properties with on-site water supply wells when contamination is detected in groundwater at nearby locations. All property owners within 500 feet of a (confirmed) groundwater contamination detection location receive notification by certified mail.

Start/End Dates: 07/01/1988 thru PAUs: 05 05 03

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Gasoline Ether Fund Claims Processing (Current)

Description:

Start/End Dates: 01/29/2002 thru

Lead Person: DENISON, TIMOTHY

Deliverable: 24070 Process Gasoline Ether Claims

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 55 Reviews

Lead Person: DENISON, TIMOTHY

Activity: Groundwater Contamination Notification (Current)

Description: Complete notification(s) within 30 days of contamination discovery confirmation.

Start/End Dates: 07/01/2002 thru

Lead Person: DENISON, TIMOTHY

Deliverable: 24071 Complete notification(s) within 30 days of contamination discovery confirmation

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Notifications

Lead Person: DENISON, TIMOTHY

Deliverable: 24072 Locations receiving notifications

Description: The number of sites that received a notification form because of possible contamination

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 75 Letters

Lead Person: DENISON, TIMOTHY

Activity: Petroleum Funds Claims Processing (Current)

Description:

Start/End Dates: 10/01/2001 thru

Lead Person: DENISON, TIMOTHY

Deliverable: 24073 Process Reimbursement Claims

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 528 Reviews

Lead Person: DENISON, TIMOTHY

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: SAFETANK PROGRAM (Current)

Description:
Start/End Dates: 07/01/1999 thru PAUs: 05 05 02

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Financial Assistance for Residential Heating Oil Tank Upgrade (Current)

Description:
Start/End Dates: 07/01/1999 thru
Lead Person: CHWASCIAK, JOHN

Deliverable: 24076 Process Financial Assistance Applications for Residential Heating Oil Tank Upgrade

Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 29 Reviews
Lead Person: JURANTY, MICHAEL

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: SPILL RESPONSE AND COMPLAINT INVESTIGATION PROGRAM (Current)

Description: (NOTE: THE ORIGINAL SIS [Special Investigations Section] WAS REORGANIZED INTO THIS PROGRAM -- RECOMMEND PULLING THE FULL PROGRAM INFORMATION FROM ITS ORIGINAL LOCATION) The Spill Response and Compaint Investigation Program is responsible for managing and directing petroleum and hazardous waste spill prevention, preparedness & response activities and petroleum, solid waste, & hazardous waste complaint investigations. At least one staff member is on-call for spill response at all times.

Start/End Dates: 07/01/1971 thru PAUs: 05 05 02

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Complaint Investigation (Current)

Description:

Start/End Dates: 10/10/2005 thru

Lead Person: BERRY, RICHARD

Deliverable: 24077 Investigate All Reported Petroleum, Hazardous Waste and Solid Waste Complaints

Description: Note: actual goal is to respond to 100% of all complaints regardless of the actual number of reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Complaints

Lead Person: BERRY, RICHARD

Activity: Spill Preparedness (Current)

Description:

Start/End Dates: 07/01/1971 thru

Lead Person: BERRY, RICHARD

Deliverable: 24078 Homeland Security and Emergency Response Coordination

Description: EPA will continue to work with the New England states on Homeland Security and emergency response readiness issues through routine, day-to-day coordination and the existing Regional Response Team mechanism.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Initiatives

Lead Person: BERRY, RICHARD

Activity: Spill Response (Current)

Description:

Start/End Dates: 07/01/1971 thru

Lead Person: BERRY, RICHARD

Deliverable: 24079 Respond to All Reported Spills

Description: Note: actual goal is to respond in a timely manner to 100% of reported spills regardless of the actual number.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 37 Spills

Lead Person: BERRY, RICHARD

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: STATE PETROLEUM REMEDIATION PROGRAM (Current)

Description: The State Petroleum Remediation Program investigates and remediates petroleum spills at sites which are not covered by the federally-regulated Underground Storage Tank (UST) program. These sites consist of heating oil USTs, petroleum Aboveground Storage Tanks (AST) and in-land oil spills not associated with storage facilities (spills from petroleum tanker trucks, etc.). Funding for this program is provided through the Petroleum Reimbursement Funds, the Oil Pollution Control Fund and responsible parties. The sites in the State Petroleum Remediation Program require active project management and Groundwater Management Permit oversight to ensure that sites move from discovery to cleanup and closure in a timely and cost-effective way.

Start/End Dates: 07/01/1971 thru PAUs: 05 05 01

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Site Remediation Oversight (Project Management) (Current)

Description:

Start/End Dates: 07/01/1971 thru

Lead Person: Vacant

Deliverable: 24074 Close State Petroleum Sites

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 60 Closures

Lead Person: Vacant

Deliverable: 24075 Review Technical Documents for State Petroleum Sites

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 707 Reviews

Lead Person: Vacant

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: UNDERGROUND STORAGE TANK PROGRAM (Current)

Description: The Underground Storage Tank (UST) Program has the responsibility for conducting active compliance and permitting activities for regulated USTs. The program is partially funded by a federal LUST Prevention grant but is mainly funded from the State Oil Pollution Control Fund. The UST program reviews engineered design plan submittals for completenes, approves construction of systems meeting regulatory requirements, and performs backfill and installation inspections for new or modified UST systems to ensure that installation was per the approved plan. The UST section also performs on-site operational compliance inspections and compliance record reviews and conducts enforcement actions as required to ensure compliance.

Start/End Dates: 10/01/1986 thru PAUs: 05 05 02

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Design & Construction Review (Current)

Description:

Start/End Dates: 10/01/1986 thru

Lead Person: JURANTY, MICHAEL

Deliverable: 24080 Inspect Construction at New or Substantially Modified UST Facilities

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 112 Inspections

Lead Person: JURANTY, MICHAEL

Deliverable: 24082 Review Design Plans for UST Facilities

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 71 Reviews

Lead Person: JURANTY, MICHAEL

Activity: Enforcement (Current)

Description:

Start/End Dates: 10/01/1986 thru

Lead Person: JURANTY, MICHAEL

Deliverable: 24083 Enforcement Action Against UST Facilities in Substantial Non-Compliance

Description: This includes Intent to Red Tag and/or Red Tag(Output equals total number of tanks - sum of Intent to Red-Tag tanks and Red-Tag tanks)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 0 Enforcement Actions

Lead Person: JONES, MATTHEW

Activity: Facility Compliance Monitoring (Current)

Description:

Start/End Dates: 10/01/1986 thru

Lead Person: JURANTY, MICHAEL

Deliverable: 24084 Inspect all federally regulated UST facilities once every 3 yrs

Description: Maintain 3 year inspection schedule.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 178 Inspections

Lead Person: JURANTY, MICHAEL

Deliverable: 24161 Train UST Operator

Description: Track the number of operators trained either directly by DES or by a training program approved by DES

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 121 Operators

Lead Person: JURANTY, MICHAEL

Activity: Gasoline Vapor Recovery (Current)

Description:

Start/End Dates: 10/01/2002 thru

Lead Person: JURANTY, MICHAEL

Div/Bur: WASTE MANAGEMENT DIVISION OIL REMEDIATION AND COMPLIANCE

Program: UNDERGROUND STORAGE TANK PROGRAM (Current)

Activity: Gasoline Vapor Recovery (Current)

Deliverable: 24085 Number of Stage I inspections performed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 138 Inspections
Lead Person: JURANTY, MICHAEL

Deliverable: 24086 Number of Stage II inspections performed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 41 Inspections
Lead Person: JURANTY, MICHAEL

Div/Bur: WASTE MANAGEMENT DIVISION SOLID WASTE MANAGEMENT

Program: AUTO SALVAGE YARDS (Current)

Description: A two-phase program to improve environmental practices at motor vehicle salvage yards (MVSYs): Phase I is an education and compliance assistance work effort. Phase II requires yard owners to certify compliance based on an environmental self-audit.

Start/End Dates: 10/01/2004 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: E&O, Enforcement Actions and Site Inspections (Current)

Description: Bean counting of all E&O materials sent out on MVSYs, Lists enforcement actions that have been sent out, Lists all site inspections and some of the issues found on-site.

Start/End Dates: 10/01/2009 thru 09/30/2014

Lead Person: ALBERT, TARA

Deliverable: 24839 Conferences, Site Inspections, Workshops, Webinars

Description: All events attended or presented by Green Yards Representatives

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Actions

Lead Person: ALBERT, TARA

Deliverable: 24840 Education and Outreach Materials

Description: Creating new outreach materials and also providing current materials to facilities, towns and citizens. Include LGC Training Modules and all activities associated with it.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Units

Lead Person: ALBERT, TARA

Deliverable: 24841 Enforcement Actions

Description: Issuance of LOD, AO or letters of counseling. Also the outcomes of these letters.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Activities

Lead Person: ALBERT, TARA

Deliverable: 22300 SOPs, General Permit, Legislative Activities

Description: Information regarding above items to go here.

Start/End Dates: 10/01/2011 thru 09/30/2014 Qty/Unit: 25 Events

Lead Person: ALBERT, TARA

Deliverable: 24843 Site Inspections

Description: Who; What; Where; When - Fluids issues

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections

Lead Person: ALBERT, TARA

Div/Bur: WASTE MANAGEMENT DIVISION SOLID WASTE MANAGEMENT

Program: PERMITTING AND DESIGN REVIEW (Current)

Description: Process permit applications and applications for certified waste-derived products. Perform detailed engineering reviews of plans and specifications for various solid waste facility construction projects, including the closure of unlined landfills. Review hydrogeological reports for unlined landfills and new lined landfills. Provide oversight of motor vehicle junkyards. Write and revise the Solid Waste Rules.

Start/End Dates: 10/01/2007 thru PAUs: 04 02 01

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Permitting (Current)

Description: Process solid waste facility permit applications to ensure adequate solid waste disposal capacity and compliace with applicable rules.

Start/End Dates: 10/01/2004 thru

Lead Person: WHEELER, WAYNE

Deliverable: 24806 Process applications

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Applications

Lead Person: WHEELER, WAYNE

Deliverable: 25196 Process applications

Description:

Start/End Dates: 10/01/2013 thru 09/30/2016 Qty/Unit: 35 Applications, Permit

Lead Person: WHEELER, WAYNE

Deliverable: 25195 Process applications

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Applications, Permit

Lead Person: WHEELER, WAYNE

Div/Bur: WASTE MANAGEMENT DIVISION SOLID WASTE MANAGEMENT

Program: REPORTING & INFORMATION MANAGEMENT (Current)

Description: The Reporting & Information Management Program (RIMS) is responsible for the implementation of all information management functions relative to the Resource Conservation and Recovery Act (RCRA) Subtitle C program. Activities include: maintaining the HazWims database of Hazardous Waste Generators and updating the EPA RCRA Database (RCRA Info) through data transfer; collecting and processing the required biennial report to EPA; collection and processing of hazardous waste manifests; management of the hazardous waste fee program; tracking declassification requests; and re-engineering information management to meet the changing business needs of the RCRA program.

Start/End Dates: 10/01/1999 thru PAUs: 05 01 00

Funding: State General [X] State Fees [X] Federal EPA [X] Federal Other [ ] Grants [ ]

Activity: Accounts Receivable (Current)

Description: Delinquent accounts as well as the number of letters sent to pursue payments for Hazardous Waste Quarterly Activity Reports.

Start/End Dates: 10/01/2008 thru

Lead Person: MICHEL, MARIA

Deliverable: 24831 Delinquent Account Reduction

Description: Reduce the number of delinquent quarterly accounts.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Accounts

Lead Person: MICHEL, MARIA

Deliverable: 24832 Delinquent Letters Issued

Description: Number of delinquent letters sent for delinquent Hazardous Waste Quarterly Activity Reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Collections

Lead Person: MICHEL, MARIA

Activity: Manifest Data Collection to aid with Biennial Reporting (Current)

Description: Collect and process Biennial Report information through manifests and notification forms. Process and compile information and translate to EPA Region 1.

Start/End Dates: 10/02/2001 thru

Lead Person: MICHEL, MARIA

Deliverable: 24833 Collect Data for 2011 Biennial Report

Description: Number of manifests entered into the database.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8000 Manifests

Lead Person: MICHEL, MARIA

Deliverable: 24834 Declassification Forms Processed

Description: Declassification Forms Received & Processed for Hazardous Waste Generators.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Forms

Lead Person: MICHEL, MARIA

Deliverable: 24835 Notification Forms Processed

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Forms

Lead Person: MICHEL, MARIA

Div/Bur: WASTE MANAGEMENT DIVISION SOLID WASTE MANAGEMENT

Program: SOLID WASTE COMPLIANCE (Current)

Description: Assure compliance at permitted solid waste facilities through a combination of activities, including facilty inspections, evaluation of reporting data, technical assistance, operator training and certification, and enforcement action when needed.

Start/End Dates: 10/01/2001 thru PAUs: 04 02 01

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Compliance Assurance Submittals (Current)

Description: Process compliance submittals by permitted facilities, including financial assurance plans, annual reports, and landfill operations and post-closure monitoring data.

Start/End Dates: 10/01/2008 thru

Lead Person: FILIAU, LAURA

Deliverable: 24046 Financial Assurance Plans

Description: Process financial assurance plans, including private facility plans and municipal LOGO test submittals.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 84 Plans

Lead Person: FILIAU, LAURA

Activity: Facility Inspections (Current)

Description: Inspect permitted facilities to ensure compliance with appropriate rules.

Start/End Dates: 10/01/2004 thru

Lead Person: DOIRON, MELANIE

Deliverable: 24807 Facility Inspections

Description: Inspections include site visits for technical assistance and to investigate complaints.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Inspections

Lead Person: DOIRON, MELANIE

Div/Bur: WASTE MANAGEMENT DIVISION SOLID WASTE MANAGEMENT

Program: SOLID WASTE FACILITY GRANTS (Current)

Description: Award and administer grants to municipalities to reimburse the cost of closing unlined landfills and incinerators.

Start/End Dates: 10/01/2004 thru PAUs:

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Closure Grants (Current)

Description: Award annual grants and maintain existing grants to municipalities to reimburse eligible costs for closing unlined solid waste landfills and incinerators.

Start/End Dates: 10/01/2004 thru

Lead Person: FILIAU, LAURA

Deliverable: 24047 Grant Payments

Description: Landfill and Incinerator grant payments disbursed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 38 Payments

Lead Person: FILIAU, LAURA

Div/Bur: WASTE MANAGEMENT DIVISION SOLID WASTE MANAGEMENT

Program: SOLID WASTE TECHNICAL ASSISTANCE (Current)

Description: The Solid Waste Technical Assistance Section is responsible for planning and technical assistance for solid waste. Planning activities include the preparation of the State Solid Waste Plan and Annual Legislative Report. Major components of these documents are projections of statewide solid waste capacity needs and the development of strategies for achieving the legislative goal of 40% waste reduction. Of the many outreach activities offered by the section, the Solid Waste Operator Certification is the most comprehensive, with annual certification and a variety of workshops provided throughout the year, including the annual solid waste conference.

Start/End Dates: 10/01/1999 thru PAUs: 05 01 02

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Div/Bur: WATER DIVISION ALTERATION OF TERRAIN

Program: ALTERATION OF TERRAIN PROGRAM (Current)

Description: Permitting program for erosion and stormwater controls for projects which cause earth disturbance of greater than 100,000 sq. ft (50,000 within Protected Shoreland).

Start/End Dates: 10/01/1999 thru PAUs: 03

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Permitting (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: Vacant

Deliverable: 23878 Applications Reviewed

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 120 Reviews

Lead Person: RENNIE, CRAIG

Deliverable: 23879 Amended Permits Issued

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Amendments

Lead Person: RENNIE, CRAIG

Deliverable: 23880 Applications Received

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 120 Applications

Lead Person: RENNIE, CRAIG

Deliverable: 23350 Permits issued

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 120 Permits Issued

Lead Person: RENNIE, CRAIG

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Description: The dam bureau has existed in some form since the late 1930's
Start/End Dates: 10/01/1999 thru PAUs: 03 08

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Annual Dam Registration Fees (Current)

Description: Per RSA 482:8a, Env-Wr 303.01 this fee is collected annually
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24183 Dam Registration Fees Invoices Sent
Description: Due every year for hazardous dams, bills sent by 10/31 per Env-Wr303.01 and RSA 482:8-a
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 450 Invoices
Lead Person: MCGRATH, NANCY

Deliverable: 24184 Dam Registration Fees Received
Description: Total fees received.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 48850 Dollars
Lead Person: MCGRATH, NANCY

Activity: Collection of Fines due to non payment of Annual Dam Registration Fees (Current)

Description: Pursuant to ENVC613.02e fines are calculated for nonpayment of ADRF required by 482:8a. Any fines collected are deposited in the Dam Maintenance Revolving loan fund per RSA 482:55-a. This was established to provide low interest loans for the maintenance, repair, or reconstruction of privately owned dams.
Start/End Dates: 10/01/2010 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24185 Dam Maintenance Revolving Fund - deposits from overdue ADRFs
Description: Dollars deposited in revolving fund during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10000 Dollars
Lead Person: MCGRATH, NANCY

Deliverable: 24186 1st Collections letters for unpaid ADRFs
Description: First collections letters issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Letters
Lead Person: MCGRATH, NANCY

Deliverable: 24187 2nd Collections letters for unpaid ADRFs
Description: Second collections letters issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Letters
Lead Person: MCGRATH, NANCY

Deliverable: 24188 Decisions issued following NPF Hearing for unpaid ADRFs
Description: Decisions issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Decisions
Lead Person: MCGRATH, NANCY

Deliverable: 24189 NPF Hearings for unpaid ADRFs
Description: NPF Hearings held during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Hearings
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Activity: Collection of Fines due to non payment of Annual Dam Registration Fees (Current)

Deliverable: 24190 Notices of Past Due Annual Dam Registration Fees
Description: Number of second notices issued during reporting period. Per Env-wr303.01c
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 60 Invoices
Lead Person: MCGRATH, NANCY

Deliverable: 24191 Notices of Proposed Fines for unpaid ADRF
Description: Number of NPFs issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Notices
Lead Person: MCGRATH, NANCY

Deliverable: 24192 Settlements negotiated prior to NPF hearing for unpaid ADRFs
Description: Settlements negotiated prior to hearing during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Payments
Lead Person: MCGRATH, NANCY

Deliverable: 24193 Unpaid ADRF cases forwarded to the NH DoJ for collections
Description: Cases forwarded to the NH DoJ for collections during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Actions
Lead Person: MCGRATH, NANCY

Activity: Collection of Fines for not responding within 45 days of a written directive from the department (Current)
Description: Pursuant to RSA482:89 V the department shall commence a proceeding against any person who does not respond within 45 days of receipt of written order, directive or any notice of needed maintenance, repair or reconstruction issue by the department. Fines collected are deposited into the Dam Maintenance Revolving Loan Fund which was established to provide low interest loans for the maintenance, repair, or reconstruction of privately owned dams. 482:55-a
Start/End Dates: 10/01/2010 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24194 1st Collections letters resulting from not responding with 45 days
Description: First collections letters issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Letters
Lead Person: MCGRATH, NANCY

Deliverable: 24195 2nd Collection letters resulting from not responding within 45 days
Description: Second collections letters issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Letters
Lead Person: MCGRATH, NANCY

Deliverable: 24196 Cases forwarded to the NH DoJ for collections
Description: Cases forwarded to the NH DoJ for collections during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Referrals
Lead Person: MCGRATH, NANCY

Deliverable: 24197 Dam Maintenance Revolving Fund deposits from not responding in 45 days
Description: Dollars deposited in revolving fund during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5000 Dollars
Lead Person: MCGRATH, NANCY

Deliverable: 24198 Decisions issued following NPF Hearing for not responding withing 45 days
Description: Decisions issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Decisions
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Activity: Collection of Fines for not responding within 45 days of a written directive from the department (Current)

Deliverable: 24199 NPF Hearings for not responding within 45 days
Description: NPF Hearings held during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Hearings
Lead Person: MCGRATH, NANCY

Deliverable: 24200 Notices of Proposed Fines for owners violation of 45 day notice
Description: Number of NPFs issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Notices
Lead Person: MCGRATH, NANCY

Deliverable: 24201 Number of dam owners violating 482:89V
Description: Number of 45 day notices issued during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Notices
Lead Person: MCGRATH, NANCY

Deliverable: 24202 Settlements negotiated prior to NPF hearing
Description: Settlements negotiated prior to hearing during reporting period
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Agreements
Lead Person: MCGRATH, NANCY

Activity: Emergency Action Planning for Municipally & Privately owned H & S hazard dams by dam owners (Current)
Description: Per Env-wr 500 EAP's are required for significant and high hazard dams
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24203 M and P dam owners EAPs tested
Description: Receipt of documentation from Dam Owner that EAP has been tested.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Tests
Lead Person: MCGRATH, NANCY

Deliverable: 24204 Updated EAPs received
Description: Updated EAPs received from Dam Owners
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 80 EAPs (Emergency Action Plans)
Lead Person: MCGRATH, NANCY

Activity: Facilitate the Restoration of Rivers (Current)
Description: To facilitate the restoration of rivers and the elimination of safety hazards through selective dam removals
Start/End Dates: 10/01/2002 thru
Lead Person: LOISELLE, DEBORAH

Deliverable: 24403 Dam removal projects permitted
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Projects
Lead Person: LOISELLE, DEBORAH

Deliverable: 24404 Monitor effects of Dam Removals
Description: Monitor effects of dam removals through partnerships
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reports, Final
Lead Person: LOISELLE, DEBORAH

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Activity: Facilitate the Restoration of Rivers (Current)

Deliverable: 24406 Provide Public and Professional Outreach

Description: Provide presentations on dam removal and river restoration to communities, professional organizations and/or other interests.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Presentations

Lead Person: LOISELLE, DEBORAH

Activity: Permitting the Construction of New Dams and Reconstruction of Existing Dams (Current)

Description: Per Env-wr 400 any person wishing to construct a dam must submit a permit

Start/End Dates: 10/01/1999 thru

Lead Person: MCGRATH, NANCY

Deliverable: 24407 Permit applications received

Description: Number of permit applications received by Dam Bureau

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Applications

Lead Person: MCGRATH, NANCY

Deliverable: 24408 Dam Permits issued

Description: Dam permits issued by Dam Safety Section.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Permits Issued

Lead Person: MCGRATH, NANCY

Deliverable: 24409 Requests for additional information

Description: Number of letters sent to applicants requesting additional information for review of dam permit application.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Requests

Lead Person: MCGRATH, NANCY

Activity: Precipitation Events/Emergency Operations Center (Current)

Description: The Dam Bureau sometimes responds to high precipitation events that are not necessarily considered an emergency situation, however it still represents a significant allocation of resources to respond to provide services to the residents of the state.

Start/End Dates: 10/01/2008 thru

Lead Person: MCGRATH, NANCY

Deliverable: 24410 Number of dam or other inspections done related to weather events

Description: Number of dam or other inspections done related to weather events

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections

Lead Person: MCGRATH, NANCY

Deliverable: 24411 Number of times the Dam Bureau manned the EOC for flood/disaster events

Description: Number of times the Dam Bureau manned the Emergency Operations Center for flood/disaster events as called for by others. This represents a major allocation of resources.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Events

Lead Person: MCGRATH, NANCY

Deliverable: 24412 Number of weather events responded to

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Events

Lead Person: MCGRATH, NANCY

Activity: Public Outreach (Current)

Description: A new public outreach position was created in 2001

Start/End Dates: 10/01/1999 thru

Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Activity: Public Outreach (Current)

Deliverable: 24413 Other outreach events
Description: Conduct or participate in dam related outreach/education events
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Outreach Activities
Lead Person: MCGRATH, NANCY

Deliverable: 24414 Presentation of an annual workshop on dam safety for dam owners in NH
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Workshops
Lead Person: MCGRATH, NANCY

Deliverable: 24415 Publication & distribution of DES Dam Safety Newsletter to all NH dam ownrs
Description: A newsletter to be sent to dam owners notifying them of changes in the bureau or items of interest to them
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Newsletters
Lead Person: MCGRATH, NANCY

Deliverable: 24416 Training received
Description: Training received by staff
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Training Sessions
Lead Person: MCGRATH, NANCY

Activity: Safety Inspections of Non Menace Dams (Current)
Description: Per Env-wr 302.02 certain non hazard dams are required to be inspected at certain intervals, also non hazard dams are inspected at request
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24417 Inspection Reports Completed for NM dams
Description: Inspection Reports Completed for NM dams
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Reports, Final
Lead Person: MCGRATH, NANCY

Deliverable: 24418 Inspections of NM dams
Description: Inspections of NM dams as requested or required
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Inspections
Lead Person: MCGRATH, NANCY

Deliverable: 24419 NM dams that have been remediated due to hydraulic or structural deficiencies
Description: The # of dams that have had remediation (construction) completed due to hydraulic or structural deficiencies
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24420 NM dams that have remediation, due to hydraulic or structural deficiencies, ongoing but not complete
Description: the # of NM dams that have remediation (construction) due to hydraulic or structural deficiencies, ongoing but not complete
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24421 NOI letters issued for NM dams
Description: NOI letters issued as follow-ups to inspections of NM dams
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Letters
Lead Person: MCGRATH, NANCY

Activity: Safety Inspections of Regulated Dams (Current)

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Activity: Safety Inspections of Regulated Dams (Current)

Description: Per Env-Wr 302.02 dams are required to be inspected at certain intervals

Start/End Dates: 10/01/1999 thru

Lead Person: MCGRATH, NANCY

Deliverable: 24423 Hazardous dams that have been remediated, due to hydraulic or structural deficiencies

Description: The # of non state dams that have been remediated (construction) completed, due to hydraulic or structural deficiencies

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Dams

Lead Person: MCGRATH, NANCY

Deliverable: 24424 Hazardous dams that remediation due to hydraulic or structural deficiencies, is ongoing

Description: the # of non state dams that have remediation (construction) due to hydraulic or structural deficiencies is ongoing

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Dams

Lead Person: MCGRATH, NANCY

Deliverable: 24425 Inspection reports completed for H, S or L hazard dams

Description: Inspection reports completed for H, S & L hazard dams

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 153 Reports, Final

Lead Person: MCGRATH, NANCY

Deliverable: 24426 Inspections completed per year for H, S or L hazard dams

Description: By law the Dam Bureau is required to inspect the hazardous dams on a particular interval dependant upon classification

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 153 Inspections

Lead Person: MCGRATH, NANCY

Deliverable: 24427 Number of AOs issued for H, S or L hazard dams

Description: Number of Administrative Orders issued for H, S & L hazard dams

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Administrative Orders

Lead Person: MCGRATH, NANCY

Deliverable: 24428 Number of LODs issued for H, S or L hazard dams

Description: Number of Letters of Deficiency issued for H, S & L hazard dams

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Letters

Lead Person: MCGRATH, NANCY

Deliverable: 24429 Number of MODs issued for State owned H, S or L hazard dams

Description: The Number of Memos of Definciency issued for state owned H, S, or L hazard dams

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Memos

Lead Person: MCGRATH, NANCY

Deliverable: 24430 Number of NOIs issued for H, S or L hazard dams

Description: Number of NOIs issued for H, S & L hazard dams

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Notices

Lead Person: MCGRATH, NANCY

Activity: Special Projects (Current)

Description: The Dam Bureau is assigned various special projects, including but not limited to Lake Level Investigations, Natural Mean High Water Mark determinations, and other special projects

Start/End Dates: 07/31/2008 thru

Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: DAM BUREAU (Current)

Activity: Special Projects (Current)

Deliverable: 24431 Number of Lake Level Investigations assigned
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Investigations
Lead Person: MCGRATH, NANCY

Deliverable: 24432 Number of Lake Level Investigations completed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Investigations
Lead Person: MCGRATH, NANCY

Deliverable: 24433 Number of NMHWM determinations assigned
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Determinations
Lead Person: MCGRATH, NANCY

Deliverable: 24434 Number of NMHWM determinations completed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Determinations
Lead Person: MCGRATH, NANCY

Deliverable: 24435 Number of other special projects assigned
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Projects
Lead Person: MCGRATH, NANCY

Deliverable: 24436 Number of special projects completed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Projects
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: OPERATION AND MAINTENANCE OF STATE-OWNED DAMS (Current)

Description: The maintanence section operates and maintains the DES owned dams, and as of June 2001 maintains the NH F&G dams
Start/End Dates: 10/01/1999 thru PAUs: 03 08

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Collection of Hydrologic Data (Current)

Description: To assist in operation the state owned dams 26 gauging and weather stations are placed
Start/End Dates: 10/01/2008 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24437 Number of station maintained

Description: The dam bureau operations and maintains 26 stations
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 26 Stations
Lead Person: MCGRATH, NANCY

Deliverable: 24438 Number of stations added

Description: The dam bureau operates and maintains 26 stations
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Stations
Lead Person: MCGRATH, NANCY

Activity: Develop operation and management plans for certain dams (Current)

Description: Develop dam specific operation/management plans for certain state-owned dams that the Dam Bureau is responsible for that are based on stream gauging, modeling, and rainfall data to establish decision tree type guides for operation of dam during high precipitation and flood events.
Start/End Dates: 10/01/2008 thru
Lead Person: MATTAINI, DANIEL

Deliverable: 24439 Establish list of top 10 dams to prepare operation plans for

Description: Review list of state-owned dams the Dam Bureau is responsible for and select a top 10 list to prepare operation/management plans for.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Lists
Lead Person: FINEMORE, KENT

Activity: Emergency Action Planning for State owned H & S hazard dams (Current)

Description: Per Env-Wr 500 EAP's are required for high and significant hazard dams
Start/End Dates: 10/01/2010 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24440 state owned EAPs tested

Description: receipt of documentation that the EAP has been tested
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Tests
Lead Person: MCGRATH, NANCY

Deliverable: 24441 state owned EAPs updated

Description: EAPs reviewed and updated as necessary
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 EAPs (Emergency Action Plans)
Lead Person: MCGRATH, NANCY

Activity: Maintenance of State-Owned Dams (Current)

Description: To ensure the safety of dams in the state
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: OPERATION AND MAINTENANCE OF STATE-OWNED DAMS (Current)

Activity: Maintenance of State-Owned Dams (Current)

Deliverable: 24442 Completion of major repair projects for DES owned dams
Description: Completion of major repair projects for DES owned dams
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Projects
Lead Person: MCGRATH, NANCY

Deliverable: 24443 Completion of major repair projects for F&G owned dams
Description: Completion of major repair projects for F&G owned dams
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Projects
Lead Person: MCGRATH, NANCY

Deliverable: 24452 Completion of major repair projects for other state owned dams
Description: Completion of major repair projects for other state owned dams (owned by others, not DES or F&G)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Projects
Lead Person: MCGRATH, NANCY

Deliverable: 24453 DES dams that have been remediated due to hydraulic or structural deficiencies
Description: The # of DES dams that have had construction completed due to hydraulic or structural deficiencies
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24455 DES dams where remediation, due to hydraulic or structural deficiencies,is ongoing but not complete
Description: # of DES dams where remediation(construction), due to hydraulic or structural deficiencies, is ongoing but not completed
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24456 Dam Management Policy
Description: Develop a policy for state owned dams to incorporate instream and downstream flow needs and stakeholder and aquatic needs into operational procedures. END DATE EXTENDED FROM 9/30/07
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Policies
Lead Person: GALLAGHER, JR., JAMES

Deliverable: 24457 F&G dams that have been remediated due to hydraulic or structural deficiencies
Description: The # of F&G dams that have had construction completed due to hydraulic or structural deficiencies
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24458 F&G dams where remediation, due to hydraulic or structural deficincies, is ongoing but not complete
Description: # of F&G dams where remediation (construction), due to hydraulic or structural deficiencies is ongoing but not completed
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24459 Maintain the NH Fish & Game Dams
Description: Thorough a memorandum of agreement with the NH F&G in 07/2001 the dam maintenance section now matains the F&G dams.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 104 Dams
Lead Person: MCGRATH, NANCY

Deliverable: 24460 Number of G&C requests submitted
Description: Number of G&C requests submitted related to dam maintenance work and projects
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Requests
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: OPERATION AND MAINTENANCE OF STATE-OWNED DAMS (Current)

Activity: Maintenance of State-Owned Dams (Current)

Deliverable: 24461 Other State Agency dams that have been remediated due to hydraulic or structural deficiencies

Description: The # of other state agency dams, other than DES & F&G, that have had construction completed due to hydraulic or structural deficiencies

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams

Lead Person: MCGRATH, NANCY

Deliverable: 24462 Other state dams where remediation, due to hydraulic or structural deficiencies is ongoing, not comp

Description: # of other state agency dams, other than DES & F&G, where remediation (construction) due to hydraulic or structural deficiencies is ongoing but not completed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams

Lead Person: MCGRATH, NANCY

Activity: Operation of DES-Owned Dams (Current)

Description: To operate the DES owned dams

Start/End Dates: 10/01/1999 thru

Lead Person: MCGRATH, NANCY

Deliverable: 24463 Number of High Water events responded to

Description: Number of High Water events responded to as part of operations

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Events

Lead Person: MCGRATH, NANCY

Deliverable: 24464 Number of dams upgraded for automation

Description: dams that have been upgraded to accommodate some level of automation

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Dams

Lead Person: MCGRATH, NANCY

Deliverable: 24465 Operation & maintenance of all DES-owned dams

Description: Operation & maintenance of all 113 DES-owned dams including control of flows and water levels and maintenance of outlet works and spillways, and vegetation control on earthen embankments

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent

Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: PROPERTY MANAGEMENT (DAMS) (Current)

Description: The bureau manages properties at or around numerous dams in the state
Start/End Dates: 10/01/1999 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Hydropower Leases (Current)

Description: Execution and management of Hydropower Leases
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24466 Number of hydro facilities billed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Facilities/Companies
Lead Person: MCGRATH, NANCY

Deliverable: 24467 Number of hydro facilities with revenue received
Description: actual number of hydros who responded to billing with payment
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Facilities/Companies
Lead Person: MCGRATH, NANCY

Deliverable: 24468 Number of new hydro leases established
Description: actual number of new leases established
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Leases
Lead Person: MCGRATH, NANCY

Deliverable: 24469 Revenue received from hydro leases
Description: Monies recd as a result of billing
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5000 Dollars
Lead Person: MCGRATH, NANCY

Activity: Lot Leases (Current)

Description: Execution and management of Lot Leases
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Deliverable: 24470 Number of Lot Licensees billed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 80 Licenses
Lead Person: MCGRATH, NANCY

Deliverable: 24471 Number of lot licenses with revenue received
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 80 Licenses
Lead Person: MCGRATH, NANCY

Deliverable: 24472 Revenue recd from lot leases
Description: actual revenue received under lot licensing program
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5000 Dollars
Lead Person: MCGRATH, NANCY

Activity: Water User Contracts (Current)

Description:
Start/End Dates: 10/01/1999 thru
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DAM

Program: PROPERTY MANAGEMENT (DAMS) (Current)

Activity: Water User Contracts (Current)

Deliverable: 24473 Number of existing contracts reestablished
Description: Number of existing water user contracts that are reestablished (supposed to be done periodically)
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Contracts
Lead Person: MCGRATH, NANCY

Deliverable: 24474 Number of new contracts established
Description: new water user contracts
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Contracts
Lead Person: MCGRATH, NANCY

Deliverable: 24475 Number of water user contract preliminary letter sent
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Water Users
Lead Person: MCGRATH, NANCY

Deliverable: 24476 Revenue Received from water user contracts
Description: monies received as a result of billing
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30000 Dollars
Lead Person: MCGRATH, NANCY

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: ENGINEERING/SURVEY/OPERATIONS (Current)

Description:
Start/End Dates: 10/01/2010 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Capacity Development (Current)

Description: Technical assistance including Asset Management, New system outreach, Site visits / Capacity Meetings and Bucket list tracking
Start/End Dates: 07/01/2010 thru
Lead Person: KLEVENS, CYNTHIA

Deliverable: 24989 New capacity development candidates
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 50 Systems
Lead Person: KLEVENS, CYNTHIA

Deliverable: 24988 Record drawing grant for Small PWS
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 4 Grants
Lead Person: MCKENNA, JOHNNA

Deliverable: 25129 SMall PWS receiving DWSRF funds
Description:
Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 5 Loans
Lead Person: MCKENNA, JOHNNA

Deliverable: 24993 Site visits to systems in need of capdev assistance
Description: DWGB technical staff, 2T and CM site visit codes. (See separate deliverable New N system visits)
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 75 Site Visits
Lead Person: KLEVENS, CYNTHIA

Deliverable: 24994 Transient system outreach - new system site visits
Description: One-on-one visits (by Tech staff Allyson Gourley) to deliver new system "Welcome Packet", and educate new owners regarding their SDWA responsibilities.
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 25 Site Visits
Lead Person: KLEVENS, CYNTHIA

Activity: Cross connection control program activities (Current)

Description:
Start/End Dates: 10/01/2010 thru
Lead Person: PELHAM, ANCEL

Deliverable: 24797 Annual reports from PWS
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 81 Plans
Lead Person: PELHAM, ANCEL

Activity: Develop SOPS for programs (Current)

Description: Develop SIPs for operator certification, Drinking Water State Revolving loan program, sanitary surveys and other programs
Start/End Dates: 10/01/2010 thru
Lead Person: SKARINKA, RICHARD

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: ENGINEERING/SURVEY/OPERATIONS (Current)

Activity: Develop SOPS for programs (Current)

Deliverable: 24682 SOPS for Drinking Water State Revolving Program
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 3 Plans
Lead Person: DUDLEY, DANIEL

Deliverable: 24683 SOPS for Sanitary Surveys
Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 5 Procedures
Lead Person: SKARINKA, RICHARD

Activity: Engineering Reviews (Current)
Description:
Start/End Dates: 10/01/2010 thru
Lead Person: SKARINKA, RICHARD

Deliverable: 24998 Existing Small System modifications, expansions and upgrades
Description: Review reports, plans and specifications, etc. of modifications for EXISTING small water systems. Project types B,D.
NINE MONTHS TO CHANGE TO STATE FY
Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 25 Design Reviews
Lead Person: KLEVENS, CYNTHIA

Deliverable: 22722 Large system approvals for modifications / upgrades / expansions
Description: Design review preliminary plans, eng reports, plans and specs for large water system improvements to address infractructure upgrades and meet water quality standards.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Items
Lead Person: SKARINKA, RICHARD

Deliverable: 24997 New small water system approvals
Description: Review reports, plans and specifications, etc. for NEW community and non-community small public water systems. Project types C,E,F.
NINE MONTHS TO CHANGE TO STATE FISCAL YEAR REPORTING
Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 20 Systems
Lead Person: KLEVENS, CYNTHIA

Activity: Lead and Copper Program (Current)
Description:
Start/End Dates: 10/01/2010 thru
Lead Person: WILLOUGHBY, SUSAN

Deliverable: 24814 LCR Rule Implementation
Description: Implement LCR including shor-term LCR rules
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent
Lead Person: WILLOUGHBY, SUSAN

Activity: Operations (Current)
Description:
Start/End Dates: 10/01/2010 thru
Lead Person: SKARINKA, RICHARD

Deliverable: 24684 Operator Certification Program Implementation Report to EPA
Description: Certification letter from EPA regarding op cert program in NH
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: PELHAM, ANCEL

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: ENGINEERING/SURVEY/OPERATIONS (Current)

Activity: Private Well Strategy (Current)

Description: Activities supporting implementation of private well strategy ESS-PP&A.
Start/End Dates: 11/01/2000 thru
Lead Person: KLEVENS, CYNTHIA

Deliverable: 24999 Answer Inquiries From Private Well Owners

Description: Logged inquiries to DWGB Technical Staff
H_ESS\Programs\Private Well Inquiries
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 300 Inquiries
Lead Person: KLEVENS, CYNTHIA

Activity: Rules Adoption - Implementation (Current)

Description: Activities for adoption and implementation of new rules or updating of existing engineering, operations, inspection, and DBP rules.
Start/End Dates: 10/01/2010 thru
Lead Person: KLEVENS, CYNTHIA

Deliverable: 25030 Stage 2 DBP Sampling Reminder letter

Description: Schedule 4 Groundwater systems
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 250 Systems
Lead Person: KLEVENS, CYNTHIA

Activity: State Revolving Fund (SRF) (Current)

Description:
Start/End Dates: 10/01/2010 thru
Lead Person: DUDLEY, DANIEL

Deliverable: 24689 Annual Intended Use Plan

Description:
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 1 Plans
Lead Person: DUDLEY, DANIEL

Deliverable: 24687 Monthly payments for public water systems - State Aid Grant Program

Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent
Lead Person: SKARINKA, RICHARD

Activity: Surveys (Current)

Description: Number of small (<500 pop), medium (500-1500 pop) and large (>1000 pop) system sanitary surveys of public water systems. Also site investigations (2I), outreach inspections to Fairs, and Electronic Survey activities.
Start/End Dates: 10/01/2010 thru
Lead Person: SKARINKA, RICHARD

Deliverable: 22900 Conduct sanitary surveys at small water supply systems.

Description: Conduct sanitary surveys at 33% of all small community and non-transient/non-community water systems; and at 20% of all transient non-community water systems each year.
Site visit code _1, all surveyors except RCS, DDD (large) and SAW (med).
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 600 Surveys
Lead Person: KLEVENS, CYNTHIA

Deliverable: 25037 Investigations / complaints all public water systems.

Description: Office and on-site investigations / complaints tracked as "2I" site visits.
CALENDAR YEAR TRACKING
Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 50 Complaints
Lead Person: KLEVENS, CYNTHIA

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: ENGINEERING/SURVEY/OPERATIONS (Current)

Activity: Surveys (Current)

Deliverable: 24923 Large System Survey Letters
Description: # Letters issued within 60-days of site visit. Total should equal number of lg system surveys.
Start/End Dates: 10/01/2013 thru 12/31/2014 Qty/Unit: 30 Surveys
Lead Person: SKARINKA, RICHARD

Deliverable: 24818 Medium system surveys (pop 500 - 1500)
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 14 Surveys
Lead Person: WILLOUGHBY, SUSAN

Deliverable: 22902 Pilot Electronic Sanitary Surveys
Description: Continued from last year
Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: KLEVENS, CYNTHIA

Deliverable: 24690 Sanitary Surveys for large systems
Description: Complete sanitary surveys of large community water systems
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Surveys
Lead Person: SKARINKA, RICHARD

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: HYDROGEOLOGY/CONSERVATION/WATER USE (Current)

Description:
Start/End Dates: 10/01/2010 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Groundwater Permitting (Current)

Description:
Start/End Dates: 10/01/2010 thru
Lead Person: KERNEN, BRANDON

Deliverable: 24823 New Small Community Well Sitings
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Approvals
Lead Person: ROY, STEPHEN

Deliverable: 24493 Close 100% of discovered floordrains and complete all reporting
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent
Lead Person: KERNEN, BRANDON

Deliverable: 24825 New large Community Well Sitings
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Permits Issued
Lead Person: ROY, STEPHEN

Deliverable: 24826 Number of Groundwater Discharge Permit Submittals Reviewed
Description:
Start/End Dates: 10/01/2013 thru 09/03/2014 Qty/Unit: 350 Submittals
Lead Person: ROY, STEPHEN

Deliverable: 24827 Number of Groundwater Discharge Permits Issued
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 85 Permits Issued
Lead Person: ROY, STEPHEN

Deliverable: 24828 Number of Groundwater Discharge Registrations Reviewed or Issued
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Registrations
Lead Person: ROY, STEPHEN

Deliverable: 24830 Permit By Rule discharge sites review
Description: Review activity status of and perform site visits on groundwater discharge related legacy Permit-By-Rule sites.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Percent
Lead Person: ROY, STEPHEN

Deliverable: 24829 Submittals Associated with Proposed Water Withdrawals Reviewed and Responded to
Description: Includes Large Withdrawals, Bottled Water Withdrawals and Community Water Systems
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Submittals
Lead Person: ROY, STEPHEN

Activity: Hydrogeology (Current)

Description:
Start/End Dates: 10/01/2010 thru
Lead Person: KERNEN, BRANDON

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: HYDROGEOLOGY/CONSERVATION/WATER USE (Current)

Activity: Hydrogeology (Current)

Deliverable: 24497 Assess Radiation Exposure at Pump Houses Removing Radionuclides from Drinking Water
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Surveys
Lead Person: KERNEN, BRANDON

Deliverable: 24498 Lamprey River Watershed Flood Mapping Water System Asset Project
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Projects
Lead Person: KERNEN, BRANDON

Deliverable: 24499 Maintain Water Level Monitoring Network and Place Data Online/Joint USGS Project
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Projects
Lead Person: KERNEN, BRANDON

Activity: PPCP Coordination (Current)
Description:
Start/End Dates: 09/01/2008 thru
Lead Person: KERNEN, BRANDON

Deliverable: 22745 Develop Medicine Disposal Guidance for Longterm Health Care Facilities
Description: END DATE EXTENDED FROM 09/30/2013
Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 1 Guidance
Lead Person: KERNEN, BRANDON

Activity: Water Conservation (Current)
Description: RSA 485:61; Env-Wq 2101
Start/End Dates: 07/12/2002 thru
Lead Person: BENNETT, DEREK

Deliverable: 24477 Case Study
Description: Develop case study of the water efficiency improvements made at NHDES. Success will be determined through publication of the case study.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Case Studies
Lead Person: BENNETT, DEREK

Deliverable: 24478 Compliance
Description: Track compliance with water conservation. This deliverable will track all enforcement actions although even if related to the same facility/enforcement case (i.e. warning, NOV, LOD). This is done to accurately track the workload of enforcement actions.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Enforcement Actions
Lead Person: BENNETT, DEREK

Deliverable: 24479 Field Inspections
Description: Perform inspections with facilties that have approved water conservation plans. Success may be gauged by the number of inspections performed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections
Lead Person: BENNETT, DEREK

Deliverable: 24480 Leak Detection Contract
Description: Execute contract with a professional leak detection firm to complete surveys at community water systems in New Hampshire.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Contracts
Lead Person: BENNETT, DEREK

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: HYDROGEOLOGY/CONSERVATION/WATER USE (Current)

Activity: Water Conservation (Current)

Deliverable: 24481 Plans Reviewed

Description: Track number of water conservation plans reviewed in accordance with Env-Wq 2101. The number of plans that will be reviewed is unknown. Previous deliverable emphasized "approved" plans, while this deliverable considers the total number of plans reviewed to more accurately quantify the workload.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Plans

Lead Person: BENNETT, DEREK

Deliverable: 24482 WaterSense

Description: Promote the WaterSense program. Previous deliverable focused on the number of outreach activities performed. Success for this deliverable may be gauged by the number of partners that have joined the program.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Units

Lead Person: BENNETT, DEREK

Activity: Water Use (Current)

Description: Formerly "Water Use Registration and Reporting" (09/30/10)RSA 488; Env-Wq 2102

Start/End Dates: 01/01/2006 thru

Lead Person: BENNETT, DEREK

Deliverable: 23949 Electronic Reporting

Description: Finlaize electronic reporting of water use data for all water users through the NHDES Onestop site. Success may be gauged by the total percentage of water users that are registered as data providers. Goal should be to have 90% of all registered water users reporting online.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 90 Percent

Lead Person: BENNETT, DEREK

Deliverable: 23950 Field Inspections

Description: Perform field inspections to ensure the requirements of RSA 488 & Env-Wq 2102 are being satisfied. There are currently 762 facilieis. In order to achieve a 5 year rotating schedule, 151 facilities should be visited annually.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 151 Inspections

Lead Person: BENNETT, DEREK

Deliverable: 23951 New Registrations

Description: Pursue facilities that are using in excess of 20,000 gallons / day and are not registered with the program. Success will be gauged by the number of new registrations received.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Registrations

Lead Person: BENNETT, DEREK

Deliverable: 23952 Water Use Compliance

Description: Ensure registered water users are complying with the reporting requirements. Requirements include registration, data reporting and measurement accuracy. Success may be partially gauged by the number of enforcement documents that are sent to registered water users.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Violations

Lead Person: BENNETT, DEREK

Deliverable: 23953 Water Use Database Conversion

Description: Oracle Forms is no longer being supported. Continue work to integrate the water use reporting tables into DWGB conversion to .net.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Databases

Lead Person: BENNETT, DEREK

Activity: Water Well Board (Current)

Description: RSA 482-B

Start/End Dates: 01/01/1984 thru

Lead Person: KERNEN, BRANDON

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: HYDROGEOLOGY/CONSERVATION/WATER USE (Current)

Activity: Water Well Board (Current)

Deliverable: 24501 Improve Compliance with Monitoring Well Construction Reporting Requirements
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Projects
Lead Person: KERNEN, BRANDON

Deliverable: 24502 Inspect New Wells
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Wells
Lead Person: KERNEN, BRANDON

Deliverable: 24503 Number of Consumer Complaints Regarding Wells and Pumps Addressed
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Complaints
Lead Person: SCHOFIELD, RICHARD

Deliverable: 24504 Number of Wells Constructed and Reported to the State
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2000 Wells
Lead Person: SCHOFIELD, RICHARD

Deliverable: 24505 Rulemaking for Closed Loop Geothermal Fluids
Description: Implement RSA 485:3, XIV
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules
Lead Person: KERNEN, BRANDON

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: INFORMATION MANAGEMENT (Current)

Description: Formerly Data Management Activity under PWSS.
Start/End Dates: 10/01/1999 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Database Improvements (Current)

Description: Formerly Data Management B4 09/30/2010
Start/End Dates: 10/01/1999 thru
Lead Person: CULLEROT, LAURIE

Deliverable: 24060 Convert with Enhancements Non PWS DWGB Databases to .Net

Description: There are 6 DWGB database that need to be converted from Oracle Forms to .Net. During analysis,, users were asked about desired functionality. All cited that they would like features from the existing WSEB database (which will be replaced at some point by Next Gen). Based on this feedback, a major goal of the original conversion concept was to restructure features from WSEB so that the other programs could use them. In addition, analysis of the DWGB databases revealed that there is much overlap among the DWGB programs in which the PWS program is a major subset. The requested features (modules) from WSEB requested by other programs are

Start/End Dates: 07/01/2013 thru 09/30/2015 Qty/Unit: 6 Data Management Systems
Lead Person: CULLEROT, LAURIE

Deliverable: 16013 Electronic Filiing

Description: Develop work plan and a pilot for electronic filing. Deb Soule is the Dept lead for this initative.
Will work on a bureau-wide effort to organize files. Will try to incorporate this project as apart of Correspondence Tracking. This project has been extended since 2008.

Start/End Dates: 07/01/2007 thru 09/30/2014 Qty/Unit: 2 Activities
Lead Person: CULLEROT, LAURIE

Deliverable: 24069 Hybrid PWS System to Track Interfacing Applications not in Next Gen

Description: Next Gen is the database EPA is building for primacy agencies to use to track, regulate and report PWS information. DWGB has its own "PWS" database, WSEB, which has functionality that will not be available in Next Gen. These applications, which are dependent on PWS data, must be converted to .Net and will be referred to the Hybrid applications or Hybrid PWS System.

Start/End Dates: 07/01/2013 thru 10/31/2016 Qty/Unit: 10 Tracking Systems
Lead Person: CULLEROT, LAURIE

Deliverable: 24064 New Applications Needed to Track New or Revised Rules

Description: As a result of new state legislation and federal requirements the following need to be addressed:
1.) Youth-Skill Camps,
2.) Revised Total Coliforn Rule,
3.) Disinfection By Products: Sampling Sites and Schedules.

Start/End Dates: 07/01/2013 thru 10/31/2016 Qty/Unit: 3 Tracking Systems
Lead Person: CULLEROT, LAURIE

Deliverable: 24059 Next Gen Migration

Description: Next Gen is the database EPA is building for primacy agencies to use to track, regulate and report PWS information. Next Gen is expected to be online by Oct 2014. DWGB will work with EPA to migrate to Next Gen. Plan = Migration Plan

Start/End Dates: 07/01/2013 thru 09/30/2015 Qty/Unit: 1 Plans
Lead Person: CULLEROT, LAURIE

Deliverable: 24061 Upgrade all DWGB computers to Windows 7 and MS Office 2010

Description: MicroSoft will no longer support Windows XP as of April 2014. All computers with an XP operating system must be replaced.
Units = Computers with both Windows 7 and MS Office 2010.

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 40 Units
Lead Person: CULLEROT, LAURIE

Activity: Reporting (Current)

Description:
Lead Person:

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: INFORMATION MANAGEMENT (Current)

Activity: Reporting (Current)

Start/End Dates: 10/01/2010 thru
CULLEROT, LAURIE

Deliverable: 23931 2013 Annual Compliance Report

Description: Report to feds and onto WSEB Web Page. Requires coordination with all PWSS programs.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: SABBIA, THERESA

Deliverable: 24063 Electronic Data Transfer to DWGB

Description: A major goal of DWGB is to receive information electronically from PWSs, Labs and other stake holders.
1.) Special Projects Flow from the NH Public Health Lab
2.) PWS Reports including DBP Quarterly Reports, Surface Water MORs, GWR MORs and WQPs
3.) Maintain Lab to DWGB flow

Start/End Dates: 07/01/2013 thru 10/31/2016 Qty/Unit: 2 Transfers
Lead Person: ST ONGE, GAIL

Deliverable: 23932 Maintain timely and accurate reporting to SDWIS

Description: 4 quarters of Fed Reporting. Inventory, Actions, Samples.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Data Submitted
Lead Person: CULLEROT, LAURIE

Deliverable: 21013 OneStop Improvement Process-SDWIS Data

Description: Extended from 2012 to 2013. Extended again from 2013 to 2014. DoIT effort.
DoIT has contracted with Windsor Solutions to improve the OneStop. SDWIS Data will be the first upgrade. Extended from 2012 to 2013
1. PWS/Public layer,2. Source/ Facility secure layer, 3. New Source Facility Table,4. Resolve GIS issues

Start/End Dates: 07/01/2011 thru 09/30/2014 Qty/Unit: 3 Activities
Lead Person: CULLEROT, LAURIE

Deliverable: 24062 Update Reporting Format-Upgrade to Fedrep 3.4

Description: As of July 2012, USEPA established additional reporting requirements. To maintain PWS grant reporting requirements the reporting utility Fedrep needs to be upgraded to version 3.4
Outstanding issues:
1.) Site Visit Category Evaluations,
2.) New Underlying object for Groundwater violations,
3.) New Underlying object for Sanitary Survey violations,

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 3 Revisions
Lead Person: CULLEROT, LAURIE

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: MONITORING AND ENFORCEMENT (Current)

Description:
Start/End Dates: 10/01/2010 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Enforcement (Current)

Description: This section tracks water quality data & is responsible for all enforcement actions for the Bureau.
Start/End Dates: 10/01/1999 thru
Lead Person: MCKENNA, LEAH

Deliverable: 24164 Enforcement action totals

Description: M&E Section issues enforcement for monitoring, reporting, and MCL violations. In addition, enforcement of all Bureau rules (CCR, PTO, GDP, Well Siting, Surveys, Water Conservation, etc.) are processed and tracked by this section. Quantity is estimate based on prior years enforcement actions totaling # of LODS, AOs, RFE, AFs issued.. Copied forward from last year as this is ongoing work.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 175 Enforcement Actions
Lead Person: MCKENNA, LEAH

Activity: Rule development (Current)

Description:
Start/End Dates: 01/01/2013 thru
Lead Person: MAKOFSKY, SELINA

Deliverable: 24165 Revised Total Coliform Rule

Description: New federal rule publisthed 2/13. Need to develop rule with stakeholder input. Program tracking & database updates needed.
Start/End Dates: 02/01/2013 thru 01/01/2015 Qty/Unit: 1 Rules
Lead Person: MAKOFSKY, SELINA

Deliverable: 24166 Skills camp rules

Description: New legislation requires rule development/adoption with stakeholder input. Program tracking procedures need to be established.
Start/End Dates: 07/01/2013 thru 12/31/2014 Qty/Unit: 1 Rules
Lead Person: MAKOFSKY, SELINA

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Description: Formerly Drinking Water Source Protection (2010) This program includes source water protection, groundwater protection, groundwater discharge permitting and underground injection control. Also included are Project WET and ECO Net activities.

Start/End Dates: 10/01/1999 thru PAUs: 03 01 05

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Emergency (Current)

Description: Formerly Emergency Management and Response Activity under OTHER (10/1/2010)

Start/End Dates: 10/01/1999 thru

Lead Person: MCKENNA, JOHNNA

Deliverable: 24167 Drill for Bureau Response - using go-kits, etc

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Training Sessions

Lead Person: MCKENNA, JOHNNA

Deliverable: 24168 Increase participation of eligible CWSs in Mutual Aid Program

Description: Free membership program (grant to Mutual Aid Program) goes until May 2014

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Agreements

Lead Person: MCKENNA, JOHNNA

Activity: Laboratory Accreditation (Current)

Description: NH ELAP accredits environmental laboratories to the NELAC Standards for WSEB purposes and laboratory needs.

Start/End Dates: 10/01/1999 thru

Lead Person: HALL, GEORGE

Deliverable: 24919 Conduct On-Site Assessments of laboratories

Description: Conduct inspections / on-site assessments of laboratories for which NH ELAP is the primary Accrediting Body.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 26 Inspections

Lead Person: HALL, GEORGE

Deliverable: 24920 Perform 100% of annual accreditation activities

Description: Includes state lab accreditation activity

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent

Lead Person: HALL, GEORGE

Deliverable: 24921 Primary Accrediting Body for environmental laboratories

Description: This will include all NH located environmental laboratories wishing to submit compliance data to NHDES. There are also several out-of-state laboratories that have requested NH ELAP to be their primary AB; these labs are located in New England+.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 47 Accreditations

Lead Person: HALL, GEORGE

Deliverable: 24922 Secondary Accrediting Body for environmental laboratories

Description: This is an estimate. The actual number will be dependent on the need or desire of laboratories outside of NH desiring NH ELAP accreditation as a secondary AB.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 57 Accreditations

Lead Person: HALL, GEORGE

Activity: Planning (Current)

Description:

Start/End Dates: 10/01/2010 thru

Lead Person: SUSCA, PAUL

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Activity: Planning (Current)

Deliverable: 24169 Complete Annual Quality Assurance System Program Self-Audit
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assessments
Lead Person: MCKENNA, JOHNNA

Deliverable: 22770 Prepare Youth Education Plan
Description: Recruit and work with advisory group to develop Youth Education Plan. End date extended from 6/30/2013 to 12/31/2013 and again to 3/31/2014 due to delays in obtaining comments from outside reviewers and due to key person resigning, position vacancy, etc.
Start/End Dates: 07/01/2012 thru 03/31/2014 Qty/Unit: 1 Plans
Lead Person: SUSCA, PAUL

Deliverable: 24507 Publish and distribute newsletters
Description: Semi-annual bureau-wide newsletter (Supply Lines) and quarterly source water protection newsletter (The Source). No change from previous year, but we will now count the combined Supply Lines and Source issues as one newsletter instead of two.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Newsletters
Lead Person: SUSCA, PAUL

Deliverable: 24524 Youth education - collaborative and/or information sharing
Description: Following up 2012 youth education summit and work on youth ed plan, continue to act as convener of statewide environmental youth education collaborative and/or clearinghouse of information.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs
Lead Person: SUSCA, PAUL

Deliverable: 24508 Youth education - lending materials
Description: Lending materials such as Enviroscape, groundwater model, Project WET Incredible Journey
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Deliveries
Lead Person: SUSCA, PAUL

Deliverable: 24523 Youth education - organize children water festival
Description: Coordinate a children's water festival in partnership with NH Drinking Water Week Coalition
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Events
Lead Person: SUSCA, PAUL

Deliverable: 24506 Youth education - teacher training
Description: Continue implementation of Project WET and related teacher training activities, with emphasis on high-quality professional development. Number of contact hours provided to teachers.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1500 Hours
Lead Person: SUSCA, PAUL

Activity: Primacy (Current)

Description: Primacy is the formal designation of DES' drinking water program as the lead agency for US EPA's Safe Drinking Water Act (SDWA).
NOTE: Lead Person changed from S. Makofsky to B. Lucey effective 1/03; Lead changed from B. Lucey to K. McManus Fall 2005 and to H.Green July 2006.

Start/End Dates: 10/01/1999 thru
Lead Person: GREEN, HOLLY

Deliverable: 7333 Obtain Primacy for IESWTR
Description: Interim Enhanced Surface Water Treatment Rule (Env-Ws 380) adopted 8/21/02
NOTE: Lead person changed from S. Makofsky to B. Lucey effective 1/03> END DATE EXTENDED FROM 09/30/04.
Start/End Dates: 10/01/2002 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Activity: Primacy (Current)

Deliverable: 17413 Obtain Primacy for GW Rule
Description: Extension for application submittal granted by EPA until 11/8/2010. END DATE EXTENDED FROM 9/30/10.
Start/End Dates: 10/01/2007 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Deliverable: 9996 Obtain Primacy for Long-Term 1 and Filter Backwash Recycling
Description: END DATE EXTENDED FROM 09/30/04.
Start/End Dates: 01/01/2003 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Deliverable: 7128 Obtain primacy for Arsenic
Description: Arsenic MCL change - State rule adopted 2/02
NOTE: Lead person changed from S. Makofsky to B. Lucey effective 1/03. END DATE EXTENDED FROM 09/30/04.
Start/End Dates: 10/01/2002 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Deliverable: 19545 Obtain primacy for Long Term 2 and Stage 2 DBP Rules
Description: Long Term 2 Surface Water Rule and Stage 2 Disinfectant By-Product Rule. END DATE EXTENDED FROM 9/30/10.
Start/End Dates: 10/01/2009 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Deliverable: 8248 Obtain primacy for Radionuclide Rule
Description: END DATE EXTENDED FROM 09/30/04.
Start/End Dates: 10/01/2002 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Deliverable: 18904 Obtain primacy for Short term LCR
Description: For 2007 EPA amendments to Lead and Copper Rule. Extension until 10/11/11 was granted for application submittal. END DATE EXTENDED FROM 9/30/10.
Start/End Dates: 10/01/2009 thru 09/30/2014 Qty/Unit: 1 Approvals
Lead Person: GREEN, HOLLY

Activity: Rules (Current)
Description: Rulemaking effort for the entire Bureau changed from S. Makofsky to Karla McManus effective 6/05. Changed to Holly Green 7/06. ACTIVITY formerly Rulemaking under OTHER program (10/1/10)

Start/End Dates: 10/01/1999 thru
Lead Person: GREEN, HOLLY

Deliverable: 20924 Design Standards for Public Water Systems
Description: Env-Ws 344,370, and 372-374 need to be readopted and amended as needed. They will likely be renumbered as Env-Dw 401-404. END DATE EXTENDED FROM 12/31/12.
Start/End Dates: 01/01/2011 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 25111 Env-C 300 Laboratory Accreditation
Description: Rules expire 4/19/16. but the goal is to readopt the rules with amendment in 2014.
Start/End Dates: 10/01/2013 thru 04/30/2016 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Activity: Rules (Current)

Deliverable: 15461 Env-C 602 Fines Relating to Public Drinking Water Supplies
Description: Env-C 602 needs to be re-adopted and amended as needed - will expire 2/24/08. End date extended due to being part of larger Admin Fine Rules package stalled in Legal Unit.
Start/End Dates: 07/01/2007 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 22456 Env-Dw 1001 Grants for Surface Water Treatment, Regional Water Systems, and Groundwater Invetigation
Description: Rules expire on 11/30/13 and need to be readopted.
Start/End Dates: 10/01/2012 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 25107 Env-Dw 1100 Drinking Water State Revolving Loan Fund Program
Description: Rules expire 8/24/14, so Initial Proposal must be filed with Ols by 8/22/14 and rules must be adopted by January 2015.
Start/End Dates: 10/01/2013 thru 01/31/2015 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 23653 Env-Dw 503-504 Operational Requirements for Public Water Systems
Description: Env-Ws 360-362 and 303.07 are expiring on 11/30/13 and need to be readopted.
Start/End Dates: 01/01/2011 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 22160 Env-Dw 707-713 Public Water Systems: Laboratory Analytical Methods, Monitoring, and Compliance
Description: Adopting EPA requirements. END DATE EXTENDED FROM 12/31/12.
Start/End Dates: 07/01/2011 thru 12/31/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 22455 Env-Dw 721 Hydrogologic or Engineering Study
Description: Rules to determine non-compliance with MCL. Existing rules - Env-Ws 303.06 - expire on 11/30/13.
Start/End Dates: 10/01/2012 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 25108 Env-Dw 901 Groundwater Reclassification
Description: Rules expire 10/28/14, so Initial Proposal must be filed with OLS by 10/28/14 and rules adopted by April 2015.
Start/End Dates: 10/01/2013 thru 04/30/2015 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 19652 Env-Wq 2101 Water Conservation
Description: Env-Wq 2101 needs to be readopted - expire on 5/14/13. The existing rules will be amended as needed. END DATE EXTENDED FROM 9/30/12.
Start/End Dates: 10/01/2010 thru 06/30/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 25109 Env-Wq 2300 Youth Skill Camps
Description: Legislation passed on 7/24/13 and will become effective 1/1/15.
Start/End Dates: 10/01/2013 thru 12/31/2015 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Deliverable: 22454 Env-Wq 405 Geothermal System Rules
Description: New rules.
Start/End Dates: 01/01/2011 thru 12/31/2014 Qty/Unit: 1 Rules
Lead Person: GREEN, HOLLY

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Activity: Rules (Current)

Deliverable: 19653 Env-Ws 301-305 and 307-308 Introduction to Public Drinking Water Rules

Description: Env-Ws 301 - 305, and 308 need to be readopted - they expire on 11/30/13 - will likely be renumbered as Env-Dw 101, 102, 201 - 203, 402, 406, 501, 503, 718, 721, and 728. The existing rules will be amended as needed. END DATE EXTENDED FROM 12/31/12.

Start/End Dates: 10/01/2010 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 23654 Env-Ws 305 Coatings/Additives; Lead Prohibition

Description: Env-Ws 305 expires 11/30/13 and needs to be readopted.

Start/End Dates: 01/01/2013 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 19654 Env-Ws 341-347 Variance, Exemption, BAT

Description: Env-Ws 341 - 347 need to be readopted - they expire on 11/30/13 - will likely be renumbered as Env-Dw 722 - 727. Existing rules will be amended as needed. END DATE EXTENDED FROM 12/31/12.

Start/End Dates: 10/01/2010 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 19659 Env-Ws 364 Backflow Prevention

Description: Env-Ws 364 needs to be readopted - rules expire 11/30/13.

Start/End Dates: 10/01/2012 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 20809 Env-Ws 386 Protection of the Purity of Regulated Watersheds

Description: Env-Ws 386 needs to be readopted - expire on 11/30/13 - will likely be renumbered as Env-Dw 902.END DATE EXTENDED FROM 9/30/12.

Start/End Dates: 10/01/2010 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 22162 Point of Entry/Bottled Water Rules

Description: Rules expire 11/30/13. Re-adopt as Env-Dw 728.

Start/End Dates: 10/01/2011 thru 06/30/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 23657 Revised Total Coliform Rule

Description: Draft NH rule analogous to federal Revised Total Colifor Rule (RTCR). The federal final rule will be published in January 2013.

Start/End Dates: 01/01/2013 thru 12/31/2014 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Deliverable: 25112 We 300 - 900 Water Well Board Rules

Description: Rules expire 6/13/16, but the goal is to readopt the rules with amendment in 2014.

Start/End Dates: 10/01/2013 thru 06/30/2016 Qty/Unit: 1 Rules

Lead Person: GREEN, HOLLY

Activity: Source Water Protection (Current)

Description: Formerly Drinking Water Source and Groundwater Protection (2010)

Start/End Dates: 01/01/1988 thru

Lead Person: SUSCA, PAUL

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Activity: Source Water Protection (Current)

Deliverable: 24509 BMP inspection programs
Description: Water systems or towns adding BMP inspection to their SWP programs
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Programs
Lead Person: SUSCA, PAUL

Deliverable: 24510 Bring additional C systems into substantial implementation of SWP Programs
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Systems
Lead Person: SUSCA, PAUL

Deliverable: 24511 Collect GPS point locations of PWS facilities in the field
Description: Re-take point locations for wells and "entities" that currently have high positional error and take points for new wells/entities without GPS points.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 425 Facilities/Companies
Lead Person: SUSCA, PAUL

Deliverable: 24512 Conduct grant rounds for Water Supply Land Grant Program
Description: Grant rounds related to I-93 mitigation funds
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Events
Lead Person: SUSCA, PAUL

Deliverable: 24513 Continue to support local implementation and program integration
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Actions
Lead Person: SUSCA, PAUL

Deliverable: 24514 Number of Large System Sanitary Surveys coordinated
Description: Provide input to Sanitary Surveyors prior to surveys and perform follow-up as neccesary
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 45 Surveys
Lead Person: SUSCA, PAUL

Deliverable: 24515 Number of PWSs notified of HHW events in their SWPAs
Description: Notification will be limited to categories such as APT, CON, MHP, which have indicated interest in this program based on a survey conducted July 2012
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Systems
Lead Person: SUSCA, PAUL

Deliverable: 24516 Number of outreach events
Description: Other than WET - This includes certified operator training including security and management of PCSs (individual training under another deliverable).
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Events
Lead Person: SUSCA, PAUL

Deliverable: 24517 Outreach regarding private well testing
Description: Follow up on opportunities to work with child care and health care programs and organizations to deliver the private well testing message.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs
Lead Person: SUSCA, PAUL

Deliverable: 24518 Percentage of C and P (non-transient) Delineations completed and in GIS
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 99 Percent
Lead Person: SUSCA, PAUL

Div/Bur: WATER DIVISION DRINKING WATER AND GROUNDWATER

Program: SOURCE WATER PROTECTION/PLANNING/SECURITY (Current)

Activity: Source Water Protection (Current)

Deliverable: 24519 Provide SWP grants
Description: Includes grants to promote source security
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Grants
Lead Person: SUSCA, PAUL

Deliverable: 24520 Support the Salmon Falls Watershed Collaborative
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Projects
Lead Person: SUSCA, PAUL

Deliverable: 24521 Train local inspectors to perform BMP/UIC inspections in SWP areas
Description: This is the PCS management training for certified operators, local health officers, etc. Classroom-only training is included in the total.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Inspectors
Lead Person: SUSCA, PAUL

Deliverable: 24522 Zoning extensions
Description: Planning boards will formally consider extending existing groundwater protection districts to WHPAs or aquifer areas that are not already protected.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Towns
Lead Person: SUSCA, PAUL

Div/Bur: WATER DIVISION SUBSURFACE SYSTEMS

Program: SUBSURFACE INDIVIDUAL SEWAGE DISPOSAL SYSTEM PROGRAM (Current)

Description:
Start/End Dates: 01/01/1999 thru PAUs: 03 04

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Continuing Education and Outreach (Current)

Description:
Start/End Dates: 01/01/2009 thru
Lead Person: BUKER, DAWN

Deliverable: 24555 Educational Seminars
Description: Number of Subsurface Continuing Education Seminars approved or conducted, including municipal training.
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 15 Seminars
Lead Person: BUKER, DAWN

Activity: Design Review: Septic Systems & Subdivisions (Current)

Description: All Quarterly as of 4/01/05
Start/End Dates: 10/01/1999 thru
Lead Person: BUKER, DAWN

Deliverable: 24556 Permit applications reviewed for septic systems
Description: Quarterly as of 4/01/05
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 3500 Applications, Permit
Lead Person: BUKER, DAWN

Deliverable: 24557 Permit applications reviewed for subdivisions
Description: Includes total applications
Quarterly as of 4/01/05
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 300 Applications, Permit
Lead Person: BUKER, DAWN

Deliverable: 24558 Subdivision lots
Description: Total number of subdivision lots applied for
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 500 Numbers
Lead Person: BUKER, DAWN

Activity: Enforcement Actions: Septic Systems & Subdivisions (Current)

Description: Quarterly
Start/End Dates: 10/01/1999 thru
Lead Person: BUKER, DAWN

Activity: Operational Approval (Current)

Description:
Start/End Dates: 10/01/2012 thru
Lead Person: BUKER, DAWN

Deliverable: 24561 Operational Approvals
Description: # of operational approvals issed
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2000 Permits Issued
Lead Person: BUKER, DAWN

Activity: Quality Assurance (Current)

Description:
Start/End Dates: 01/01/2006 thru
Lead Person: BUKER, DAWN

Div/Bur: WATER DIVISION SUBSURFACE SYSTEMS

Program: SUBSURFACE INDIVIDUAL SEWAGE DISPOSAL SYSTEM PROGRAM (Current)

Activity: Quality Assurance (Current)

Deliverable: 25063 Complete Program QA Self-Audit
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments
Lead Person: BUKER, DAWN

Activity: Records Request (Current)
Description:
Start/End Dates: 10/01/2012 thru
Lead Person: BUKER, DAWN

Deliverable: 24564 Archive / Storage Files Requested
Description: # of files requested
Start/End Dates: 07/01/2013 thru 12/31/2013 Qty/Unit: 150 Files
Lead Person: BUKER, DAWN

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: CONSTRUCTION MANAGEMENT PROGRAM (Current)

Description: The Construction Management Program's main responsibility is to inspect ongoing SRF and State Aid Grant construction projects to ensure that they are completed in accordance with the approved plans and specifications. This program is also responsible for inspecting solid waste landfill closure projects that are funded through the SRF Program.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Inspections (Current)

Description: Conducting field inspection of all funded projects during and upon completion of construction

Start/End Dates: 10/01/1999 thru

Lead Person: HILLIARD, BRIAN

Deliverable: 24290 Conduct inspections of funded prjts during & upon completion of construction

Description: Conduct interim and final inspections

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Inspections

Lead Person: HILLIARD, BRIAN

Activity: Technical Assistance and Outreach (Current)

Description: Providing construction engineering advice to all applicable parties

Start/End Dates: 10/01/1999 thru

Lead Person: HILLIARD, BRIAN

Deliverable: 24294 On-site construction engineering advice to state and federally funded facilities

Description: Visit all the state and federally-funded construction sites and provide technical assistance as needed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 300 Meetings

Lead Person: HILLIARD, BRIAN

Activity: Technical Work Products-Bidability/Constructability reviews (Current)

Description: Perform bidability/constructability reviews on all funded projects

Start/End Dates: 10/01/1999 thru

Lead Person: HILLIARD, BRIAN

Deliverable: 24295 Perform bidability/constructability reviews

Description: Perform bidability/constructability review of plans and specifications for all funded projects

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Reviews

Lead Person: HILLIARD, BRIAN

Activity: Technical Work Products-Change Orders (Current)

Description: Process all construction change orders

Start/End Dates: 10/01/1999 thru

Lead Person: HILLIARD, BRIAN

Deliverable: 24297 Process all change orders

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Change Orders

Lead Person: HILLIARD, BRIAN

Activity: Technical Work Products-meetings and bid openings (Current)

Description: Attend pre-construction, pre-bid, construction meetings, and bid openings;

Start/End Dates: 10/01/1999 thru

Lead Person: HILLIARD, BRIAN

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: CONSTRUCTION MANAGEMENT PROGRAM (Current)

Activity: Technical Work Products-meetings and bid openings (Current)

Deliverable: 24298 Attend pre-construction and pre-bid openings meetings

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Meetings

Lead Person: HILLIARD, BRIAN

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: DESIGN REVIEW PROGRAM (Current)

Description: This program has the responsibility of reviewing plans and specifications for all public and private wastewater collection systems and domestic sewage treatment systems. It also reviews and issues permits for major new users of municipal treatment plants, assists small communities with wastewater treatment needs and prepares environmental assessments for projects that are funded by the SRF.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 01

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Permits/Approvals (Current)

Description: Review and approve plans and specifications for wastewater projects;

Start/End Dates: 10/01/1999 thru

Lead Person: ROBERTS, STEPHEN

Deliverable: 24301 Process all requests for a discharge permit

Description: Process all requests for a wastewater discharge into a municipal sewer system

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 70 Approvals

Lead Person: ROBERTS, STEPHEN

Deliverable: 24302 Review and approve all engineering contracts for funded projects

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Contracts

Lead Person: HEIRTZLER, PAUL

Deliverable: 24315 Review and comment on all projects

Description: Includes plans/specificaitons, sewer connection requests and reports

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 180 Projects

Lead Person: ROBERTS, STEPHEN

Deliverable: 24316 Review and grant approvals for engineer prequalifications

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 60 Approvals

Lead Person: HEIRTZLER, PAUL

Activity: Technical Assistance and Outreach (Current)

Description: Review Sewer Use Ordinances, User Charge Systems, and Intermunicipal Agreements used to ensure legal authority for operating and maintaining POTWs

Start/End Dates: 10/01/1999 thru

Lead Person: MALCOLM, BETH

Deliverable: 24317 Assist municipalities in development / management of sewer use ordinances

Description: Assist municipalities in development and/or management of sewer use ordinances, user charge systems and intermunicipal agreements

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Documents

Lead Person: TILLEY, JAMES

Deliverable: 24350 Promote energy efficiency in the water and wastewater sector

Description: Work with EPA and NH OEP to promote energy efficiency and onsite renewable energy generation in the wastewater treatment sector. Strategies include developing energy-related design criteria, promoting SRF load program incentives to fund energy audits and energy-related projects, providing technical assistance in making efficiency improvements and promoting energy efficiency in design of new and upgraded wastewater treatment plants.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: RIVARD, SHARON

Activity: Technical Work Products-Annual sewer rate surveys (Current)

Description: Prepare and mail out annual 106 sewer rate surveys to municipalities

Start/End Dates: 10/01/1999 thru

Lead Person: MALCOLM, BETH

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: DESIGN REVIEW PROGRAM (Current)

Activity: Technical Work Products-Annual sewer rate surveys (Current)

Deliverable: 24318 Compute and publish results of sewer rate survey
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: TILLEY, JAMES

Deliverable: 24319 Mail sewer rate surveys
Description: Mail to all municipalities with POTWs each year
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Mailings
Lead Person: TILLEY, JAMES

Activity: Technical Work Products-Authorization to bid (Current)
Description: Provide authorization to bid for all funded projects
Start/End Dates: 10/10/1999 thru
Lead Person: ROBERTS, STEPHEN

Deliverable: 24320 Provide authorization to bid for all funded projects
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Letters
Lead Person: ROBERTS, STEPHEN

Activity: Technical Work Products-Environmental Assessments (Current)
Description: Prepare Environmental Assessments for all SRF loans
Start/End Dates: 10/01/1999 thru
Lead Person: MALCOLM, BETH

Deliverable: 24321 Prepare Environmental Assessments for all SRF Loans
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Assessments
Lead Person: TILLEY, JAMES

Activity: Technical Work Products-Requests for funding eligibility (Current)
Description: Process requests for funding eligibility;
Start/End Dates: 10/01/1999 thru
Lead Person: ROBERTS, STEPHEN

Deliverable: 24322 Process all requests for funding eligibility
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Requests
Lead Person: ROBERTS, STEPHEN

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: INDUSTRIAL PRETREATMENT PROGRAM (Current)

Description: This Program is responsible for preventing the discharge of any industrial wastewater into a municipal sewer system which would impact the successful operation of the wastewater treatment facility, create a health problem to personnel involved in the collection and treatment of the wastewater, adversely impact the sludge generated from the treatment process, and cause the treatment facility to violate its state/federal permit. To accomplish this goal, all industries which are proposing to discharge to a municipal wastewater treatment facility are required to get an indirect discharge permit from the municipality. These permits must be reviewed and approved before the municipality can issue the permit. The Program works closely with the municipality to ensure that they have the authority to issue appropriate permits to the industry.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 05

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Inspections (Current)

Description: Assist EPA with Pretreatment Audit Inspections and Pretreatment Compliance Inspections; Conduct Pretreatment compliance Inspections

Start/End Dates: 10/01/1999 thru

Lead Person: CARLSON, JR., GEORGE

Deliverable: 24323 Assist EPA with Pretreatment Audit Inspections

Description: one pretreatment audit and two PCIs (of those communities required to have a pretreament program)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Inspections

Lead Person: CARLSON, JR., GEORGE

Deliverable: 24324 Conduct Industrial Pretreatment Inspections

Description: Conduct inspections of industrial facilities which discharge to a municipal sewer

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Inspections

Lead Person: CARLSON, JR., GEORGE

Deliverable: 24325 Conduct PCIs at POTWs without EPA approved Pretreatment program

Description: Conduct Pretreatment Compliance Inspections at POTWs without an EPA approved pretreatment program

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Inspections

Lead Person: CARLSON, JR., GEORGE

Activity: Permits/Approvals (Current)

Description: Process all Industrial Discharge Permit Applications

Start/End Dates: 10/01/1999 thru

Lead Person: CARLSON, JR., GEORGE

Deliverable: 24326 Process all Industrial Discharge Permit Requests

Description: Process all Industrial Discharge Permit applications

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Applications, Permit

Lead Person: CARLSON, JR., GEORGE

Activity: Technical Assistance (Current)

Description: Respond to questions concerning the State and Federal Pretreatment Programs

Start/End Dates: 10/01/1999 thru

Lead Person: CARLSON, JR., GEORGE

Deliverable: 24327 Process Tax Exemptions

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: CARLSON, JR., GEORGE

Deliverable: 24328 Respond to all questions concerning pretreatment

Description: Number of hours spent responding to municipalities and the public concerning the State and federal Pretreatment Programs

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Hours

Lead Person: CARLSON, JR., GEORGE

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: INDUSTRIAL PRETREATMENT PROGRAM (Current)

Activity: Technical Assistance (Current)

Deliverable: 24329 Review and comment on pretreatment sections of municipal sewer Use Ordinance

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Ordinances

Lead Person: CARLSON, JR., GEORGE

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: NPDES COMPLIANCE PROGRAM (Current)

Description: The NPDES Compliance Program is responsible for ensuring that all facilities which discharge to a surface water are operated and maintained in such a way as to comply with their permit limits and not cause a violation of the State's Surface Water Quality Regulations.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 05

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Complaint Investigation (Current)

Description: Investigate all complaints relating to "point" sources discharging into the state's surface waters

Start/End Dates: 10/01/1999 thru

Lead Person: WOOD, TRACY

Deliverable: 24331 Investigate all "point" source related-complaints

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Complaints

Lead Person: WOOD, TRACY

Activity: Enforcement (Current)

Description: Develop an Enforcement Policy; Develop a priority list of facilities needing enforcement; Take appropriate enforcement action on all applicable facilities;

Start/End Dates: 10/01/1999 thru

Lead Person: WOOD, TRACY

Deliverable: 24332 Take appropriate enforcement action on all "point" source dischargers

Description: Take appropriate enforcement action on all "point" source dischargers in non-compliance with applicable state and federal regulations(LODs and Orders)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Enforcement Actions

Lead Person: WOOD, TRACY

Activity: NPDES Inspections (Current)

Description: Perform compliance inspections on NPDES wastewater treatment facilities

Start/End Dates: 07/01/2001 thru

Lead Person: WOOD, TRACY

Deliverable: 24330 Perform compliance inspections on wastewater treatment facilities

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 104 Inspections

Lead Person: WOOD, TRACY

Activity: Quality Assurance System Self-Audit (Current)

Description: Complete the Self Audit annually

Start/End Dates: 01/01/2007 thru

Lead Person: WOOD, TRACY

Deliverable: 24333 Annual Self-Audit

Description: Conducted by Thom Croteau.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: CROTEAU, THOMAS

Activity: Technical Assistance and Outreach (Current)

Description: Provide technical assistance to all dischargers on questions concerning their federal and state discharge permit

Start/End Dates: 10/01/1999 thru

Lead Person: WOOD, TRACY

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: NPDES COMPLIANCE PROGRAM (Current)

Activity: Technical Assistance and Outreach (Current)

Deliverable: 24334 Number of hours spent on providing technical assistance

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 75 Hours

Lead Person: WOOD, TRACY

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: NPDES PERMIT PROGRAM (Current)

Description: As the State has not been delegated the federal permit program, called the National Pollutant Discharge Elimination System (NPDES), EPA is responsible for developing and issuing NPDES permits for any facility which discharges pollutants to a surface water. However, before EPA can issue the permit, the state has to certify that this permit does not violate any state rule or regulation. To accomplish this, staff review the federally drafted permit, and work closely with EPA to make any necessary changes to the permit before it is issued. Once this permit is issued, it is adopted as a state permit.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 05

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Permits/Approvals (Current)

Description: Process EPAs requests for certification;

Start/End Dates: 10/01/1999 thru

Lead Person: SPANOS, STERGIOS

Deliverable: 24335 DES will review and assist in the reissuance of priority permits

Description: DES will review and assist in the reissuance of 2 priority permits (PSNH Merrimack Station-Bow, Rochester WWTF)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Permits Reviewed

Lead Person: ANDREWS, JEFFREY

Deliverable: 24337 Draft NPDES permits

Description: DES will draft/rework 3 NPDES permits that are awaiting renewal and deliver to EPA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Permit Renewals

Lead Person: SPANOS, STERGIOS

Deliverable: 24340 Participate in quarterly coordination and planning calls or meetings on the status of issuing NPDES

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: STEWART, HARRY

Deliverable: 24342 Process EPAs requests for Certification

Description: Process all of EPAs request for state certification of all NPDES permits

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Certifications

Lead Person: SPANOS, STERGIOS

Activity: Technical Assistance and Outreach (Current)

Description: Respond to all questions concerning NPDES issues, such as stormwater, modeling, ...

Start/End Dates: 10/01/1999 thru

Lead Person: ANDREWS, JEFFREY

Deliverable: 24347 Assist EPA with conferences and meetings

Description: Assist EPA with conferences and meetings relative to stormwater. For FY11 this includes assisting EPA in the development of the Phase II Stormwater MS4 General Permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Workshops

Lead Person: ANDREWS, JEFFREY

Deliverable: 24348 Provide technical assistance

Description: Number of hours spent on providing technical assistance for questions concerning the NPDES program

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 160 Hours

Lead Person: ANDREWS, JEFFREY

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: OPERATIONS PROGRAM (Current)

Description: The Operations Program is responsible for the training and certification of the over 480 wastewater treatment plant operators in the state. The program has a comprehensive Wastewater Operator Training Program, offering 30-35 classes each year, most of which are held at the training center located on the grounds of the State-run Winnipesaukee River Basin water pollution control facility in Franklin. In addition, this Program gets involved with keeping an eye on the 100 plus publicly owned wastewater systems in the state, and when requested, offer troubleshooting and problem solving assistance. The principal aim of this program is to prevent wastewater treatment systems from going out of compliance by becoming aware of problems early and assisting the operator in solving them. In this way, we can keep formal enforcement to a minimum.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 04

Funding: State General ☐ State Fees ☒ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Inspections (Current)

Description: Perform reconnaissance inspections at POTWS

Start/End Dates: 10/01/1999 thru

Lead Person: KESSLER, KENNETH

Deliverable: 24349 Perform reconnaissance inspections at all POTW

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Inspections

Lead Person: KESSLER, KENNETH

Activity: Technical Assistance and Outreach (Current)

Description: Provide on-site technical assistance to POTWS; provide public education seminars; Respopnd to requests for technical assistance from municipalities;

Start/End Dates: 10/01/1999 thru

Lead Person: KESSLER, KENNETH

Deliverable: 24352 Provide Technical Assistance

Description: Number of hours spent on providing technical assistance on operation of WWT systems.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1200 Hours

Lead Person: KESSLER, KENNETH

Deliverable: 24353 Public education/outreach endeavors

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Seminars

Lead Person: KESSLER, KENNETH

Deliverable: 24354 Review O&M manuals, engineering reports, and other O&M related reports

Description: Respond to all requests for technical assistance from municipalities for reviewing O&M reports, engineering reports and other correspondence concerning the operation and maintenance of POTWS

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Hours

Lead Person: KESSLER, KENNETH

Activity: Training and Certification (Current)

Description: Conduct certification exams; Process requests for certification renewal; Conduct or sponsor wastewater-related courses

Start/End Dates: 10/01/1999 thru

Lead Person: KESSLER, KENNETH

Deliverable: 24355 Conduct 2 certification exams

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Exams

Lead Person: KESSLER, KENNETH

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: OPERATIONS PROGRAM (Current)

Activity: Training and Certification (Current)

Deliverable: 24356 Conduct wastewater operator training courses
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Courses
Lead Person: KESSLER, KENNETH

Deliverable: 24365 Process all applications for operator certification/recertification
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 225 Applications, Certification
Lead Person: KESSLER, KENNETH

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: RESIDUALS MANAGEMENT PROGRAM (Current)

Description:
The Residuals Management Program is responsible for the management of the residuals of the wastewater treatment process and for the material removed from home septic tanks. The Program regulates the processing, transportation, and disposal/reuse of sludge and biosolids to ensure this material is utilized or disposed in an environmentally sound manner. Whenever possible, recycling through the regulated beneficial use of biosolids for land application, or composting for nutrient value and soil conditioning, is promoted.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 06

Funding: State General [X] State Fees [X] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Enforcement (Current)

Description: Take appropriate enforcement action on all sludge and septage sites and facilities and all sludge and septage haulers in non-compliance with all applicable federal and State rules and regulations pertaining to sludge or septage

Start/End Dates: 10/01/1999 thru

Lead Person: RAINEY, MICHAEL

Deliverable: 23970 Take appropriate enforcement action

Description: Take appropriate enforcement action on all sludge and septage sites and facilities, and all sludge and septage haulers in non-compliance with all applicable federal and State rules and regulations pertaining to sludge or septage

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Enforcement Actions

Lead Person: RAINEY, MICHAEL

Activity: Complaint Investigation (Current)

Description: Investigate all sludge or septage related complaints

Start/End Dates: 10/01/1999 thru

Lead Person: RAINEY, MICHAEL

Deliverable: 23971 Investigate all sludge or septage related complaints

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Complaints

Lead Person: RAINEY, MICHAEL

Activity: Data Management (Current)

Description: Complete Access Database; Review and track themanagement of all sludge and septage activities in the State

Start/End Dates: 10/01/1999 thru

Lead Person: RAINEY, MICHAEL

Deliverable: 23972 Review and track management of sludge and septage

Description: Review all annual notifications, soil testing, and annual reports for septage and sludge facilities for septage and sludge sites and facilities and update the septage and sludge database accordingly

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 250 Reviews

Lead Person: RAINEY, MICHAEL

Activity: Inspections (Current)

Description: Conduct inspections on sludge and septage sites and facilities; Conduct inspections on sludge and septage hauling vehicles

Start/End Dates: 10/01/1999 thru

Lead Person: RAINEY, MICHAEL

Deliverable: 23973 Inspect Septage and sludge facilities, land application sites and hauling vehicles

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Inspections

Lead Person: RAINEY, MICHAEL

Activity: Legislation (Current)

Description: Testify on all sludge and septage-related bills

Start/End Dates: 10/01/1999 thru

Lead Person: RAINEY, MICHAEL

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: RESIDUALS MANAGEMENT PROGRAM (Current)

Activity: Legislation (Current)

Deliverable: 23974 Testify on all proposed sludge and septage-related bills
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 0 Letters
Lead Person: RAINEY, MICHAEL

Activity: Permits/Approvals (Current)

Description: Process applications for Sludge Quality Certifications, Septage or Sludge Hauler Permits, and requests for Septage or Sludge facility or site permit; Process requests for waivers; Process Holding Tank Registrations
Start/End Dates: 10/01/1999 thru
Lead Person: RASTORGUYEFF, ALEXIS

Deliverable: 23975 Process all Septage EQ Certification Applications
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Certifications
Lead Person: RASTORGUYEFF, ALEXIS

Deliverable: 23976 Process all Sludge Quality Certification Applications
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Certifications
Lead Person: RAINEY, MICHAEL

Deliverable: 23977 Process all Sludge and Septage Hauler Permits
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Permits Issued
Lead Person: SWEATT, TIMOTHY

Deliverable: 23978 Process all septage Site and Facility Permit applications
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Permits Issued
Lead Person: RASTORGUYEFF, ALEXIS

Deliverable: 23979 Process all sludge Site and Facility Permit applications
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Permits Issued
Lead Person: RASTORGUYEFF, ALEXIS

Deliverable: 23980 Process all waiver requests and Holding Tank Permits
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Requests
Lead Person: RASTORGUYEFF, ALEXIS

Activity: QAPP Self-Audit (Current)

Description: Perform annual self-audit of existing QAPP's.
Start/End Dates: 11/01/2005 thru
Lead Person: RASTORGUYEFF, ALEXIS

Deliverable: 23981 Complete Annual Quality Assurance System Program Self-Audit
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments
Lead Person: RASTORGUYEFF, ALEXIS

Activity: Sampling (Current)

Description:

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: RESIDUALS MANAGEMENT PROGRAM (Current)

Activity: Sampling (Current)

Complete the Sludge Quality Sampling Program

Start/End Dates: 10/01/1999 thru

RAINEY, MICHAEL

Deliverable: 23982 Complete sluldge quality certification sampling program

Description: Using $10,000 authorized. Contracts with TBD.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Sampling Rounds

Lead Person: BOURRET, KATHLEEN

Activity: Technical Assistance and Outreach (Current)

Description: Respond to all requests for technical assistance relating to questions concerning sludge or septage; review and process pre-applications for HB 207 monies

Start/End Dates: 10/01/1999 thru

Lead Person: RAINEY, MICHAEL

Deliverable: 23983 Respond to tech assist requests on septage and sludge-related questions

Description: Number of hours spent responding to communities and the public on the beneficial use and disposal of sludge and septage

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1400 Hours

Lead Person: RAINEY, MICHAEL

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: STATE AID GRANT PROGRAM (Current)

Description: The State Aid Grant Program administers the state aid grant and bond guarantee programs for the construction of municipal wastewater treatment facilities.

Start/End Dates: 10/01/1999 thru PAUs: 03 06 03

Funding: State General [X] State Fees [X] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Technical Work Products-grant payments (Current)

Description: Process State Aid grant payments

Start/End Dates: 10/01/1999 thru

Lead Person: MALCOLM, BETH

Deliverable: 24374 Process all State Aid Grant payments

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Payments

Lead Person: MALCOLM, BETH

Activity: Technical Work Products-letters of authorization (Current)

Description: Process letters authorizing the award of construction contracts

Start/End Dates: 10/01/1999 thru

Lead Person: MALCOLM, BETH

Deliverable: 24376 Process letters authorizing the award of construction

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Letters

Lead Person: FENNO, DANIEL

Div/Bur: WATER DIVISION WASTEWATER ENGINEERING

Program: STATE REVOLVING FUND LOAN PROGRAM (Current)

Description: The State Revolving Fund(SRF) administers the loan funds for the construction of municipal wastewater treatment facilities and municipal landfill closure projects

Start/End Dates: 10/01/1999 thru PAUs: 03 06 03

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Technical Work Products-Annual Report (Current)

Description: Develop an annual report for the SRF Program detailing how much and to whom the monies were obligated

Start/End Dates: 10/01/1999 thru

Lead Person: FENNO, DANIEL

Deliverable: 24391 Develop an annual report for the SFR Program

Description: Develop an annual report for the SRF Program detailing how much and to whom the monies were obligated

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: FENNO, DANIEL

Activity: Technical Work Products-Intended Use Plan (Current)

Description: Develop an Intended Use Plan detailing how DES proposes to allocate the SRF funds

Start/End Dates: 10/01/1999 thru

Lead Person: FENNO, DANIEL

Deliverable: 24393 Develop an Intended Use Plan for the SRF Program

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: FENNO, DANIEL

Activity: Technical Work Products-Loan Agreements (Current)

Description: Process original and supplemental loan agreements for the SRF Program

Start/End Dates: 10/01/1999 thru

Lead Person: FENNO, DANIEL

Deliverable: 24394 Process all loan agreements for the SRF Program

Description: Process original and supplemental loan agreements for the SRF Program

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Agreements

Lead Person: FENNO, DANIEL

Activity: Technical Work Products-Loan Disbursements (Current)

Description: Process all loan disbursements relating to the SRF Program

Start/End Dates: 10/01/1999 thru

Lead Person: FENNO, DANIEL

Deliverable: 24395 Process all loan disbursements

Description: Process all loan disbursements relating to the SRF Program

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 180 Disbursements

Lead Person: TILLEY, JAMES

Activity: Technical Work Products-SRF Applications (Current)

Description: Process all requests for SRF Funds

Start/End Dates: 10/01/1999 thru

Lead Person: FENNO, DANIEL

Deliverable: 24397 Process SRF Applications

Description: Process all requests for SRF funds

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Applications

Lead Person: FENNO, DANIEL

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Description: Section 305(b) of the federal Clean Water Act (CWA) requires each state to submit a full report every two years (even numberd years) to the USEPA and the US Congress with updates submitted to EPA in odd numbered years. Section 303(d) of the CWA requires States to develop and submit lists of impaired waters to EPA for approval.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: A1: Gather Data for SWQAs (Current)

Description: FY14 EPA P&C #64: This activity includes tasks associated with gathering data for 305(b)/303(d) Surface Water Quality Assessments (SWQAs).

Start/End Dates: 10/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 22399 A1-1: Gather Data - FY14 SWQA

Description: Includes gathering data from all availiable sources of surface water quality data which might be of use in 305(b)/303(d) Surface Water Quality Assessments (SWQAs).

Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 Data Sets

Lead Person: EDWARDSON, KENNETH

Activity: A2: Update CALM (Current)

Description: FY14 EPA P&C #64: The first Consolidated Assessment and Listing Methodology (CALM) was developed in FY02 for the October 1, 2002 submission. Although the CALM is quite descriptive, it is a document that should be periodically reviewed to keep it current with the latest in assessment methods and guidance. This activity includes deliverables designed to improve the CALM and 305(b)/ 303(d) Surface Water Quality Assessments (SWQAs) in the future.

Start/End Dates: 10/01/2002 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 22400 A2-1: Update CALM for FY14 SWQA

Description: Work includes soliciting comments on the latest version of the CALM, revising the CALM as necessary, redistributing the CALM for internal review, and finalizing the CALM for use in 305(b)/303(d) Surface Water Quality Assessments (SWQAs).

Start/End Dates: 10/01/2012 thru 03/30/2014 Qty/Unit: 1 Updates

Lead Person: EDWARDSON, KENNETH

Activity: A3: Test latest ADB; Develop Reports (Current)

Description: FY14 EPA P&C #64: This activity includes work associated with loading new versions of the ADB on DES computers, training staff in its use, and testing it to see if it compatible with the website, maps,and reports created in the previous cycle and creating new ORACLE reports for 305b/303d reporting purposes if necessary.

Start/End Dates: 10/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 22401 A3-1: ADB Training - FY14 SWQA

Description: This task includes loading the program on DES computers, and training (retraining) staff in the use of EPAs ADB and NHDESs SADB.

Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 1 Training Sessions

Lead Person: EDWARDSON, KENNETH

Activity: A4: Update GIS/NHD coverage for SWQAs (Current)

Description: FY14 EPA P&C #64: This acitivity includes updating and maintaining GIS/ NHD coverage for305(b)/303(d) Surface Water Quality Assessments (SWQAs). Deliverables every other year.

Start/End Dates: 10/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Activity: A4: Update GIS/NHD coverage for SWQAs (Current)

Deliverable: 22402 A4-1: Update AU NHD Indexing - FY14 SWQA

Description: Tasks include creation of new AUs and indexing to NHD as necessary for 305(b)/303(d) Surface Water Quality Assessment (SWQA). This delverable is in addition to the revision of the waterbody types for AUs in 1:24,000 NHD outlined in Activity C2.

Start/End Dates: 10/01/2013 thru 04/01/2014 Qty/Unit: 1 Updates

Lead Person: EDWARDSON, KENNETH

Activity: A5: Assessments, ADB Updates for SWQAs (Current)

Description: FY14 EPA P&C #64: This activity includes assessing surface waters using the Supplemental ADB, and inputting assessment results into the ADB for 305(b)/303(d) Surface Water Quality Assessments (SWQAs).

Start/End Dates: 10/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 22403 A5-1: Update Freshwaters in ADB - FY14 SWQA

Description: Assess data for lakes (and lake like impoundments) for use support using available data and the CALM protocol and update the SADB & ADB for the 2014 305(b)/303(d) SWQA.

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Updates

Lead Person: EDWARDSON, KENNETH

Deliverable: 22404 A5-2: Update tidal waters in ADB - FY14 SWQA

Description: Assess data for tidal waters for use support using available data and the CALM protocol and update the ADB for the 2014 305(b)/303(d) SWQA.

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Updates

Lead Person: TROWBRIDGE, PHILIP

Activity: A6: Prepare Draft 305b/303d SWQA Text (Current)

Description: FY14 EPA P&C #64: Section 305(b) of the Clean Water Act requires submittal of information in addition to that included in the ADB (i.e., economic/benefit analysis, wetlands status, etc.). This activity includes tasks to address these additional requirements

Start/End Dates: 10/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 22405 A6-1: Prepare draft 305(b)/303(d) SWQA - FY14 SWQA

Description: Prepare required 2014 305b/303 text per EPA guidance and CWA requirements. Examples include the economic/benefit analysis, wetlands assessment, etc.

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Drafts

Lead Person: WOOD, MATTHEW

Deliverable: 21226 A6-1: Prepare draft 305(b)/303(d) SWQA Text

Description: END DATE EXTENDED FROM 12/31/2012 - Prepare required FY12 305b/303d text per EPA guidance and CWA requirements. Examples include the economic/benefit analysis, wetlands assessment, etc.

Start/End Dates: 10/01/2011 thru 09/30/2014 Qty/Unit: 1 Drafts

Lead Person: EDWARDSON, KENNETH

Activity: A7: Public Notice Draft 305b/303d (Current)

Description: FY14 EPA P&C #64: This activity includes tasks involved with issuing the DRAFT 305(b)/303(d) SWQA for public comment

Start/End Dates: 11/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 22406 A7-1: Public Comment Guidance - FY14 SWQA

Description: Prepare guidance for submitting public comments for the FY14 305(b)/303(d) SWQA.

Start/End Dates: 01/01/2014 thru 02/15/2014 Qty/Unit: 1 Documents

Lead Person: EDWARDSON, KENNETH

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Activity: A7: Public Notice Draft 305b/303d (Current)

Deliverable: 22407 A7-2: Update Website - FY14 SWQA

Description: Update Website - FY14 SWQA

Start/End Dates: 01/01/2014 thru 02/15/2014 Qty/Unit: 1 Web Sites

Lead Person: EDWARDSON, KENNETH

Activity: A8:Prepare FINAL 305(b)/303(d) SWQA (Current)

Description: FY14 EPA P&C #64: FY12 EPA P&C #73: FY10 EPA P&C #76. This acitivity includes all work associated with preparation of the final 305(b)/303(d) Surface Water Quality Assessment (SWQA).

Start/End Dates: 01/15/2004 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 19771 A8-1: Respond to EPA comments - FY12 SWQA

Description: END DATE EXTENDED FROM [12/31/2012] - END DATE EXTENDED FROM [07/31/2012] - Public Comment extended to July 5, 2012 by request. This task includes all efforts associated with addressing EPA comments on the DRAFT 305(b)/303(d) Surface Water Quality Assessment (SWQA). This includes all time spent in meetings, conference calls,emails, responses to their comments, etc.

Start/End Dates: 04/01/2010 thru 04/30/2014 Qty/Unit: 1 Responses

Lead Person: EDWARDSON, KENNETH

Deliverable: 22408 A8-1: Respond to EPA comments - FY14 SWQA

Description: This task includes all efforts associated with addressing EPA comments on the 2014 DRAFT 305(b)/303(d) Surface Water Quality Assessment (SWQA). This includes all time spent in meetings, conference calls,emails, responses to their comments, etc.

Start/End Dates: 04/01/2014 thru 07/31/2014 Qty/Unit: 1 Responses

Lead Person: EDWARDSON, KENNETH

Deliverable: 22409 A8-2: Respond to public comment- FY14 SWQA

Description: This task includes all time spent preparing a response to public comment on the 2014 DRAFT 305(b)/303(d) Surface Water Quality Assessment (SWQA).

Start/End Dates: 03/01/2014 thru 03/31/2014 Qty/Unit: 1 Responses

Lead Person: EDWARDSON, KENNETH

Deliverable: 19773 A8-3: Finalize GIS/NHD/ADB/ CALM for FY12 SWQA

Description: END DATE EXTENDED FROM [12/31/2012] - END DATE EXTENDED FROM [03/31/2012] - Public Comment extended to July 5, 2012 by request. This task includes final revisions to the GIS/NHD coverage, the ADB and the CALM for the FINAL 305(b)/303(d) SWQA.

Start/End Dates: 02/01/2012 thru 12/31/2013 Qty/Unit: 1 Updates

Lead Person: EDWARDSON, KENNETH

Deliverable: 22410 A8-3: Finalize GIS/NHD/ADB/ CALM for FY14 SWQA

Description: This task includes final revisions to the GIS/NHD coverage, the ADB and the CALM for the 2014 FINAL 305(b)/303(d) SWQA.

Start/End Dates: 02/01/2014 thru 03/31/2014 Qty/Unit: 1 Updates

Lead Person: EDWARDSON, KENNETH

Deliverable: 19774 A8-4: Update Website for FINAL FY12 SWQA.

Description: END DATE EXTENDED FROM [12/31/2012] -END DATE EXTENDED FROM [07/01/2012] - Public Comment extended to July 5, 2012 by request. This task includes updating the DES website (lists, documents and maps) to include the FINAL 305(b)/303(d) Surface Water Quality Assessment (SWQA) results.

Start/End Dates: 03/01/2012 thru 12/31/2013 Qty/Unit: 1 Web Sites

Lead Person: EDWARDSON, KENNETH

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Activity: A8:Prepare FINAL 305(b)/303(d) SWQA (Current)

Deliverable: 22411 A8-4: Update Website for FINAL FY14 SWQA.

Description: This task includes updating the DES website (lists, documents and maps) to include the 2014 FINAL 305(b)/303(d) Surface Water Quality Assessment (SWQA) results.

Start/End Dates: 03/01/2014 thru 07/01/2014 Qty/Unit: 1 Web Sites

Lead Person: EDWARDSON, KENNETH

Deliverable: 19775 A8-5: Submit FINAL FY12 305(b)/303(d) SWQA to EPA

Description: END DATE EXTENDED FROM [12/31/2012] - END DATE EXTENDED FROM [07/31/2012] - Public Comment extended to July 5, 2012 by request. This task includes submission of FINAL305(b)/303(d) files, documents, and lists to EPA. This includes submission of the 303(d) list and response to public comments.

Start/End Dates: 03/15/2012 thru 12/31/2013 Qty/Unit: 1 Documents

Lead Person: EDWARDSON, KENNETH

Deliverable: 22412 A8-5: Submit FINAL FY14 305(b)/303(d) SWQA to EPA

Description: This task includes submission of 2014 FINAL 305(b)/303(d) files, documents, and lists to EPA. This includes submission of the 303(d) list and response to public comments.

Start/End Dates: 03/15/2014 thru 07/31/2014 Qty/Unit: 1 Documents

Lead Person: EDWARDSON, KENNETH

Activity: B1: Annual ADB Updates in Odd Years (Current)

Description: FY13 EPA P&C ITEM #66
The Watershed Data Management Program Activity "Comprehensive Water Quality Database" includes a deliverable called "Provide annual upload of physical, chemical and biological data to WQX" which satisfies this requirement to provide updated data to EPA by April 1 of odd numbered years.
"Submit electronic updates to the 305(b)/303(d) Integrated Report using ADB by April 1, 2013. (WQ-7) "

FY11 EPA P&C ITEM #85
FY11 AND FY10 - The Watershed Data Management Program Activity "Comprehensive Water Quality Database" includes a deliverable called "Submit data via WQX" which satisfies this requirement. Will remain open for possible future deliverables.

The Watershed Data Management programs activity "Comprehensive water quality database" has a deliverable called "Submit physical/chemical data via the WQX" that satisfies New Hampshire' data updates over-riding
"2007 PPA Priority 59: "Submit updated electronic assessment files by April 1, 2007." Includes assessing data, updating the Assessment Database (ADB) and submitting updated ADB files to EPA by April 1 of odd numbered years."

Start/End Dates: 10/01/2003 thru

Lead Person: COMSTOCK, W. GREGG

Activity: C2: Waterbody Catalog: 1:24000 and NHD (Current)

Description: FY10 EPA P&C # 77, FY09 EPA P&C #75 (FY08 EPA P&C # 73: EPA P&C# 60, 106#5): "Georeference waters to NHD (1:24,000 or finer resolution)".
Define definitions of waterbody types in conjunction with other agencies in order to develop a true NH waterbody coverage. Begin development of coverages which are indexed to the NHD. Adjust related info in EMD and Supplemental ADB databases accordingly. Relate new coverages back to the existing assessment units. Include wetlands.

Start/End Dates: 09/01/2006 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 13427 C2-1: Develop Waterbody Type Definitions

Description: END DATE EXTENDED FROM [12/31/2012] END DATE EXTENDED FROM [12/31/2010] END DATE EXTENDED FROM [12/31/2008] END DATE EXTENDED FROM [12/31/2007] Develop waterbody type definitions in conjunction with other agencies. The work done to date will be finalized so that it will be usable at a later date.

Start/End Dates: 03/31/2007 thru 12/31/2013 Qty/Unit: 1 Definitions

Lead Person: EDWARDSON, KENNETH

Activity: D1: ADB Supplemental Database (Current)

Description:

Lead Person:

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Activity: D1: ADB Supplemental Database (Current)

FY14 EPA P&C #64: FY12 EPA P&C #73: FY08 EPA P&C # 72: 106#1 To make the ADB more useful and comprehensive in terms of documenting data used for assessments, additional tables and columns must be created and attached to the existing database.

Start/End Dates: 06/01/2003 thru

Vacant

Deliverable: 22413 D1: Create, test and update Supplemental ADB for 2014 round.

Description: "Create, test, and update an Enhanced Supplemental Assessment Database (SADB) for use in automating 305(b) assessments for 2014." This entails making corrections to the existing ADB and adding additional functionalities and comparisons in order for the 2012 automated assessment to be more efficient and accurate.

Start/End Dates: 05/01/2013 thru 02/01/2014 Qty/Unit: 1 Programs

Lead Person: EDWARDSON, KENNETH

Activity: J1: Comprehensive Monitoring Strategy (Current)

Description: FY14 EPA P&C #60: A comprehensive monitoring strategy is needed to implement the assessment methodology for all waterbodies, and will serve as a foundation for the annual sampling workplans by DES, volunteers, and othe organizations. The strategy will iimplement our watershed approach. (Note this was tracked in FY02 as deliverable under the Activity "Prepare 2002 305(b0 Report (Current)". It was switched to an activity in FY03 because it is a major workproduct.

Start/End Dates: 07/01/2002 thru

Lead Person: NEILS, DAVID

Deliverable: 23192 Development of statewide surface water quality monitoring initiative

Description: FY14 EPA P&C #60. END DATE EXTENDED FROM 9/30/13. FY2013 EPA P&C #62. Part of supplemental 106 monitoring funds. Document is to be concise outlining DES'changing concept for surface water quality sampling including an expanded and more coordinated efforts for lakes and rivers. Site code is 3053001231 using only 7602 as org. code.

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 1 Drafts

Lead Person: NEILS, DAVID

Deliverable: 25033 Implementation of NH Water Monitoring Strategy

Description: Completion of monitoring using an objective, strategic, coordination approach across the watershed management bureau. Include Probabiliy, Trend, Synoptic, and Confirmation monitoring. This represents an approximate estimate of the total number of analyses. Progress is best measured by the attainment of monitoring goals as outlined in the monitoring strategy.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Analyses

Lead Person: NEILS, DAVID

Deliverable: 24978 Submit Final NH Monitoring Strategy

Description: FY14 EPA P&C #60. Submit Final updated monitoring strategy to EPA by 4/1/14.

Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: NEILS, DAVID

Deliverable: 23121 Submit draft NH Water Monitoring Strategy to EPA

Description: FY14 EPA P&C #60. FY13 EPA P&C #62. Submit draft updated monitoring strategy to EPA by 12/31/13.

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 1 Drafts

Lead Person: NEILS, DAVID

Activity: L2: Participate on Regional Healthy Watershed Work Group (Current)

Description: Item #75 on FY14 EPA P&C: Participate on Regional Healthy Watershed State Work Group to help implement Region 1's Healthy Watershed Strategy and/or work to assess healthy watersheds in your state (WQ 22a)

Start/End Dates: 10/10/2012 thru

Lead Person: WALSH, EDWARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Activity: L2: Participate on Regional Healthy Watershed Work Group (Current)

Deliverable: 24601 L2-1: Participate in REgional Healthy Watershed Work Group (FY 14)

Description: Item #75 on Fy14 P&C

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: WALSH, EDWARD

Activity: P1: Lakes Probabilistic Monitoring (Current)

Description: FY12 EPA P&C #68 & #72. FY11 EPA P&C #87 . This activity includes state-wide probabilistic montioring programs for 305b-303d reporting. No monitoring activity for FY14.

Start/End Dates: 10/01/2006 thru

Lead Person: NEILS, DAVID

Activity: P2: Flowing Waters Probabilistic Monitoring (Current)

Description: FY 14 EPA P&C #59; FY13 EPA P&C # 65. FY12 EPA P&C #68 & #72 ; FY11 EPA P&C #87. Relates to EPA 2009 P&C list # 113 and 106 supplemental funding plan.

Start/End Dates: 10/01/2006 thru

Lead Person: NEILS, DAVID

Deliverable: 25023 2013/14 National Rivers and Streams Assessment

Description: Covers nationally assigned probability based sampling events for 2014.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Events

Lead Person: CHAPMAN, ANDREW

Deliverable: 25243 2013/14 National Rivers and Streams Assessment-State Intensification

Description: Covers additional assigned probability based sampling events for 2014-2016.
Target = 30 sites with 4 revisits for a total of 34 events.
2014: 4 events
2015: 15 events (includes 2 revisits)
2016: 15 events (includes 2 revisits)

Start/End Dates: 10/01/2013 thru 09/30/2016 Qty/Unit: 34 Events

Lead Person: NEILS, DAVID

Deliverable: 21245 NFWA 2011.2: Probabilistic Assessments for 305(b) Report

Description: END DATE EXTENDED FROM [09/30/2013] - END DATE EXTENDED FROM [04/01/2012] - Data for assessment has not yet be released from national organization.
National Flowing Waters Assessment
1. Probabilistic statistics
2. Summary memo and metadata report for 305b report (FY14)

Start/End Dates: 07/01/2011 thru 04/01/2014 Qty/Unit: 1 Reports, Final

Lead Person: EDWARDSON, KENNETH

Deliverable: 25027 NFWA 2011.2: Probabilistic Assessments for 305(b) Report

Description: 2014 EPA P&C #59, 63. END DATE EXTENDED FROM [09/30/2013] - END DATE EXTENDED FROM [04/01/2012] - Data for assessment has not yet be released from national organization.
National Flowing Waters Assessment
1. Probabilistic statistics
2. Summary memo and metadata report for 305b report (FY14)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: EDWARDSON, KENNETH

Activity: P3: Coastal Probabilistic Monitoring (Current)

Description: 9/13/13 - No monitoring in FY14 but is expected to resume in FY15. FY12 EPA P&C #68 & #72 FY11 EPA P&C #87. Prior to FFY 09 see National Coastal Assessment Activity under Tidal Water Quality Monitoring Program

Start/End Dates: 10/01/2008 thru

Lead Person: TROWBRIDGE, PHILIP

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: 305(B) AND 303(D) REPORTS AND WATER QUALITY ASSESSMENTS (Current)

Activity: P4: Wetlands Probabilistic Monitoring (Current)

Description: 9/13/13- No monitoring activity expected in FY14 but monitoring is expected to resume in future years. FY12 EPA P&C #72. Participation in the 2001 National Wetland Condition Assessment and completion of a state level probablistic assessment of wetlands.

Start/End Dates: 10/01/2008 thru

Lead Person: WALSH, EDWARD

Activity: X: Regional Meeting/Conferences - SWQAs (Current)

Description: Participation in regional / national meetings, conferences, conference calls and workgroups related to 305(b)/303(d) surface water quailty assessment (SWQA) issues. Examples include meetings and conference calls with NEIWPCC TMDL workgroups and ASWIPCA conference calles.

Start/End Dates: 10/01/2006 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 24447 X-1: 305(b)/303(d) Workgroups - SWQA

Description: FY 14 P&C #74 Participation in 305(b0/303(d) Workgroups such as NEIWPCC and EPA.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: EDWARDSON, KENNETH

Activity: Y: Technical Assistance - SWQAs (Current)

Description: This acitivity includes all time spent attending meetings, making presentations, participating in conference calls, and responding to inquiries regarding general 305(b)/303(d) issues. Examples include attendance on the NEIWPCC 305(b)/303(d) workgroups.

Start/End Dates: 10/01/2003 thru

Lead Person: EDWARDSON, KENNETH

Deliverable: 24449 Y-1: Presentations - SWQA

Description: This deliverable includes all presentations related to SWQAs not covered under any other program.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Presentations

Lead Person: EDWARDSON, KENNETH

Deliverable: 24450 Y-2: Respond to Inquiries - SWQA

Description: This deliverable includes all time spent responding to general inquiries regarding 305(b)/303(d) Surface Water Quality Assessments. The total number of inquires is estimated and can vary significantly in any given year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Inquiries

Lead Person: EDWARDSON, KENNETH

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: AMBIENT RIVER MONITORING (Current)

Description: Collect physicochemical and bacteriological data from rivers, streams, and brooks to determine compliance with surface water quality standards.

Start/End Dates: 10/01/2001 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Complaints (Current)

Description: Receive, document, and investigate river related water quality complaints

Start/End Dates: 10/01/2001 thru

Lead Person: WALSH, EDWARD

Deliverable: 24586 Enforcement Actions (FY 14)

Description: Referral of a river water quality complaint for an enforcement action. This may consist of a letter of deficieny, administrative order or referral for administrative fine.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Enforcement Actions

Lead Person: WALSH, EDWARD

Deliverable: 24587 River Complaints Received (FY 14)

Description: Tracks number of river/stream complaints received including documentations, follow-up correspondence, data input to EMD, and site visits.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Complaints

Lead Person: WALSH, EDWARD

Activity: Program Administration (Current)

Description: Includes proposal writing, grant preparation, MTRS workplan development, discussions with funding agency (e.g., EPA, NOAA, NHEP, etc.), state budget preparation and monitoring, grant budget preparation and monitoring, grant reporting, reading scientific literature, evaluating staff, etc.

Start/End Dates: 10/01/2006 thru

Lead Person: WALSH, EDWARD

Deliverable: 24588 Hire and Train Interns (FY 14)

Description: Typically hire two 3 month summer ARMP interns. Deliverable includes selection of candiate for interview and final selection of candidates to hire

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Interns

Lead Person: WALSH, EDWARD

Deliverable: 24589 Staff Performance Evaluations (FY 14)

Description: Includes preparation and discussion of performance evaluations with ARMP staff, typically two summer interns.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Evaluations

Lead Person: WALSH, EDWARD

Activity: Technical Assistance (Current)

Description: Receive and process public requests for river water quality data/information. This includes requests from the general public, consultants, real estate agents, and state and federal agencies. Technical assistance also provided to DES or outside entities regarding surface water quality science and monitoring.

Start/End Dates: 10/01/2003 thru

Lead Person: WALSH, EDWARD

Deliverable: 24590 Technical Assistances Provided (FY14)

Description: Includes non-regulatory assistance to government entities, non-profits, NGOs, public, etc. Technical assistance is provided via site visits, telephone calls, and email. [Number of assistances is based on the number of requests received.]

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Assistances Provided

Lead Person: WALSH, EDWARD

Activity: Water Sampling Preparation (Current)

Description: Multiple tasks associated with water sampling, prior to onset of sampling season: (1) hire summer interns; (2) order supplies and

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: AMBIENT RIVER MONITORING (Current)

Activity: Water Sampling Preparation (Current)

equipment; and (3) Repair, maintain, test equipment.

Start/End Dates: 01/01/2003 thru

Lead Person: WALSH, EDWARD

Deliverable: 24591 Equipment Inventory (FY14)

Description: All ARMP and complaints equipment is inspected and tested prior to the summer sampling season and at the completion of that years sampling. Equipment inventory spreadsheet is maintained and updated annually.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Inventories

Lead Person: WALSH, EDWARD

Deliverable: 24592 Intern Orientation and Training (FY14)

Description: Provide orientation and training sessions for summer ARMP interns. Training sessions inlcudes use of handheld meters, use of dataloggers, EMD training, Limonology Lab training, and complaint investigation training.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Interns

Lead Person: WALSH, EDWARD

Deliverable: 24593 Sampling and Analysis Plan (FY14)

Description: Develop 2014 sampling and analysis plan for sample collection consistent with QAPP, SOPs, and Comprehensive Monitoring Strategy, including water quality parameter and sampling station selection.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: WALSH, EDWARD

Deliverable: 25122 Update ARMP Quality Assurance Project Plan (QAPP) (FY14)

Description: QAPP expired in July 2013

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 QAPPs (Quality Assurance Program Plan)

Lead Person: WALSH, EDWARD

Deliverable: 24594 Update of Standard Operating Procedures and ARMP Manual (FY 14)

Description: Revise/update/create SOPs, as necessary and incorporate revisions in 2014 ARMP Manual

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Revisions

Lead Person: WALSH, EDWARD

Activity: Water Sampling, Analysis, and Data Handling (Current)

Description: Definition of all aspects of the Ambient River Monitoring Program, including QAPP development/revision; workplans; training; data collection; field audits, verification/validation of data; data entry; data entry QC; QA/QC self-audit.

Start/End Dates: 10/01/2002 thru

Lead Person: WALSH, EDWARD

Deliverable: 24595 Data Set (FY14)

Description: Input 2014 water quality data to EMD. The number of entries is contingent on actual number of stations sampled and parameters analyzed. The completed data set is defined as data set following QC checks and evaluation relative to measurement performance criteria in approved ARMP QAPP.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2000 Entries

Lead Person: WALSH, EDWARD

Deliverable: 24596 QA Systems Program Self-Audit (FY14)

Description: Prepare ARM/TREND self-audit for 2013 sampling season, which includes, but not limited to, documentation of program objectives, QAPP inconsistencies, and data limitations.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Audits

Lead Person: WALSH, EDWARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: AMBIENT RIVER MONITORING (Current)

Activity: Water Sampling, Analysis, and Data Handling (Current)

Deliverable: 24597 Sampling Activity Reviews (FY14)

Description: Review data collection/field activities by field technicians and determine corrective measures, as necessary. These are reviews are conducted immedieately after the 2014 June, July, and August sampling events.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Reviews

Lead Person: WALSH, EDWARD

Deliverable: 24598 Technical Systems Audits - Field Methods (FY14)

Description: Accompany ARMP interns to ensure appropriate sample collection procedures, field instrumentation use, data documentation, field safety, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Audits

Lead Person: WALSH, EDWARD

Deliverable: 24599 Water Sampling (FY14)

Description: Collect 2014 water quality data from stations throughout New Hampshire: 40 fixed, long-term stations, 8 synoptic rotating basin statoins and other stations as determined by the annual SAP or as needs arise.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Site Visits

Lead Person: WALSH, EDWARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: BEACH INSPECTIONS (Current)

Description: Inspect and sample for bacterial quality approximately 16 coastal beaches and 163 freshwater beaches during the summer recreational season. Coastal beaches are sampled weekly or every other week; freshwater beaches monthly. Beach owners are notified of violations and signs to post are provided.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Adopt-a-Beach Program (Current)

Description: No work being done in FY 2014. Develop and administer an Adopt-a-Beach Program for coastal and freshwater beaches around the state. Freshwater beach program not possible without additional staff and funding.

Start/End Dates: 10/01/2004 thru

Lead Person: CARLSON, SONYA

Deliverable: 25082 Attend Blue Ocean Society Beach Clean ups

Description: Blue Ocean Society conducts monthly clean-ups at Hampton Beach. Program Manager will attend 3 to observe, assist, and understand the procedures.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Site Visits

Lead Person: CARLSON, SONYA

Activity: Develop and Administer a Risk-Based Beach Evaluation and Classification Process (Current)

Description: Develop the process to rank coastal beaches into Tier I, II & III status for sampling purposes.

Start/End Dates: 10/01/2003 thru

Lead Person: CARLSON, SONYA

Deliverable: 24611 Apply Tiered Monitoring Plan to all Coastal Beaches

Description: EPA NH P&C 2014 #111: Administor risk-based evaluations to all coastal beaches on a yearly basis before summer sampling begins which is part of Implement beach monitoring program, including meeting performance criteria established by federal BEACH Act to remain eligible for FY14 Beach grant. (SP-9, SS-2)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 16 Evaluations

Lead Person: CARLSON, SONYA

Deliverable: 24612 Review and Revise the Tiered Monitoring Plan Annually

Description: EPA NH P&C 2014 #111: Review and revise the current Tiered Monitoring Plan annually to reflect program changes.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: CARLSON, SONYA

Activity: Operate the coastal beach program (Current)

Description: EPA P & C #111 (FY 14) Implement beach monitoring program, including meeting performance criteria established by federal BEACH Act to remain eligible for FY14 Beach grant. (SP-9, SS-2) The coastal beach program consists of sixteen beaches located along NH's marine coast.

Start/End Dates: 10/01/1999 thru

Lead Person: CARLSON, SONYA

Deliverable: 24613 Annual Program Audit

Description: Perfrom annual program QA/QC audit during FFY2010 Q2. Due in early January.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: CARLSON, SONYA

Deliverable: 24614 Coastal Beach Sampling

Description: Inspect and monitor coastal public beaches on a weekly or bi-weekly basis during the swim season.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 275 Inspections

Lead Person: CARLSON, SONYA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: BEACH INSPECTIONS (Current)

Activity: Operate the coastal beach program (Current)

Deliverable: 24615 Produce Annual Report for Coastal Public Beaches

Description: Write annual reports discussing historical and current year beach data for the public audience. Provide recommendations for improved water quality. Star Island not inspected in 2012 season.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 16 Reports, Final

Lead Person: CARLSON, SONYA

Deliverable: 24616 Review and Revise Program Standard Operating Procedures

Description: Review and revise all SOPs on an annual basis.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Reviews

Lead Person: CARLSON, SONYA

Deliverable: 24617 Submit QAPP Modifications to EPA Annually

Description: Review, revise and submit all QAPP modification to EPA annually. QAPP reviewed and approved by EPA on April 9, 2012.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reviews

Lead Person: CARLSON, SONYA

Activity: Operate the freshwater beach program (Current)

Description: All freshwater public beaches throughout the state.

Start/End Dates: 10/01/1999 thru

Lead Person: NEILS, DAVID

Deliverable: 24618 Monitor Public beaches for cyanobacteria scums and issue advisories if confirmed

Description: Monitor all public bathing beaches for cyanobacteria scums and post advisories if potential toxic producing cyanobacteria are present.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Inspections

Lead Person: CARLSON, SONYA

Deliverable: 24619 Sample Freshwater Beaches

Description: Inspect and sample for bacterial quality approximately 163 freshwater beaches (3 samples per beach) on a monthly basis during the summer recreational season. Inform beach owners of violations and provide signs to post.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 400 Inspections

Lead Person: CARLSON, SONYA

Activity: Promote EPA Flagship Beach & all other NH Coastal Beaches (Current)

Description: Not an EPA Priority. No work being done in FY14. EPA P&C #119 (FY 12) [#58 A(FY 07) ,EPA P & C #71 (FY 08) EPA P&C 2009 #73]: Promote Hampton Beach, EPA's Flagship Beach, and all other NH coastal beaches using innovative methods.

Start/End Dates: 10/01/2004 thru

Lead Person: CARLSON, SONYA

Activity: Public Notification and Risk Management (Current)

Description: EPA P&C #111 (FY 14) [#119 (FY 12)] : Increase public education and awareness of the Beach Program and program activities. Encourage public comment on program activities. Develop new means to increase program outreach activities.

Start/End Dates: 10/01/2002 thru

Lead Person: CARLSON, SONYA

Deliverable: 24620 Create Educational Approach

Description: Create and distribute one educational approach for towns and beach managers prior to the start of the beach season. The approach should focus on all beaches. Electronic copies, presentations or other methods as appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: CARLSON, SONYA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: BEACH INSPECTIONS (Current)

Activity: Public Notification and Risk Management (Current)

Deliverable: 24621 Review and Revise Public Notification and Risk Communication Plan Annually

Description: EPA P&C 2014 #111: Review and revise the public notification plan annually to reflect Beach Program changes.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reviews

Lead Person: CARLSON, SONYA

Deliverable: 24622 Review and Revise Website Quarterly

Description: Review, revise, and update website quarterly. Check for dead links and other issues.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reviews

Lead Person: CARLSON, SONYA

Activity: Submit Reports to EPA (Current)

Description: Submit reports on the progress of Beach workplan activities.

Start/End Dates: 10/01/2002 thru

Lead Person: CARLSON, SONYA

Deliverable: 24623 Produce Annual Reports

Description: Produce and submit annual performance report on program activities. Historically, this has been due April 1.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: CARLSON, SONYA

Deliverable: 24624 Submit MBE/WBE Quarterly reports

Description: Produce and submit quarterly reports to EPA (mbewbereport.r1@epa.gov) on the procurements from Minority & Women Business Enterprises outlined in the grant workplans. 2 reports per year needed. Q 1 & 2 submitted after March 30 and Q3 & 4 submitted after Sept 30.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reporting Cycles

Lead Person: CARLSON, SONYA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: BIOMONITORING (Current)

Description: Collect and interpret biological data, primarily from wadable streams. Information is used to determine surface water quality violations, for enforcement, and towards establishing statewide numeric biological criteria.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Biological Monitoring (Current)

Description: Projects related to the collection of data to monitor the condition of aquatic communities. A majority of standard monitoring activities will be suspended in 2008-09 in order to complete a probabilistic assessment of flowing waters. See 305b/303d program for details

Start/End Dates: 10/01/2006 thru

Lead Person: NEILS, DAVID

Deliverable: 25000 Biological Monitoring for purposes of aquatic life use determination

Description: EPA 2012 P&C list #76 Regular sampling for assessment purposes, index refinement, calibration, and WQS development. Includes long term and rotational stations. 2013 EPA P&C list #68. No longer on EPA 2014 P&C list

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Sites

Lead Person: NEILS, DAVID

Activity: Equipment maintenance and supply ordering (Current)

Description: The program utilizes a variety of equipment that must be maintained and replaced regularly

Start/End Dates: 10/01/2004 thru

Lead Person: CHAPMAN, ANDREW

Deliverable: 25001 Field Equipment Inspection / Maitenance

Description: A variety of equipment requires regular inspection and maintenance

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Inspections

Lead Person: CHAPMAN, ANDREW

Deliverable: 25002 Order supplies required for laboratory and field operations

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Orders

Lead Person: CHAPMAN, ANDREW

Activity: Lakes Biocriteria Development (Current)

Description: No work being done with lakes biocriteria at this time. EPA 2009 P&C list #80. EPA 2011 P & C #138. No Deliverables in 2010, 2011, 2012 due to limited staff support. 2013 EPA P & C # 68. 2014 EPA P&C list # 62, 66.

Start/End Dates: 12/01/2006 thru

Lead Person: NEILS, DAVID

Activity: Participate in regional biomonitoring program development efforts (Current)

Description: EPA P&C LIST FY2012 #71: NE biomonitoring programs are continually working to advance biological assessment techniques. 2014 EPA P&C list # 62.

Start/End Dates: 10/01/2004 thru

Lead Person: NEILS, DAVID

Deliverable: 25003 Regional meetings, conference calls, etc.

Description: Used as a placeholder for unplanned meetings, conference calls. Quanity is only an estimate. 2014 EPA P&C list #62.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Meetings

Lead Person: CHAPMAN, ANDREW

Activity: Program Administration (Current)

Description: MTRS, timesheets, IOIs, contracts, staffing, budgets, bureau coordination

Start/End Dates: 10/01/2005 thru

Lead Person: CHAPMAN, ANDREW

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: BIOMONITORING (Current)

Activity: Program Administration (Current)

Deliverable: 25004 Report on outcomes of and prepare plan for supplemental 106 monitoring funds
Description: 2014 EPA P&C list #61
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: CHAPMAN, ANDREW

Deliverable: 25005 budget tracking
Description: Program budget management. Ongoing and not necessarily related solely to biomonitoring program budget. 7602B / F and 2348K
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Budgets
Lead Person: NEILS, DAVID

Deliverable: 25006 staffing
Description: END DATE EXTENDED: Relates to the hiring and management of summer and temporary staff.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Persons
Lead Person: CHAPMAN, ANDREW

Activity: Quality Assurance (Current)
Description: The Biomonitoring Program will prepare, update, and adhere to a QAPP that will reflect current activities.
Start/End Dates: 09/01/2001 thru
Lead Person: CHAPMAN, ANDREW

Deliverable: 25007 Revise Biomonitoring Program QAPP
Description: END DATE EXTENDED. Revise biomonitoring QAPP to include new habitat data form, additional physical measures, and algal sampling. Supplemental Monitoring Initial activity 2012/13/14. Supplemental 106 monitoring funds activitiy. Site Code BIOMO01120
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Revisions
Lead Person: CHAPMAN, ANDREW

Activity: Special Studies (Current)
Description: Projects undertaken that are outside the normal program activities. Usually designed to develop or improve program operations
Start/End Dates: 10/01/2006 thru
Lead Person: CHAPMAN, ANDREW

Deliverable: 23178 Establishment of biological monitoring stations for climate change investigation
Description: Pilot program. END DATE EXTENDED FROM 9/30/13. 2014 EPA P&C list #62. Attempt to establish up to 5 stations to be montired annuallly for macroinvertebrate composition, water temperature, specific conductance, and hydrology. 106 supplemental monitoring funds activity. Site code: BIOMO0175923178.
Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 5 Stations
Lead Person: CHAPMAN, ANDREW

Activity: Wadeable Streams Biocriteria Development (Current)
Description: 1st to 4th order streams.
Start/End Dates: 10/01/2006 thru
Lead Person: CHAPMAN, ANDREW

Deliverable: 25009 Update GIS coverage
Description: Annual update required to keep sampling locations and associated information current
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates
Lead Person: CHAPMAN, ANDREW

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: BIOMONITORING (Current)

Activity: Wadeable Streams Biocriteria Development (Current)

Deliverable: 25011 Warmwater Fish index of biological integrity

Description: END DATE EXTENDED; FY2013 EPA P&C list #69. FY11 EPA P&C list #91; FY10 EPA supplemental monitoring grant; Data extraction and analysis; Relates to #80 on EPA FY 2009 P&C list. Also on EPA 106 supplemental funding plan. 2013 EPA P&C list #68. 2014 EPA P&C list # 66.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Analyses

Lead Person: NEILS, DAVID

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: CLEAN LAKES RSA 487:15 AND 17.I (Current)

Description: Conduct lake and watershed diagnostic studies to calculate hydrologic and phosphorus loadings for lakes that are showing signs of water quality decline ir impairment through their regular monitoring in VLAP or NHLLMP. Use data generated from the study phase of the project to make recommendations about lake and watershed restoration measures.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Coordinate with WMB WQ Planning Section on CALM and 305(b)/ 303(d) Lake Assessments (Current)

Description: Provide assistance to WQ Planning Section on revisions to the CALM as related to Lake Assessments.

Start/End Dates: 01/01/2012 thru

Lead Person: HENDERSON, JR., WALTER

Deliverable: 23722 Assist WQ Planning Section on revisions to the CALM related to Lake Assessments.

Description: Provide assistance to WQ Planning Section on revisions to the CALM as related to Lake Assessments. This involves review of revisions to the CALM/criteria, revisions of AUIDs, data interpretation, review of lake assessments for 305(b)/303(d) listing.

Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 4 Reviews

Lead Person: HENDERSON, JR., WALTER

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: CLEAN VESSEL ACT AND BOAT INSPECTIONS RSA 487:1-14 (Current)

Description: Funding is provided through U.S. Fish and Wildlife Services to help reduce pollution from boat sewage discharges. This helps protect public health and limits nutrient discharges into surface water bodies.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Boat inspections (Current)

Description: Monitor vessel compliance with coastal and inland No Discharge Area regulations.

Start/End Dates: 10/01/1999 thru

Lead Person: TITUS, MELANIE

Deliverable: 25202 Coastal boat inspections

Description: Cooperative effort with Coast Guard Auxiliary and Power Squadron. Safety inspection includes NDA discussion of regulations.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 300 Inspections

Lead Person: TITUS, MELANIE

Deliverable: 25017 Inland boat inspections

Description: Conduct inspections of recreational boat plumbing for compliance with inland No Discharge regulations. Issue decals and maintain database of inspected vessels.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 80 Inspections

Lead Person: TITUS, MELANIE

Activity: Clean Marina Program for New Hampshire marinas (Current)

Description: To recognize marinas that choose to implement environmentally friendly practices. This will be a cooperative effort between the Clean Vessel Act program and the Waste Management Division's Pollution Prevention program.

Start/End Dates: 10/01/2005 thru

Lead Person: TITUS, MELANIE

Deliverable: 25203 Attend Workshops on Green Marinas

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: TITUS, MELANIE

Deliverable: 25018 Provide educational outreach to marinas and boat owners concerning Green Marina Initiatives

Description: Maintain and distribute outreach material, including fact sheets & brochures, to encourage Green (Clean) Marina Best Management Practices.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Marinas

Lead Person: TITUS, MELANIE

Activity: Coastal CVA (Current)

Description: As stated in grant proposals

Start/End Dates: 10/01/2006 thru

Lead Person: TITUS, MELANIE

Deliverable: 25019 Coastal pumpout boat operation

Description: Reimburse contractor for staff and other expenses; cover costs for seasonal operation and maintenance needs of vessel

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Invoices

Lead Person: TITUS, MELANIE

Deliverable: 25020 Inspect Pumpout/Dump Stations

Description: Annual site visit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Inspections

Lead Person: TITUS, MELANIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: CLEAN VESSEL ACT AND BOAT INSPECTIONS RSA 487:1-14 (Current)

Activity: Coastal CVA (Current)

Deliverable: 25021 Operation and Maintenance Funding

Description: Reimburse qualifying/participating marinas for annual operation and maintenance costs up to set grant amount

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Marinas

Lead Person: TITUS, MELANIE

Deliverable: 14820 Replace one coastal pumpout station

Description: Deliverable includes either replacement or new installation. Initial efforts put toward new facility at Harbour Place Marina. New efforts to install pumpout facility at Fisherman's Pier, Portsmouth NH or Pepperell Cove. EXTENDED DATE FROM 09/30/2009 TO 09/30/2010 ON 07/29/2009; EXTENDED DATE FROM 09/30/2010 TO 09/30/2011 ON 08/12/2010; EXTENDED DATE FROM 9/30/2011 TO 9/30/2012 ON 09/06/2011;EXTENDED DATE FROM 9/30/2012 TO 9/30/2013 ON 8/01/2012. End date extended to 09/30/2015 on 01/08/2014.

Start/End Dates: 10/01/2006 thru 09/30/2015 Qty/Unit: 1 Stations

Lead Person: TITUS, MELANIE

Activity: Coastal No Discharge Area Implementation (Current)

Description: FY 14 P&C #110, 2012 EPAPPA # 118; 2011 EPAPPA #118; 2009 EPAPPA #111; 2008 EPAPPA #109; 2007 EPA P&C #93

Start/End Dates: 10/01/2005 thru

Lead Person: NEILS, DAVID

Deliverable: 25204 Enforcement - coordinate slip rental and mooring site agreements

Description: 2012 EPAPPA # 118; 2011 EPAPPA # 118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93
Encourage provisions within agreement to dismiss violators from slip/mooring and require pumpouts for liveaboards

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Activities

Lead Person: TITUS, MELANIE

Deliverable: 25205 Enforcement - establish an enforcement program

Description: 2012 EPAPPA #118; 2011 EPAPPA # 118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93
Monitor no discharge area regulations through potential bacteria and dye analysis, revise state legislation, and coordinate with the DES Shellfish Program, Coast Guard and other agencies

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: TITUS, MELANIE

Deliverable: 13953 Enforcement - identify funding to help pay for enforcement activities

Description: 2012 epappa # 118; 2011 EPAPPA # 118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93; END DATE EXTENDED FROM 9/30/2007; END DATE EXTENDED FROM 09/30/2009 TO 09/30/2010 ON 07/29/2009; END DATE EXTENDED FROM 09/30/2010 TO 09/30/2011; END DATE EXTENDED FROM 09/30/2011 TO 09/30/2012;END DATE EXTENDED FROM 09/30/2012 TO 09/30/2013 ON 08/02/2012. End date extended to 09/30/2015 on 01/08/2014.

Start/End Dates: 10/01/2006 thru 09/30/2015 Qty/Unit: 1 Recommendations/Suggestions

Lead Person: TITUS, MELANIE

Deliverable: 25206 Public Education - Conduct informational meetings for boaters

Description: 2012 EPAPPA # 118; 2011 EPAPPA # 118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93
Annual site visit at marinas (discuss NDA); distribute outreach material

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Outreach Activities

Lead Person: TITUS, MELANIE

Deliverable: 25010 Public Education - boat inspectors to identify boat plumbing discharge

Description: FY 2014 P&C #110, 2012 EPAPPA # 118; 2011 EPAPPA # 118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93 provide outreach material and support for Power Squadron, Coast Guard Auxiliary, and other interested groups.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Activities

Lead Person: TITUS, MELANIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: CLEAN VESSEL ACT AND BOAT INSPECTIONS RSA 487:1-14 (Current)

Activity: Coastal No Discharge Area Implementation (Current)

Deliverable: 25207 Public Education - outreach materials
Description: 2012 EPAPPA # 118; 2011 EPAPPA #118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93 outreach to discuss No Discharge Areas including brochures, websites, signs and posters, etc.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Activities
Lead Person: TITUS, MELANIE

Deliverable: 25012 Public Education - peer based education
Description: Fy14 P&C #110, 2012 EPAPPA #118; 2011 EPAPPA #118; 2009 EPAPPA #111; 2008 P & C #109; 2007 EPAPPA #93 collaboration with non-profit groups and other interested parties;
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities
Lead Person: TITUS, MELANIE

Activity: Inland CVA (Current)
Description: As stated in grant proposals
Start/End Dates: 10/01/2006 thru
Lead Person: TITUS, MELANIE

Deliverable: 25208 Inspect Pumpout/Dump Stations
Description: Annual site visit.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections
Lead Person: TITUS, MELANIE

Deliverable: 25022 Operation and Maintenance Funding
Description: reimburse qualifying marinas for operation and maintenance costs up to $1500
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Grants
Lead Person: TITUS, MELANIE

Deliverable: 25209 Replace/Install an inland pumpout facility
Description: As requested.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Stations
Lead Person: TITUS, MELANIE

Activity: Legislation (Current)
Description:
Start/End Dates: 10/01/2006 thru
Lead Person: TITUS, MELANIE

Deliverable: 25210 Monitor, prepare and/or revise legislation as it relates to vessel sewage discharge
Description: Deliverable references both coastal and inland No Discharge Area.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Legislation
Lead Person: TITUS, MELANIE

Activity: Program Administration (Current)
Description:
Start/End Dates: 10/01/2005 thru
Lead Person: TITUS, MELANIE

Deliverable: 25024 Prepare Governor and Council requests to accept funds
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Requests
Lead Person: TITUS, MELANIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: CLEAN VESSEL ACT AND BOAT INSPECTIONS RSA 487:1-14 (Current)

Activity: Program Administration (Current)

Deliverable: 25025 Prepare and manage budgets, contracts and grant agreements

Description: Deliverable includes internal and G&C requests.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Activities

Lead Person: TITUS, MELANIE

Deliverable: 25026 Prepare grant awards and reports

Description: Deliverable includes interim and final grant reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reports, Final

Lead Person: TITUS, MELANIE

Activity: Technical Assistance (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: TITUS, MELANIE

Deliverable: 25211 Outreach efforts for inland and coastal CVA resources

Description: Deliverable includes distribution of promotional items for stationary and mobile pumpout services and updates to brochure material as well as the program website; includes NDA outreach material updates and distribution

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Outreach Activities

Lead Person: TITUS, MELANIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: COASTAL PROGRAM (Current)

Description: NHCP gained federal approval in 1982 under the provisions of the Coastal Zone Management Act. In January 2004, the official coastal zone boundary was expanded from a narrow band along the coast and Great Bay to now incorporate all 17 coastal communities in their entirety. NHCP provides technical assistance and grants to the seventeen coastal communities, non-profit organizations, state agencies, public school districts, and research institutions. Major programs include habitat restoration, competitive grants, coastal non-point pollution control program, federal consistency review, technical assistance and outreach/education. NHCP is networked with other state agencies which help enforce the program's 16 coastal policies and conduct reviews of projects in the NH coastal zone -- several enforcement positions are funded within other bureaus within DES.

Start/End Dates: 07/01/2004 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☒ Grants ☐

Activity: Coastal Restoration Program (Current)

Description: The purpose of the restoration program is to restore degraded coastal watershed habitats.

Start/End Dates: 10/01/2004 thru

Lead Person: LUCEY, KEVIN

Deliverable: 23728 Coastal Restoration Program

Description: Salt Marsh and River Restoration Project Planning and Implementation. The staff will work with communities to implement restoration projects. Also, administer various NOAA and other Federal grants for restoration projects. A report will be presented which outlines the progress on the various restoration projects underway.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 4 Projects

Lead Person: LUCEY, KEVIN

Activity: Communications (Current)

Description: NHCP's marketing and communications strategy will introduce and reiterate NHCP's mission. The message will focus on NHCP as a regional coordinator, project catalyst, and information resource.

Start/End Dates: 10/01/2005 thru

Lead Person: COLETTI, CATHERINE

Deliverable: 23729 Maintain coastal program website.

Description: Post new content. Develop content and ensure grammatical accuracy, clarity, completeness and editorial conformity to established DES guidelines for new webpages. Utilize the website as a marketing tool by making frequent updates, including posting new events, RFPs, and other announcements under the "Hot Topics" listing on the homepage.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 40 Web Site Postings

Lead Person: COLETTI, CATHERINE

Deliverable: 23730 Manage the Coastal Programs internal and external media relations efforts.

Description: Seek to place stories on the Coastal Programs activities and coastal watershed environmental issues in media outlets. Seek out collaboration with our partners to announce newsworthy topics. Research and write content for media materials.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 8 Press releases

Lead Person: COLETTI, CATHERINE

Activity: Coordination Activities (Current)

Description: The New Hampshire Coastal program is involved in many national and regional projects and organizations that are attempting to improve coastal zone management. New Hampshire's participation in these efforts is important to the long-term improvement of our coasts.

Start/End Dates: 10/01/2010 thru

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23731 Coastal States Organization

Description:

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 8 Meetings

Lead Person: WILLIAMS, CHRISTIAN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: COASTAL PROGRAM (Current)

Activity: Coordination Activities (Current)

Deliverable: 23732 Gulf of Maine Council working group and M&F

Description:

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 20 Meetings

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23733 Northeast Regional Ocean Council

Description: Staff will participate in NROC committee and full NROC meetings.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 8 Meetings

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 22378 Northeast Regional Ocean Council - Focus Area 1- Ocean Planning

Description: Advancing Coastal and Marine Spatial Planning in the Northeast
NHCP will ensure the participation of knowledgeable staff and/or other in-state experts to complete the listed tasks.
Task 1. Initial public engagement. Task 2. Implement data protocols and develop data Task 3: Priority gaps in human use mapping products. Task 4: Habitat classification Task 5: Public workshops to discuss initial data and information development

Start/End Dates: 01/01/2012 thru 06/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 22379 Northeast Regional Ocean Council -Focus Area 2- NROC Capacity

Description: Advancing the Development of the Northeast Regional Ocean Council
NHCP will:
Task 1. Ensure that a NH delegate and/or an alternate and any NROC committee chair or working group lead will attend each of the NROC full Council meetings during the grant period.
Task 2. Ensure adequate participation in a NROC retreat or similar Council forum to assess current agenda and organization structure, define new/updated two year strategic priorities, and reorganize/restructure Committees and working groups as needed to align with updated priorities.
Task 3. Provide significant professional staff participation in, and support for, at least one NROC Committee or working group
Task 4. Ensure timely and substantive review of NROC documents and materials, including updates to NROC Terms of Reference, NROC strategic priorities summaries, draft work plans, website revisions, and new communication/outreach materials.

Start/End Dates: 01/01/2012 thru 12/31/2013 Qty/Unit: 1 Reports, Final

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23734 Piscataquog Regional Estuaries Partnership

Description: Participate on Piscataqua Region Estuaries Partnership Management Comittee and coordinate with UNH to support implementation of Piscataqua Region Estuaries CCMP

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 8 Meetings

Lead Person: MURPHY, DAVID

Deliverable: 23735 Seacoast Stormwater Coalition education and assistance

Description: Provide technical assistance to the Seacoast Stormwater Coalition. Attend meetings, help develop agendas, provide meeting minutes, and connect the group to information on grant availability, information on best management practices for stormwater pollutants and other topics related to stormwater management.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 6 Meetings

Lead Person: MURPHY, DAVID

Activity: Enhancement Grants Program (Current)

Description:

Deadline: thru

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: COASTAL PROGRAM (Current)

Activity: Enhancement Grants Program (Current)

Section 309 of the Coastal Zone Management Act (CZMA), establishes a voluntary coastal zone enhancement grants program to encourage State Coastal Management Programs (CMPs) to develop program changes in one or more of nine enhancement areas. nine enhancement areas.

Start/End Dates: 10/01/2010

WILLIAMS, CHRISTIAN

Deliverable: 22349 FFY12 Project of Special Merit -Marine habitat characterization and classification in the Northeast

Description: Working through NROC, NHCP was awarded a NOAA project special merit to advance common programmatic, management, and policy interests in the protection of important, sensitive, and/or rare marine habitats.

Start/End Dates: 07/01/2012 thru 12/31/2013 Qty/Unit: 1 Reports, Final

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23736 NHCAW

Description: Particpate in planning and faciliation of the NH Climate Adaptation Workgroup efforts.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 6 Meetings

Lead Person: COLETTI, CATHERINE

Deliverable: 23737 Section 309 program administration

Description: The 309 staff will attend various meetings, coordinate with the NHEP and Gulf of Maine Council, and track issues and legislation. Staff will also report on any problems or new issues with regards to 309 tasks in the priority enhancement areas.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 2 Reporting Cycles

Lead Person: WILLIAMS, CHRISTIAN

Activity: Federal Consistency and Policy (Current)

Description: Staff will conduct reviews of and coordinate appropriate oversight by other state agencies for: direct federal agency activities, federal licenses and permits, and federal financial assistance/intergovernmental review affecting NH coastal resources. Staff will input program amendments and routine program changes to reflect new/amended legislation and regulations and ensure that NHCP policies are appropriate.

Start/End Dates: 10/01/2004 thru

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23738 Dredge material management

Description: Participate on State Dredging Team to coordinate with NH Fish and Game, Pease Development Authority-Division of Ports and Harbors and other relevant state and federal agencies that regulate dredging and dredged material management in New Hampshire coastal waters. (CO-6)

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 3 Meetings

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23739 Federal Consistency Decisions

Description: Staff will conduct reviews of and coordinate appropriate oversight by other state agencies for: direct federal agency activities, federal licenses and permits, and federal financial assistance/intergovernmental review affecting NH coastal resources.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 40 Decisions

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23740 New England Regional Dredge Team

Description: Participate on New England Regional Dredging Team Technical Workgroup (aka Sudbury Group) to coordinate with other federal and state agencies on planning and regulatory activities associated with dredging and dredged material management in New England.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 2 Meetings

Lead Person: WILLIAMS, CHRISTIAN

Activity: Grants Management (Current)

Description:

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: COASTAL PROGRAM (Current)

Activity: Grants Management (Current)

Develop and manage projects funded under the competitive and technical assistance grants

Start/End Dates: 10/01/2006 thru

MURPHY, DAVID

Deliverable: 23741 Coastal and Estuarine Land Conservatation Program

Description: Creat RFP, score and rank proposals, and create unified proposal to NOAA for the CELCP program.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 1 Applications, Grants

Lead Person: MURPHY, DAVID

Deliverable: 23742 Evaluate Proposals for Funding

Description: As appropriate, use state administrative rules to guide scoring of grants. Communicate with grantees. Write and administer grants awarded in this cycle and open grants from previous cycles.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 20 Applications, Grants

Lead Person: MURPHY, DAVID

Activity: Permitting and Enforcement (Current)

Description: Staff will track permitting and enforcement activities by wetlands bureau inspectors and report to NOAA every six months the number of permits issued, enforcement activities conducted and inspections performed by the four inspectors

Start/End Dates: 10/01/2010 thru

Lead Person: MURPHY, DAVID

Deliverable: 23743 Semi-annual Reports to NOAA on permitting and enforcement activities

Description: Over the two year reporting period, four semi-annual reports will be submitted to NOAA, each listing the number of inspections performed, permits issued and enforcement actions taken by the four wetlands inspectors in the coastal watershed during the preceding six-months

Start/End Dates: 07/01/2013 thru 09/30/2015 Qty/Unit: 4 Reporting Cycles

Lead Person: MURPHY, DAVID

Activity: Program Administration (Current)

Description: Overall management and administration of the NOAA grant to the NHCP. Includes management of office operations; staffing management; MOA's; assessing other programs and funds to implement the NHCP; and 312 program reviews.

Start/End Dates: 10/01/2004 thru

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23744 CSO-OCRM Performance Measures Report

Description: Develop annual CSO-OCRM Performance Measures Report.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 2 Reports, Final

Lead Person: MURPHY, DAVID

Deliverable: 23745 Annual application for funding to NOAA

Description: Prepare and submit unified 306/309/310 funding application to NOAA. Includes state budgets, tracking funds, and other financial issues.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 2 Applications, Grants

Lead Person: WILLIAMS, CHRISTIAN

Deliverable: 23746 Facilitate meeting logistics

Description: Work with organizations and agencies who wish to use DES facilities for meetings and conferences.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 4 Meetings

Lead Person: POWER, MARY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: COASTAL PROGRAM (Current)

Activity: Program Administration (Current)

Deliverable: 23747 Office management

Description: Work with Waste Division and CP Management to ensure that office functions are smooth.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 10 Consultations

Lead Person: POWER, MARY

Deliverable: 23748 Semi-annual reports to NOAA

Description: Complete semi-annual reports to NOAA

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 4 Reporting Cycles

Lead Person: MURPHY, DAVID

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: ECOLOGICAL RISK ASSESSMENT (Current)

Description: This program currently supports Hazardous Waste Remediation Bureau projects that need an ecological component.
Start/End Dates: 06/15/2001 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Advise on surface water quality assessments (Current)

Description: Provide eco risk information for WMB activities related to 401 certifications and other water quality issues.
Start/End Dates: 10/01/2007 thru 09/30/2014
Lead Person: DIERS, THEODORE

Deliverable: 24052 Advise on 401

Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: DIERS, THEODORE

Activity: Evaluate aquatic carrying capacity (Current)

Description: DELIVERABLES ON HOLD FOR 2014
Start/End Dates: 03/01/2006 thru
Lead Person: Vacant

Activity: Improve upon assessment of ecological risk associated with sediment contamination (Current)

Description: Stay abreast of associated current advancements.
Apply Sediment Policy in most efficient approach, balancing conservatism with practicality, to specific cases. DELIVERABLES ON HOLD FOR 2014
Enhance Policy iteratively with lessons learned from specific sites.
Communicate clearly the Policy to appropriate assessors and others involved and/or affected by assessment.
Assist others in application of Policy.
Assist in risk management.

Start/End Dates: 10/01/2003 thru
Lead Person: Vacant

Activity: Participate in regional BTAG meetings (Current)

Description: DELIVERABLES ON HOLD FOR 2014
Start/End Dates: 10/01/2003 thru
Lead Person: Vacant

Activity: Research Pharmaceuticals and Personal Care Products in Surface Water (Current)

Description: DELIVERABLES ON HOLD FOR 2014
Start/End Dates: 12/18/2007 thru
Lead Person: Vacant

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: EXOTIC AQUATIC PLANT CONTROL RSA 487:16-29 (Current)

Description: Control existing exotic aquatic plant infestations (primarily milfoil) and prevent new infestations through education, monitoring, research, and treatment. For example, the program trains volunteer "weed watchers" and provides grants for controls such as herbicide application, for "lake hosts" to inspect boats and educate the public at public boat access sites, and grants for exotics control research.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Milfoil Genetics Research (Current)

Description: Collect plant samples in the field, process them in the Limnology Center, and work with identified milfoil genetecits to perform DNA analyses on unidentifiable milfoil specimens as needed.

Start/End Dates: 09/30/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24954 Continue to send out milfoil samples for DNA analysis when vegetative ID is not possible

Description: Send milfoil specimens to qualified plant geneticist for assistance in identifying milfoil to species level through DNA analysis if fruit/flower not present for taxanomical ID.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Identifications

Lead Person: SMAGULA, AMY

Activity: Administer Milfoil Grants Program (Current)

Description: Solicit Grants/Proposals and award grants based on objective review process as funds allow

Start/End Dates: 09/01/2004 thru

Lead Person: SMAGULA, AMY

Deliverable: 24955 Solicit requests and proposals for funding and evaluate projects and award grants

Description: Send out notification of available grant funds, solicit proposals/projects, review applications/proposals, award grants, and establish contracts/agreements for granting of funds.

Start/End Dates: 09/01/2013 thru 04/30/2014 Qty/Unit: 20 Grants

Lead Person: SMAGULA, AMY

Activity: Aquatic Nuisance Species Management Plan (Current)

Description: Coordinate activities associated with drafting and finalizing a statewide Aquatic Nuisance Species Management Plan following guidelines established through the US Fish and Wildlife Services.

Start/End Dates: 01/01/2005 thru

Lead Person: SMAGULA, AMY

Activity: Conduct field sampling and monitoring activities for exotics on surface waters of New Hampshire (Current)

Description: Conduct field visits and site inspections to determine the presence/absence of exotic aquatic organisms (primarily plants), perform mapping activities, water sampling activities as needed, as perform a site assessment for tracking and remediation purposes.

Start/End Dates: 07/01/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24956 Conduct regular inspections of aquarium and outdoor garden centers that sell live aquatic plants

Description: Using a summer intern, conduct a round of inspections to determine if pet stores or aquarium dealers are selling prohibited exotic plants. Work with Department of Ag to keep track of nurseries with aquatic plants. Issue fines as appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 75 Inspections

Lead Person: SMAGULA, AMY

Deliverable: 24957 Perform field investigations of exotic aquatic plant complaints

Description: Respond to exotic aquatic plant complaints by obtaining voucher specimens and/or conducting site inspections to determine the presence/absence and/or extent of aquatic plant infestations.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections

Lead Person: SMAGULA, AMY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: EXOTIC AQUATIC PLANT CONTROL RSA 487:16-29 (Current)

Activity: Conduct field sampling and monitoring activities for exotics on surface waters of New Hampshire (Current)

Deliverable: 24958 Perform regular sampling and monitoring activities on infested waterbodies

Description: During the growing season, perform regular field sampling and monitoring activities to document the presence/absence and/or extent of exotic aquatic plant infestations.

Start/End Dates: 10/01/2013 thru 10/01/2014 Qty/Unit: 60 Inspections

Lead Person: SMAGULA, AMY

Activity: Develop GIS maps of exotic plants infestations using GPS units (Current)

Description: Collect field data, download data, and prepare GIS maps of exotic species information.

Start/End Dates: 06/01/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24959 Develop ArcView maps of statewide milfoil and other exotic plant infestations

Description: Develop and Update as Necessary

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Maps

Lead Person: SMAGULA, AMY

Activity: Education and Outreach (Current)

Description: Perform exotic species education and outreach activities, includes regular reporting.

Start/End Dates: 10/01/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24960 Conduct Weedwatcher Training Sessions

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 35 Training Sessions

Lead Person: SMAGULA, AMY

Deliverable: 24961 Prepare annual Grant Fund Report

Description: Submit an annual report, beginning January 1, 2004, to the speaker of the house, president of the senate, and the governor and council which shall inlcude, but not be limited to, a description of prevention and research projects funded by the milfoil and other exotic aquatic plants prevention program and the extent of aid to municipalities or subdivisions of the state, non-profit corporations, and research institutions.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: SMAGULA, AMY

Activity: Exotic Species Site Identification and Tracking (Current)

Description: Track and monitor existing exotic species infestations.

Start/End Dates: 09/30/1999 thru

Lead Person: SMAGULA, AMY

Deliverable: 23367 Locate exotic species infestations

Description: GPS mapping of infestations

Start/End Dates: 11/01/2012 thru 09/30/2014 Qty/Unit: 15 Mappings

Lead Person: SMAGULA, AMY

Deliverable: 23368 Track and Identify Didymo Infestations

Description:

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 3 Mappings

Lead Person: SMAGULA, AMY

Activity: Lake-Specific Long Term Exotic Plant Management Plans (Current)

Description: Develop a Long-Term Management Plan for each waterbody with exotic aquatic plant growth by collecting and processing field data on the subject waterbody, evaluating control options, and tailoring a plant to suit the specific and individual needs of each waterbody.

Start/End Dates: 07/01/2006 thru

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: EXOTIC AQUATIC PLANT CONTROL RSA 487:16-29 (Current)

Activity: Lake-Specific Long Term Exotic Plant Management Plans (Current)

Lead Person: SMAGULA, AMY

Deliverable: 24963 Draft Management Plans

Description: Work with lake association residents, state agencies, and aquatic plant managers to gather data to prepare a management plan for each waterbody with exotic aquatic plants. Upon completions of draft Each plan is routed to Fish and Game for review.

Start/End Dates: 05/31/2013 thru 05/30/2014 Qty/Unit: 20 Plans, Management

Lead Person: SMAGULA, AMY

Activity: Legislation and Rulemaking (Current)

Description: Review exotic species legislation and regulations and amend as needed.

Start/End Dates: 10/01/2002 thru

Lead Person: SMAGULA, AMY

Deliverable: 24964 Work on law/rule amendments as need arises

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: SMAGULA, AMY

Activity: Maintain and Expand Limnology Center Herbarium (Current)

Description: Collect representative specimens of native and exotic aquatic plants in New Hampshire's lakes and ponds and preserve them as herbarium specimens in the Limnology Center for a record of the aquatic flora in NH.

Start/End Dates: 06/01/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24965 Collect Plant Specimens and create herbarium sheets

Description: During field investigations, and upon finding new infestations of exotic aquatic plants, collect representative specimens and process them in the DES Limnology Center by identifying them to genus/species level, pressing them, mounting them, and archiving them.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Specimens

Lead Person: SMAGULA, AMY

Activity: Perform Exotic Plant Control Activities (Current)

Description: Perform SCUBA diving for hand-pulling activities or diver-assisted suction harvesting activities, installation of benthic barriers, large scale harvesting, and herbicide applications to manage existing infestations of exotic aquatic plants.

Start/End Dates: 06/01/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24966 Assess complaint reports of new exotic infestations

Description: Assess new reports of infestations and evaluate control alternatives

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Assessments

Lead Person: SMAGULA, AMY

Deliverable: 24967 Control milfoil growths by hand pulling or bottom barriers

Description: small growths of milfoil are best controlled by hand pulling, using SCUBA if necessary, or by laying down a bottom barrier.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Sites

Lead Person: SMAGULA, AMY

Deliverable: 24968 Process matching grant requests and contracts

Description: Process matching grant requests and 100% contracts for exotic plant control, including G&C and Commissioner approval requests

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Grants

Lead Person: SMAGULA, AMY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: EXOTIC AQUATIC PLANT CONTROL RSA 487:16-29 (Current)

Activity: Perform Exotic Plant Control Activities (Current)

Deliverable: 24969 Summary report of exotic infestations

Description: Annual updates of management practices conducted each summer, provided to the coordinator of the annual exotic aquatic species report.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates

Lead Person: SMAGULA, AMY

Deliverable: 24970 herbicide sampling

Description: sample DES-funded herbicide treatment sites approximately 3-4 weeks after treatment and continue to sample until a no detect value is measured.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Samples

Lead Person: SMAGULA, AMY

Activity: Program administration/budgets (Current)

Description: administrative & budget work associated with the exotics program

Start/End Dates: 10/01/2006 thru

Lead Person: SMAGULA, AMY

Deliverable: 24971 administration/budgets

Description: letter code monthly budget printouts & associated work including planning & administration

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Accounts

Lead Person: SMAGULA, AMY

Activity: Review Pesticide Permits (Current)

Description: Review pesticide permit applications for aquatics, watershed setback and mosquito/blackfly control projects.

Start/End Dates: 10/01/2012 thru

Lead Person: SMAGULA, AMY

Deliverable: 24972 Review pesticide permit applications

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 250 Permits Reviewed

Lead Person: SMAGULA, AMY

Activity: State and regional invasives species groups (Current)

Description: Participate in meetings and activities related to promoting awareness, research, and management of exotic aquatic plants in the northeast region and in New Hampshire.

Start/End Dates: 07/01/2001 thru

Lead Person: SMAGULA, AMY

Deliverable: 24973 Work on programs, give presentations, assist with conference planning, formulate exotic species list

Description: Work on whatever activities arise that various groups need assistance with, that DES participates in through the Exotic species program.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: SMAGULA, AMY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: INSTREAM FLOW PROTECTION RSA 483:9-C (Current)

Description: Implement the instream flow protection provisions of RSA 483, including adoption and implementation of administrative rules
Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Lamprey River Instream Flow Pilot (Current)

Description: FY08 EPA P&C # 79 P&C #66 Protected Instream Flow Study and Water Management Plan for the Lamprey River

Old
EPA P&C 66 Develop Water Management Plans for each Designated Reach based on results of the Protected Instream Flow Studies and negotiations with AWUs and ADOs with advice and input from each river's Technical and Advisory Committees and from public hearings. Anticipates funding from state legislature after July 1 2003.

Start/End Dates: 07/01/2003 thru
Lead Person: IVES, C. WAYNE

Deliverable: 25178 Develop an article for publication by PLIA and Nottingham
Description: Before June 1 provide an article updating the studies and activities under the Partnership Agreement and the Instream Flow Program.
Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Articles
Lead Person: IVES, C. WAYNE

Deliverable: 25175 Pawtuckaway Fall-Winter WQ sampling
Description: Evaluate phosphorus export from dams and in lake concentrations. Compare export values from Dolloff and Drowns.
Start/End Dates: 09/01/2013 thru 06/30/2014 Qty/Unit: 1 Studies
Lead Person: IVES, C. WAYNE

Deliverable: 25096 Pawtuckaway Release Tests 2013-2018
Description: Conduct two release tests under the Performance Partnership Agreement with Pawtuckaway Lake Improvement Association (9/25/13).
Start/End Dates: 10/01/2013 thru 03/31/2018 Qty/Unit: 2 Tests
Lead Person: IVES, C. WAYNE

Deliverable: 25177 Twice annually meetings with PLIA
Description: Meet twice a year for informational meetings under a four year Performance Partnership Agreement.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings
Lead Person: IVES, C. WAYNE

Activity: 401 Water Quality Reviews for quantity issues (Current)

Description: Provide technical reviews for flow quantity issues under CWA Section 401 Water Quality Certification process
Start/End Dates: 09/01/2008 thru
Lead Person: IVES, C. WAYNE

Deliverable: 23904 401 Water Quality Reviews
Description: Provide technical reviews and data support for 401 WQ Certifications where water quantity is an issue.
Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 5 Reviews
Lead Person: IVES, C. WAYNE

Activity: B1 Implement and administer Instream Flow Rules and legislation (Current)

Description: Once rules are adopted, implement and administer the rules
Start/End Dates: 07/01/2001 thru
Lead Person: IVES, C. WAYNE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: INSTREAM FLOW PROTECTION RSA 483:9-C (Current)

Activity: B1 Implement and administer Instream Flow Rules and legislation (Current)

Deliverable: 22019 Develop a plan for monitoring the effects of the applied Water Management Plans (DES Goals: 2.2)

Description: Identify assessment measures and define assessment methods for measuring changes in the protected entity communities resulting from the application of management for maintaining protected flows. Generate a report describing the key indicators and methods of assessment for evaluating whether we are successfully meeting instream flow program goals and for identifying negative impacts.
Extended from 6/30/12 to 6/30/13; to 6/13/14;

Start/End Dates: 10/01/2011 thru 06/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: IVES, C. WAYNE

Deliverable: 25092 Conduct a public hearing for the 2015 legislative review

Description: By September 30, 2013 [2015] to hear public comment relevant to formulating any revisions to the protected instream flow levels and water management plans for the Lamprey River and the Souhegan River.

Start/End Dates: 10/01/2013 thru 12/31/2015 Qty/Unit: 1 Hearings

Lead Person: IVES, C. WAYNE

Deliverable: 25091 Define criteria for application of adaptive management to PISFs or WMPs

Description: Identify the types and ranges of conditions under which changes to the protected instream flows or the water management plans should be addressed.

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Criteria

Lead Person: IVES, C. WAYNE

Deliverable: 25093 Develop Final Report for 2015 Legislative Review

Description: By December 1, 2015, the report is a required pilot program element is report to legislature with a public hearing of the results and public response to implementation of the pilot rivers' Water Management Plans. Report requires recommendations for legislative changes.

Start/End Dates: 10/01/2013 thru 12/31/2015 Qty/Unit: 1 Reports, Final

Lead Person: IVES, C. WAYNE

Deliverable: 22022 Develop Scope of Work for an Automated River Flow Condition Reporting Tool

Description: Coordinate with OIT to define scope of work and costs of development for software. Describe a web-hosted tool that will automatically display the river flow conditions relative to the protected flows so that Affected Water Users and Affected Dam Owners can appropriately apply their management plan actions, which are tied to flow condition. Extended to 9/30/13, extended to Dec 31, 14 after revision of project goals - CWI 20130925).

Start/End Dates: 10/01/2011 thru 12/31/2014 Qty/Unit: 1 Scopes of Services

Lead Person: IVES, C. WAYNE

Deliverable: 3676 Flow Management Policy for State-owned Dams

Description: Coordinate with other Agencies with ownership or operational interest in dam management to define policy that will include instream flow maintenance as one of the considerations for impoundment management. END DATE EXTENDED FROM 09/30/02 . End date extended from 12/31/08. from 6/30/11 to 6/30/13. Extended to 2014 - CWI 20130925.

Start/End Dates: 10/01/2001 thru 09/30/2014 Qty/Unit: 1 Policy

Lead Person: IVES, C. WAYNE

Deliverable: 23905 Instream Flow Outreach Presentations

Description: Prepare and present information to support the development and implementation of Instream Flow concepts

Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 6 Presentations

Lead Person: IVES, C. WAYNE

Deliverable: 25094 Instream Flow Supporting Information and Guidance Development

Description: Development of documentation such as white papers and guidance documents that support stream flow management practices

Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 2 Guidance

Lead Person: IVES, C. WAYNE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: INSTREAM FLOW PROTECTION RSA 483:9-C (Current)

Activity: B1 Implement and administer Instream Flow Rules and legislation (Current)

Deliverable: 22034 Issue an interim ISF Report prior to a public hearing

Description: A report that includes observed and projected impacts of the protected instream flows and water management plans and any recommendations for proposed legislation. Extended to 12/31/15.

Start/End Dates: 01/01/2012 thru 12/31/2015 Qty/Unit: 1 Reports, Drafts

Lead Person: IVES, C. WAYNE

Deliverable: 22036 New Instream Flow Rules

Description: only after the adoption and implementation for the Lamprey and Souhegan rivers and completion of the hearings and reports required under section 3, III(b) and (c) of this act, but not before December 1,2013. Extended to 6/30/16.

Start/End Dates: 04/01/2013 thru 06/30/2016 Qty/Unit: 1 Rules

Lead Person: IVES, C. WAYNE

Deliverable: 18622 Prepare 2007 Annual Water Use versus Stream Flow assessments for all Designated Rivers

Description: Prepare assessments of water use on Designated Rivers according to Env-Ws 1903.02.
Extended to 9/30/2011, to 12/31/12, to 12/31/13, extended to 12/31/14.

Start/End Dates: 07/01/2009 thru 12/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: IVES, C. WAYNE

Activity: Souhegan River Instream Flow Pilot (Current)

Description: FY08 EPA P&C # 79 P&C #66 Protected Instream Flow Study and Water Management Plan for the Souhegan River

Old
EPA P&C 66 Develop Water Management Plans for each Designated Reach based on results of the Protected Instream Flow Studies and negotiations with AWUs and ADOs with advice and input from each river's Technical and Advisory Committees and from public hearings. Anticipates funding from state legislature after July 1 2003.

Start/End Dates: 07/01/2003 thru

Lead Person: IVES, C. WAYNE

Deliverable: 7757 4 Define feasilbility and effectiveness of dam management

Description: Assess the practicalities of and conditions for revising dam management for maintaining instream flow.
9/30/2011
Extend from 9/30/13 to 9/30/14
End date extended to 9/30/10; 03/31/2012; 3/31/13; 9/30/13
End date extended from to 3/31/09, extended to 12/31/09
End date extended from 9/30/06 to 3/31/08.

End date extended from 3/31/06 to 9/30/06.

Start/End Dates: 01/01/2006 thru 09/30/2014 Qty/Unit: 17 Assessments

Lead Person: IVES, C. WAYNE

Deliverable: 24929 Approve Conservation Plans with Affected Water Users

Description: Describe plans and get acceptance for completion and completion date.

Start/End Dates: 09/01/2013 thru 03/31/2014 Qty/Unit: 17 Approvals

Lead Person: IVES, C. WAYNE

Deliverable: 24931 Approve Dam Management Plans with Affected Dam Owners and interested parties

Description: Develop schedule and operations plan and get acceptance of plans from interested parties and from Dam Owners

Start/End Dates: 09/01/2013 thru 06/30/2014 Qty/Unit: 4 Approvals

Lead Person: IVES, C. WAYNE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: INSTREAM FLOW PROTECTION RSA 483:9-C (Current)

Activity: Souhegan River Instream Flow Pilot (Current)

Deliverable: 24930 Approve Water Use Plans with Affected Water Users

Description: Describe plans and get acceptance for completion and completion date.

Start/End Dates: 09/01/2013 thru 03/31/2014 Qty/Unit: 17 Approvals

Lead Person: IVES, C. WAYNE

Deliverable: 25179 Develop a relief pulse release notification plan

Description: Develop a plan to notify interested parties of an impending release under the Instream Flow Program.

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Plans

Lead Person: IVES, C. WAYNE

Activity: W Legislation and Rules (Current)

Description: Legislative activity on bills, work with sponsors, work on DES-initiated legislation, work on rules

Start/End Dates: 08/23/2006 thru

Lead Person: DIERS, THEODORE

Deliverable: 24980 Attend SB330 meetings and briefings

Description: Provide staff support to and attend meetings of the SB330 Instream Flow Study Committee.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Activities

Lead Person: DIERS, THEODORE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Description: In 2011, the NH General Court eliminated the FT Lakes Coordinator position and the FT Watershed Planner position thereby reducing the staff of the Lakes and Rivers Management and Protection Programs from 3 FT and .5 PT staff to 1FT and .5 PT staff. As a result of these funding and staff reductions, the Lakes and Rivers Programs are now administered by the 1 FT Program Coordinator and the .5 PT Watershed Planner effective July 1, 2011.

Start/End Dates: 10/01/1999 thru PAUs: 03 07 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Legislation and Rules (Current)

Description: Each Legislative session new bills or amendments to existing bills are introduced and considered by the legislature. The Rivers Coordinator serves as the agency's primary staff person to review, track, and testify where necessary on such bills. The Rivers Coordinator administers Env-Wq 1800 and updates the rules as needed.

Start/End Dates: 10/01/2001 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24849 Draft testimony for river and lake related legislation

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Letters

Lead Person: COLBURN, JACQUIE

Deliverable: 24850 LAC Legislative Update

Description: Provide legislative updates to Local Advisory Committees (LAC) on a weekly basis during the legislative session. Due to reduced RMPP staffing, updates to the LACS will be provided on a biweekly or monthly basis; this will be determined once the legislative session commences.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 24 Updates

Lead Person: SALES, TRACIE

Deliverable: 24851 Legislative testimony and participation

Description: Program staff may testify or particpate in legislative activities relevant to river and lake management and policy.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities

Lead Person: COLBURN, JACQUIE

Deliverable: 24852 Make amendments to RSA 483-A and develop and adopt rules under RSA 483-A:7 II

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates

Lead Person: COLBURN, JACQUIE

Deliverable: 24853 Revise Env-Wq 1800

Description: Revise rules if necessary to be consistent with RSA 483.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: COLBURN, JACQUIE

Activity: Comprehensive Lake Inventory (Current)

Description: A comprehensive inventory for the state's lakes and their watersheds was developed in 2000. The inventory was tested on 3 lakes in 2000. The inventory needs to be revised and then applied to all lakes and ponds across the State.

Start/End Dates: 10/01/1999 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24854 Develop a database of Comprehensive Lake Inventory (CLI) conducted to date

Description: To date, several CLIs have been completed, either partially or in total, however this has not been recorded. NOTE: This Deliverable will only be completed IF staff and time resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Databases

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Comprehensive Lake Inventory (Current)

Deliverable: 24855 Make amendments and edits to the Comprehensive Lake Inventory (CLI)

Description: As lake management issues change, the CLI should be amended or modified to be sure that these issues are captured, recorded (and scored, if necessary) so this information can be included in a future management plan.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Amendments

Lead Person: COLBURN, JACQUIE

Deliverable: 24856 Make the Comprehensive Lake Inventory (CLI) web interactive

Description: As more organizations use the CLI, having the ability to input the data and information directly into a computer database will allow for better review and confirmation of data and information accuracy; as well as for future review and reference.

NOTE: This Deliverable will only be completed IF staff and time resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Web Sites

Lead Person: COLBURN, JACQUIE

Deliverable: 24857 Provide assistance regarding the CLI

Description: As the CLI is a tool for lake stewards, the Lakes Program shall provide assistance to lake associations, towns and other organizations to conduct and/or complete a CLI for a specific lake.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Inventories

Lead Person: COLBURN, JACQUIE

Activity: Guidelines for Coordinated Lake Management and Shoreland Protection Plans (Current)

Description: Per the Lakes Program statute (RSA 483A:7), the Program must develop and publish this document which will provide municipalities, lake associations, and other organizations with guidance to develop and execute a lake management plan.

Start/End Dates: 06/01/1998 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24858 Make amendments or edits to the Guidelines document

Description: As lake and watershed management issues change, the Guidelines document should be updated or revised to reflect these changes and to be sure that the document remains current and applicable.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Amendments

Lead Person: COLBURN, JACQUIE

Deliverable: 24859 Provide assistance regarding the use of the Guidelines document

Description: As requested work with lake stakeholders regarding the use of the Guidelines document.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Activities

Lead Person: COLBURN, JACQUIE

Activity: Lake Management and Shoreland Protection (and Watershed) Plans (Current)

Description: Using the Comprehensive Lake Inventory and the Guidelines document work with organizations/associations to develop and implement lake/watershed plans for all lakes/ponds in the state.

Start/End Dates: 10/01/2008 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24860 Develop proposals for lake and watershed management plan implementation

Description: Working with appropriate DES staff and other stakeholder groups, develop and submit proposals for funding and implementation of management plans or portions thereof.

NOTE: This Deliverable will on be completed IF staff and time resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Proposals

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Lake Management and Shoreland Protection (and Watershed) Plans (Current)

Deliverable: 24861 Provide assistance regarding the development and implementation of plans

Description: Working with local and other groups develop a lake management plan using both the Comprehensive Lake Inventory and the Guidelines document.

NOTE: This Deliverable will on be completed IF staff and time resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: COLBURN, JACQUIE

Activity: Lakes Management Criteria and Recommendations (Current)

Description: According to RSA 483-A:5 I.: The lakes coordinator, in consultation with the advisory committee, with cooperation and assistance from each of the relevant divisions and bureaus within the department of environmental services, shall prepare every 10 years state level management recommendations for consideration by state agencies in their decision-making regarding lakes management and protection. The overall intent of the Lakes Management Criteria for NH State Agencies is to coordinate the state management of New Hampshire?s lakes to address water quality, potential sources of pollution, wildlife habitat, flood protection and water supply, public access, and recreational uses.

Start/End Dates: 10/01/2010 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24862 Finalize the Lakes Management Criteria Recommendations

Description: In cooperation with DES programs affecting lakes, developed recommendations regarding DES and state agency actions pertaining to lake management. Assist the LMAC with the development of recommendations regarding state agency actions pertaining to lake management.

NOTE: This Deliverable will on be completed IF staff and time resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Documents

Lead Person: COLBURN, JACQUIE

Deliverable: 24863 Implement the Lakes Management Criteria Recommendations

Description: Working with the LMAC, DES and other state agencies implement the recommendations.

NOTE: This Deliverable will on be completed IF staff and time resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Recommendations/Suggestions

Lead Person: COLBURN, JACQUIE

Activity: Local River Management Advisory Committee Support (Current)

Description: There are 18 LACs associated with the RMPP. The members of the LACs are nominated by the river corridor municipalities and appointed by NHDES. LACs associated with the RMPP consisting of volunteer citizens with an interest in river management issues. The LACs require guidance and assistance with developing projects, interpreting data, and understanding state and federal regulations.

Start/End Dates: 10/01/2002 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24864 Administer Protected River Sign Program

Description: Protected River Signs are available for purchase and installation upon approval by local officials and DOT. Installation forms will be reviewed and signs ordered upon approval and availability of funding.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Signs

Lead Person: SALES, TRACIE

Deliverable: 24865 Attend LAC meetings Upon Request

Description: LAC often request DES updates and general technical assistance. The RMPP staff will respond to these requests as needed and appropriate.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Local River Management Advisory Committee Support (Current)

Deliverable: 24866 Attend River Nomination meetings upon request

Description: RMPP staff will participate in meetings being held to support the development of river nominations for designation under RSA 483.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings

Lead Person: COLBURN, JACQUIE

Deliverable: 24867 Issue requests fo LAC recruitment letters

Description: RMPP staff will issue nomination solicitation letters to designated river communities lacking representation.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Letters

Lead Person: SALES, TRACIE

Deliverable: 24868 Process municipal nominations for LACs

Description: The LAC member nominations received by NHDES will be processed according to RMPP standard procedures, which include completion of a nomination checklist, a nominee questionnaire, appointment letters, and contact information data entry.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Letters

Lead Person: SALES, TRACIE

Deliverable: 24869 Provide Technical Assistance to LACs

Description: Staff shall provide support to LACs in the administration of their duties and shall respond to LAC requests for assistance.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Assistances Provided

Lead Person: COLBURN, JACQUIE

Deliverable: 24870 Provide membership update to the LACs

Description: On an annual basis RMPP staff will provide the LACs with a membership updates.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 18 Updates

Lead Person: SALES, TRACIE

Deliverable: 24871 Revise appointment letter SOP

Description: The appointment letter SOP will be revised on annual basis to reflect any necessary changes.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Revisions

Lead Person: SALES, TRACIE

Activity: Long Range Management Plans (Current)

Description: Long Range Management Plans for state owned lands within designated river corridors and their tributray drainage areas are required per RSA 483:10-a. ON HOLD FOR 2012 AND 2013

Start/End Dates: 06/30/2007 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24872 Develop workplan for the the development Long Range Management Plans for Designated River

Description: Long Range Management Plans for state-owned lands within designated river corridors and their tributary drainage areas are required per RSA 483:10-a.
DUE TO STAFF REDUCTIONS - THIS DELIVERABLE IS "ON HOLD"

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans, Management

Lead Person: COLBURN, JACQUIE

Activity: NH Stream Team Assistance (Current)

Description: The NH Stream is an informal committee focussed on developing a regional hydrologic reference curve and promotion of natural stream channel design. ON HOLD FOR 2012 AND 2013

Start/End Dates: 01/01/2003 thru

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: NH Stream Team Assistance (Current)

Deliverable: 24873 NH Stream Team Assistance

Description: The NH Stream is an informal committee focussed on developing a regional hydrologic reference curve and promotion of natural stream channel design. ON HOLD FOR 2012 AND 2013 AND 2014

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assistances Provided

Lead Person: COLBURN, JACQUIE

Activity: Permit Review and Comment (Current)

Description: RSA 483 provides an opportunity to review and comment on applications for permits, certificates, or licenses within the designated river corridor.

Start/End Dates: 10/01/2001 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24874 Attend monthly DOT Natural Resource Agency Meetings

Description: NOTE: Due to staff reductions, this deliverable is "on hold".

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: COLBURN, JACQUIE

Deliverable: 24875 Notify LACs of Permitting activities within the designated corridors

Description: On a weekly basis RMPP staff will send an email to the LACs that includes all notifications received for permitting activities within the deignated river corridors.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 52 Notifications

Lead Person: FORTIER, LISA

Deliverable: 24876 RMPP staff comments and reviews

Description: RMPP staff will review and comment on select permit applications.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Reviews

Lead Person: COLBURN, JACQUIE

Activity: Program Administration (Current)

Description: Program staff will develop grant proposals, budgets and workplans to further the implementation of RSA 483 and 483-A.

Start/End Dates: 07/01/2006 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24877 Administer the 2013-2014 CT River Valley Resource Commission/CRJC Grant

Description: With the passage of SB 25, as of July 2011, the responsibility to provide state funding to the CRVRC was transferred from OEP to DES. This two year contract amounting to $60,000 ($30,000 per year) allows the CRVRC to pay the CT River Joint Commissions (CRJC) for management and administrative services.

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 1 Contracts

Lead Person: SALES, TRACIE

Deliverable: 24878 Develop a proposed revised FY 14/15Lakes and Rivers Management and Protection Program

Description: Working in cooperation with the RMAC, LMAC, other DES Programs as well as river and lake stakeholder groups, review the existing RMPP and LMPP and determine how the programs could more effectively implement a watershed approach and reduce the administrative burden of the LACs. Compose proposed legislation for submittal to the General Court in 2014 and/or 2015.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: COLBURN, JACQUIE

Deliverable: 24879 Develop and administer FY 14/15 Program Budget

Description:

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 1 Budgets

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Program Administration (Current)

Deliverable: 24880 Develop and implement FY 14/15 Program Work Plan
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Workplans
Lead Person: COLBURN, JACQUIE

Deliverable: 24881 Maintain and update Program Standard Operating Procedures (SOPs)
Description: Given the administrative responsibililities of the Programs (and the RMPP in particular) it is important to develop, update and maintain SOPs so the Programs function more efficiently.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 SOPs (Standard Operating Procedures)
Lead Person: COLBURN, JACQUIE

Deliverable: 24882 Prepare and submit the LMPP Biennial Report to the General Court
Description: According to RSA 483-A:6 VII, the LMPP in consultation with the LMAC must prepare and submit a biennial report to the General Court every two years.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: SALES, TRACIE

Deliverable: 24883 Prepare and submit the RMPP Biennial Report to the General Court
Description: According to RSA 483:13 , the RMPP in consultation with the RMAC must prepare and submit a biennial report to the General Court every two years.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: SALES, TRACIE

Activity: Public Education and Outreach Programs and Information Development (Current)
Description: The RMPP and LMPP serves to educate and provide information to the general public so that informed river and lake managment decisions can be made by local communities and appropriate stakeholder groups.
Start/End Dates: 10/01/2001 thru
Lead Person: COLBURN, JACQUIE

Deliverable: 24884 Attend River, Lake & Watershed events with Lakes and Rivers Programs display
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Events
Lead Person: COLBURN, JACQUIE

Deliverable: 24885 Maintain and update the LMPP Website, Fact sheets and the LMAC Blog
Description: These sites and fact sheets are critical education and communication tools used by the Program to reach the LMAC and members of the public.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Updates
Lead Person: SALES, TRACIE

Deliverable: 24886 Update RMPP Fact Sheets
Description: Maintain and Update RMPP fact sheets as needed.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Fact Sheets
Lead Person: SALES, TRACIE

Deliverable: 24887 Update RMPP Website
Description: These sites are critical education and communication tools used by the Program to reach the RMAC and members of the public.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Updates
Lead Person: SALES, TRACIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Public Education and Outreach Programs and Information Development (Current)

Deliverable: 24888 Watershed Conference

Description: Administer and/or assist with the administration of the Annual Water/Watershed Conference. The conference is attended by LAC members, watershed associations as well as municipal officials.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Conferences

Lead Person: COLBURN, JACQUIE

Activity: Public Waters Access Advisory Board and Other Access Opportunities (Current)

Description: Serve as DES liaison to the Public Waters Access Advisory Board of the NH Dept. of Fish and Game. Assist internal and external organizations regarding public access to our waterbodies.

Start/End Dates: 01/01/2004 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24889 Attend meetings of the PWAAB and provide assistance regarding access issues

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: COLBURN, JACQUIE

Deliverable: 24890 Prepare Annual Report of DES Activities for the PWAAB

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: SALES, TRACIE

Deliverable: 24891 Work with DES Dam Bureau to develop and/or enhance DES facilities

Description: The dam bureau owns and maintains several dams in the State. Associated with those dams are adjoining properties which have been or can be used for public access to waterbodies. The LMPP/RMPP provides assistance to the Dam Bureau to develop and/or enhance these properties.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Actions

Lead Person: COLBURN, JACQUIE

Activity: RMAC and LMAC Assistance (Current)

Description: Effective July 2011, the LMAC will meet as needed, probably quarterly. The purpose of the committee is to provide quidance to the Lakes Management and Protection Program and to the Department regarding lake, shoreland and watershed issues from the variety of state agencies and interest groups that are represented on the committee.

Effective July 2011, the RMAC will meet as needed, probably quarterly. The purpose of the committee is to provide guidance, discuss and consider river-related managment issues rivers throughout NH. The committee serves to provide a broad range of viewpoints from various interest groups and assists the Department in making river managment decisions.

Start/End Dates: 03/25/1992 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24892 Coordinate review of state waterfront property disposals per RSA 483 and 483-A

Description: Working in cooperation with the LMAC and RMAC to determine appropriate recommendations regarding state surplus lands pertaining to lakes and rivers. Serve as agency liaison between RMAC, LMAC, CORD, and state agencies for state property disposals that are subject to RSA 483 and 483-A and the procedures adopted by the LMAC and the RMAC.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Properties

Lead Person: SALES, TRACIE

Deliverable: 24893 Develop and distribute RMAC and LMAC letters and correspondence.

Description: Program staff will develop and distribute letters on behalf of the LMAC and the RMAC.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Letters

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: RMAC and LMAC Assistance (Current)

Deliverable: 24894 Develop, distribute and post agendas meeting information; maintain the meeting minutes.

Description: The LMAC and RMAC meet every quarterly and also conduct at least 1 lake (and 1 river) visit per year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Meetings

Lead Person: COLBURN, JACQUIE

Deliverable: 24896 Provide staff support to the LMAC and RMAC

Description: In addition to the administration and facilitation of the LMAC and RMAC meetings, the Program staff provide assistance to the committee to address river and lake-related issues of concern to the committees.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Assistances Provided

Lead Person: COLBURN, JACQUIE

Deliverable: 24897 Provide the LMAC and RMAC with legislative updates.

Description: During the legislative session, Program staff will provide the LMAC and RMAC with legislative updates.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Updates

Lead Person: SALES, TRACIE

Activity: River - Lake (Watershed) Policy and Planning (Current)

Description: The Program Coordinator is responsible for assisting in the development of river, lake and watershed policy relevant to the RMPP and the LMPP. This entails coordinating internal efforts or particpating in ad hoc committees.

Start/End Dates: 10/01/2003 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24898 Administrative Rule Comment and Development

Description: The Program Coordinator often comments on administrative rules being considered by NHDES.
Due to staff reductions, time may not permit the Program staff to review and comment on proposed rules.

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 1 Comments

Lead Person: COLBURN, JACQUIE

Activity: River Management Plans Development and Implementation (Current)

Description: For each designated river there is an associated river corridor management plan that has either been completed or is under development.

Start/End Dates: 10/01/2001 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24899 Review and comment on the draft management plans prepared by the LACs

Description: Review and prepare comments for draft management plans as needed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Reviews

Lead Person: COLBURN, JACQUIE

Deliverable: 24900 Develop grant proposals to support management plan implementation

Description: Assist designated river local advisory committees and other partners to develop grant proposals to support management plan implementation.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Assistances Provided

Lead Person: COLBURN, JACQUIE

Deliverable: 24902 Management Plan Development & Implementation Report

Description: RMPP staff will develop a report that documents the management plan development and implementation conducted by Local Advisory Committees.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Activity: Study of the Economic Values of the Surface Waters of New Hampshire. (Current)

Description: This study is being conducted in an effort to quantify some of the numerous uses and values of our waterbodies and to assign an economic

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Study of the Economic Values of the Surface Waters of New Hampshire. (Current)

value to those uses. This study is being developed as a cooperative effort between DES, NH Lakes Assn., NH F&G, and several lake and river organizations. ON HOLD FOR 2012

Start/End Dates: 01/01/2000 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24903 Conduct and publish additional phases of the Study.

Description: The Study published phases 2-4 between 2003 and 2007; the information while still applicable is now 5-8 years old. It would be useful to continue to update the study and determine additional economic information pertaining to our lakes and rivers.

Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Drafts

Lead Person: COLBURN, JACQUIE

Activity: Sustainability Initiative - LMPP/RMPP LMAC/RMAC (Current)

Description: The LMAC and RMAC are concerned that our water resources will deteriorate under current efforts. The Sustainability Initiative will develop environmental and programmatic indicators and recommendations to address eight key areas.

Start/End Dates: 10/01/2007 thru

Lead Person: COLBURN, JACQUIE

Deliverable: 24904 Sustainability Initiative Issue #6 - Control of Invasive Species

Description: In cooperation with DES staff, the LMAC and RMAC the LMPP/RMPP staff will summarize the issue, its current status, document gaps and needs associatied with the issue, and look for ways of filling those needs and gaps. All documentation will be reported to the Commissioner annually.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Deliverable: 24905 Carrying Capacity/Instream Flow and Public Access (S.I. issue #5)

Description: The carrying capacity of our lakes and rivers has not yet been determined. The state needs to develop a model (or formula) which can be applied to surface waters across the state.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Models

Lead Person: COLBURN, JACQUIE

Deliverable: 24906 Public Trust Paper and Appendix

Description: One of the recommendations of the LMAC was to develop a paper addressing the issue of public trust. The paper has been produced and published but an accompanying appendix needs to be completed.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 07/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Deliverable: 24907 Sustainability Initiative Issue #1 - Lack of Data

Description: In cooperation wtih DES staff, the LMAC, RMAC and Program staff will summarize the issue, its current status, document gaps and needs associated with the issue and will identify ways to address the gaps and needs. All documentation will be reported annually to the Commissioner.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Sustainability Initiative - LMPP/RMPP LMAC/RMAC (Current)

Deliverable: 24908 Sustainability Initiative Issue #2 - Lack of a Coordinated Approach

Description: In cooperation wtih DES staff, the LMAC, RMAC and Program staff will summarize the issue, its current status, document gaps and needs associated with the issue and will identify ways to address the gaps and needs. All documentation will be reported annually to the Commissioner.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Deliverable: 24909 Sustainability Initiative Issue #3- Protect Shoreland and Riparian Buffers

Description: In cooperation wtih DES staff, the LMAC, RMAC and Program staff will summarize the issue, its current status, document gaps and needs associated with the issue and will identify ways to address the gaps and needs. All documentation will be reported annually to the Commissioner.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Deliverable: 24911 Sustainability Initiative Issue #4 - Limit Impacts to WQ from Urbanization and Watershed Development

Description: In cooperation wtih DES staff, the LMAC, RMAC and Program staff will summarize the issue, its current status, document gaps and needs associated with the issue and will identify ways to address the gaps and needs. All documentation will be reported annually to the Commissioner.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Deliverable: 24912 Sustainability Initiative Issue #7 - Consumptive Uses of Surface and Groundwater

Description: In cooperation wtih DES staff, the LMAC, RMAC and Program staff will summarize the issue, its current status, document gaps and needs associated with the issue and will identify ways to address the gaps and needs. All documentation will be reported annually to the Commissioner.

NOTE: This deliverable will only be completed IF staff time and resources permit.

Start/End Dates: 10/01/2013 thru 09/30/2104 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Deliverable: 24913 Sustainability Initiative Issue #8 - Address Climate Change Impacts

Description: In cooperation wtih DES staff, the LMAC, RMAC and Program staff will summarize the issue, its current status, document gaps and needs associated with the issue and will identify ways to address the gaps and needs. All documentation will be reported annually to the Commissioner.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: COLBURN, JACQUIE

Activity: Technical Assistance - Outreach, Education and Information Development (Current)

Description: A major component of the Lakes and Rivers Programs is to provide assistance to and/or cooperate with agencies, organizations, citizens, and government regarding lake related issues.

Start/End Dates: 10/01/1999 thru

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LAKES AND RIVERS MANAGEMENT AND PROTECTION PROGRAM (Current)

Activity: Technical Assistance - Outreach, Education and Information Development (Current)

Deliverable: 24914 NH Silver Jackets Team

Description: PIRRT- the Post Irene River Response Team which is comprised of numerous state and federal agencies has served the State well in its efforts to respond to the needs of the many residents, municipalities and businesses that were impacted by Tropical Storm Irene one year ago. While the work of PIRRT is still ongoing, PIRRT has changed. First, PIRRT will become the NH Silver Jackets. Silver Jackets teams are being set up across the U.S. to respond to the needs of those who are affected by flood events. Second, with the transition to NH Silver Jackets, the administration of the NH team is moving from the Watershed Bureau of DES to the Office of Emergency Management within the Dept. of Safety. The NH Silver Jackets team will meet quarterly.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: COLBURN, JACQUIE

Deliverable: 24915 Provide assistance to other DES divisions and/or bureaus

Description: This includes reviewing proposed administrative rules and applications; making presentations and/or helping coordinate workshops/conferences; reviewing and commenting on proposed mooring applications (and providing this information to NH Marine Patrol Bureau).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Assistances Provided

Lead Person: COLBURN, JACQUIE

Deliverable: 24916 Provide technical assistance to federal, state and local agencies

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Assistances Provided

Lead Person: COLBURN, JACQUIE

Deliverable: 24917 Provide technical assistance to the public

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Assistances Provided

Lead Person: COLBURN, JACQUIE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LIMNOLOGY CENTER (Current)

Description: To provide quality chemical and biological analyses for freshwater, microscopic analyses, mercury in fish analyses, cyanotoxin analyses and bathing facility data. To provide laboratory and field equipment maintenance and to provide boat, marine engine and triler repairs. To maintain a reputable technical assisstance progam.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Acid Trend Monitoring (Current)

Description: Conduct trend monitoring on wet preciptation and on selected lakes and ponds for acid rain related parameters, keep abreast of the acid rain literature and participate in acid rain control activities.

Start/End Dates: 10/01/1999 thru

Lead Person: Vacant

Deliverable: 24837 conduct chemical analyses for acid rain monitoring under this activity

Description: The total number of chemical analyses run for the various deliverables listed under the acid rain trend program activity is tracked here. Acid outlet ponds (20) sampled twice a year plus remote pond samples are collected through NHF&G by helicopter and number of lakes sampled is dependent on F&G.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Samples

Lead Person: Vacant

Deliverable: 24838 monitor wet deposition for acid rain parameters

Description: collect wet precipitation on an event basis at the DES offices in Concord (guage on roof) and analyze for pH, sulfate, nitrate and total phosphorus.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Events

Lead Person: Vacant

Activity: Complaint investigations (Current)

Description: Record, investigate and resolve lake and watershed related complaints.

Start/End Dates: 10/01/1999 thru

Lead Person: LIVINGSTON, ROBERT

Deliverable: 23723 New Water Quality Complaint Investigations

Description: Conduct approximately 10 complaint investigations on an annual basis. Some complaints are completed following one inspection, while others may result in enforcement action and require additional follow-up. Does not inlcude complaints or inquiries resolved over the phone or email.

Start/End Dates: 01/01/2013 thru 12/31/2013 Qty/Unit: 10 Complaints

Lead Person: LIVINGSTON, ROBERT

Deliverable: 24053 New Water Quality Complaint Investigations

Description: Conduct approximately 10 complaint investigations on an annual basis. Some complaints are completed following one inspection, while others may result in enforcement action and require additional follow-up. Does not inlcude complaints or inquiries resolved over the phone or email.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 10 Complaints

Lead Person: LIVINGSTON, ROBERT

Activity: Equipment maintenance and ordering (Current)

Description: The ordering and maintenance of field and laboratory equipment, including inspection and maintenance of vehicles, snowmobiles and boats, motors and trailers.

Start/End Dates: 10/01/1999 thru

Lead Person: ASHLEY, SCOTT

Deliverable: 24674 Maintenance and repair of boats, vehicles and equipment

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent

Lead Person: ASHLEY, SCOTT

Activity: Lake Trophic Survey Program (Current)

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LIMNOLOGY CENTER (Current)

Activity: Lake Trophic Survey Program (Current)

Description: Conduct comprehensive physical, chemical and biological monitoring on approximately 8-10 new lakes each year, revisiting them for two consecutive years for selected sampling activities.

Start/End Dates: 10/01/1999 thru

Lead Person: SMAGULA, AMY

Deliverable: 25085 Primary lake sampling

Description: Sampling at up to 10 lakes once per summer during August for water chemistry, lake physical characters, and plant community composition and abundance

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Lakes

Lead Person: SMAGULA, AMY

Deliverable: 25086 Secondary lake sampling

Description: Sampling at up to 20 lakes once per summer during June and July for water chemistry

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Lakes

Lead Person: SMAGULA, AMY

Deliverable: 25084 Site selection

Description: Selection of up to 12 lakes for summer sampling using the HUC 10 rotational schedule established in the DES monitoring strategy

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Lakes

Lead Person: SMAGULA, AMY

Activity: Limnology Center Laboratory Operations (Current)

Description: Provide laboratory analyses, quality assurance and quality control reports.

Start/End Dates: 10/01/1999 thru

Lead Person: ASHLEY, SCOTT

Deliverable: 24675 Prepare and Submit final QA/QC Report

Description: The Limnology Center QA/QC Report provides a year end summary of all program activities, inspections, sample results generated through the Limnology Center.

Start/End Dates: 10/01/2013 thru 09/13/2014 Qty/Unit: 1 Reports, Final

Lead Person: ASHLEY, SCOTT

Activity: Operate mercury in fish & other biota program for DES (Current)

Description: Administer all aspects of a mercury in fish & biota monitoring program.

Start/End Dates: 10/01/1999 thru

Lead Person: ASHLEY, SCOTT

Deliverable: 24676 Analyze approximately 100 fish for total mercury concentration

Description: DES Limnology Center now has a mercury analyzer and will conduct its own analyses of fish mercury.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Analyses

Lead Person: Vacant

Activity: Program administration (Current)

Description: program administration including budgets and personnel related to the Limnology activities

Start/End Dates: 10/01/2006 thru

Lead Person: NEILS, DAVID

Deliverable: 25088 Budget Management

Description: Assist in management of funds from multiple accounts that support JCLC activities

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Budgets

Lead Person: NEILS, DAVID

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: LIMNOLOGY CENTER (Current)

Activity: Program administration (Current)

Deliverable: 25087 Intern hiring

Description: Oversee hiring of summer interns for JCLC

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 18 Staff

Lead Person: NEILS, DAVID

Activity: Special Lake Studies (Current)

Description: Lake assessments other than acid rain and trophicsurveys. May not have deliverables every year. THIS TASK ON ON HOLD FOR 2012.

Start/End Dates: 10/01/2003 thru

Lead Person: NEILS, DAVID

Deliverable: 25089 Prepare draft report of Chl a / TP methological study

Description: Summarize and analyze data from 2012 - 2013 project that compared methods of chl a and TP sample collection

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Drafts

Lead Person: NEILS, DAVID

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Description: EPA's Nonpoint Source Program and Grants Guidelines for States and Territories beginning FFY 2014 require that 50 Percent of Total § 319 Funding be for Watershed Project Implementation to implement watershed projects guided by WBPs. Projects may implement acceptable alternative plans to a WBP.
These guidelines further require that watershed project funds go toward restoring impaired waters through the implementation of WBPs or acceptable alternative plans. Activities necessary to implement WBPs or acceptable alternative plans for watersheds containing one or more impaired waters are considered restoration activities. Where a state has an updated NPS management program that identifies protection of unimpaired/high quality waters11 as a priority and describes its process for identifying such waters, there is flexibility to use a limited amount of watershed project funds for activities to protect identified waters following consultation with EPA through § 319 grant work plan negotiations. The proportion of watershed project funds allocated to protecting high quality waters could vary depending on the relative priority of restoration and protection activities in the state's NPS management program and the array of projects ready for § 319 funding and implementation in that particular year.

Start/End Dates: 10/01/2010 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: BMP Follow-up and Tracking for 319 Projects (Current)

Description: FFY 2014 combined deliverables from WSREST and WSPROT Programs. Complete office and field work associated with tracking and reporting on the post implementation phases of BMPs constructed through 319 funded projects. Tracking is designed to verify that BMPs are maintained in a condition which indicates that they continue to function as designed.

Start/End Dates: 10/01/2013 thru

Lead Person: MARCOUX, JEFFREY

Deliverable: 24552 BMP Tracking Data Activities

Description: Complete file updates to catalog existing data; complete file research of previous site visit information and/or BMP designs; perform follow up contact with grantees or BMP owners to request maintenance or repair as needed; perform BMP tracking database development and maintenance; continue to research BMP tracking work completed by other organizations; continue development of BMP tracking methodologies to improve process; provide outreach to grantees and other stakeholders regarding BMP maintenance and performance results from our tracking activities; complete tracking of structural and non-structural BMPs as recommended in completed watershed based plans by requesting information from grantees and project managers and updating Watershed Plan Implementation Tracking spreadsheets at least annually.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent

Lead Person: MARCOUX, JEFFREY

Deliverable: 24553 BMP Tracking Site Visits

Description: Travel to completed BMP implementation sites and complete site inspections and data collection to be used in the post implementation tracking of constructed BMPs. Site visit work includes: planning routes and traveling to BMP sites; completing a visual inspection of various types of BMPs comparing existing condition to original condition/specifications; completing field sheets documenting results of field visits; taking measurements and photos to document the existing condition; making a determination of any potential repairs or maintenance requests to be made; continue development of BMP site visit methodologies to improve process.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 45 Site Visits

Lead Person: MARCOUX, JEFFREY

Activity: Implementation of 319 Watershed Projects (Current)

Description: Manage projects funded with 319 Project funds that implement watershed-based plans meeting EPA's criteria for WBPs.

Start/End Dates: 10/01/2010 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 22011 B-11-C-04: Implement the Middle Exeter Geomorphic Assessment -- Rowell Road Improvments

Description: Stabilize river bank (buffer planting, bank amendments, public access stabilization), address stormwater managment needs & control runoff, provide outreach to local residents. Improve geomorphic & habitat conditions in an identified high quality reach.

Start/End Dates: 05/30/2011 thru 12/31/2013 Qty/Unit: 5 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Activity: Implementation of 319 Watershed Projects (Current)

Deliverable: 22361 B-12-C-01 Implement the Salmon Falls Headwaters Plan - Phase 2

Description: Install BMPs on Brackett Road and model pollutant load reductions, install 20 small-scale residential BMPs in the study area, continue the Clean Lakes Campaign through outreach activities, and identify future implementation activities.

Start/End Dates: 01/01/2012 thru 12/30/2014 Qty/Unit: 4 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Deliverable: 21802 Black Brook Restoration - GOMC Protocols Implementation

Description: This work continues from R-06-M-02 that included the removal of the Maxwell Pond Dam on Black Brook in Manchester and resulted in the restoration of fish passage and natural flow regimes through a previously impaired impoundment. GOMC protocols have been implemented in the project area to document baseline conditions pre-dam removal and to document post-dam removal stream evolution, biological, chemical, and physical responses to dam removal. Results will continue to monitor the positive impacts of this EPA Success Story on Black Brook and the aquatic and terrestrial communities within it. In order to ensure that GOMC protocol data is collected at the 1 year, 3 year, and 5 year intervals, S.Landry will continue to coordinate the following tasks through 2014 at a minimum:
1)VRAP protocols (coordinated with the volunteers from the MUPRP)
2)Photo points collected at least once each season throughout the project area
3)Fish populations (species presence and abundance) with assistance from NH Fish & Game
4)Invertebrate population assessments on an annual basis
5)Particle size analyses at 10 monumented cross-sections throughout project area
6)Vegetation community surveys - planned for 2013 and 2014 if personnel with identification experience are available to participate
7)Cross Sections and Longitudinal Profiles will be collected if personnel from DES Dam Bureau are available to assist.

Start/End Dates: 01/01/2011 thru 12/31/2014 Qty/Unit: 1 Restorations

Lead Person: LANDRY, STEPHEN

Deliverable: 23725 Other Lake/Pond 319 Restoration Grants Implementation

Description: Manage the following Lake/pond Restoration Grants. R-12-M-04 (Mirror WMP), R-12-M-03 (Cobbetts, Farmer Rd and Horseshoe Rd).

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 2 Projects

Lead Person: CHAPMAN, ANDREW

Deliverable: 25035 Provide Outreach and Education Assistance to 319 Base and Restoration Grantees

Description: Respond to 319 grantees for assistance with outreach and education components of their 319 projects through meetings, phone calls, e-mails, products, networking etc. Responses include but are not limited to:
- Review and editing of draft outreach materials as required in 319 grant contracts.
- Identifying additional materials, programs or templates applicable to outreach needs.
- Using Community Based Social Marketing, the EPA "Getting in Step" guide, Water Words that Work, or other methods to provide assistance and facilitation for putting together their outreach and education plans or projects.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Assistances Provided

Lead Person: MCMILLAN, BARBARA

Deliverable: 22374 R-08-CT-05 Lower Warren Brook Restoration Project

Description: END DATE EXTENDED FROM 9/30/13. The Town of Alstead secured Section 319 Restoration funding to implement another phase of river restoration work on Lower Warren Brook. This phase of work will create the proper meander ratio, slope, and cross-sectional area for Warren Brook as it approaches the confluence with the Cold River. S. Landry will be responsible for ensuring the following tasks have been completed by the grantee:
Task 1) Review and approve the wetland delineation, field survey, base map, hydraulic modeling and design and consrtuction plans as submitted by the consultant.
Task 2) Review draft bid documents prior to them being advertised and ensure that the consultant performs periodic inspections, supervision, and construction oversight. Approve contract for construction services.
Task 3) Review, provide comment if needed, and approve semi-annual reports and final report along with accompanying payment request.

Start/End Dates: 01/11/2012 thru 12/31/2014 Qty/Unit: 1 Restorations

Lead Person: LANDRY, STEPHEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Activity: Implementation of 319 Watershed Projects (Current)

Deliverable: 20146 R-10-CT-08 - Nash Stream Watershed Restoration Plan Implementation: Phase II

Description: Trout Unlimited will restore 3 perennial stream crossings and 3 miles of mainstem channel on Nash Stream that have been impaired by human modification. The goal is to restore fish migration and geomorphic integrity to Nash Stream and tributaries. S. Landry will be responsible for the following project management tasks:
Tasks 1-6) Review, comment upon, and approve RFQ documents for design engineer and consrtuction engineer for three, stream crossing structures before TU advertises the RFQs.
Tasks 7-12) Review, comment upon, and approve RFQ documents for design, engineering, and construction services for main channel restoration work prior to TU advertising the RFQs.
Tasks 13 and 14) Review, request revisions if necessary, and approve semi-annual and final reports as submitted by Trout Unlimited.

Start/End Dates: 01/01/2010 thru 12/31/2014 Qty/Unit: 4 Restorations

Lead Person: LANDRY, STEPHEN

Deliverable: 20144 R-10-M-02 - Implement Milford Dam Removal Feasibility Studies

Description: END DATE EXTENDED FORM 12/31/12. The Town of Milford and a variety of project partners are completing dam removal feasibility studies for the Goldman and McLane dams that each have impaired impoundments on the Souhegan River based upon dissolved oxygen deficiencies. Project management requirements for S. Landry include the following:
1) Review sediment transport assessment and ecological risk assessment memo, prepare notes, and participate in conference call to discuss findings and implications for project.
2)Review DRAFT feasibility study and provide comments to consultant for incorporation into revised feasibility study report
3)Colloborate with consultant and steering committee to develop public meeting format and presentation materials where feasibility study will be presented
4)Attend remaining public and project partner meetings for duration of project.
5)Work with Town of Milford to draft language for ballot item at Town Meeting for the public to vote for or against the removal of the two dams on the Souhegan River in Milford.
6)Review, comment if needed, and approve semi-annual reports and the final report as submitted by the Town of Milford.

Start/End Dates: 01/01/2010 thru 06/30/2015 Qty/Unit: 1 Studies

Lead Person: LANDRY, STEPHEN

Deliverable: 20145 R-10-M-06 - Implement the Furnace Brook Watershed Restoration Plan - Phase 1

Description: END DATE EXTENDED FROM 12/31/12. Based upon the TMDL and watershed restoration plan created by FB Environmental for Furnace Brook, this Phase 1 implementation project will focus upon implementation of stormwater BMPs and the development of a septic system management plan for the bacteria impaired watershed. S. Landry is reponsible for the following tasks relative to succesful implementation of this project:
Task 12)Review, comment upon, and approve Operations & Maintenance Plans as submitted by FBE on behalf of the Town of New Ipswich
Tasks 17-19) Review, comment upon, and approve the proposed BMPs for the variety store on Willow Brook. Oversee installation practices and document with photos.
Task 23) Review and approve final Septic System Management Plan
Task 25) Particpate in the Steering Committee Meetings and any unscheduled project partner meetings that arise during the life of the project
Tasks 26-28) Review and approve semi-annual reports as submitted by the grantee
Task 29) Review and comment upon DRAFT Final Report and then approve Final Report

Start/End Dates: 01/01/2010 thru 12/31/2013 Qty/Unit: 1 Restorations

Lead Person: LANDRY, STEPHEN

Deliverable: 24928 R-10-M-07 Rust Pond, North Inlet and Rte 28 Boat Launch WMP BMP Projects

Description: This project implements BMPs at North Inlet and the Route 28 Boat Launch. Both sites are identified in the watershed-based plan for Rust Pond. S. Landry will be involved in the following Tasks:
Tasks 32-35 (BMP design review and approval. Permit draft review and comment)
Tasks 36 and 37 (review and approve semi-annual reports, payment requests, and final report)

Start/End Dates: 12/19/2012 thru 12/31/2013 Qty/Unit: 2 BMPs (Best Management Practices)

Lead Person: LANDRY, STEPHEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Activity: Implementation of 319 Watershed Projects (Current)

Deliverable: 22004 R-11-C-02 Implement the Berry Brook Watershed Restoration Plan - Phase 2

Description: Work with the city of Dover to implement recommendations in the plan including BMPs, neighborhood outreach, and other stormwater management programs. (end date changed on 7/19/12)

Start/End Dates: 10/01/2011 thru 12/31/2013 Qty/Unit: 5 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Deliverable: 22012 R-11-C-04 Implement Cocheco River Watershed Plan - Phase II Willow Brook

Description: Design and implement BMPs to reduce pollutant loading, stormwater volume & EIC in the Willow Brook watershed. Track EIC & pollutant load reductions. Conduct outreach to neighborhood residents. Partner with Rochester DPW, UNHSC, and Habitat for Humanity.

Start/End Dates: 05/30/2011 thru 12/30/2013 Qty/Unit: 3 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Deliverable: 22359 R-11-C-05 Implement the Hodgson Brook Restoration Project Watershed Plan -- Pannaway Manor

Description: Design and construct BMPs in the Pannaway Manor neighborhood and at Great Bay community college. Complete salt TMDL for Hodgson Brook.

Start/End Dates: 06/30/2011 thru 12/31/2013 Qty/Unit: 3 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Deliverable: 21117 R-11-M-03 Nutt Pond Watershed Restoration Project - Implementation Phase 2

Description: 2013 PPA priority 90. This project represents the second implementation phase of the completed Watershed Restoration Plan for the Nutt Pond Watershed. This phase of the project will continue to implement BMPs to further improve water quality. Activities completed in support of this project will provide technical, organizational, and procedural assistance to the grantee to help ensure successful completion of the project including: assistance with payment requests and match review and processing; assistance with documenting BMP implementations; reviewing and contributing to development of outreach materials; assistance with developing quality assurance documents and completing pollutant load reduction calculations and reporting; providing input, and orchestration of DES response, to technical questions (water quality, sampling, BMP selection/design, etc.) as needed; assistance with producing interim and final reports to meet DES/EPA requirements.

Start/End Dates: 10/01/2011 thru 12/31/2013 Qty/Unit: 25 Tasks

Lead Person: MARCOUX, JEFFREY

Deliverable: 22577 R-12-C-05 Municipal Bioretention Project

Description: Work with UNH to implement the biorention project to reduce nitrogen loading in the coastal watershed: 1) develop optimization tool; 2) set up municipal partnerships; and 3) install demonstration BMPs.

Start/End Dates: 01/01/2012 thru 12/31/2014 Qty/Unit: 3 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Deliverable: 22576 R-12-C-07 Implement the Parsons Creek Watershed Plan

Description: Work with Town of Rye to install BMPs to reduce bacteria loading to Parsons Creek.

Start/End Dates: 01/01/2012 thru 12/31/2014 Qty/Unit: 2 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Activity: Implementation of 319 Watershed Projects (Current)

Deliverable: 24926 R-12-CT-10 Horseshoe Pond/Boyce Pond Dam Removal - Phase I: Design, Engineering, Permitting

Description: The ultimate goal of this project is to remove the Boyce Pond Dam, restore natural stream functions and aquatic organism passage to a tributary of Kemp Brook in Fitzwilliam, NH, and eliminate the existing impairment within the impoundment. Successful dam removal and stream restoration should yield another NH NPS Success Story. S. Landry will be involved in the following Tasks:
Tasks 1 and 2 (RFQ development, advertising, and selection of contractor)
Tasks 3 and 4 (SSPP and QAPP review and comments)
Tasks 5 through 12 (Assist with field collection of environmental data, review plans and provide comments, and review permits and provide comments)
Tasks 13 through 15 (Plan and particpate in project meeting and public meetings)
Tasks 16 through 17 (Participate in pre-bid meetings and processing of bid documents)
Tasks 18 through 20 (Review and approve semi-annual reports, invoices, match documentation, and the final report)

Start/End Dates: 03/20/2013 thru 12/31/2015 Qty/Unit: 1 Restorations

Lead Person: LANDRY, STEPHEN

Deliverable: 23670 R-13-M-08 Mad River Restoration Project

Description: Work with Town of Farmington to restore 250' of severely eroding streambank and remove fish passage barrier from river.

Start/End Dates: 12/31/2012 thru 12/31/2015 Qty/Unit: 2 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Deliverable: 24925 R-13-M-08 Waukewan Watershed Management Plan Implementation - Phase I Septic System Improvements

Description: The Lake Winnipesaukee Watershed Association received Section 319 grant funding and NHDES Surface Water Quality PPG funds to develop a septic system improvement initiative program for Lake Waukewan. This implementation element will address nutrient loading from failing septic systems by providing cost sharing grants to property owners. This project supports the Town of Meredith and their recently adopted septic system regulations. This phase of work will focus upon getting 31 septic system evaluations completed through a cost share program established through the project scope. S. Landry will be involved in the following Tasks:
SW1 - Particpate with the project team to issue RFQ and hire contractor
SW2 - Review potential properties within 250 feet of Lake Waukewan
SW3 - Assist with development of septic system evaluation form
SW4 - Review evaluations as they are completed by contractor and approve payments
Tasks 1-5 (Particpate in meetings and review grant program outreach materials)
Tasks 6 and 7 (Review and comment upon SSPP)
Tasks 8 through 12 (Review and approve outreach materials and review and rank applications)
Tasks 16 through 19 (Help develop, review, and approve Septic Sense Workshop materials and STEPL model outputs. Particpate in public meetings)
Tasks 20 and 21 (review and approve semi-annual reports, invoices, and final report)

Start/End Dates: 06/05/2013 thru 12/31/2015 Qty/Unit: 31 Evaluations

Lead Person: LANDRY, STEPHEN

Deliverable: 23673 RI-13-C-07 Implement the Little River Restoration Plan - North Hamptoin

Description: Install 5 -6 BMPs.

Start/End Dates: 12/31/2012 thru 12/31/2015 Qty/Unit: 5 BMPs (Best Management Practices)

Lead Person: SOULE, SALLY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Activity: Implementation of 319 Watershed Projects (Current)

Deliverable: 24924 RI-13-M-03 McQuesten Brook Watershed Restoration Phase I - Dam Removals

Description: The NH Rivers Council and their project partners are implementing high priority elements of their McQuesten Brook Watershed Restoration Plan. This first phase of restoration activity focuses upon the removal of three, obsolete dam structures that have interrupted natural stream function and created McQuesten Pond out of an impoundment on McQuesten Brook. It is anticipated that completion of this project will lead to another NPS Success Story for NH. S.Landry will be involved in the completion of the following Tasks:
Tasks 1 and 2 (Develop and advertise RFQ and hire consultant)
Tasks 3 and 4 (Review and approve SSPP and QAPP)
Tasks 5 through 8 (Review draft RPR Form)
Tasks 11 through 15 (Provide assistance to consultant to complete field topo and sediment surveys within project areas)
Tasks 16 through 19 (Review sediment management plan and intitial conceptual plans)
Tasks 23 through 30 (review and approve 75 percent and final plans. Particpate in the process to prepare documentation for the CLOMR if needed and the Wetlands Permit Application)
Tasks 31 through 33 (work with project team to plan and participate in all project meetings)
Tasks 34 through 37 (Coordinate implementation of GOMC protocols before and after dam removals)
Tasks 38 through 40 (lead a team or teams during watershed cleanup events every year through 2015)
Tasks 45 through 51 (review, comment, and ultimately approve semi-annual progress reports)
Task 52 (review, comment, and ultimately approve the final report for the project)

Start/End Dates: 04/17/2013 thru 12/31/2015 Qty/Unit: 3 Restorations
Lead Person: LANDRY, STEPHEN

Deliverable: 23671 WP-13-C-04 Berry Brook 3

Description: Install 8 BMPs in the lower Berry Brook watershed; continue water quality monitoring to evaluate change; track IC and pollutant load reducitons (restoration target: IC < 10%)

Start/End Dates: 12/31/2012 thru 12/31/2015 Qty/Unit: 8 BMPs (Best Management Practices)
Lead Person: SOULE, SALLY

Deliverable: 23672 WP-13-C-06 Hodgson Brook 3 : More Pannaway Manor

Description: Install 4 BMPs in Pannaway Manor neighbor hood; also install 4 residential-scale BMPs in neighborhood; conduct outreach.

Start/End Dates: 12/31/2012 thru 12/31/2015 Qty/Unit: 5 BMPs (Best Management Practices)
Lead Person: SOULE, SALLY

Activity: Quality Assurance for NPS Projects (Current)

Description: FFY 2014 moved from WSPROT and WSREST programs. All 319 projects using or generating environmental data must develop a quality assurance project plan (QAPP) or a site specific project plan (SSPP), depending on the project type. All QA documents must be reviewed, managed, and tracked in accordance with the DES Quality Assurance Program and the federal requirements for section 319 funds.

Start/End Dates: 10/01/2013 thru
Lead Person: MCCARTHY, JILLIAN

Deliverable: 24786 Implementation Project QAPPs

Description: Provide QAPP (SSPP or other QA documentation) guidance and oversight to grantees completing watershed implementation projects.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 QAPPs (Quality Assurance Program Plan)
Lead Person: MCCARTHY, JILLIAN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE 319 PROJECT IMPLEMENTATION (Current)

Activity: Quality Assurance for NPS Projects (Current)

Deliverable: 24550 Planning Project QAPPs

Description: Provide QAPP (SSPP or other QA documentation) guidance and oversight to grantees completing watershed planning projects.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 QAPPs (Quality Assurance Program Plan)

Lead Person: MCCARTHY, JILLIAN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Description: The purpose of this program is to protect and restore the surface waters of the state from nonpoint source pollution. This is accomplished through technical assistance, funding, project management, outreach, and other support to implement statewide nonpoint source initiatives as well as targeted, watershed-based projects.

Start/End Dates: 03/06/2012 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Agricultural NPS Management (Current)

Description: Implement priority programmatic milestones addressing agricultural sources identified in the 2014 NPS Management Plan.

Start/End Dates: 10/01/2013 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 24182 Address Phosphorus in Biosolids BMPs

Description: The state's biosolids BMPs do not address phosphorus. Land applications that follow BMPs can increase phosphorus loading to water bodies significantly. Work with Cooperative Extension to update the state BMP manual.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 BMPs (Best Management Practices)

Lead Person: WILLIAMS, ERIC

Deliverable: 24180 Agricultural Nutrient Management Grants

Description: Determine the need to supplement funds provided by DAMF through the Agricultural Nutrient Management Grant program to address small agricultural sources. The program currently provides $20,000 annually from the general fund. Due to limited funds, the program is not marketed. There appears to be an unmet need for these grants.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Determinations

Lead Person: WILLIAMS, ERIC

Deliverable: 24181 Green Equine Program

Description: Consult with partners to determine the feasibility of creating a Green Equine Program to improve implementation of BMPs on horse farms. Work with the Farm Bureau Equine Committee, the NH Horse Council, and Rockingham County Conservation District, among others. If feasible, create a plan for implementation in FY 15.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Determinations

Lead Person: No one assigned

Activity: Education, Technical Assistance and Outreach (Current)

Description: Provide outreach to the public regarding watershed assistance programs including following guidelines indicated in the "319 Education and Outreach Plan." Efforts focus on public awareness of nonpoint source pollution, its effects and what can be done, and promoting the NH 319 Grant Program.

Start/End Dates: 10/01/2013 thru

Lead Person: MCMILLAN, BARBARA

Deliverable: 24991 Assist misc DES staff, nonprofit orgs and communities in NPS related outreach or education efforts

Description: Respond to reasonable amounts of requests from DES staff, nonprofit organizations, schools and communities to participate in events and trainings, technical assistance, providng and coordinating resources. Could include, but not limited to: Enviroscape and display coordination and demonstrations, Envirothon assistance, resource and document mailings, water festivals, Wild NH Festival, school demonstrations, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Efforts

Lead Person: MCMILLAN, BARBARA

Deliverable: 25036 Coordinate roundtable and/or tour of 319 projects

Description: 2/24/14 END DATE EXTENDED FROM 9/30/2014 to 10/31/2014- Roundtable set for October 9, 2014. Coordinate and facilitate roundtable workshop and/or tour of selected 319 sites for past, present, and future grantees, EPA 319 related staff, and appropriate DES staff. This will be a bienniel roundtable and will include planning for the next year. The tour may just include EPA staff if more applicable.

Start/End Dates: 10/01/2013 thru 10/31/2014 Qty/Unit: 1 Events

Lead Person: MCMILLAN, BARBARA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: Education, Technical Assistance and Outreach (Current)

Deliverable: 25041 Maintain NH Watershed Protection and Restoration Forum Blog

Description: Working with Sally Soule, add posts to and update information on the NH Watershed Protection and Restoration Forum Blog. Monitor and accept comments.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Updates

Lead Person: MCMILLAN, BARBARA

Deliverable: 25042 Modify and Update Watershed Assistance Program Webpage

Description: Quarterly check and update of the webpage and add new information and documents as needed or requested. Include stormwater page in this also.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Updates

Lead Person: MCMILLAN, BARBARA

Deliverable: 25038 Promote 319 Grant RFP through press releases, blog posts, workshop, websites, or display

Description: Take advantage of at least three markting methods to promote the release of the yearly Watershed Assistance 319 Grants RFP.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Methods

Lead Person: MCMILLAN, BARBARA

Deliverable: 25040 Promote Dover Dog Waste Project with other organizations

Description: Based on lessons learned and Pet Waste website and guidence doucment, work with NH Coastal Program to promote the 319 Pilot project "The Inside Scoop: How to Conduct a Pet Waste Outreach Campaign" with other entities that request the information or have a water quality impairement due to bacteria with pet waste as a posible source.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Responses

Lead Person: MCMILLAN, BARBARA

Deliverable: 25039 Provide press releases, presentation, website or blog posts, and display content for grant projects

Description: Using newsletters, blogs, press releases, presentations, etc., prmote selected grant projects and DES partnerships with grantees.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Promotional Items

Lead Person: MCMILLAN, BARBARA

Deliverable: 25045 Respond to Inquiries

Description: Respond to inquiries relating to water quality issues requiring 319 program outreach expertise. Incudes phone calls coming in from constituents and partners. Topics include but are not limited to:
- past, present, and futrue 319 grant activities and resources information and material requests.
- other DES staff water quality related questions for referrels.
- specific DES or partner project information etc.,
- state and federal permit information, and
- assistance to EPA on DES or NH specific information.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Responses

Lead Person: MCMILLAN, BARBARA

Deliverable: 24554 Stormwater Outreach and Technical Assistance

Description: Provide recommendations, guidance, and technical assistance to DES and organizations outside of DES, municipalities, and the general public on stormwater and stormwater management, including homeowner best management practices, the NH Residential Loading Model, and other requested assistance.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Assistances Provided

Lead Person: MCCARTHY, JILLIAN

Activity: GRTS and NPS Data Management (Current)

Deadline: thru

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: GRTS and NPS Data Management (Current)

FY2014 Activity moved from Watershed Data Management Program. Grants in the database include 319 Base, 319 Incremental, 604(b), REPP, and possibly others.
GRTS is EPAs database that DES is required to populate with grant project information. NPS Grants and GRTS databases are used to track and report on project related data including, project results, financial management and documentation, load reductions and water quality goals, progress toward task completion, etc.

Start/End Dates: 10/01/2013

MARCOUX, JEFFREY

Deliverable: 24603 Grant Projects Entered into GRTS

Description: Work with grantees and project managers to obtian modeling results and/or other data necessary to quantify pollutant loads and load reductions resulting from projects. Enter all 319 Incremental and Base dollars and mandatory data elements into GRTS within 90 days of receipt of the grant, and make updates on an ongoing basis and verify final data for use by EPA on or before February 15th. Data entry into GRTS requires verifying and entering information provided in new project applications, and updating that project data and information on an ongoing basis as projects progress.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent

Lead Person: MARCOUX, JEFFREY

Deliverable: 24604 Maintain NPS Grants Database

Description: Maintain and update the NPS Grants Database by identifying and verifying project information including load reductions, progress toward acheiving goals, major milestones, financial tracking, task completion, etc. The data is necessary for use in compiling annual reports for EPA and other stakeholders as well as input to GRTS to meet EPA reporting requirements.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Percent

Lead Person: MARCOUX, JEFFREY

Activity: NH Nonpoint Source Management Plan Update (Current)

Description: Develop/update the NH Nonpoint Source Management Plan (originally published by NHDES in 1999) as needed to meet the EPA requirements and to efficiently and effectively reflect and guide the NHDES Nonpoint Source Management Program.

Start/End Dates: 03/06/2012 thru

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24778 NPS Plan Annual Update

Description: Track and report on progress toward completing annual milestones and plan objectives. Consider using MTRS as a tracking system. We will be tracking during FY2014 even though the plan is in draft form. Tracking and reporting will be completed annually and results incorporated in the Nonpoint Source Program Annual Report.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24777 NPS Plan Public Outreach

Description: Develop and implement a public outreach and comment period plan to provide NPS stakeholders with the opportunity to review and comment on the draft NPS Management Plan.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Public Comment Periods

Lead Person: MCCARTHY, JILLIAN

Deliverable: 25032 NPS Plan Turf Management and Landscaping draft chapter

Description: Continue to work with stakeholders and identify new stakeholders for input to edit chapter.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Chapters

Lead Person: MCMILLAN, BARBARA

Deliverable: 24776 NPS Plan Update Final

Description: Complete update of the NH Nonpoint Source Management Plan as needed to meet the EPA requirements and to efficiently and effectively reflect and guide the NHDES NPS program. Final Management Plan is the expected deliverable work product.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans, Management

Lead Person: MCCARTHY, JILLIAN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: NH Nonpoint Source Management Plan Update (Current)

Deliverable: 24779 NPS Priority Area Biennial Update

Description: Work with the DES Water Quality Section to update the priority restoration and protection lists used to prioritize the work of the NPS program as a result of biennial updates to NH's Surface Water Quality Assessment Data. Surface Water Quality Reports are completed every two years by DES Water Quality Section and submitted to EPA for approval.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 1 Updates

Lead Person: MCCARTHY, JILLIAN

Activity: NPS Investigations (Current)

Description: Formerly Watershed Investigations Program

Start/End Dates: 10/01/2013 thru

Lead Person: LIVINGSTON, ROBERT

Deliverable: 24546 New Complaints Investigated

Description: Snow dumping and miscellaneous NPS complaints are occassionally investigated by Watershed Assistance Section staff. Activities will be reported on the Water Quality Section complaint database and/or referred to the appropriate DES enforcement personnel.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Complaints

Lead Person: LIVINGSTON, ROBERT

Deliverable: 24547 Shellfish Program followup investigations

Description: The Shellfish program finds bacterial WQ violations in shellfish waters, they forward the WQ violation for investigation to find the source of pollution, Watershed surveys and sampling are conducted to find the source along with working with municiple officials to track down and eliminate the sources.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Investigations

Lead Person: LIVINGSTON, ROBERT

Activity: NPS Partnerships and Coordination (Current)

Description: Regional and national NPS meetings present opportunities to collaborate with state and federal partners. Collaboration with intrastate partners occurs through interagency committees and development and implementation of memoranda of agreement.

Start/End Dates: 10/01/2013 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 24680 Attend NROC quarterly meetings and additional project planning meetings

Description: Working collaboratively with the NHEP, UNH Cooperative Extension, NH Coastal Program, Great Bay National Estuary Research Reserve and Regional Planning Commissions and others to provide education and technical assistance to communities in the Seacoast watershed on Natural Resource Based Planning to better manage growth and protect important natural resources.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: MCMILLAN, BARBARA

Deliverable: 24672 Attend Regional and National NPS Meetings

Description: State NPS Coordinators are expected to attend the annual NEIWPCC NPS meeting, held in the states on a rotating basis each May. EPA also requires attendance at national meetings when scheduled.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings

Lead Person: WILLIAMS, ERIC

Deliverable: 24694 Develop MOA with NRCS for monitoring in National Water Quality Initiative watersheds

Description: NRCS selected the Lower Lamprey HUC for its NWQI 5% EQIP funding set aside. National 319 program guidance requires state water quality agencies to coordinate water quality monitoring in NWQI watersheds. Preliminary discussions have been held with NRCS and UNH. Develop an MOA that establishes the roles and responsibilities for NRCS and DES in tracking NWQI progress through monitoring.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 MOAs (Memorandums of Agreement)

Lead Person: WILLIAMS, ERIC

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: NPS Partnerships and Coordination (Current)

Deliverable: 24678 Participate in Coastal Partnership to Restore NH Estuaries

Description: The Partnership will undertake collaborative actions to assess current conditions and establish restoration targets and goals; devleop strategic, science-based restoration priorities and action plans; make the case for restoration to decision-makers and the general public; share information, ideas, and lessons; foster peer review of restoration project desings; support efforts to seek funding to implement Partnership workplans and priority projects; idenitiify, develop, and/or endorse specific restoration projects; implement and provide technical assistance to restoration projects; and track restoration projects and progress toward goals. The Partnership will convene at least once per year to share information, update progress, and provide input to Partnershi workplans and priorities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings

Lead Person: SOULE, SALLY

Deliverable: 24673 Participate in NRCS Technical Committee

Description: he State Technical Committee is a statutory committee directed by the NRCS State Conseravtionist and is intended to provide input for federal natural resource cost-share programs. Meetings are held at the call of the State Conservationist. The primary decision making charge of the committee is to determine EQIP funding allocations. This information will be passed on to relevant DES staff. State Technical Committee meetings are held at the call of the state NRCS director on an as needed basis. In FY13, participate in the NRCS Water Quality Initiative to target EQIP funds to 1-3 small watersheds.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: WILLIAMS, ERIC

Deliverable: 24679 Participate in Salmon Falls Collaborative

Description: Attend meetings and assist the Collaborative as needed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Meetings

Lead Person: SOULE, SALLY

Deliverable: 25046 Provide NEIWPCC with Technical Assistance for the Regional Voluntary Turf Fertilizer Intiative

Description: Work with NEIWPCC and other partners on promotion and outreach associated with the "Final Report to the New England and New York State Environmental Agency Commissioners: Regional Clean Water Guidelines for Turf Fertilizer Formulated for and Used on Urban Turf." May include working on EcoMyths project.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: MCMILLAN, BARBARA

Deliverable: 24671 Work with Piscataqua Estuaries Region Partnership (PREP) to implement PREP Watershed Plan

Description: Partner with PREP on stormwater outreach and education plan to address Nitrogen loading to Great Bay. Efforts may include but are not limited to:
- Particpating in information sharing and coordination venues.
- Providing information and lessons learned from successful 319 projects.
- Identifying additional projects, partners, and resources, for 319 grants.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: MCMILLAN, BARBARA

Activity: Quality Assurance for NPS Program at DES (Current)

Description: Formerly under Watershed Protection

Start/End Dates: 10/01/2013 thru

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24551 Annual Quality Assurance System Self-Audit

Description: Complete Audit Form and Memo

Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Self-Assessments

Lead Person: MCCARTHY, JILLIAN

Activity: Salt Certification Rules (Current)

Description: Develop administrative rules governing the voluntary salt applicator certification program included in HB 2 in 2013.

Start/End Dates: 10/01/2013 thru 09/30/2014

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: Salt Certification Rules (Current)

Lead Person: WILLIAMS, ERIC

Deliverable: 25072 Adopt Interim Rules for Voluntary Salt Applicator Certification

Description: Voluntary Salt Applicator Certification and limited liability for certified applicators becomes effective on 9/26/2013. In order to make liability protection available to certified applicators in time for the 2013-14 winter, DES needs to adopt interim rules, which are valid for 180 days.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: WILLIAMS, ERIC

Deliverable: 25073 Adopt Permanent Rules for Voluntary Salt Applicator Certification

Description: Permanent rules need to be adopted within 180 days of the effective date of the interim rule, which is projected to be in mid-October 2013.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: WILLIAMS, ERIC

Deliverable: 24218 Prepare Final Proposal for rulemaking

Description: Hold a public hearing, revise the initial proposal as needed, and submit the final proposal to JLCAR. Commissioner adopts final rules.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: WILLIAMS, ERIC

Deliverable: 24217 Submit Fiscal Impact Statement and Rulemaking Notice

Description: Submit FIS to the Legislative Budget Assistant. Submit RMN to the Office of Legislative Services.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Notices

Lead Person: WILLIAMS, ERIC

Deliverable: 24216 Submit Initial Proposal for Water Council Review

Description: Once approved by the Legal Unit, submit the Initial Proposal to the Water Council for review.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Proposals

Lead Person: WILLIAMS, ERIC

Activity: Salt Reduction Program (Current)

Description: Develop and implement salt reduction BMPs. Track salt loading and water quality trends over time. Develop and implement watershed-based plans in chloride-impaired watersheds.

Start/End Dates: 07/01/2013 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 25074 Complete Salt Reduction Plans for the College Brook and Reservoir Brook Watersheds

Description: Work with UNH T2 to develop salt reduction plans for UNH and the Town of Durham that would meet salt reduction goals needed to restore the chloride impairments in the two watersheds.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans, Management

Lead Person: WILLIAMS, ERIC

Deliverable: 25075 Quantify salt loading for private parking lots in the 2013-2014 winter

Description: Analyze and summarize data collected from the on-line salt accounting system operated by UNH T2 and required to be used by certified applicators. Report the average salt loading rate and the average rate adjusted for winter severity.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: CHASE, EARLE

Activity: Section 319 Grants Management and Results Reporting (Current)

Description:

Start/End Dates: 10/01/2013 thru

Lead Person: WASKIN, WENDY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: Section 319 Grants Management and Results Reporting (Current)

Deliverable: 24607 319 Categorical Grant Application

Description: Prepare Section 319 categorical grant application and amendments

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Applications, Grants

Lead Person: WASKIN, WENDY

Deliverable: 24605 Accounting Review

Description: Review and reconcile expense reports and balances for 7602A and 2035 accounts. Quarterly, then monthly at the end of the SFY.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Reviews

Lead Person: WASKIN, WENDY

Deliverable: 24269 Annual Grant Progress Report to EPA

Description: In accordiance with 40 CFR 31.40 and 319 Grant Agreement Terms and Conditions submit an annual progress report to EPA covering work status and identifying any problems if applicable.

Start/End Dates: 03/01/2014 thru 06/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: WASKIN, WENDY

Deliverable: 24918 Develop and submit EPA Success Stories

Description: EPA P&C #82 - Success Stories: Submit success stories for waterbodies that have been fully or partially delisted in previous years, and/or that show improvement in water quality or demonstrate ecological restoration (WQ-10). To do this, identify water bodies that were recently partially or fully delisted or that demonstrate water quality or habitat improvement, and investigate whether local, state, federal or private NPS mitigation occurred that might make these waterbodies a candidate for a NPS Success Story. Using EPA's guidance (http://water.epa.gov/polwaste/nps/success319/info.cfm#cat1), prepare and submit to EPA a success story for all candidate water bodies by June 1st. See http://water.epa.gov/polwaste/nps/success319/ for examples of success stories and other information.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Success Stories

Lead Person: MARCOUX, JEFFREY

Deliverable: 24951 Disadvantaged Buisiness Reporting (MBE/WBE) for Categorical Grant

Description: Track, compile, and provide EPA with annual reports regarding success at acheiving procurement from Disadvantaged business enterprises through active categorical (acct 2035) grants.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: MARCOUX, JEFFREY

Deliverable: 24606 Nonpoint Source Management Annual Report

Description: Utilizing information from the NPS Management Plan, Grants Database, Success Stories, Investigations, and other sources, create an annual NPS program report.

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: WASKIN, WENDY

Activity: Section 319 Outside Grants Proposal Development, Awards and Closeout (Current)

Description: Work with municipalities, NGOs, watershed and lake associations, River Local Advisory Committees, other state agencies, and stakeholder groups to conceptualize, scope out, and draft watershed protection and restoration planning and implementation project proposals for consideration by DES. Technical assistance is provided by Watershed Supervisors throughout the pre-proposal and full proposal process.

Start/End Dates: 10/01/2012 thru

Lead Person: WILLIAMS, ERIC

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: Section 319 Outside Grants Proposal Development, Awards and Closeout (Current)

Deliverable: 24691 Close Out 319 Sub-Recipient Grants/Contracts

Description: Track the project expiration dates for each grant and notify grantees four months in advance that their grants are due to expire. Assist grantees with required reporting. Properly close out completed projects and expiring grants by making sure all deliverables have been submitted, including proper financial and match documentation, load reduction documentation, and electronic copies of all deliverables. Maintain all information in the NPS database and update GRTS with project close-out information. Forward outstanding products to the DES WAS Outreach coordinator for potential development as web site success stories. Catalog final reports in hard copy and electronic form.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Grants

Lead Person: MARCOUX, JEFFREY

Deliverable: 23621 Develop FFY 14 Grant Projects for Coastal Watersheds

Description: Work with eligible grant recipients throughout the Coastal watershed to conceptualize, scopeout, and draft pre-proposals and/or full proposals for consideration by DES for Section 319 funding. Outputs will measure both pre and full proposal submittals.

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 4 Proposals

Lead Person: SOULE, SALLY

Deliverable: 23412 Develop FFY 14 Grant Projects for Merrimack and Connecticut Watersheds

Description: Work with eligible grant recipients throughout Merrimack and Connecticut River watersheds to conceptualize, scope out, and draft pre-proposals and/or full proposals for consideration by DES for Section 319 funding. Outputs will measure both pre and full proposal submittals.

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 2 Proposals

Lead Person: LANDRY, STEPHEN

Deliverable: 24537 Develop FFY 15 Grant Projects for Androscoggin and Saco Watersheds

Description: Work with eligible grant recipients in the Androscoggin and Saco Watersheds to conceptualize, scope out, and draft pre- and full proposals for consideration by DES for Section 319 funding. outputs will meaasure both pre and full proposal submittals.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 Proposals

Lead Person: MARCOUX, JEFFREY

Deliverable: 24630 Develop FFY 15 Grant Projects for Coastal Watersheds

Description: Work with eligible grant recipients throughout the Coastal watershed to conceptualize, scopeout, and draft pre-proposals and/or full proposals for consideration by DES for Section 319 funding. Outputs will measure both pre and full proposal submittals.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 4 Proposals

Lead Person: SOULE, SALLY

Deliverable: 24685 Develop FFY 15 Grant Projects for Merrimack and Connecticut Watersheds

Description: Work with eligible grant recipients throughout Merrimack and Connecticut River watersheds to conceptualize, scope out, and draft pre-proposals and/or full proposals for consideration by DES for Section 319 funding. Outputs will measure both pre and full proposal submittals.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 2 Proposals

Lead Person: LANDRY, STEPHEN

Deliverable: 24686 Develop and Issue RFP

Description: Issue a Request for Proposals in Summer, with pre-proposals due in August and full proposals due in October.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 RFPs (Requests for Proposals)

Lead Person: WILLIAMS, ERIC

Deliverable: 24688 Draft Grant Agreements for Selected Proposals

Description: Draft grant agreements. Work with grantees to have agreements signed and accepted by the State's review and approval process.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 7 Grants

Lead Person: MARCOUX, JEFFREY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: Soak up the Rain NH (Current)

Description: The purpose of Soak up the Rain NH is to achieve voluntary reductions in stormwater runoff volume and pollution from private properties in NH through a coordinated, statewide stormwater outreach and local capacity building campaign. This program will develop and coordinate stormwater outreach messaging and materials and provide support for local capacity, including training opportunities and web resources.

Start/End Dates: 07/01/2012 thru

Lead Person: MCCARTHY, JILLIAN

Deliverable: 25047 Coordinate Great Bay Soak up the Rain Capacity Building

Description: Work with Great Bay Stewards, PREP, Natural Resource Outreach Coalition, UNH Cooperative Extension, and other partners, to build capacity within the Great Bay Watershed for awareness and implementation of Great Bay Soak up the Rain.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Groups

Lead Person: MCMILLAN, BARBARA

Deliverable: 23146 Program Development Coordination

Description: As the program develops, coordinate various components including development of messaging and materials, web site, training, and local soak up the rain initiatives. Coordinate meetings and communication between DES and partners. After pilot year, review lessons learned and work with partners to share successes and address barriers.

Start/End Dates: 07/01/2012 thru 09/30/2014 Qty/Unit: 5 Meetings

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24784 SOAK Local Partnerships

Description: Work with local organizations and other partners to expand the SOAK program into communities that do not currently participate. Obtain commitment from local organizations to manage a local SOAK program.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Partnerships

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24781 SOAK Program Reporting

Description: Report on the success of the SOAK program including, the number of new partner organizations, the number of installation sites and BMPs, and the pollutant load reductions associated with installations. Reporting to be included in the NH NPS Program Annual report

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24780 SOAK Resources and Website Management

Description: Maintain, update, and develop website and new outreach materials as needed to keep the program resources current. Program materials and website will be updated continuosly and as needed. At a minimum, a review of materials and website will be completed and updated quarterly.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Updates

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24783 SOAK Trainings

Description: Provide SOAK training to local organizations to build local capacity to assess sites, design and install small-scale stormwater best management practices (BMPs)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Training Sessions

Lead Person: MCCARTHY, JILLIAN

Deliverable: 23148 Web Development

Description: Develop a Soak up the Rain NH website to serve as a central location for all program materials to be accessable to the public. The website should contain useful information such as links to local Soak up the Rain campaigns, EPAs Soak up the Rain campaign,videos, photographs, example DIY installations, and the NH Residential Loading Model.

Start/End Dates: 07/01/2012 thru 09/30/2014 Qty/Unit: 1 Web Sites

Lead Person: MCCARTHY, JILLIAN

Activity: Stormwater NPS Management (Current)

Description: Implement priority programmatic milestones addressing stormwater sources identified in the 2014 Nonpoint Source Management Plan.

Start/End Dates: 10/01/2013 thru

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: NONPOINT SOURCE PROGRAM MANAGEMENT (Current)

Activity: Stormwater NPS Management (Current)

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24782 Antidegradation Implementation

Description: Work with the Land Resources Management Bureau, including the Alteration of Terrain Program and the Shoreland Protection Program to incorporate Antidegradation into program rules.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Recommendations/Suggestions Implemented

Lead Person: MCCARTHY, JILLIAN

Deliverable: 24693 Participate in Phase II Regional Stormwater Coalitions

Description: Attend, facilitate, and act as liaison for DES at Phase II Regional Meetings. Use these venues as an opportunity to stay in touch with municipal efforts to protect high quality waters and to restore impaired waterbodies and to assist with 319 projects and grantees.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Meetings

Lead Person: MCMILLAN, BARBARA

Deliverable: 25044 Stormwater Utility Outreach

Description: Partner with EPA and municipalities to determine the outreach needs of municipal governments on the formation and operation of stormawter utilities as enabled by HB 1581. Utlilize results from 2009 319 grant projects on stormwater utility feasibility studies.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Efforts

Lead Person: MCMILLAN, BARBARA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: OTHER FUNDED NONPOINT SOURCE PROJECTS AND ACTIVITIES (Current)

Description: Will include leveraged funding for NPS activities. May be supported by 319 funded staff related to project implementation of general program work.

Start/End Dates: 07/01/2013 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: 604(b) Water Quality Planning Grants (Current)

Description: About $60,000 is available annually for regional water quality planning projects. Issue an annual RFP to solicit projects that meet Clean Water Act guidelines for these funds. Prior to FY14 under NPSMGT Program.

Start/End Dates: 10/01/2013 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 25014 Manage NRPC Nashua Region Stormwater Activities 604 (b) grant project

Description: Work with grantee (NRPC) to implement Nashua Region Stormwter Assistance program project objectives 1- 3 accounting for changes in grant agreement details identified during meeting with NRPC and Amherst and Bedford.

Start/End Dates: 10/01/2013 thru 12/31/2014 Qty/Unit: 3 Objectives

Lead Person: MCMILLAN, BARBARA

Deliverable: 24670 Select 2015-2016 Projects

Description: Issue a biennial RFP to the 9 regional planning agencies and the Connecticut River Joint Commissions for water quality planning services as described in Section 604(b) of the Clean Water Act. RFP is issued in summer of even-numbered years with projects selected in fall of even-numbered years.

Start/End Dates: 10/01/2013 thru 12/31/2014 Qty/Unit: 3 Grants

Lead Person: WILLIAMS, ERIC

Activity: Implement chloride TMDLs in 4 impaired watersheds in the I-93 corridor (Current)

Description: (07/01/2013 moved from Watershed Restoration program) In 2007 DES completed draft chloride TMDLs in four watersheds in the I-93 corridor: Beaver Brook, Policy Brook, Dinsmore Brook, and the North Tributary to Canobie Lake. While we are awaiting EPA approval of the TMDLs, a Salt Reduction Work Group has been formed to develop implementation plans to bring the impaired waters into compliance with water quality standards.

Start/End Dates: 10/01/2008 thru 09/30/2016

Lead Person: WILLIAMS, ERIC

Deliverable: 24608 Award municipal grants

Description: Round 4 of the municipal grants will make $800,000 available through DOT for salt reduction in the four corridor towns. Provide assisance to the four corridor towns (Derry, Londonderry, Salem, and Windham) to develop fundable grant applications. Proposals are due in June 2014 with the Steering Committee making funding decisions soon afterwards.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Grants

Lead Person: CHASE, EARLE

Deliverable: 24609 Collect and report annual salt use data

Description: Collect annual salt use data from DOT by patrol shed, and from Derry, Londonderry, Windham, and Salem by May 1. Work with UNH to compile salt use data reported by private applicators. Compare salt use with TMDL allocations for each sector.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: CHASE, EARLE

Deliverable: 23285 Driver Expectations/Driver Safety Focus Groups

Description: END DATE EXTENDED FROM 9/30/2013. In order to improve winter driver safety, we need to understand what expectations the primary audience (commuters and weekend tourists) have regarding winter driving conditions, what affects winter driving decisions, desired driving behaviors, what are the barriers to changing behaviors, and what messages might be effective in influencing changed expectations and improved safety, resulting in lower demand for unnecessary salting practices. Conduct focus groups with public works/public safety officials and the driving public.

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 2 Groups

Lead Person: CHASE, EARLE

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: OTHER FUNDED NONPOINT SOURCE PROJECTS AND ACTIVITIES (Current)

Activity: Implement chloride TMDLs in 4 impaired watersheds in the I-93 corridor (Current)

Deliverable: 23286 Driver safety messaging

Description: END DATE EXTENDED FROM 9/30/2013. Based on focus group work, identify specific desired winter driving expectations and practices and specific messaging to reach targeted audiences.

Start/End Dates: 10/01/2012 thru 03/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: CHASE, EARLE

Deliverable: 24610 Salt applicator training

Description: Coordinate with UNH to hold Green SnowPro certification classes in the I-93 watershed. Work with Salem to send letters to each commercial landowner and known salt applicator encouraging attendance at a workshop. Continue efforts to certify additional applicators in Derry, Londonderry, and Windham.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Workshops

Lead Person: CHASE, EARLE

Activity: State Revolving Loan Funds (SRF) for NPS Projects (Current)

Description: In 2009 the SRF program started allowing stormwater projects to be eligible for loan funds. Prior to FY'14 Activity was under WSREST.

Start/End Dates: 10/01/2013 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 24667 Stormwater State Revolving Loan Funds Awarded

Description: Review, rank and select stormwater SRF projects to meet stormwater allocation.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Lists

Lead Person: MCMILLAN, BARBARA

Deliverable: 24668 Stormwater State Revolving Loan Funds Promotion

Description: Work with DES Wastewater Engineering staff to create and promote Stormwater SRF pre-applications.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Promotional Items

Lead Person: MCMILLAN, BARBARA

Deliverable: 24666 Technical Assistance Preconstruction, Contracts, Construction Monitoring and Completion Confirmation

Description: Attend project preconstruction meetings, bid openings and final bids, contract signing, onsite monitoring of construction, change order coordination of contracts and completion confirmation

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Assistances Provided

Lead Person: LIVINGSTON, ROBERT

Deliverable: 24665 Technical Assistance for NPS SRF Loan Applications

Description: Make municipalities and watershed organizations aware that stormwater projects are now eligible for assistance through the SRF loan program. Provide assistance to the SRF program in reviewing and administering NPS SRF loan applications.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Loans

Lead Person: WILLIAMS, ERIC

Activity: Suncook River Infrastructure Protectection, FEH, and Geophysical Assessment (Current)

Description: July 2013 moved from WSREST/Stream and River Morphology Projects

Start/End Dates: 10/01/2011 thru

Lead Person: LANDRY, STEPHEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: OTHER FUNDED NONPOINT SOURCE PROJECTS AND ACTIVITIES (Current)

Activity: Suncook River Infrastructure Protectection, FEH, and Geophysical Assessment (Current)

Deliverable: 21801 Suncook River - Infrastructure Protection, FEH, and Geophysical Assessment

Description: DES and DOS are the lead agencies on efforts to protect critical infrastructure (Route 4 and Black Hall Road Bridges/stream crossings) and public safety within the Suncook River corridor impacted by the 2006 avulsion in the Town of Epsom. DES management on this project involves direction of the design and permitting for grade control, geophysical surveys, and completion of FEH studies. Involvement will also extend to participation on the Staff, Community, and Working Teams manged by the CNHRPC. S. Landry will be the lead on the following tasks for DES:
Task 3) Confirm completion of site assessment work by Inter-Fluve Inc. and process payment.
Task 6) Approve construction logistics as proposed by Inter-Fluve Inc. within the project area.
Task 10) Review, comment upon, and approve 75% designs as submitted by Inter-Fluve.
Task 11) Review, comment upon, and approve final construction designs.
Tasks 14-17) Work with Inter-Fluve and project team to develop and submit Dredge and Fill, Alteration of Terrain, Shoreland, and SWPPP documents.
Tasks 19-20) Plan and assist with facilitation of two public meetings.
In addition to the contract related tasks listed above, S. Landry will be the DES lead on coordinating SMART meetings throughout the life of the project as well as orchestrating the implementation of the SEPP from Torromeo Industries for stone ($300,000 value).

Start/End Dates: 10/01/2011 thru 12/31/2014 Qty/Unit: 1 Restorations

Lead Person: LANDRY, STEPHEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: PERMIT EVALUATIONS (Current)

Description: Evaluate and recommend action on pesticide permits; provide technical assistance and review monitoring results for NPDES thermal discharges; administer the 401 Water Quality Certification (WQC) program which includes developing rules, processing applications, issuing 401 WQCs and technical assistance; provide technical assistance for the development of Groundwater Discharge Permits and water withdrawal requests that may impact surface waters; provide technical assistance for the development of NPDES permits including individual permits for WWTFs and general remediation permits; provide technical assistance for the NPDES General Stormwater Permits (MS4 and CGP) including review of pollutant loading analyses; and provide technical assistance for Alteration of Terrain Permits (i.e., Site Specific Permits).

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: 401 Certification Implementation (Current)

Description: Review the products prescribed in the conditions of any issued 401 Water Quality Certifications. These products include, but are not limited to environmental monitoring data and reports.

Start/End Dates: 10/01/2001 thru

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 24273 401Imp: Review data and reports required per conditions of 401 Certifications

Description: Follow-up on 401 Certifications that include conditions, such as for water quality monitoring plans, BMP maintenance plans, operations plans, etc. [Note: Outputs may represent multiple reviews of the same topic. For example, if a 401 Certification contains a provision for a water quality monitoring plan, the plan may be reviewed several times over one or two FY Quarters before being approved. Thus, a separate review will be counted each time a plan is reviewed.]

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Reviews

Lead Person: DAVID, OWEN

Activity: 401 Certification Processing (Current)

Description: Review 401 Certification applications, provide technical assistance to applicants, and write 401 Certifications or 401 Certification denials, based on whether the proposed activity will meet surface water quality standards. The number of 401 Certification applications reviewed and issued/denied depends on number of complete applications received. Includes time spent on updating the 401 Certification web page and 401 GIS coverage relative to the 401 Certification issued.

Start/End Dates: 10/01/2001 thru

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 24274 401Proc: 401 Application Reviews

Description: Review 401 Certification and non 401 certification applications and request additional information necessary to complete the application and support DES decision on 401 Certification or non 401 cwertification issuance or denial. This includes technical assistance provided to applicants relative to information needs to support the application.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Applications

Lead Person: DAVID, OWEN

Deliverable: 24275 401Proc: 401 Certifications Issued

Description: This deliverable tracks the number of 401 certifications and non 401 certifications amd 401 Certification and non 401 certification modifications issued and includes time spent on publishing draft and final Certifications on the DES Certification web site.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Certifications

Lead Person: DAVID, OWEN

Deliverable: 24276 401Proc: Review of Projects Not Requiring 401 Certification

Description: Review of projects that dont require issuance of a 401 Certification because of policy, and/or because conditions necessary to protect water quality are included in another enforceable permit such as an Alteration of Terrain or Wetlands Permit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Projects

Lead Person: DAVID, OWEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: PERMIT EVALUATIONS (Current)

Activity: 401 Certification Processing (Current)

Deliverable: 15423 Legislation and Rules

Description: 7/23/13: END DATE EXTENDED FROM 9/30/13 TO 9/30/14. 7/27/12: END DATA EXTENDED FROM 9/30/12 TO 9/30/13. 7/9/11: END DATE EXTENDED FROM 9/30/11 TO 9/30/12. 8/12/09: END DATE EXTENDED.
Continuation of work begun in FY03. Includes completion of draft regulations, JLCAR process, public hearing, and adoption of rules.

Start/End Dates: 10/01/2007 thru 09/30/2014 Qty/Unit: 1 Regulations

Lead Person: TROWBRIDGE, PHILIP

Activity: LIHI - Low Impact Hydro Institute Certifications (Current)

Description: Processing of applications for LIHI certication of hydroelectric faciliites.

Start/End Dates: 10/01/2013 thru

Lead Person: WALSH, EDWARD

Deliverable: 24992 LIHI Low Impact Hdyro Inst Reviews

Description: Processing of applications for LIHI certication of hydroelectric faciliites. Review includes providing monitoring recommendations, site visits, processing of laboratory samples, assistance with dataloggers, processing of water qualilty data, and recommendation to LIHI on potential certification

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reviews

Lead Person: WALSH, EDWARD

Activity: NPDES WWTF Permit Reviews (Current)

Description: Review NPDES WWTF permits for compliance with water quality standards and assist with development of methods to determine effluent limits. Number of permits is contingent upon the number of draft permits issued by the EPA and the Permits Section of the DES Wastewater Engineering Bureau.

Start/End Dates: 10/01/2001 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 24974 NPDESWWTF: Permit Reviews

Description: Provide general technical assistance such as review of draft NPDES permits issued for WWTFs

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Assistances Provided

Lead Person: COMSTOCK, W. GREGG

Activity: NPDES permit biological evaluations (Current)

Description: Review, evaluate and recommend action on biological monitoring programs for NPDES permits.

Start/End Dates: 10/01/2001 thru

Lead Person: CHAPMAN, ANDREW

Activity: Pesticide permit evaluations (Current)

Description: Review, evaluate and recommend action to the Pestcide Control Division on pesticide permit applications related to surface waters.

Start/End Dates: 10/01/1999 thru

Lead Person: SMAGULA, AMY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: POOL AND SPA INSPECTIONS RSA 485-A:26 (Current)

Description: The Public Bathing Facility ("PBF") program reviews design applications and issues permits for all PBFs, including swimming pools, spas, wading pools, therapy pools, and special recreation pools. The PBF program also conducts an extensive inspection program. The inspection program is designed to help establishments such as hotels, motels, water parks, camopgrounds, health clubs, schools, municipalities, and condominiums comply with applicable PBF requirements, so as to protect the health and safety of the patrons that use New Hampshire's PBFs. The PBF program offers technical assistance on an as-needed basis to the public, pool installers, municipalities, owners, and operators.

Start/End Dates: 01/01/1996 thru PAUs: 03 04 02

Funding: State General [X] State Fees [X] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Complaints (Current)

Description: The PBF program investigates complaints received from the general public, heath officers, or other town officials.

Start/End Dates: 10/01/1996 thru

Lead Person: WILSON, RICHARD

Deliverable: 24219 EXISTING COMPLAINTS CLOSED

Description: Identify all existing complaints that have been closed

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Resolutions

Lead Person: WILSON, RICHARD

Deliverable: 24220 NEW COMPLAINTS INVESTIGATED

Description: Identify new complaints that have been investigated

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Investigations

Lead Person: WILSON, RICHARD

Activity: Education and Outreach (Current)

Description: Fact sheets, white pages, web page development or presentations given to deceminate important information relating to the PBP Program

Start/End Dates: 10/01/2001 thru

Lead Person: WILSON, RICHARD

Deliverable: 24221 Annual Newsletter

Description: Annual newsletter to all pool operators and pool builders

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Newsletters

Lead Person: WILSON, RICHARD

Deliverable: 24222 Pool Website Development

Description: Enhance website content
End date extended from end date 9/30/2010

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Web Pages

Lead Person: WILSON, RICHARD

Activity: Enforcement (Current)

Description: Enforcement actions are initiated if Public Bathing Facilities are not in compliance with Env-Wq 1100 and or if they continue to not be in compliance.

Start/End Dates: 10/01/1996 thru

Lead Person: WILSON, RICHARD

Deliverable: 24223 Administrative Fines

Description: An establishment is issued an administrative fine for violations with RSA 485-A:26 and/or Env-Wq 1100.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Notifications

Lead Person: WILSON, RICHARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: POOL AND SPA INSPECTIONS RSA 485-A:26 (Current)

Activity: Enforcement (Current)

Deliverable: 24224 Administrative Order

Description: An Administrative Order is issued if violations of RSA 485-A:26 and/or Env-Wq 1100 continue to exits.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Administrative Orders

Lead Person: WILSON, RICHARD

Deliverable: 24225 Letters of Deficiency

Description: Letter of Deficienciy is a legal document outlining violations of Env-Wq 1100 found during an inspection of facilities by DES staff and is signed by Limnology Director. The letter is CCd to the Legal unit, and appropriate code officials.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 LODs (Letters of Deficiency)

Lead Person: WILSON, RICHARD

Deliverable: 24226 Notice of Decficiency

Description: A Notice of Deficiency is a carbon copy inspection report that outlines deficiencys noticed in an inspection. The pool operator and DES inspector both sign the inspection report.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 NODs (Notices of Deficiency)

Lead Person: WILSON, RICHARD

Activity: Inspections and Design Review (Current)

Description: The PBF program inspects public pools and spas for compliance with Env-Ws 1100. We cover the entire state with the excption of Manchester, Nashua, Merrimack. These 3 cities have their own inspection program. The indoor pools and spas are inspected once a year. The outdoor pools and spas are inspected atleast every 3 years. Review design for new or renovated swimming pools and spas and issue permits.

Start/End Dates: 10/01/1996 thru

Lead Person: WILSON, RICHARD

Deliverable: 24227 Design Review and Permit Issuance

Description: Review designs for new or renovated swimming pools and spas and issue permits.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Permits Issued

Lead Person: WILSON, RICHARD

Deliverable: 24228 Inspections

Description: Routine inspections for compliance. All indoor pools and spas are inspected annually. Outdoor pools and spas are inspected at least every 3 years.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Inspections

Lead Person: WILSON, RICHARD

Deliverable: 24229 Pre-Opening Inspections

Description: Pre-Opening Inspection of construction compliance prior to public use.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Inspections

Lead Person: WILSON, RICHARD

Deliverable: 24230 Retest Inspections

Description: Pools and Spas that have had bacterial violations are retested.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Inspections

Lead Person: WILSON, RICHARD

Activity: Program Development (Current)

Description: Development of a QA Manual including standard operating procedures for inspections, analysis, data management, and enforcement.

Start/End Dates: 12/01/2002 thru

Lead Person: WILSON, RICHARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: POOL AND SPA INSPECTIONS RSA 485-A:26 (Current)

Activity: Program Development (Current)

Deliverable: 24231 Complete Annual Quality Assurance System Program Self-Audit
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments
Lead Person: WILSON, RICHARD

Deliverable: 24232 QA Manual Revision
Description: Revision of SOPs
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 QA/QCs (Quality Assurance/Quality Control)
Lead Person: WILSON, RICHARD

Activity: Rukemaking Env-Wq 1100 (Current)
Description:
Start/End Dates: 10/01/2013 thru
Lead Person: WILSON, RICHARD

Deliverable: 25130 Rulemaking Env-Wq 1100
Description: Re-adoption of Env-Wq 1100
Start/End Dates: 10/01/2013 thru 03/30/2014 Qty/Unit: 1 Rules
Lead Person: WILSON, RICHARD

Activity: TECHNICAL ASSISTANCE (Current)
Description: Provide technical assistance, ad-hoc program inquires to pool the pool industry
Start/End Dates: 10/01/2006 thru
Lead Person: WILSON, RICHARD

Deliverable: 24233 General Technical
Description: phone calls, email or other correspondace inquiring about technical aspects of pool construction, operation, troubleshooting and application of Env-Wq 1100.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 200 Responses
Lead Person: WILSON, RICHARD

Deliverable: 24234 Presentations
Description: Presentations to pool operators or health officals regarding pool program rules and related safety issues.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Presentations
Lead Person: WILSON, RICHARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: SHELLFISH (Current)

Description: The Shellfish Program ensures that the state's shellfish are safe for consumption by those who enjoy harvesting these public resources through regular bacterial monitoring of approximately 75 stations in shellfish growing waters, performing sanitary surveys and periodic updates of shellfish growing waters, conducting weekly monitoring for Paralytic Shellfish Poisoning toxin, and other activities.

Start/End Dates: 08/12/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☒ Grants ☐

Activity: Ambient Shellfish Water Monitoring Program (Current)

Description: Ambient Water Monitoring. Collect water samples for fecal coliform analysis from all shellfish growing waters to maintain an updated water quality database and annually assess the accuracy of shellfish growing area classifications.

Start/End Dates: 01/01/2001 thru

Lead Person: NASH, WILLIAM

Deliverable: 24284 2014 Ambient Water Samples Collected

Description: 2014 ambient program water sample collection and analysis.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 45 Sampling Rounds

Lead Person: NASH, WILLIAM

Deliverable: 24285 2014 Emergency Closure Water Samples Collected

Description: 2014 emergency closures sampling of shellfish growing areas (wastewater treatment plant upsets, severe rainfall events, etc.) to determine when shellfish growing areas may be safely reopened for harvesting.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 5 Sampling Rounds

Lead Person: NASH, WILLIAM

Deliverable: 24286 2014 Post-Rainfall Sampling for Conditionally Approved Areas

Description: 2014 post-rainfall monitoring program sample collection and analysis, designed to determine if closures following specific rainfall events are warranted.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 20 Sampling Rounds

Lead Person: NASH, WILLIAM

Activity: Aquaculture Management (Current)

Description: Manage aquaculture development and harvesting activities by evaluating requests to harvest and conducting other activities to manage the siting of new aquaculture operations.

Start/End Dates: 07/01/2012 thru

Lead Person: NASH, WILLIAM

Deliverable: 24287 2014 Evaluations of Aquaculture Harvest Requests

Description: Track the number of 2014 requests from aquaculturists to harvest

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 75 Evaluations

Lead Person: NASH, WILLIAM

Activity: FDA 12-Year Repeat Sanitary Surveys (Current)

Description: Per NSSP requirements, conduct new sanitary surveys on shellfish management areas every 12 years.

Start/End Dates: 12/01/2011 thru

Lead Person: NASH, WILLIAM

Deliverable: 24289 Great Bay Sanitary Survey

Description: Conduct a new sanitary survey for the Great Bay Shellfish Management Area

Start/End Dates: 12/01/2013 thru 09/30/2015 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Deliverable: 22854 Little Harbor/Back Channel Sanitary Survey

Description: Conduct new sanitary survey for the Little Harbor/Back Channel Management Area. END DATE EXTENDED TO 9/30/2014

Start/End Dates: 12/01/2012 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Activity:

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: SHELLFISH (Current)

Activity: FDA Annual Evaluations of Shellfish Management Areas (Current)

Description: FDA Annual Evaluations: Compilation of data and relevant information collected over the past year, in order to evaluate the current classification and status of a Shellfish Management Area.

Start/End Dates: 10/01/2006 thru

Lead Person: NASH, WILLIAM

Deliverable: 24300 2013 Atlantic Coast Annual Evaluation

Description: 2013 Atlantic Coast Annual Evaluation - Compile data and information for calendar year 2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Deliverable: 24291 2013 Bellamy River Annual Evaluation

Description: 2013 Bellamy River Annual Evaluation - Compile data and information for calendar year 2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Deliverable: 24296 2013 Hampton/Seabrook Harbor Annual Evaluation

Description: 2013 Hampton/Seabrook Harbor Annual Evaluation - Compile data and information for calendar year 2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Deliverable: 24293 2013 Little Bay Annual Evaluation

Description: 2013 Little Bay Annual Evaluation - Compile data and information for calendar year 2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Deliverable: 24292 2013 Oyster River Annual Evaluation

Description: 2013 Oyster River Annual Evaluation - Compile data and information for calendar year 2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Deliverable: 24299 2013 Piscataqua River North Annual Evaluation

Description: 2013 Piscataqua River North Annual Evaluation - Compile data and information for calendar year 2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Activity: FDA Program Evaluation and Training (Current)

Description: FDA Program Evaluation Meetings and field work\site visits dedicated to FDA's annual evaluation of the Shellfish Program and training on updated procedures.

Start/End Dates: 10/01/2006 thru

Lead Person: NASH, WILLIAM

Deliverable: 24303 2013-2014 FDA Evaluation and Training

Description: 2013-2014 annual FDA evaluation (PEER) and training of Shellfish Program staff

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Meetings

Lead Person: NASH, WILLIAM

Activity: FDA Triennial Evaluations of Shellfish Management Areas (Current)

Description:

Start/End Dates:

Lead Person:

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: SHELLFISH (Current)

Activity: FDA Triennial Evaluations of Shellfish Management Areas (Current)

FDA Triennial Evaluations: Compilation of data and relevant information collected over the past three years, in order to evaluate the current classification and status of a Shellfish Management Area.

Start/End Dates: 10/01/2006 thru

NASH, WILLIAM

Deliverable: 24304 2011-2013 Little Harbor/Back Channel Triennial Evaluation

Description: 2011-2013 Little Harbor/Back Channel Triennial Evaluation - Compile data and information for calendar years 2011-2013 to write a report for submission to FDA

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Activity: Lower Piscataqua River Sanitary Survey (Current)

Description: Lower Piscataqua Sanitary Survey: Formally reclassify Lower Piscataqua River shellfish growing waters in accordance with National Shellfish Sanitation Program guidelines. EXTEND END DATE FROM 12/31/2008 TO 12/31/2010. EXTEND END DATE FROM 12/31/2010 TO 12/31/2011. EXTEND END DATE FROM 12/31/2011 TO 12/31/2012. EXTEND END DATE FROM 12/31/2012 TO 12/31/2013. END DATE EXTENDED FROM 12/31/2013 TO 12/31/2014

Start/End Dates: 01/01/2006 thru 12/31/2014

Lead Person: NASH, WILLIAM

Deliverable: 15741 Newington/Pease/Portsmouth WWTF dye study

Description: Conduct dye study to evaluate/delineate a Prohibited area around the outfall of the Newington/Pease outfall. Field work in 2008 (pending EPA assistance), report by end of 2008, or possibly into 2009. END DATE EXTENDED FROM 12/31/2008 TO 12/31/2010. END DATE EXTENDED FROM 12/31/2010 TO 12/31/2012. END DATE EXTENDED FROM 12/31/2012 TO 12/31/2013. END DATE EXTENDED FROM 12/31/2013 TO 12/31/2014

Start/End Dates: 01/01/2008 thru 12/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: NASH, WILLIAM

Activity: Marina and Mooring Field Investigations (Current)

Description: Marina and Mooring Field investigation (boat counts, GPS work, or boat inspections) within Shellfish Management Areas.

Start/End Dates: 10/01/2006 thru

Lead Person: NASH, WILLIAM

Deliverable: 24305 2014 Surveys of Marinas and Mooring Fields

Description: 2014 Investigations of Marinas & Mooring Fields - Boat and mooring counts, occupancy surveys, and related documentation of boating areas near shellfish growing waters

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Surveys

Lead Person: NASH, WILLIAM

Activity: Outreach and Education to Shellfish Harvesters and the Public (Current)

Description: Harvester Outreach including responding to calls, preparing fact sheets, updating the program website, and giving presentations.

Start/End Dates: 01/01/2005 thru

Lead Person: NASH, WILLIAM

Deliverable: 24306 2014 Clam Hotline updates to NH Fish and Game

Description: 2014 weekly Clam Hotline Updates to F&G

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 54 E-mails

Lead Person: NASH, WILLIAM

Deliverable: 24307 2014 Shellfish website updates

Description: 2014 Website updates. review links, update documents, provide additional information

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 2 Updates

Lead Person: NASH, WILLIAM

Activity: Paralytic Shellfish Poisoning Monitoring Program (Current)

Description: PSP Sampling: shellfish tissue samples on at least a weekly basis from April to October to test for the presence of Paralytic Shellfish

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: SHELLFISH (Current)

Activity: Paralytic Shellfish Poisoning Monitoring Program (Current)

Poisoning toxin.

Start/End Dates: 04/01/2000 thru

Lead Person: NASH, WILLIAM

Deliverable: 24308 2014 PSP Samples Collected

Description: 2014 PSP monitoring program sample collection and data management.

Start/End Dates: 04/01/2014 thru 10/31/2014 Qty/Unit: 50 Samples

Lead Person: NASH, WILLIAM

Activity: Pollution Source Investigations (Current)

Description: Pollution Source Investigations: The preparation (datasheet generation, map making, etc.) in order to conduct investigations, investigation of a property to determine presence of absence of a pollution source, or the investigation of a documented potential source of pollution.

Start/End Dates: 10/01/2006 thru

Lead Person: NASH, WILLIAM

Deliverable: 24309 2014 Pollution Source Investigations

Description: 2014 Pollution Source Investigations - Investigation and/or sampling of potential and actual sources of pollution, documented in the eight FDA Annual and Triennial Evaluation reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Inspections

Lead Person: NASH, WILLIAM

Activity: QAPP Administration for the Shellfish Program (Current)

Description: QAPP document review and work performed to adhear to the guidelines stipulated in the three Shellfish Program QAPPs.

Start/End Dates: 10/01/2006 thru

Lead Person: NASH, WILLIAM

Deliverable: 24310 2014 Annual Review of QAPPs

Description: Annual Review of QAPPs - Review of the PSP, WQ, and Sanitary Survey QAPPs for the annual DES self-audits

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Self-Assessments

Lead Person: NASH, WILLIAM

Deliverable: 24311 2014 Thermometer Calibration

Description: Thermometer Calibration - Calibration of the Shellfish Program and Watershed Assistance Section (Pease Office) thermometers.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Evaluations

Lead Person: NASH, WILLIAM

Activity: Response to WWTF Upsets and other Pollution Events in Shellfish Waters (Current)

Description: WWTF Upsets and Emergency Response: Respond to and evaluate incidents that may warrant closure of shellfish waters, including WWTF upsets, unusually heavy rainfall, oil spills, and other events.

Start/End Dates: 01/01/2005 thru

Lead Person: NASH, WILLIAM

Deliverable: 24312 2014 Incidents for Evaluation

Description: Prepare Memos for all 2014 WWTF calls, reports of oil spills, weather events, etc, that were evaluated to determine if shellfish closures were necessary.

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 80 Memos

Lead Person: NASH, WILLIAM

Activity: Revise Classifications to Shellfish Growing Areas (Current)

Description: Conduct activities to explore whether or not reclassifications of classified shellfish growing areas is appropriate.

Start/End Dates: 07/01/2007 thru

Lead Person: NASH, WILLIAM

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: SHELLFISH (Current)

Activity: Revise Classifications to Shellfish Growing Areas (Current)

Deliverable: 22871 Classification Revisions for 2013
Description: Revise shellfish classifications as needed. EXTEND END DATE TO 3/31/14
Start/End Dates: 01/01/2013 thru 03/31/2014 Qty/Unit: 1 Revisions
Lead Person: NASH, WILLIAM

Deliverable: 24313 Classification Revisions for 2014
Description: Revise shellfish classifications as needed.
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 1 Revisions
Lead Person: NASH, WILLIAM

Activity: Shellfish Program Administration (Current)
Description: Shellfish Program Administration: budget planning and management, workplan development, discussions with federal agencies, contract and MOA development, G&C or fiscal committee requests, etc.
Start/End Dates: 10/01/2006 thru
Lead Person: NASH, WILLIAM

Deliverable: 24314 2014 workplan development
Description: Develop 2014 workplan.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Workplans
Lead Person: NASH, WILLIAM

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TIDAL WATER QUALITY MONITORING (Current)

Description: Water quality monitoring activities associated with tidal waters (excluding activities associated with the shellfish program)
Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Gulfwatch Monitoring Program (Current)

Description: UNH MOA OBLIGATION. Working with UNH Jackson Estuarine Laboratory, DES participates in the Gulfwatch Program initiated by the Gulf of Maine Council. Blue mussels are collected at designated locations in NH estuaries and are analyzied for metal and organic contaminants.
Start/End Dates: 09/01/2001 thru
Lead Person: TROWBRIDGE, PHILIP

Deliverable: 22939 Gulfwatch 2013.4 - Prepare final report

Description: Prepare final report for the season after the laboratory data are available.
Start/End Dates: 04/01/2014 thru 06/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: WOOD, MATTHEW

Deliverable: 23961 Gulfwatch 2014.1 - Manage collection of shellfish samples

Description: Collect, measure, and prepare mussels, clams, and oysters for transport to laboratories.
Start/End Dates: 08/01/2014 thru 10/31/2014 Qty/Unit: 3 Sections
Lead Person: WOOD, MATTHEW

Activity: Piscataqua Region Estuaries Partnership (Current)

Description: FY14 EPA P&C #113, 114
FY12 EPA P&C #123
FY11 EPA P&C #151, 152, 153
2007 PPA PRIORITY 116, 118 AND
UNH MOA OBLIGATION. Projects completed under contract to the NH Estuaries Project to implement the Comprehensive Conservation and Management Plan for the estuaries. In 2009 name changed from New Hampshire Estuaries Project to PREP.
Start/End Dates: 01/01/2001 thru
Lead Person: TROWBRIDGE, PHILIP

Deliverable: 25198 PREP 2014.A - Technical Program Assistance

Description: FY14 EPA P&C #113
Environmental Data Analysis
GIS Analyses
Project or Grant Management
Development or Review of Technical Outreach Products
Summary Report on Ecosystem Services
Summary Report on 2013 Eelgrass Habitat Survey
Summary Report on NERACOOS GB Coastal Buoy Data
Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 3 Reports, Final
Lead Person: TROWBRIDGE, PHILIP

Deliverable: 25199 PREP 2014.B - PREP Monitoring Plan Implementation

Description: FY14 EPA P&C #113
QA Audit
Prepare 2013-2014 coastal monitoring data for indicators
Prepare and manage contracts for 2014 monitoring
Manage Gulfwatch samping in 2014
Prepare monitoring budget and workplan for 2015
Integrated Research and Monitoring Agenda for 2014-2016

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 6 Data Sets
Lead Person: TROWBRIDGE, PHILIP

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TIDAL WATER QUALITY MONITORING (Current)

Activity: Piscataqua Region Estuaries Partnership (Current)

Deliverable: 25200 PREP 2014.C - PREP Administration

Description: FY14 EPA P&C #113
EPA Reporting
MC meetings
STAC meetings
PREP staff meetings

Start/End Dates: 01/01/2014 thru 12/31/2014 Qty/Unit: 10 Meetings

Lead Person: TROWBRIDGE, PHILIP

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TMDL STUDIES (Current)

Description: A Total Maximum Daily Load (TMDL) study specifies the maximum amount of pollutant that a waterbody can receive and still meet water quality standards and allocates pollutant loadings among point and nonpoint pollutant sources. Section 303(d) of the Clean Water Act (CWA) requires states to periodically develop a list of impaired waters (i.e., the "303(d) list"). A TMDL study must be done for all waters on the 303(d) List. that are impaired by pollutants. This program includes all activities associated with the devlopment of TMDLs.

Start/End Dates: 10/01/2003 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☐

Activity: Assist MS4 Communities - TMDL (Current)

Description: FY14 EPA P&C #74. Assist MS4 Communities as it relates to TMDLs

Start/End Dates: 04/01/2013 thru

Lead Person: FOSS, MARGARET

Deliverable: 24995 Identify ways to assist MS4 Communities

Description: Review MS4 permit and identify ways DES may help MS4 communities. Develop a memorandum with recommendations

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Memos

Lead Person: FOSS, MARGARET

Deliverable: 24996 Provide Technical Assistance to MS4 Communities

Description: Provide technical assistance to MS4 Communities as it relates to TMDLs. This includes attending meetings, conference calls, reviewing reports and data, providing GIS or monitoring assistance, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Assistances Provided

Lead Person: FOSS, MARGARET

Activity: EPA Acid River (EPAAR) TMDLs (Current)

Description: Based on conversations with EPA Region 1 TMDL Staff in 2013, no work is planned to develop Acid Pond TMDLs in 2014.

A Draft Scope of Work was completed for this project. DES does not expect to develop Acid River TMDLs at this time but may submit a request to EPA to develop them in the future assuming that existing data is sufficient.
FY12 EPA P&C #82
FY11 EPA P&C # 121. Potential for 695 TMDLs based on the 2010 303(d) list
FY08 EPA P&C # 104. DES has submitted a request for EPA Contractor Assistance with developing TMDLs for rivers listed as impaired due to low pH (i.e., acid rivers). Based on the 2006 303(d) List, NH currently has approximately 397 river segments that are impaired due to low pH and approximately 34 that are listed for aluminum, which is believed to be a result of the low pH.
The first request is for developing a defensible methodology for preparing acid river TMDLs as well as a method for determining rivers which have low pH due to natural conditions. Assuming these methodologies are successfully completed, and if funding is available, DES plans to submit a future request for EPA Contractor assistance to prepare the Acid River TMDLs. This Activity assumes that EPA approves our request(s) for Contractor assistance.

Start/End Dates: 10/01/2006 thru

Lead Person: FOSS, MARGARET

Activity: EPA Acid Pond (EPAAP) TMDLs (Current)

Description: Based on conversations with EPA Region 1 TMDL Staff in 2013, no work is planned to develop Acid Pond TMDLs in 2014.
FY12 EPA P&C #82
FY09 EPA P&C # 107 - DELETED END DATE TO ALLOW MORE DELIVERABLES IN FUTURE UNDER THIS ACTIVITY: 2007 PPA Priority 88: "Commit to completion of an additional number of TMDLs for FY07, and provide a tentative list of waterbodies involved (future substitutions allowed)."
2007 PPA Priority 90: " Suggested TMDL commitment target range for FY07: 47-91".
DES has submitted a request for EPA Contractor Assistance to prepare acid pond TMDLs for approximately 266 lakes listed as impaired on the 2006 303(d) List. This assumes that the existing data is sufficient for TMDL calculations. In addition, the Contractor is also to prepare a methodology for linking pH with aluminum violations. If successful, it may be possible to get credit for an additional 22 TMDLs for aluminum. Therefore, the total possible number of TMDLs from this effort could be 266 (pH) + 22 (Al) = 288 TMDLs. This Activity assumes EPA will approve the request for Contractor Assistance.

Start/End Dates: 10/01/2006 thru

Lead Person: FOSS, MARGARET

Activity: EPA Watershed Bacteria (EPABAC) TMDLs (Current)

Description: Based on conversations with EPA Region 1 TMDL Staff in 2013, no work is planned to submit additional bacteria TMDLs in 2014.

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TMDL STUDIES (Current)

Activity: EPA Watershed Bacteria (EPABAC) TMDLs (Current)

FY13 EPA P&C #75. Prepare 52 bacteria TMDLs.
FY12 EPA P&C #82. FY 2011 project completed. FY11 EPA P&C # 120, 121 Submit 59 supplemental bacteria TMDLs (based on the 2010 303(d) list) to EPA for approval in FY11.
FY10 EPA P&C # 111,112. Submit additional TMDLs on approved lakes based on 2012 303(d) list.

FY08 EPA P&C # 104 and 106: DES anticipates receiving EPA contractor assistance to develop bacteria TMDLs on a watershed basis. Work includes preparation of a scope of work, providing data to the Contractor, reviewing submittals, and public noticing the TMDL. Based on the 2006 303(d) List, there are 247 AUs impaired by bacteria. Discussions are ongoing with EPA regarding the actual number which can be done considering Contractor ability and data availability.

Start/End Dates: 07/01/2007 thru

Lead Person: FOSS, MARGARET

Activity: Great Bay Nitrogen WLA AND LA (Current)

Description: FY12 EPA P&C #82
A watershed-wide WLA AND LA for nitrogen for the Great Bay Estuary.

Start/End Dates: 10/01/2008 thru

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 19579 Coordinated N Monitoring Program/Assessments for the Great Bay Estuary

Description: 7/23/13: END DATE EXTENDED TO 9/30/14. 7/27/12: END DATE EXTENDED TO 9/30/13. 7/9/11: END DATE EXTENDED FROM 9/30/11 TO 9/30/12. The existing monitoring programs for the Great Bay Estuary are inadequate. In order to document progress and ultimate success, a comprehensive monitoring program for nitrogen discharges, water quality, and eelgrass habitat is needed. This monitoring program will require funding and participation from EPA, NHDES, MEDEP, municipalities, PREP, GBNERR, WNERR, and UNH. Data from DES and its partners will be quality assured and analyzed to make assessments of nitrogen-related impairments and to quantify nitrogen sources. Outputs include coordination of meetings with partners, Quality Assurance Project Plan for coordinated nutrient monitoring in the Piscataqua Region watersheds, quality assured data on nitrogen and other eutrophication parameters in the Piscataqua Region watersheds.

Start/End Dates: 06/24/2010 thru 09/30/2014 Qty/Unit: 1 QAPPs (Quality Assurance Program Plan)

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 23832 Great Bay Nitrogen Non-Point Source Study

Description:

Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: TROWBRIDGE, PHILIP

Activity: I-93 Chloride TMDLs (Current)

Description: FY08 EPA P&C # 104 and 106: Policy Bk and Tribs, Dinsmore Bk, N. Trib to Canobie Lake, Beaver Bk have been listed as impaired for chlorides. The primary source of chlorides is believed to be road salt and water softeners. This Activity includes devlopment of chloride TMDLs for these surface waters. See Also Watershed Restoration/Implement chloride TMDLs in 4 impaired watersheds in the I-93 corridor

Start/End Dates: 01/01/2005 thru

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 22916 I93.20 - TMDL Implementation Monitoring Reports SFY13

Description: END DATE EXTENDED FROM 9/30/13 to 12/31/13. Review data and prepare a QA Audit and Data Report.

Start/End Dates: 07/01/2013 thru 12/31/2013 Qty/Unit: 1 Reports, Final

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 24237 I93.20 - TMDL Implementation Monitoring Reports SFY14

Description: Review data and prepare a QA Audit and Data Report.

Start/End Dates: 07/01/2014 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: TROWBRIDGE, PHILIP

Activity: Impervious Cover TMDLs (Current)

Description: Based on conversations with EPA Region 1 TMDL Staff in 2013, no work is planned to develop the IC TMDLs on the Seacoast in 2014.
FY12 EPA P&C #82

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TMDL STUDIES (Current)

Activity: Impervious Cover TMDLs (Current)

FY11 EPA P&C # 120, 121 DES will request approval from EPA for 7 TMDLs in FY11
FY10 EPA P&C # 112; This activity includes development of TMDLs based on the percent impervious cover. All deliverables assume that DES will recieve EPA Contractor assistance to help prepare these TMDLs.

Start/End Dates: 10/01/2008 thru

Lead Person: FOSS, MARGARET

Activity: LI Sound TMDL - CT River N Reduction (Current)

Description: FY14 EPA P&C #74
FY12 EPA P&C #82,
FY11 EPA P&C # 120
FY10 EPA P&C # 111: Connecticut and New York have completed a TMDL to address low dissolved oxygen in Long Island Sound. Part of the recommended solution is to reduce nitrogen in the Connecticut River which implies that nutrient reductions may be necessary from MA, VT and NH. EPA/NEIWPCC are coordinating efforts to help determine what the load reductions should be. The USGS SPARROW model may be used for this purpose.

Start/End Dates: 10/01/2002 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 24953 LISTMDL:Technical Assistance

Description: Includes participation in conference calls, meetings, review of documents related to the CT River Nitrogen Study which is part of the LI Sound TMDL. Number of technical assistances is estimated and is variable from year to year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Assistances Provided

Lead Person: COMSTOCK, W. GREGG

Activity: Merrimack /Pemigewasett R TMDL - ACOE (Current)

Description: FY14 EPA P&C #72 and #74
FY12 EPA P&C #82,
FY11 EPA P&C # 120
The 2004 305(b)/303(d) surface water quality assessment indicated dissolved oxygen violations along the Merrmack and Pemigewasett Rivers. Data also indicates rising levels of phosphorus and algae in the downstream sections. A TMDL for dissolved oxygen is necessary to determine load allocations for point source and nonpoint sources as well as permit limits for NPDES permittees. It is expected that DES will partner with the ACOE to conduct a DO/Nutrient TMDL for the river. This work would be an extension of the Merrimack River Assessment Study which focused on bacteria for the CSO communities but did address other parameters as well.

Start/End Dates: 10/01/2004 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 16039 ACOEMerTMDL8: Predictive Model Results

Description: END DATE EXTENDED FROM 3/31/14. END DATE EXTENDED FROM 9/30/12. Task 8: Review Predictive Modeling report (75% for draft, 25% for final). The report will include results of sensitivity runs and alternative analyses outlined in Task 4.

Start/End Dates: 01/01/2008 thru 06/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: FOSS, MARGARET

Activity: NH 10 Year TMDL Vision Strategy (Current)

Description: FY14 EPA P&C #74, #76
Development of the New Hampshire TMDL 10 Year Vision Strategy Report. The "10 Year Vision" is the short hand title for EPAs Long-Term Vision for Assessment, Restoration, and Protectoin under the Clean Water Act Section 303(d) Program.

Start/End Dates: 09/30/2013 thru

Lead Person: FOSS, MARGARET

Deliverable: 24848 Develop Draft "Prioritization" section of NH 10 Year TMDL Vision Plan Report

Description: Develop Draft for the "Prioritization Goal" section of NH's 10 year TMDL Vision Plan Report. This is one of the 6 Goal Statmetns in the "10 Year Vision" for EPA's nationwide TMDL Program. Work with 303(d) listing staff and monitoring staff to use the monitoring strategy to assist development of this list.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Drafts

Lead Person: FOSS, MARGARET

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TMDL STUDIES (Current)

Activity: NH 10 Year TMDL Vision Strategy (Current)

Deliverable: 24847 Develop Draft Outline, TOC, Timeline and Introduction Section of NH 10 Year TMDL Vision Plan

Description: Develop Draft Report Outline, TOC, Timeline and Introduction Section of NH's 10 Year TMDL Vision Plan.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Drafts

Lead Person: FOSS, MARGARET

Deliverable: 24846 Participate in Monthly ACWA / EPA Conference Calls on developing the 10 Year Vision Strategy nationw

Description: Participate in Monthly ACWA / EPA Conference Calls and review and comment on the "Long Term Vision for Assessment, Restoration, and Protection under the CWA Section 303(d) Program, called "The 10 Year Vision".

Start/End Dates: 04/01/2013 thru 09/30/2014 Qty/Unit: 12 Conference Calls

Lead Person: FOSS, MARGARET

Activity: Pearly Lake TP TMDL (Current)

Description: FY14 EPA P&C #72 and #73. Revise the Draft Report, Public Notice, Submit Final Report to EPA for review and approval. This is contingent upon Franklin Pierce University and their Contractor fulfilling their current scope of services contract with the DES 319 Program and submitting for review and approval their revised model, the data used to revise the model and the watershed based plan.

Start/End Dates: 09/30/2013 thru

Lead Person: FOSS, MARGARET

Deliverable: 24948 1. Revise Draft TMDL Report

Description: Revise the Draft Report based on report and findings of Franklin Pierce University Contractor's revision of the model, compiled data used to revise the model and the WBP all being developed in compliance with the Scope of Services as outlined in the DES/EPA 319 grant awarded to Franklin Pierce.

Start/End Dates: 10/01/2013 thru 03/31/2014 Qty/Unit: 1 Reports, Drafts

Lead Person: FOSS, MARGARET

Deliverable: 24949 2. Public Notice/Comment Revised Draft Report

Description:

Start/End Dates: 01/01/2014 thru 09/30/2014 Qty/Unit: 1 Public Comment Periods

Lead Person: FOSS, MARGARET

Deliverable: 24950 3. Finalize Report and submit to EPA for review and approval

Description: Finalize Report and submit to EPA for review and approval

Start/End Dates: 04/01/2014 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: FOSS, MARGARET

Activity: Regional Meetings/Conferences - TMDL (Current)

Description: FY14 EPA P&C #74
FY13 EPA P&C #76. FY12 EPA P&C #84; FY11 EPA P&C #122; FY10 EPA P&C 113; FY09 EPA P&C # 108: FY08 EPA P&C # 105. EPA P&C#89
Participation in regional/ national meetings, conferences, conference calls, and workgroups related to TMDLs. Examples include meetings and conference calls with NEIWPCC TMDL workgroups, the Region 1/State TMDL Innovations Workgroup and ASWIPCA conference calls.

Start/End Dates: 10/01/2006 thru

Lead Person: FOSS, MARGARET

Deliverable: 23115 TMDL Workgroup Meetings, Innovation Efforts and Conference Calls

Description: FY14 EPA P&C #74. FY13 EPA P&C #76. FY12 EPA P&C #84: Participate in the NEIWPCC TMDL Workgroup meetings/conference calls and Region 1/State TMDL Innovations efforts to improve environmental effectiveness of the TMDL program.

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: FOSS, MARGARET

Activity: Salmon Falls TMDL (Current)

Description: FY14 EPA P&C #74. Salmon Falls TMDL revision activities including monitoring, data and report review, meetings and conference calls.

Start/End Dates: 06/01/2013 thru

Lead Person: TROWBRIDGE, PHILIP

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: TMDL STUDIES (Current)

Activity: Salmon Falls TMDL (Current)

Deliverable: 24979 Provide Technical Assistance

Description: Provide Technical Assistance for the TMDL Revision Activities including monitoring, data and report review, meetings and conference calls.

Start/End Dates: 06/01/2013 thru 09/30/2015 Qty/Unit: 4 Reviews

Lead Person: TROWBRIDGE, PHILIP

Activity: Y Technical Assistance - TMDL (Current)

Description: FY14 EPA P&C #72 and #74
FY12 EPA P&C #84
This activity includes responses to public information requests, general ad-hoc guidance requests from other programs and agencies, Right-to-Know requests, outreach efforts, time spent keeping current on program related issues, and making presentations.

Start/End Dates: 10/01/2006 thru

Lead Person: FOSS, MARGARET

Deliverable: 23482 Y-2: Technical Assistance, Responses to General Inquiries - TMDL

Description: Includes responding to general TMDL inquiries that are not addressed under other programs.

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 10 Inquiries

Lead Person: FOSS, MARGARET

Activity: Z Program Administration - TMDL (Current)

Description: FY14 EPA P&C #74
FY12 EPA P&C #84
This activity includes tasks such as proposal writing, grant preparation, grant reporting, MTRS workplan development, budget preparation, and G&C requests.

Start/End Dates: 10/01/2006 thru

Lead Person: FOSS, MARGARET

Deliverable: 23483 Complete Annual Quality Assurance System Program Self-Audit

Description: Complete Annual Quality Assurance System Program Self-Audit

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: FOSS, MARGARET

Deliverable: 23726 Develop QA/QC Documents and Guidance for TMDL Development

Description: Develop QA/QC guidance documents for using existing data to develop TMDLs and/or using new or existing models to develop TMDLs. This information wil be provided to Contractors who are hired to develop TMDLs in NH.

Start/End Dates: 03/01/2013 thru 09/30/2014 Qty/Unit: 2 QA/QCs (Quality Assurance/Quality Control)

Lead Person: FOSS, MARGARET

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: VOLUNTEER LAKE ASSESSMENT PROGRAM RSA 487:31-33 (Current)

Description: This is a lake monitoring and assessment and an educational outreach program between DES biologists and volunteer monitors from lake associations and other entities. DES provides training, equipment, analyses, assessment and annual report and the volunteers provide monitoring, minimal funding for analyses and watch dog capability at lakes.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General [X] State Fees [ ] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Assessment (Current)

Description: Each year, an individualized annual report is written for each lake monitored through VLAP. Each individual lake annual report presents water quality sampling from the most recent sampling season and compares the most recent water quality data to the data collected since the lake joined VLAP. Observations concerning water quality trends are discussed. Receommendations for additional sampling and watershed management activities are presented when necessary. DN - Supplemental 106 monitoring funds actitivity. Site code: VLAP00293.

Start/End Dates: 10/01/2001 thru

Lead Person: STEINER, SARA

Deliverable: 24932 Annual Regional VLAP Reports

Description: A new reporting process was developed to produce seven comprehensive regional reports to analyze data trends and statistics on a regional basis. These reports compile and report information from multiple monitoring programs pertinent to each region as well as include detailed data analyses, water quality summaries and trends for VLAP lakes.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 7 Reports, Final

Lead Person: STEINER, SARA

Deliverable: 24933 Individual VLAP Reports

Description: A new reporting process was initiated to provide and annual two-page individual lake summary/report to each participating VLAP lake. The individual reports will include a general informational page including lake morphological information, impairment information, watershed map, and land use summary. The second page will inlcude VLAP data, historical trend analyses and graphics and overall observations and recommendations based on VLAP data.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 180 Reports, Final

Lead Person: STEINER, SARA

Activity: Outreach (Current)

Description: One of the main objectives of VLAP is to educate the public about reponsible watershed and lake management. VLAP produces and distributes an annual newletter, individual lake annual reports, and conducts educational programs and workshops to educate the public.

Start/End Dates: 10/01/1999 thru

Lead Person: STEINER, SARA

Deliverable: 24935 Annual Regional and Individual Reports posted on the DES Web Site

Description: After each of the regional and individual lake reports have been finalized and sent out eah year (typically by the end of April) the reports will be converted to pdf and will be posted on the VLAP website (ideally by the beginning of June).

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 180 Postings

Lead Person: STEINER, SARA

Deliverable: 24936 Annual Workshop

Description: Hold an annual workshops to educate and update training for volunteer monitors. A water quality sampling refresher course is conducted and two or three additional talks related to watershed management and water quality issues of special interest to volunteer monitors are presented.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Workshops

Lead Person: STEINER, SARA

Deliverable: 24937 Educational Programs

Description: Provide, upon request, educational programs related to water quality sampling. Edcuational programs are provided throughout the state for elementary, middle school, and high school students.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Outreach Activities

Lead Person: STEINER, SARA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: VOLUNTEER LAKE ASSESSMENT PROGRAM RSA 487:31-33 (Current)

Activity: Outreach (Current)

Deliverable: 24938 Lake Association Meetings

Description: Attend annual lake association meetings to discuss VLAP water quality and provide recommendations on management activities in the watershed that may improve water quality.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Meetings

Lead Person: STEINER, SARA

Deliverable: 24934 Monthly Newsletter "The Sampler"

Description: Publish a monthly E-newsletter which is sent to approximately 700 email recipients signed up for the newsletter. The newsletter includes information regarding VLAP and other relevant programs dealing with lake and pond managment such as exotic species, and provides up to date information about watershed management and water quality issues of special interest to volunteer monitors.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Newsletters

Lead Person: STEINER, SARA

Deliverable: 24939 VLAP Blog

Description: Develop a VLAP Blog, "Lake Reflections" for updates from the VLAP Program to volunteers and others interested in lake water quality. The blog will serve not only as a communication tool with volunteers, but also as a forum for discussions on lake water quality issues with their peers.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Blogs

Lead Person: STEINER, SARA

Deliverable: 24940 VLAP Training Video

Description: A video documenting the proper water quality sampling techniques will be developed in coordination with the Lake Sunapee Protective Association. The video will be distributed to volunteer monitors and be available on the web as a training resource. It will serve to educate and train volunteers in lieu of an annual biologist visit.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates

Lead Person: STEINER, SARA

Activity: Program Funding (Current)

Description: Since the passage and signing into law of HB 487 in June of 2005, VLAP is allowed to apoply for and accept gifts, donations of money, federal, municipal or pricate grants, or any other funds or incentives from any sources for program purposes. One possibility is to nominate VLAP for any award or grant programs that are applicable.

Start/End Dates: 10/01/2005 thru

Lead Person: STEINER, SARA

Deliverable: 25083 Award/Grant Applications

Description: Since the passage and signing into law of HB 487 in June of 2005, VLAP is allowed to apply for and accept gifts, donations of money, federal, municipal or private grants, or any other funds or incentives from any sources for program purposes. One possibility is to nominate VLAP for any award or grant programs that are applicable.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Applications, Grants

Lead Person: STEINER, SARA

Activity: Program Publicity (Current)

Description: One of the main objectives of VLAP is to increase the number of volunteers participating in VLAP and to increase the temporal and spatial distribution of waterbodies monitored through VLAP. In order to eduicate the public about the existence of the VLAP and encourage additional groups to participate in VLAP, DES issues press releases and submits articles to various newsletters about the program.

Start/End Dates: 10/01/2002 thru

Lead Person: STEINER, SARA

Deliverable: 24941 Published Articles

Description: The VLAP Coordinator will ask the editors of DES and non-DES related newsletters to publish VLAP related articles periodically. These articles will educate the public about VLAP and the importance of volunteer lake quality monitoring.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Articles

Lead Person: STEINER, SARA

Activity:

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: VOLUNTEER LAKE ASSESSMENT PROGRAM RSA 487:31-33 (Current)

Activity: Quality Assurance (Current)

Description: All operations of the VLAP program adhere to the DES Quality Management Plan and also follows an EPA approved Quality Assurance Project Plan. This ensures that all data collected and all results reported through VLAP are of documented quality and are representative.

Start/End Dates: 11/01/2001 thru

Lead Person: STEINER, SARA

Deliverable: 24942 Complete Annual Quality Assurance System Program Self-Audit

Description: This annual program assessment summarizes the successes, problems, and solutions implemented to correct problems that occur each year.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Self-Assessments

Lead Person: STEINER, SARA

Deliverable: 24943 Review and Revise the Generic VLAP Quality Assurance Project Plan (QAPP)

Description: Review the VLAP QAPP annually and revise as necessary. Submit it EPA and major revisions for a courtesy review and approval.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 QAPPs (Quality Assurance Program Plan)

Lead Person: STEINER, SARA

Activity: VLAP Sampling (Current)

Description: DES Biologists train volunteer moniors how to sample to quality of lakes and their associated tributaries. Lake deep spots are typically sampled for conductivity, turbidity, pH, acid neutralizing capacity, chlorophyll, total phosphrous, and transparency. Lake nearshore areas and tributaries are typcially sampled for conductivity, turbidity, pH, and total phosphorus. Some lakes and tributaries are also sampled for E.coli and chloride. DN - Supplemental 106 monitoring funds actitivity. Site code: VLAP00291.

Start/End Dates: 10/01/1999 thru

Lead Person: STEINER, SARA

Deliverable: 24944 Annual Volunteer Training and Sampling

Description: A DES Biologist will sample the approximately 80 lakes in VLAP once each summer with the volunteer monitors and will provide a refresher training for proper sampling techniques. Volunteer monitors will be rated on their sampling performance. The Limnology Center and Satellite labs will provide sampling equipment and laboratory capability to allow the volunteer monitors to sample at other times during the summer on their own. During this sampling, volunteers will complete a self-audit form to ensure they are following the proper sampling procedures.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 100 Site Visits

Lead Person: STEINER, SARA

Deliverable: 24945 Transparency Monitoring Sub Group

Description: Develop a sub-group of volunteer monitors that measure lake transparency at multiple locations throughout the summer. According to VLAP trend analyses, lake transparency in NH is significantly decreasing, and this cannot be explained by an increase in algal growth. It is thought that an increase in stormwater runoff may be to blame. Additional transparency data collection is warranted to better understand lake transparency trends throughout NH.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Groups

Lead Person: STEINER, SARA

Deliverable: 24946 VLAP Water Quality Sample Results Generated

Description: The total number of water quality results generated by VLAP. This number includes the number of sample analyses at teh NHDES Limnology Center in Concord and the state chemistry lab. In addition, this number includes the number of samples analyzed at the VLAP satellite labs (Colby Sawyer Lake Sunapee Satellite lab in New London)

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15000 Analyses

Lead Person: STEINER, SARA

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: VOLUNTEER RIVER ASSESSMENT PROGRAM RSA 483:38 (Current)

Description: VRAP supports watershed organizations in their river monitoring efforts. VRAP provides monitoring training, equipment loans, and annual reports on volunteer collected water quality data. Volunteers contrubute their time and effort to accomplish monitoring goals developed by NHDES and watershed organizations, and occasionally secure funding for water quality analyses. VRAP relies on local watershed knowledge and the proximity of volunteers to rivers and streams statewide.

Start/End Dates: 01/02/1998 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Data Management (Current)

Description: Water quality data are collected by volunteers and submitted to DES for QA/QC checks and incorporation into State water quality assessments. Data are summarized and compiled for development of annual reports and/or status reports. DN - Supplemental 106 monitoring funds activity. Site Code: VRAP1240.

Start/End Dates: 10/01/2002 thru

Lead Person: WALSH, EDWARD

Deliverable: 24565 Process Datalogger Datasets (FY14)

Description: Processing includes deployment of dataloggers, post deployment QA/QC of datalogger and data, and import into the EMD. Includes multiparameter datalogger deployments and water temperature loggers.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 40 Data Sets

Lead Person: WALSH, EDWARD

Deliverable: 24566 QA/QC Program Self Audit (FY14)

Description: Prepare VRAP selfaudit, which includes but not limited to documentation of program objectives, QAPP inconsistancies, and data limitations. Self-audit for FY 14 will be based on the data collected during the 2013 sampling season.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Audits

Lead Person: WALSH, EDWARD

Deliverable: 24567 VRAP Water Quality Data to EMD (FY14)

Description: Input data collected by all volunteer groups into EMD. A Record is equivalent of sampling one station for one parameter. Final nuimber based on number of VRAP groups and sampling plans developed by individual VRAP groups. All data is QA/QCd and checked against the VRAP QAPP to determine data usebale for assessment purposes.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8500 Entries

Lead Person: WALSH, EDWARD

Activity: Program Management (Current)

Description: Tasks pertaining to the day to day management of the VRAP program including but not limited to communication with the public, DES staff, and other agencies, VRAP reporting and development, webpage maintenance, meeting with the public and NHDES staff.

Start/End Dates: 10/01/2002 thru

Lead Person: WALSH, EDWARD

Deliverable: 24569 Annual Evaluation from VRAP Volunteers (FY14)

Description: Evaluation form to be distributed electronically to VRAP volunteers to obtain input on successes and failures of prior sampling season. Evaluation will be used to make further improvements to the program and respond to the needs of the volunteers. Form will be distributed after groups have had time to review the 2013 VRAP reports.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Evaluations

Lead Person: WALSH, EDWARD

Deliverable: 24570 Annual Review of SOPs (FY14)

Description: In preparation for the 2014 sampling season VRAP staff view all SOPs and protocols used by volunteers and/or VRAP staff. Improvemnt and changes will be made to clairfy procedures for the volunteers and to insue that all QAPP requirements are addressed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Updates

Lead Person: WALSH, EDWARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: VOLUNTEER RIVER ASSESSMENT PROGRAM RSA 483:38 (Current)

Activity: Program Management (Current)

Deliverable: 24572 Hire and Train Intern (FY14)

Description: Hire and train VRAP intern for 2014 sampling season.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Interns

Lead Person: WALSH, EDWARD

Deliverable: 24574 Maintain VRAP Web Site (FY14)

Description: Revise web site on a quarterly basis according to changes in VRAP scope, policies, support, funding opportunities, volunteer enrollment and activities, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Updates

Lead Person: WALSH, EDWARD

Deliverable: 24575 QA Systems Program Self-Audit (FY14)

Description: Prepare VRAP self-audit for 2013 sampling season, which includes, but not limited to, documentation of program objectives, QAPP inconsistencies, and data limitations.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Audits

Lead Person: WALSH, EDWARD

Activity: Sampling and Analysis (Current)

Description: Includes all aspects of supporting a water quality monitoring program conducted by the general public throughout the State of New Hampshire. Sampling and analysis generally occurs from late spring through early fall, and includes, but is not limited to: maintaining volunteer monitoring schedules, responding to volunteer needs and requests, maintaining equipment, and conducting additional volunteer training sessions. DN - Supplemental 106 monitoring funds activity. Site Code: VRAP1239.

Start/End Dates: 10/01/2002 thru

Lead Person: WALSH, EDWARD

Deliverable: 24576 Annual Equipment Inventory and Maintenance (FY14)

Description: This includes inventory and inspection of equipment and kits prior to distribution to VRAP groups, mainteance of equipment during sampling season, changing of reagents and supplies in kit, and inspection of kits at the end of the sampling season.Receive, inspect, and redistribute meters, as necessary, during the sampling season. Mainetance and inspection based on manufacturs directions and VRAP QA/QC procedures. Quanity of based on maintaining 12 VRAP kits.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Inventories

Lead Person: WALSH, EDWARD

Deliverable: 24577 Equipment Loans to VRAP Groups (FY14)

Description: Schedule and coordinate loans of water quality monitoring equipment to accomodate sampling schedules of participating groups and others requesting equipment. Number of loans based on VRAP currently having 12 kits available for use by VRAP groups. Individual kits may be used by more than one group.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 15 Loans

Lead Person: WALSH, EDWARD

Deliverable: 24578 Order Supplies and Equipment (FY14)

Description: Determine supply/equipment needs for water quality sampling in conjunction with Ambient River Monitoring Program and TMDL Program. Number is based on placing an order quarterly and two extra during sampling season.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Orders

Lead Person: WALSH, EDWARD

Deliverable: 24579 VRAP Groups - Sampling and Analysis Plans and Laboratory Budgets (FY14)

Description: This reflects the estimated number of active VRAP groups for the 2014 sampling season. Each group will be contacted by VRAP staff regarding sampling plans, laboratory analysis needs, datalogger requests, and other special needs. Unit changed to reflect the number of active VRAP groups.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Groups

Lead Person: WALSH, EDWARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: VOLUNTEER RIVER ASSESSMENT PROGRAM RSA 483:38 (Current)

Activity: Sampling and Analysis (Current)

Deliverable: 24580 VRAP Staff Site Visits/Field Audits (FY14)

Description: Site visits to investigate potential problems, , provide technical assistance, verify station locations, and provide other misc. assistance. Audits of volunteers ensure appropriate sample collection, equipment use, and data documentation. Number of audits is based on projected number of VRAP groups participating. If time is a constraint audits will be targeted at new goups and those in need of specific help.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 24 Site Visits

Lead Person: WALSH, EDWARD

Deliverable: 24581 Water Quality Samples Collected by VRAP Volunteers (FY14)

Description: A measurement represnts a VRAP group measuring a single parameters. Includes both field measurements and laboratory analytes. Sampling for 2014 season.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8500 Measurements

Lead Person: WALSH, EDWARD

Activity: Technical Assistance and Outreach (Current)

Description: Provide assistance with public education to other agencies and organizations, and participate in annual programs such as the NH Envirothon. Distribute interpretive materials for public education to schools, watershed organizations, concerned citizens, etc. Examples to include VRAP overview, water quality monitoring guidance and data, and the importance of water resources.

Start/End Dates: 10/01/2002 thru

Lead Person: WALSH, EDWARD

Deliverable: 24582 Annual VRAP Water Quality Reports (FY14)

Description: Prepare and distribute annual water quality reports for each VRAP group based on 2013 sampling season. Format of report dependent on staff resources. Data reports will also be completed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Reports, Final

Lead Person: WALSH, EDWARD

Deliverable: 24583 Presentations (FY14)

Description: Number of presentations given by VRAP staff. Presentations include but are not limited to end of the year meeting with VRAP groups, conference presentations, particpation in workgroups, and meetings with muncipal and state entities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 8 Presentations

Lead Person: WALSH, EDWARD

Deliverable: 24584 Publish Annual Reports on VRAP Webpage (FY14)

Description: Posting of annual VRAP reports on VRAP webpage. Quantity based on number of active VRAP groups during 2013

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Web Site Postings

Lead Person: WALSH, EDWARD

Deliverable: 24585 Training Sessions for Volunteers (FY14)

Description: Conduct training sessions for volunteers in the proper use of equipment, field sampling procedures, field safety, and data documentation.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Training Sessions

Lead Person: WALSH, EDWARD

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY CERTIFICATION TRACKING DATABASE (Current)

Description: This Program is used to track work tasks for the Water Quality Certification Program. It is not part of the PPA/PPG. Time will not be charged to this program.

Start/End Dates: 02/22/2013 thru 01/01/2020 PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: BARTLETT-ATTITASH SNOW MAKE-REVIEW (Current)

Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_Bartlett_Attitash_Withdrawal
Wetlands premit for Thorne Pond approved 2/4/13 with condition to contact WMB for WQC.

Start/End Dates: 01/01/2010 thru 12/31/2014

Lead Person: No one assigned

Activity: BEDFORD-DOT RTE 101 EXP-404I (Current)

Description:

Start/End Dates: 10/02/2013 thru

Lead Person: No one assigned

Activity: BENNINGTON-MONADNOCK-FERC (Current)

Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC_WQC\6597_Monadnock_Paper_Mills
MPM submitted additional information to FERC on 1/09/13
FERC issued notice of "ready for environmental analysis" on 1/17/13.
Comments on final application due to FERC by 3/18/13.

Start/End Dates: 03/01/2013 thru

Lead Person: No one assigned

Activity: BETHLEHEM-AMC ZEALAND-FERCX (Current)

Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC Exemptions\FERCX_AMC_Zealand_Falls
Application to waive FERCX consultation received 3/1/13. Review by 3/20/13.

Start/End Dates: 03/01/2013 thru 10/18/2013

Lead Person: No one assigned

Activity: CONCORD-CONCORD STEAM-REVIEW (Current)

Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_Concord_Steam

Start/End Dates: 03/22/2013 thru

Lead Person: No one assigned

Activity: CONCORD-SEDIMENT GUIDANCE FOR DAM REMOVALS (C WILLIAMS)-REVIEW (Current)

Description:

Start/End Dates: 02/01/2013 thru

Lead Person: No one assigned

Activity: CONCORD-WQC RULES-REVIEW (Current)

Description:

Start/End Dates: 05/10/2013 thru

Lead Person: No one assigned

Activity: DANBURY-RAGGED MNT-404P (Current)

Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\404_WQC\2007_005_Ragged_Mtn_Danbury

Start/End Dates: 03/20/2013 thru

Lead Person: No one assigned

Activity: DANBURY-WILD MEADOWS WIND-EFSEC (Current)

Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\EFSEC\2013_EFSEC_Danbury_Wild_Meadows_Wind

Start/End Dates: 12/30/2013 thru

Lead Person: No one assigned

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY CERTIFICATION TRACKING DATABASE (Current)

Activity: EXETER-GREAT DAM-DAMREM (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2011_DAMREM_Exeter_River
Start/End Dates: 03/22/2013 thru
Lead Person: No one assigned

Activity: FITZWILLIAM-BOYCE POND DAM-DAMREM (Current)
Description: Directroy: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_DAMREM_Fitzwilliam_Boyce_Pond
Start/End Dates: 04/01/2013 thru
Lead Person: No one assigned

Activity: FRANCONIA-MITTERSILL SNOW MAKE-REVIEW (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2012_Franconia_Mittersill_Snowmaking
Reuested that applicant monitor Echo Lake levels during 2013 snow making season to collect baseline data.
Start/End Dates: 12/15/2012 thru
Lead Person: No one assigned

Activity: FRANKLIN-EASTMAN PSNH-FERC (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC_WQC\2457_Eastman_Falls_PSNH
Start/End Dates: 02/22/2013 thru
Lead Person: No one assigned

Activity: GREENLAND-PACKARD DEV-IMPLEMENTATION (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\404_WQC\2005_003_Packard_Dev
Start/End Dates: 04/19/2013 thru
Lead Person: No one assigned

Activity: GROVETON-BROOKLYN DAM-FERC (Current)
Description: Directory:H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC_WQC\13806-001_Brooklyn_Dam_Ammonoosuc_R
FERC granted use of traditional licensing process
Ownership of dam is not known
Applicant wants to use limited availible data and not perform studys
Consulting with Mellisa Grader at USFWS.
Start/End Dates: 03/01/2013 thru
Lead Person: No one assigned

Activity: HAVERHILL-GREEN MNT WATER SUPPLY WITHDRAWAL-REVIEW (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_Haverhill_Mountain_Lake_Witdrawal
Start/End Dates: 08/22/2013 thru
Lead Person: No one assigned

Activity: HINSDALE-VERNON DAM-FERC (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC_WQC\1904_TC_Vernon_Lower_CT_R
Start/End Dates: 03/01/2013 thru
Lead Person: No one assigned

Activity: HOLLIS-DAM REBUILD-REVIEW (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_Hollis_Dam_Rebuild
Start/End Dates: 04/22/2013 thru
Lead Person: No one assigned

Activity: HOOKSETT-PIKE QAURRY EXPANSION-404I (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\404_WQC\2012_404I_001_Pike_Expansion
Start/End Dates: 08/14/2013 thru
Lead Person: No one assigned

Activity: KINGSTON-TORROMEO-404I (Current)

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY CERTIFICATION TRACKING DATABASE (Current)

Activity: KINGSTON-TORROMEO-404I (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\404_WQC\2013_404I_004_Kingston_Torromeo_Industries
Start/End Dates: 10/02/2013 thru
Lead Person: No one assigned

Activity: LEBANON-HINSDALE TRANSCANADA DAMS-FERC (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC_WQC\20180430_TC_Lower_CT_Relicensing
Start/End Dates: 02/22/2013 thru
Lead Person: No one assigned

Activity: MILFORD-MCLANE GOLDMAN-DAMREM (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2011_DAMREM_Souhegan_McLane_Goldman
Project on hold until EPA holds public meeting in May 2013. March meeting is scheduled with Deb Loiselle and others (legal) regarding language to minimize state liability with regard to downstream impacts.
Start/End Dates: 02/01/2013 thru
Lead Person: No one assigned

Activity: NASHUA-BEAZER HAZ WASTE-REVIEW (Current)
Description: Directory : H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_Nashua_Beazer_Haz_Waste_Site
Meeting held with DES WMB 2/11/13. John Reagan of WMB is coordinating pre-application meeting.
Start/End Dates: 02/22/2013 thru
Lead Person: No one assigned

Activity: NASHUA-JACKSON FALLS-FERCX (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC Exemptions\FERCX_7590_Nashua_Jackson_Falls_Dam
Start/End Dates: 02/22/2013 thru
Lead Person: No one assigned

Activity: NORTH HAMPTON-MILL POND -DAMREM (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_DAMREM_N_Hampton_Mill_Pond_Dam
Trust owned dam. Eric Teale is consultant. Dave Larson of EHP provided review 2/13/13,
Start/End Dates: 02/01/2013 thru
Lead Person: No one assigned

Activity: PORTSMOUTH-SARAH MILDRED LONG BRIDGE-REVIEW (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\WQ_Reviews\2013_Portsmouth_DOT_Sarah_Mildred_Long__Bridge
Start/End Dates: 12/01/2013 thru
Lead Person: No one assigned

Activity: SEABROOK-NRC RELICENSE-NPDES (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\NRC_WQC
Start/End Dates: 10/02/2013 thru
Lead Person: No one assigned

Activity: SPRINGFIELD-SPRINGFIELD POWER-485A12IV (Current)
Description: Directory:H:\Water Quality\401_CERT\WQ Certs and Reviews\485A12IV_WQC\2012_485A12IV_002_Springfield_Power
Start/End Dates: 03/05/2013 thru
Lead Person: No one assigned

Activity: TURNERS FALLS-NORTHFIELD MA-FIRST LIGHT DAMS-FERC (Current)
Description: Directory: H:\Water Quality\401_CERT\WQ Certs and Reviews\FERC_WQC\1889_Turners_Falls_Hydroelectric_Project
Start/End Dates: 03/25/2013 thru
Lead Person: No one assigned

Activity: WINDHAM-I93 DIN 01-REVIEW (Current)

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY CERTIFICATION TRACKING DATABASE (Current)

Activity: WINDHAM-I93 DIN 01-REVIEW (Current)
Description:
Start/End Dates: 03/08/2013 thru
Lead Person: No one assigned

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY STANDARDS (Current)

Description: Water quality standards determine the baseline quality that all surface waters of the State must meet in order to protect their intended uses. They are the yardstick for identifying where water quality violations exist and for determining the effectiveness of regulatory pollution control and prevention programs. Federal regulations require States to review surface water qualtiy standards at least once every three years and to revise them as necessary. This program includes the review, revision, development and interpretations of water quality standards.

Start/End Dates: 10/01/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: 604(b) Grant Administration (Current)

Description: Includes preparation of grant application and administration

Start/End Dates: 10/01/2009 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 24975 604(b) Grant Application

Description: Preparation and annual submittal of 604(b) grant application to EPA

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Grants

Lead Person: COMSTOCK, W. GREGG

Activity: Anti-degradation (Current)

Description: Continue development of anit-degradation process through the WQSAC

Start/End Dates: 10/01/2006 thru

Lead Person: DIERS, THEODORE

Activity: Implement the Dissolved Oxygen Standard by fishery types for rivers and streams (Current)

Description: EPA priority # 62, 106#10. Complete a predictive model for full implementation of differential dissolved oxygen standards for cold water fisheries within wadeable streams. 2013 EPA P&C #Publish a report detailing the identification of areas statewide where the cold water fishery DO std. is applied to wadeable streams. Change WQ stds. to reflect streams expected to support coldwater fish.

Start/End Dates: 10/01/2002 thru

Lead Person: CHAPMAN, ANDREW

Deliverable: 25028 Modify current WQ stds.

Description: Work with Fish and Game to modify 1703.06(c) (coldwater fish spawning area DO requirements) to include all streams in areas predicted to support coldwater fish species. END DATE EXTENDED THROUGH FFY2013

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Revisions

Lead Person: CHAPMAN, ANDREW

Activity: Review, Revise, and Develop Temperature Standards for Aquatic Life Use support (Current)

Description: 2014 EPA P&C #68. 2013 EPA P&C #70; FY12 EPA P&C #78, FY11 EPA P&C #93, FY10 EPA P&C #84:
Review, revise, and develop the Water Quality Standards for water temperature to include numeric criteria for water temperature events that will result in adequate support for aquatic life. This activity addresses an EPA comment in the 2000 triennial review of water quality standards. 2012/13 supplemental monitoring funds activity, site code WQSTN01808

Start/End Dates: 10/01/2006 thru

Lead Person: NEILS, DAVID

Deliverable: 25029 Collection and analysis of water temperature data from wadeable streams

Description: END DATE EXTENDED: FY11 EPA P&C item #93; FY10 EPA supplemental 106 monitoring grant, Continue annual deployment and retrieval of data loggers into approximately 30 streams / year. Analyze existing data.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 30 Site Visits

Lead Person: CHAPMAN, ANDREW

Activity: WQS: Legislation and Rules (Current)

Description: This activity describes formal rulemaking proceedings undertaken by DES after the technical review by the WQSAC is complete. Formal rulemaking for the water quality standards are not necessarily needed evey year. Therefore, there may be years without a deliverable for this activity.

FY12 - no rulemaking anticiplated.

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY STANDARDS (Current)

Activity: WQS: Legislation and Rules (Current)

FY10 EPA P&C #85:

For FFY 07 this activity will focus on the readoption of surface water quality rules that sunset in fall 2007. Changes related to (1) hardness, (2) flow-based permits, (3) TP for lakes and (4) the use of the Biotic Ligand model will possibly be included in the re-adoption proposal

Start/End Dates: 10/01/2006 thru

Lead Person: DIERS, THEODORE

Activity: WQS: Numeric nutrient standards (Current)

Description: FY14 EPA P&C #70. FY13 EPA P&C #72. FY12 EPA P&C #80,81. FY11 EPA P&C #95: "Work with EPA to facilitate adoption of numeric phosphorus and nitrogen criteria for lakes/ponds/impoundments, rivers/streams, and estuaries at the earliest possible time. (WQ-1a, 1b)" FY10 EPA P&C # 86: FY09 EPA P&C # 84: FY08 EPA P&C # 82: 2007 PPA Priority # 69: "Continue to develop nutrient criteria in accordance with the Nutrient Criteria Development and Adoption Plan."

Start/End Dates: 10/01/2001 thru

Lead Person: DIERS, THEODORE

Deliverable: 20124 Estuary Nutrient Criteria - Rulemaking

Description: END DATE EXTENDED FROM 9/30/11 to 9/30/14. FY14 EPA P&C #70. FY12 EPA P&C #80,81. FY11 EPA P&C #95: "Work with EPA to facilitate adoption of numeric phosphorus and nitrogen criteria for lakes/ponds/impoundments, rivers/streams, and estuaries at the earliest possible time. (WQ-1a, 1b)"

Start/End Dates: 10/01/2010 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 20125 Lake Nutrient Criteria - Rulemaking

Description: END DATE EXTENDED TO 9/30/14. FY14 EPA P&C #70. FY12 EPA P&C #80,81. FY11 EPA P&C #95: "Work with EPA to facilitate adoption of numeric phosphorus and nitrogen criteria for lakes/ponds/impoundments, rivers/streams, and estuaries at the earliest possible time. (WQ-1a, 1b)"

Start/End Dates: 10/01/2011 thru 09/30/2014 Qty/Unit: 1 Rules

Lead Person: TROWBRIDGE, PHILIP

Deliverable: 24947 Progress Report on Numeric Nutrient Criteria

Description: FY14 EPA P&C #70. Provide any necessary schedule updates and a brief progress report to EPA for the development, proposal and adoption of numeric water quality standards for total phosphorus and total nitrogen for lakes/ponds/impoundments; rivers/streams; and estuaries in New Hampshire by December 2013. (WQ-1c)

Start/End Dates: 10/01/2013 thru 12/31/2013 Qty/Unit: 1 Reports, Final

Lead Person: COMSTOCK, W. GREGG

Deliverable: 25031 River Nutrients - relation to aquatic life use

Description: END DATE EXTENDED: FY2013 EPA P&C # 73. FY11 EPA P&C #95, Complete field work related to EPA 104(b)3 grant to explore relationship between instream nutrient concentrations (N & P) and macroinvertebrate index scores. Site code: WQSTN00926

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Site Visits

Lead Person: CHAPMAN, ANDREW

Activity: WQS: Regional Meetings/Conferences (Current)

Description: Participation in regional/ national meetings, calls, workgroups and conferences. Examples include meetings and conference calls with NEIWPCC WQS workgroup, the EPA Nutrient RTAG workgroup, ASWIPCA conference calls, etc.

Start/End Dates: 10/01/2006 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 24976 WQS:WQS Workgroups

Description: Participation in the NEIWPCC WQS Workgroup meetings and conference calls as well as EPA Nutrient RTAG workgroups. [Note-conference calls count as meetings].

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: COMSTOCK, W. GREGG

Activity: WQS: Technical Assistance (Current)

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATER QUALITY STANDARDS (Current)

Activity: WQS: Technical Assistance (Current)

Description: Technical assistance regarding water quality standards that isn't already covered under any other programs. Includes education and outreach and WQS presentations.

Start/End Dates: 10/01/2006 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 24977 WQS - Provide Technical Assistance

Description: Provide technical assistance for issues related to water quality standards.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Assistances Provided

Lead Person: COMSTOCK, W. GREGG

Activity: WQS: Turbidity and Related Guidance for Construction Projects (Current)

Description: Develop guidance for determining compliance with water quality criteria, including but not limited to turbidity, on construction projects.

Start/End Dates: 08/07/2012 thru

Lead Person: COMSTOCK, W. GREGG

Deliverable: 23116 WQS: Develop Limited Duration Turbidity Guidance for Construction Projects

Description: END DATE EXTENDED FROM 9/30/13

Start/End Dates: 08/07/2012 thru 09/30/2014 Qty/Unit: 1 Guidance

Lead Person: COMSTOCK, W. GREGG

Activity: WQS: Water Quality Standards Advisory Committee (Current)

Description: FY14 EPA P&C #69
FY13 EPA P&C # 71
FY12 EPA P&C #79.
FY09 EPA P&C # 83: Direct the operation of the committee, providing adminstrative support.
FY11 EPA P&C # 94: "Continue ongoing WQS review, and adopt revisions as appropriate, including temperature provisions as discussed above."
FY12 EPA P&C #79: "Continue ongoing WQS review, and adopt revisions as appropriate, including temperature provisions as discussed above."

Start/End Dates: 10/01/2001 thru

Lead Person: DIERS, THEODORE

Deliverable: 24239 Develop Water Quality Standards and Policy for WQSAC Review

Description: FY14 EPA P&C 69. FY13 P&C #71. FY12 EPA P&C #79.
Organize WQSAC meetings
Review and update NH SWQR Env-Wq 1700
Update governance structure

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Meetings

Lead Person: TROWBRIDGE, PHILIP

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED BASED PLAN DEVELOPMENT (Current)

Description: Created for FY14 Work Plan. The development of watershed-based plans that address non-point source pollution is a critical piece of the state's Nonpoint Source Management Program. Starting in FFY 2014 A select portion of 319 funding will be used for the development of watershed plans which include 9 elements identified in EPA's Handbook for "Developing Watershed Plans to Restore and Protect our Waters." Projects funded in prior fiscal years and still open as of 10/01/13 have been moved here as well.

Start/End Dates: 01/01/2010 thru PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Projects to Develop 319 Watershed Based Plans (Current)

Description: Manage projects to develop watershed-based plans in accordance with EPA's criteria for WBPs. Projects moved from Watershed Protection and Watershed Restoration

Start/End Dates: 01/01/2011 thru

Lead Person: WILLIAMS, ERIC

Deliverable: 23410 B-11-M-02 Center Harbor Watershed Management PLan

Description: The Lakes Region Planning Commission received Section 319 funding to develop a watershed managmenet plan for the Center Harbor subwatershed of Lake Winnipesaukee. The plan will be tied into the Lake Winnipesaukee Gateway website and join the MPSB subwatershed management plan previously completed by the LRPC. The Merrimack Watershed Supervisor will be reponsible for ensuring the following Tasks are completed:
Task 7) Participate on steering committee and water quality committees
Task 10) Work with LWWA and LRPC to ensure that land cover data inputs for STEPL are done
Task 13) Review and comment upon priority restoration sites and structural BMP retrofit recommendations as proposed by LRPC
Task 15) Work with LRPC and the LWWA to incorporate elements of the DES Stormwater Manual, Homeowners Guide, and STEPL results in to local land use regulations
Task 16) Review implementation strategies, schedule, and responsible entity for each NPS reduction recommendation from Tasks 13-15
Task 20) Review draft content for Center Harbor Watershed Management Plan (CHWMP) and approve prior to information being posted to the Winnipesaukee Gateway
Task 23) Review and approve all content destined for press releases, radio and print media outlets, and the Gateway. Participate in public meeting that unveils the plan.
Task 24-27) Approve education and outreach materials fro riparian buffer workshop and confirm set of water quality criteria as proposed by LRPC
Tasks 28-29) Review and approve summary report for outreach efforts
Task 30) Review and approve semi-annual progress reports
Task 31) Review and approve fina project report and confirm all deliverables

Start/End Dates: 10/01/2012 thru 12/31/2013 Qty/Unit: 1 Reports, Final

Lead Person: LANDRY, STEPHEN

Deliverable: 23411 B-12-M-02 Newfound Lake Watershed Management Plan Implementation

Description: CHANGED END DATE FROM 9/30/13 TO 12/31/14 The Newfound Lake Region Association received Section 319 funding to continue with Phase II of implementation of the Newfound Master Plan. The Merrimack Watershed Supervisor will be responsible for the following Tasks:
Tasks 1-7) Review and approve draft regulation and ordinance language, participate in team meetings, and review and approve payment requests
Tasks 8-11) Participate in field visits, generate summary reports and BMP recommendations to the NLRA, review and approve proposed BMP consrtuction concepts and pollutant load model summaries as submitted by the NLRA
Tasks 12-21) Review and approve watershed-scale modeling developed by the NLRA, confirma calibration, sensitivity, and predictive analysis. Approve BMP prioritiziation.
Task 22) Review, comment, and approve Key Element a-i gap analysis addendum report as it relates to the 2009 Watershed Master Plan for Newfound Lake
Tasks 23-27) Confirm receipt and approve land-use maps, statistics and technical support used at public meetings prior to distribution
Tasks 28-36) Review, comment, and approve for distribution any articles for local media, updates for wesites and Facebook, newsletter pieces, etc. as generated by the project team.
Tasks 37-42) Review, comment, approve project reports, draft and final subcontractor agreements

Start/End Dates: 10/01/2012 thru 12/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: LANDRY, STEPHEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED BASED PLAN DEVELOPMENT (Current)

Activity: Projects to Develop 319 Watershed Based Plans (Current)

Deliverable: 24711 HP-13-S-01 Ossipee Lake Watershed Management Plan Phase 1: Danforth Pond and Lower Bays

Description: Work with GMCG to complete tasks necessary to complete an "a-i" watershed management plan for this subwatershed of the larger Ossipee watershed. Provide assistance to GMCG and stakeholders as necessary: may include technical, tracking, administrative or other work.

Start/End Dates: 03/30/2013 thru 12/31/2014 Qty/Unit: 1 Plans

Lead Person: MARCOUX, JEFFREY

Deliverable: 20941 R-11-M-01 - McQuesten Brook Watershed Restoration Plan Development

Description: The NH Rivers Council partnered with NH Fish & Game and received a Section 319 grant to develop a watershed restoration plan for McQuesten Brook in Manchester/Bedford, NH. The watershed restoration plan will incorporate pollutant load reduction models and geomorphology-based assessments. S. Landry will be responsible for the following tasks:
Task 8) Review STEPL or other approved method outputs for pollutant load source priority sites in watershed and provide input to consultant and project partners.
Task 9) Review BMP and cost benefit analyses tables generated by the CEI team and provide comments for consideration in final deliverable to the project partners.
Tasks 10 - 14) Review interim progress report submitte by the CEI team that demonstrates the incorporation of EPA key elements c, d, f, g, and h into the draft watershed restoration plan.
Tasks 18-21) Confirm that the DES Geological Survey is satsified with Phase II FEH data submittals from consultant prior to processing payment requests.
Tasks 22-25) Review, comment if needed, and approve outreach pieces prior to publication relative to public and stakeholder meetings.
Tasks 26-27) Review, comment upon, and approve website template design and content.
Tasks 30-35) Review and provide comments on DRAFT watershed restoration plan. Review and approve final version of watershed restoration plan submitted by CEI team.
Tasks 36-40) Review and approve semi-annual reports and final report as submitted by the grantee.

Start/End Dates: 10/01/2010 thru 12/31/2013 Qty/Unit: 1 Plans

Lead Person: LANDRY, STEPHEN

Deliverable: 24692 R-12-C-06 College and Reservoir Brook Watershed Management Plan

Description: UNH Technology Transfer Center will work with the Town of Durham and UNH Facility Services to develop salt reduction plans and demonstrate salt reduction BMPs through improvements in equipment and maintenance practices.

Start/End Dates: 03/20/2013 thru 12/31/2014 Qty/Unit: 1 Plans

Lead Person: WILLIAMS, ERIC

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED BASED PLAN DEVELOPMENT (Current)

Activity: Projects to Develop 319 Watershed Based Plans (Current)

Deliverable: 24927 R-12-M-09 Development of a Watershed Plan for Lake Waukewan and Lake Winona

Description: The goal of this project is to develop a watershed-based plan for Lake Waukewan and Lake Winona. This project will build off the recently completed Watershed-Based Plan for Meredith, Paugus, and Sanders Bays and incorporate the nine key elements of watershed-based plan required by EPA and DES for future implementation and funding consideration. S. Landry will be involved in the following Tasks:
Tasks 1 to 6 (Assist with RFQ development and issuance, particpate in contractor selection)
Tasks 7 and 8 (Help process SSPP review)
Tasks 9-15 (Participate on Water Quality Advisory Committee to review existing data and set water quality goal for the plan)
Tasks 16 - 20 (Review and approve various in-lake and watershed modeling outputs)
Tasks 21-26 (Review summary report on NPS pollution sites and measures recommended to address them)
Tasks 27-30 (Review the 50-100 potential BMP sites for treatment and assist with planning the public meeting where project results will be conveyed)
Tasks 31-36 (Review outreach materials and test on-line tools/links that are going to be provided to watershed stakeholders and provide feedback to the LWWA)
Tasks 37-40 (Review watershed-based plan and provide comments to the LWWA)
Tasks 41-43 (Review draft and final design plans and summary report relative to BMPs installed within watershed according to priority list generated in the plan)
Tasks 44 and 45 (Review and approve semi-annual reports, payment requests, and final report)

Start/End Dates: 01/16/2013 thru 12/31/2015 Qty/Unit: 1 Plans, Management

Lead Person: LANDRY, STEPHEN

Deliverable: 22578 R-12-S-08 Develop Province Lake Watershed Plan

Description: Work with the Province Lake Assoc., AWWA and local partners to develop a watershed plan for Province Lake. The plan will provide guidance on how to attain load reductions to remove a lake nutrient impairment for the lake.

Start/End Dates: 06/30/2012 thru 12/31/2014 Qty/Unit: 1 Reports, Final

Lead Person: SOULE, SALLY

Deliverable: 24712 RP-13-CT-02 Pearly Pond Watershed Management Plan Development Phase 1

Description: Work with Franklin Pierce University (FPU) to complete tasks necessary to complete an "a-i" watershed management plan for the Pearly Pond (Lake) watershed. Provide assistance to FPU and stakeholders as necessary: may include technical, tracking, administrative or other work.

Start/End Dates: 04/17/2013 thru 12/31/2014 Qty/Unit: 1 Plans

Lead Person: MARCOUX, JEFFREY

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED DATA MANAGEMENT (Current)

Description: Development of EMD, shellfish, complaints, beach, SADB, grants, contacts, pools, & boat inspection databases. Responsible for EPA required reporting (beach notification & monitoring and WQX). Provide GIS and customized query and report services to bureau.

Start/End Dates: 12/15/1999 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Comprehensive water quality database. (Current)

Description: Water quality monitoring data is currently stored in numerous spreadsheets and databases in various formats. In order to use this data more effectively, it needs to be in one format and in one application.

Start/End Dates: 03/01/2001 thru

Lead Person: Vacant

Deliverable: 23929 Prepare and import various datasets into the EMD.

Description: Prepare and import various volunteer and outside agency datasets into the EMD. Groups to include Green Mountain Conservation Group, Souhegan Watershed Association and others to be deteremined. Also includes the review and approval of uploads to the EMD via the web by site remediation and other consultants.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Data Sets

Lead Person: TITUS, MELANIE

Deliverable: 23928 Provide annual upload of physical, chemical, and biological data to WQX.

Description: Update and add new data to WQX yearly.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets

Lead Person: Vacant

Deliverable: 23930 QA/QC and import of data into EMD

Description: Data must be continuously reviewed and QA/QCd as well as enhanced to meet emerging data standards and exchanges. Also the data must be QA/QCd before incorporation into the Supplemental Assessment Database and before upload to the Water Quality Exchange (WQX) - the replacement to STORET.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Data Sets

Lead Person: TITUS, MELANIE

Deliverable: 21185 Update EMD OneStop.

Description: END DATE MOVED FROM 09/30/2013, 09/30/2012. Update the current EMD OneStop data retrieval process to be more user friendly, quicker, more reliable, and with more options.

Start/End Dates: 09/01/2010 thru 12/31/2014 Qty/Unit: 1 Applications

Lead Person: Vacant

Activity: Document Management System (Current)

Description: Develop a document management system that will keep track of reports, photos, correspondence, etc. and be able to relate documents to parts of the EMD where appropriate. This project will also entail developing a similar system for the Drinking Water and Groundwater Bureau but they will have their own filter and documents will relate to their public water supply database where applicable.

Start/End Dates: 11/01/2007 thru

Lead Person: Vacant

Deliverable: 19362 Implement document library.

Description: END DATE EXTENDED FROM 09/30/10, 09/30/2012 - Find the resources to get the library forms built, test them, pilot data entry with the staff, develop data entry business rules, and roll out library to public once a sufficient amount of records are available. Project taken over by DoIT in fall of 2010 and then returned back to DES in spring 2012.

Project taken over by DoIT in 11/2010.

Start/End Dates: 07/01/2009 thru 12/31/2013 Qty/Unit: 1 Data Management Systems

Lead Person: Vacant

Activity: GIS Development (Current)

Description: Creating and maintaining coverages, applications, metadata, etc. in support of bureau activities.

Start/End Dates: 12/01/2000 thru

Lead Person: SVENDSEN, KRISTEN

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED DATA MANAGEMENT (Current)

Activity: GIS Development (Current)

Deliverable: 24625 Cartography

Description: Create custom maps for watershed programs for a variety of outreach efforts including display at public meetings and on the DES website.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Maps

Lead Person: SVENDSEN, KRISTEN

Deliverable: 24627 Develop and deliver training seminars for DES staff on GIS technologies

Description: Continue to develop GIS training seminars for staff based on staff needs. Ideas for seminars include: Migration to ArcMap 10, Metadata Creation for GIS Data, Map Making, Geoprocessing Tools, and Data Creation.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 2 Seminars

Lead Person: SVENDSEN, KRISTEN

Deliverable: 24626 Metadata Generation

Description: Metadata for geospatial data will be created according to accepted protocols for GIS datasets developed and maintained by the Watershed Bureau.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 GIS Coverages

Lead Person: SVENDSEN, KRISTEN

Deliverable: 24628 Provide GIS support to Watershed Programs

Description: Provide support for a variety of staff GIS needs, including technical support with GIS software, map generation, geospatial data analysis, GIS file updates, and other GIS support as needed.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 120 Staff Assisted

Lead Person: SVENDSEN, KRISTEN

Deliverable: 24629 Upgrade ArcGIS Software

Description: Continue to upgrade staff to current ArcGIS software.

Start/End Dates: 10/01/2013 thru 09/03/2014 Qty/Unit: 6 Staff Assisted

Lead Person: SVENDSEN, KRISTEN

Activity: Gulf of Maine Ocean Data Partnership (GoMODP) (Current)

Description: NHDES is a partner in this partnership and is a member of the executive committee. This activity includes participating in partnership, technical, and executive committee meetings to create a centralized portal for Gulf of Maine data. Also, it includes the development of protocols to share NHDES estuary and ocean data with the partnership using agreed upon protocols.

Start/End Dates: 07/08/2004 thru

Lead Person: Vacant

Activity: IT Steering Committee, sifter, and other agency wide IT work (Current)

Description: Participate in and help lead and direct activities under the DES IT Steering Committee and IT project sifters groups.

Start/End Dates: 04/01/2012 thru

Lead Person: Vacant

Deliverable: 23811 Lead and participate in IT Project sifter group.

Description: Set up meetings, review IT Project tracking system for inaccuracies, empty records etc. and present projects to the committee for review.

Start/End Dates: 04/01/2013 thru 03/31/2014 Qty/Unit: 1 Committees

Lead Person: Vacant

Deliverable: 23927 Participate in IT Project sifter group representing Watershed Management interests.

Description: Set up meetings, review IT Project tracking system for inaccuracies, empty records etc. and present projects to the committee for review.

Start/End Dates: 04/01/2014 thru 03/31/2015 Qty/Unit: 1 Committees

Lead Person: Vacant

Activity: Program Administration (Current)

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED DATA MANAGEMENT (Current)

Activity: Program Administration (Current)

Description: This entails work done to manage grants, budgets and workplans relating to data management. Also include personnel management.

Start/End Dates: 08/08/2006 thru

Lead Person: Vacant

Deliverable: 23926 General administration of grant, budgets, workplans, personnel etc. for Data Management

Description: This entails general administration of grants, budgets and workplans for Data Management. It also includes personnel reviews and other related administrative tasks to run a program.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Programs

Lead Person: Vacant

Activity: Technical Assistance (Current)

Description: This activity includes work such as: software training and technical assistance (except for the EMD), routine updates to databases (such as the Contacts DB), software/hardware purchasing, interfacing with OIT on data management issues, special IT projects such as FTP development and web pilot projects, computer inventories, and other similar non-program specific work.

Start/End Dates: 08/08/2006 thru

Lead Person: Vacant

Deliverable: 23925 General database updates, hardware/software purchases, tech assistance etc.

Description: This deliverable lumps together all the non EMD specific data management activities performed by data management staff. This includes technical assistance, training (including GIS), hardware/software purchases, updating computer inventories, working with OIT for FTP access, etc.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: Vacant

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED MANAGEMENT ADMINISTRATION (Current)

Description: Watershed Management Bureau activities that are not specific to a particular program.
Start/End Dates: 05/09/2001 thru PAUs: 03 04 02

Funding: State General ☐ State Fees ☐ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Legislation and Rules (Current)

Description: Work on legislation and rules that is not program-specific or includes multiple programs
Start/End Dates: 08/01/2008 thru
Lead Person: DIERS, THEODORE

Deliverable: 24981 Track legislation and provide testimony

Description: Track legislation that pertains to Watershed Management Bureau programs. Provide testimony to the legislature and advise to senior DES leadership.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Testimonies
Lead Person: DIERS, THEODORE

Activity: Measures Tracking and Reporting System (MTRS) (Current)

Description: This activity oversees the development and utilization of the MTRS for the Water Division. Includes assistance in developing annual work plans, reports and troubleshooting problems
Start/End Dates: 05/01/2001 thru
Lead Person: WASKIN, WENDY

Deliverable: 23943 Provide Technical Assistance to WD Users

Description: Function as the Database Administrator for the Division. Populate tables, troubleshoot, provide training

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Assistances Provided
Lead Person: WASKIN, WENDY

Activity: NERACOOS Participation (Current)

Description: Staff activities related to participation in boards, committees, etc. in support of the Northeast Regional Association of Coastal and Ocean Observing Systems (NERACOOS)
Start/End Dates: 08/01/2008 thru
Lead Person: DIERS, THEODORE

Deliverable: 24982 Attend NERACOOS meetings

Description: Participate in NERACOOS meetings and Board to help guide future activities.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings
Lead Person: COUTURE, STEVEN

Activity: Professional Development (Current)

Description: Staff are encouraged to present papers at professional meetings, to participate in Certified Public Manager and Certified Public Supervisor training, and to pursue degrees and courses relevant to their work.
Start/End Dates: 10/01/2001 thru
Lead Person: DIERS, THEODORE

Deliverable: 24983 Professional development goals

Description: In all employee evaluations for 2012, professional development goals will be identified.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 6 Evaluations
Lead Person: DIERS, THEODORE

Deliverable: 24984 Speechcraft Program

Description: Within the next few years, all staff from the WMB are encouraged to participate in the Speechcraft program. The goal for this year is 5 people to take the class.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Classes
Lead Person: DIERS, THEODORE

Activity:

Div/Bur: WATER DIVISION WATERSHED MANAGEMENT

Program: WATERSHED MANAGEMENT ADMINISTRATION (Current)

Activity: Program Administration (Current)

Description: Administrative and organizational tasks that are not program-specific.
Start/End Dates: 06/01/2001 thru
Lead Person: DIERS, THEODORE

Deliverable: 24985 Section Staff Meetings

Description: Track number of section meetings held each quarter. Send e-mail to section supervisors asking them to report the number of section meetings they conducted during the quarter, and then record those number in MTRS.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 12 Meetings
Lead Person: DIERS, THEODORE

Deliverable: 24986 Section Supervisor meetings

Description: Conduct monthly section supervisor meetings.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Meetings
Lead Person: DIERS, THEODORE

Activity: Technical Assistance (Current)

Description: Bureau-wide technical assistance, education, and outreach that is not program-specific.
Start/End Dates: 10/01/2001 thru
Lead Person: MCMILLAN, BARBARA

Activity: Technical Training Staff (Current)

Description: Activities related to training staff -- ON HOLD FOR 2013
Start/End Dates: 08/01/2006 thru
Lead Person: Vacant

Activity: Time Allocation (Current)

Description: Activities related to the tracking and reporting of time spent on specific outputs in the work plan.
Start/End Dates: 10/01/2002 thru
Lead Person: WASKIN, WENDY

Deliverable: 23944 Add site codes as requested; Run Time Allocation Reports for WAS and Others

Description: Run time allocation reports to track time spent on various programs. Add site codes upon request. Provide all staff reports to Eric
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Reports, Final
Lead Person: WASKIN, WENDY

Div/Bur: WATER DIVISION WETLANDS

Program: SHORELAND PROTECTION PROGRAM (Current)

Description: The shoreland program has been incorporated into the Wetlands Bureau. The wetlands program now regulates activities in the Protected Shoreland as defined by RSA-483-B which includes a 250 ft. distance from the reference line(high water elevation) on all tidal and non-tidal rivers, streams, ponds and lakes.Bureau activities include compliance investigations and the evaluation of variance and waiver requests in addition to education and outreach activities.

Start/End Dates: 07/01/1994 thru PAUs: 03 02

Funding: State General ☐ State Fees ☒ Federal EPA ☐ Federal Other ☐ Grants ☐

Activity: Enforcement (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: MAGOON, LINDA

Deliverable: 24699 Number of files closed due to no jurisdiction

Description: Files closed because of no jurisdiction

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 25 Files

Lead Person: MAGOON, LINDA

Deliverable: 24700 Number of files closed due to restored/complied

Description: Files closed due to site being restored or complied w/enforcement actions

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Files

Lead Person: MAGOON, LINDA

Deliverable: 24701 Number of formal enforcement actions taken

Description: Formal enforcement actions include administrative orders, notice of proposed fines, administrative fines by consent, and referrals to the Department of Justice

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Enforcement Actions

Lead Person: MAGOON, LINDA

Deliverable: 24702 Number of informal actions taken

Description: Informal enforcement actions include LoDs, NPVs, LRM inspection reports issued, and other informal requests for compliance

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 5 Enforcement Actions

Lead Person: MAGOON, LINDA

Activity: Legislation and Rulemaking (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: FORST, DARLENE

Deliverable: 24819 Legislative Bill tracking

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Bills

Lead Person: FORST, DARLENE

Activity: Outreach and Education (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: FORST, DARLENE

Deliverable: 24822 FORMS AND APPLICATIONS

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Documents

Lead Person: AUBE, JASON

Activity: Permitting (Current)

Div/Bur: WATER DIVISION WETLANDS

Program: SHORELAND PROTECTION PROGRAM (Current)

Activity: Permitting (Current)
Description:
Start/End Dates: 10/01/2004 thru
Lead Person: FORST, DARLENE

Deliverable: 24820 APPLICATIONS REVIEWED
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 800 Applications
Lead Person: FORST, DARLENE

Deliverable: 24821 PBNs PROCESSED
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 500 Notifications
Lead Person: FORST, DARLENE

Div/Bur: WATER DIVISION WETLANDS

Program: WETLAND PROGRAM IMPROVEMENTS (2013 GRANTS) (Current)

Description: Implementation of several tasks under two EPA Wetland Program Improvement grants received in 2013.
Start/End Dates: 10/01/2013 thru 06/30/2016 PAUs:

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☒

Activity: 2205-09 FY13 T1 RAM/FQA/Macroinvertebrate monitoring & assessment (Current)

Description: Conduct Planning, QAPP, training, fieldwork, sampling, data processing and analysis
Start/End Dates: 10/01/2013 thru 06/30/2016
Lead Person: CRYSTALL, SANDRA

Deliverable: 25110 A- Prepare for sampling in 2014 & 2015

Description: 1. Identify wetlands to sample to represent a gradient of human disturbance.
2. Develop sampling plan that reflects biomonitoring protocols and concurrent application of USA RAM/EIA and FQA.
3. Develop QAPP.
4. Train personnel on field protocols.

Start/End Dates: 10/01/2013 thru 06/30/2015 Qty/Unit: 4 Activities
Lead Person: CRYSTALL, SANDRA

Deliverable: 25113 B- Conduct reconnaissance and sampling of fringing wetlands, 2014 & 2015

Description: Macroinvertebrate and water sampling, RAM(s) and plant species data, human disturbance assessment.

Start/End Dates: 10/01/2013 thru 09/30/2015 Qty/Unit: 2 Sampling Rounds
Lead Person: CRYSTALL, SANDRA

Deliverable: 25114 C- Post-sampling processing, analysis and report

Description: 1. Macroinvertebrate identification data for input to Maine's model.
2. Classification of macroinvertebrates by BCG tier.
3. Report summarizing the activities, data analyses and a recommendation on the appropriateness of Maine's model for NH.
4. Public information materials on relationship of wetland condition to land use based on assessment results.

Start/End Dates: 08/01/2014 thru 05/31/2016 Qty/Unit: 4 Activities
Lead Person: CRYSTALL, SANDRA

Activity: 2205-09 FY13 T2 NHB oversight (Current)

Description: Provide oversight of NHB tasks and deliverables.
Start/End Dates: 10/01/2013 thru 06/30/2016
Lead Person: CRYSTALL, SANDRA

Deliverable: 25118 NHB- Research, sampling of, and natural community classification for freshwater aquatic bed systems

Description:

Start/End Dates: 10/01/2013 thru 12/31/2015 Qty/Unit: 1 Reports, Final
Lead Person: CRYSTALL, SANDRA

Deliverable: 25121 NHB- Update wetland system classification, keys and fact sheets for website and presentations.

Description: 1. Develop fact sheets for each of the 27 wetland system types in NH
2. Provide outreach via website, presentations, and meetings

Start/End Dates: 01/01/2014 thru 12/31/2015 Qty/Unit: 28 Outreach Activities
Lead Person: CRYSTALL, SANDRA

Deliverable: 25120 NHB-Apply Level 2 EIA method to existing wetland system records in NHB Biotics database.

Description:

Start/End Dates: 10/01/2013 thru 12/31/2015 Qty/Unit: 1 Summaries
Lead Person: CRYSTALL, SANDRA

Div/Bur: WATER DIVISION WETLANDS

Program: WETLAND PROGRAM IMPROVEMENTS (2013 GRANTS) (Current)

Activity: 2205-09 FY13 T2 NHB oversight (Current)

Deliverable: 25119 NHB-Wetland system rank specifications and assessments

Description: 1. Summary report and wetland-system specific criteria for evaluating condition as part of EIA.
2. Apply the Conservation Status Assessment Rank for each of the 27 wetland system types in NH

Start/End Dates: 10/01/2013 thru 12/31/2014 Qty/Unit: 2 Summaries

Lead Person: CRYSTALL, SANDRA

Activity: 2205-09 FY13 T3 Improve Permit Requirements (Current)

Description: Develop new checklists to structure the technical review of applications; define GIS based protocol; Develop new MOAs with sister programs and agencies

Start/End Dates: 10/01/2013 thru 03/31/2015

Lead Person: TILTON, MARY ANN

Deliverable: 25099 Develop GIS based protocol for technical review of application impacts

Description: Define GIS protocol for use by technical review staff in identifying and evaluating impacts associated with projects

Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 Protocols

Lead Person: TILTON, MARY ANN

Deliverable: 25100 Develop new MOAs with sister programs & agencies

Description: Work with other DES programs & other local, state, & federal agencies to better defne conditions under which preapplication consultation should be required; application consultation & information exchange process

Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 MOAs (Memorandums of Agreement)

Lead Person: TILTON, MARY ANN

Deliverable: 25098 Develop new permit technical review checklists

Description: Develop new technical review checklists to guide applicants in designing projects to minimize impacts; including improved assessment of wetlands fuctions & quality

Start/End Dates: 10/01/2013 thru 03/15/2015 Qty/Unit: 1 Checklists

Lead Person: TILTON, MARY ANN

Activity: 2205-09 FY13 T4 Grant Administration - SC (Current)

Description: Develop MOA with DRED-NHB, manage project, monitor budget, provide progress reports, conduct QA & project presentation.

Start/End Dates: 10/01/2013 thru 06/30/2016

Lead Person: CRYSTALL, SANDRA

Deliverable: 25115 Prepare progress reports

Description: Monitor budget and prepare semi-annual progress reports.

Start/End Dates: 10/01/2013 thru 06/30/2016 Qty/Unit: 6 Reporting Requirements

Lead Person: CRYSTALL, SANDRA

Activity: 2209-11 FY 13 T8 Grant Administration - MAT (Current)

Description: Manage project, monitor budget, provide progress reports, conduct QA & project presentation

Start/End Dates: 10/01/2013 thru 12/30/2015

Lead Person: TILTON, MARY ANN

Deliverable: 25242 Provide semiannual reports and monitor budget

Description:

Start/End Dates: 10/01/2013 thru 12/31/2014 Qty/Unit: 2 Reporting Requirements

Lead Person: TILTON, MARY ANN

Activity: 2209-11 FY13 T5 Build Mitigation Program (Current)

Description: Develop new mitigation procedures; Develop new Mitigation tracking system; Collect data on Existing mitigation files & complete Data gaps

Start/End Dates: 10/01/2013 thru 12/30/2015

Lead Person: TILTON, MARY ANN

Div/Bur: WATER DIVISION WETLANDS

Program: WETLAND PROGRAM IMPROVEMENTS (2013 GRANTS) (Current)

Activity: 2209-11 FY13 T5 Build Mitigation Program (Current)

Deliverable: 25104 Collect Data on existing mitigation files and Complete Data Gaps
Description:
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 Collections
Lead Person: TILTON, MARY ANN

Deliverable: 25103 Develop mitigation tracking system
Description: Develop system to identify type; amount and resources impacted on mitigation proposals and on ARM Fund proosals; Consult with Site Selection Committee and federal partners
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 Systems
Lead Person: TILTON, MARY ANN

Deliverable: 25101 Develop new Mitigation procedures
Description: Define new Pre Qualification Process; preapplication requirement; Revise application; Develop new evaluation guidelines
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 Processes
Lead Person: TILTON, MARY ANN

Deliverable: 25102 Implement Mitigation procedures
Description: Prepare SOP on procedures; Develop Staff training plan; Outreach to regulated community
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 SOPs (Standard Operating Procedures)
Lead Person: SOMMER, LORI

Deliverable: 25128 Update ARM Fund criteria to address Climate Change
Description:
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 Criteria
Lead Person: SOMMER, LORI

Activity: 2209-11 FY13 T6 UNHCE & NHB Oversight (Current)
Description: Develop MOAs; monitor tasks and trainings
Start/End Dates: 10/01/2013 thru 12/30/2015
Lead Person: TILTON, MARY ANN

Deliverable: 25105 Develop MOAs for trainings
Description: Draft, coordinate, execute and seek and obtain G and C approval of MOAs with DRED and UNHCE
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 MOAs (Memorandums of Agreement)
Lead Person: TILTON, MARY ANN

Deliverable: 25106 Provide oversight on Training
Description:
Start/End Dates: 10/01/2013 thru 03/31/2015 Qty/Unit: 1 Training Sessions
Lead Person: TILTON, MARY ANN

Activity: 2209-11 FY13 WPP Climate Change Plan (Current)
Description: Update Wetland Program Plan to address Climate Change- Work with state and federal partners to update 6 year program plan. Looking at each EPA Core Element.
Start/End Dates: 10/01/2013 thru 12/30/2015
Lead Person: TILTON, MARY ANN

Deliverable: 25237 Develop Wetlands Program Matrix of proposed changes
Description:
Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Matrices
Lead Person: No one assigned

Div/Bur: WATER DIVISION WETLANDS

Program: WETLAND PROGRAM IMPROVEMENTS (2013 GRANTS) (Current)

Activity: 2209-11 FY13 WPP Climate Change Plan (Current)

Deliverable: 25236 Hear Climate Change Coordinator Climate 101 from C Skoglund
Description:
Start/End Dates: 10/01/2013 thru 12/31/2013 Qty/Unit: 1 Training Sessions
Lead Person: TILTON, MARY ANN

Deliverable: 25238 Meet with partners on WPP to collect ideas
Description:
Start/End Dates: 01/01/2014 thru 03/31/2014 Qty/Unit: 1 Meetings
Lead Person: TILTON, MARY ANN

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM (Current)

Description: The Wetlands Bureau regulates dredge, fill, and construction of structures in or adjacent to surface waters, wetlands, sand dunes, and in areas within 100 feet of the highest observable tideline. Bureau activities include permitting, outreach, and compliance in accordance with the authority of RSA 482-A. The Bureau has worked closely with the US Army Corps of Engineers, and since 1992 nearly all permits issued by the bureau have become Federal USC Title 33, Chapter 26, Section 1344 (CWA 404) permits under the Corps' NH State Programmatic General Permit.

Start/End Dates: 07/01/1967 thru PAUs: 03 05 00

Funding: State General [X] State Fees [X] Federal EPA [X] Federal Other [X] Grants [ ]

Activity: Coordinate with State and federal partners (Current)

Description: Collaborate with state and federal agencies on permitting, policy and wetlands science

Start/End Dates: 10/01/2013 thru

Lead Person: ADAMS, COLLIS

Deliverable: 24800 Collaborate with EPA on NH Wetlands Program Plan

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Plans

Lead Person: TILTON, MARY ANN

Deliverable: 24798 Continue to participate in the NEBAWWG efforts

Description: Attend meetings and participate in NEBAWWG program

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Meetings

Lead Person: ADAMS, COLLIS

Deliverable: 24801 Identify ways to address EPA region 1 priority

Description: Wetlands of High ecological value; blocks of unfragmented habitat & areas that provide resilience to climate change - opportunities, partnerships and direction

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 Recommendations/Suggestions

Lead Person: ADAMS, COLLIS

Deliverable: 24799 Participate in the annual meeting with EPA to discuss progress

Description: Annual meeting on grant progress, state wetlands program and NHDES work

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Meetings

Lead Person: ADAMS, COLLIS

Activity: Data Management (Current)

Description:

Start/End Dates: 10/01/1999 thru

Lead Person: CRYSTALL, SANDRA

Deliverable: 24794 Wetlands Annual Report pursuant to RSA 482-A to legislature, EPA, and Wetlands Council

Description: Update annually a tracking report on gains and losses on wetlands state-wide for each year. Every five years (2015, 2020 etc) report on trends and patterns for previous years will be provided

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: CRYSTALL, SANDRA

Activity: Enforcement (Current)

Description:

Start/End Dates: 07/01/1986 thru

Lead Person: MAGOON, LINDA

Deliverable: 24695 Number of files closed - site restored and the quantity of wetlands restored

Description: Number of files closed due to site restoration and the quantity of wetlands restored through the enforcement process.

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Files

Lead Person: MAGOON, LINDA

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM (Current)

Activity: Enforcement (Current)

Deliverable: 24696 Number of files closed due to no jurisdiction
Description: Number of files closed due to unfounded complaints
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 150 Files
Lead Person: MAGOON, LINDA

Deliverable: 24697 Number of formal enforcement actions taken
Description: Formal actions include AOs, AOCs, NPFs, AFCs, and referrals
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 20 Actions
Lead Person: MAGOON, LINDA

Deliverable: 24698 Number of informal enforcement actions taken
Description: Informal enforcement actions include Letter of Deficiency, Notice of Findings, LRM inspection reports, and informal requests for compliance
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 50 Actions
Lead Person: MAGOON, LINDA

Activity: Mitigation and Restoration (Current)
Description:
Start/End Dates: 07/01/1992 thru
Lead Person: SOMMER, LORI

Deliverable: 24795 Complete annual ARM Fund report.
Description: Develop annual ARM Fund report and distribute to Wetland Council and legislature.
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: SOMMER, LORI

Deliverable: 24796 Implement the in-lieu fee mitigation program
Description: Mitigation program implementation
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 10 Projects
Lead Person: SOMMER, LORI

Activity: Permitting Process Improvements (Current)
Description:
Start/End Dates: 07/01/1967 thru
Lead Person: ADAMS, COLLIS

Deliverable: 24803 Expand ARC to include Notifications
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 4 Processes
Lead Person: ADAMS, COLLIS

Deliverable: 24804 Update BMP Manuals
Description:
Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 3 BMPs (Best Management Practices)
Lead Person: ADAMS, COLLIS

Activity: Rulemaking (Current)
Description:
Start/End Dates: 07/01/1972 thru
Lead Person: TILTON, MARY ANN

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM (Current)

Activity: Rulemaking (Current)

Deliverable: 24802 Reorganize Wetlands Rules and update for reauthorization

Description: Outreach, Drafting and Rulemaking

Start/End Dates: 10/01/2013 thru 12/31/2015 Qty/Unit: 1 Rules

Lead Person: TILTON, MARY ANN

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM IMPROVEMENTS (2011 GRANTS) (Current)

Description: FY14 EPA P&C # 104. Implementation of several tasks under two EPA Wetland Program Improvement grants received in 2011 (remaining components of these grants are tracked under existing Watershed Management Bureau programs).

Start/End Dates: 10/01/2011 thru 09/30/2014 PAUs: 03 05 00

Funding: State General ☐ State Fees ☐ Federal EPA ☒ Federal Other ☐ Grants ☒

Activity: 2205-05 Task 5 Prepare Plan to Develop Wetland Water Quality Standards (Current)

Description: Based on the results of 2205 Tasks 1 through 4, and working with the WWQSSC, analyze all the information gathered and prepare a plan to develop water quality standards for wetlands. The plan will provide a recommended approach for water quality standards and identify next steps and proposed timeline to (a) if needed, collect additional assessment data, (b) work with the NH Water Quality Standards Advisory Committee to further define/refine proposed standards, (c) identify and/or implement accompanying changes to NH statutes and regulations (e.g., definitions, regulatory standards, permit procedures), and (d) revise the 305(b) water quality assessments for wetlands for the new standards. END DATE EXTENDED FROM 9/30/2013

Start/End Dates: 01/01/2012 thru 09/30/2014

Lead Person: CRYSTALL, SANDRA

Deliverable: 22227 2205-05-P2: Prepare final plan to develop wetland water quality standards

Description:

Start/End Dates: 04/01/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final

Lead Person: CRYSTALL, SANDRA

Deliverable: 22265 2205-05-P2: Overall ACTIVITY (i.e. grant task) status report

Description: This deliverable is used to report on the overall progress of this Activity (which is the same as the grant task). For each quarter, please report on the following:
1. For "Qty" input your estimate of the fraction of the overall Activity (i.e., the grant task) which is complete. For example if it is 25% complete, input 0.25.
2. If the project is on schedule? (Yes or No)
3. Brief description of any difficulties encountered.
4. If not on schedule, a brief description of what needs to be done to get it a back on schedule

Start/End Dates: 01/01/2012 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: CRYSTALL, SANDRA

Activity: 2205-06 Task 6 Enhance Wetland Permit Technical Review Process (Current)

Description: END DATE EXTENDED FROM 9/30/13. Work with partners and other organizations to review and revise the wetlands technical review process (primarily for major and minor impact projects) to enhance the use of available scientific data in the review of proposed impacts. Further standardize and streamline the technical review process and data entry into the tracking data base, and improve coordination with other agencies and programs also involved in the review. Apply LEAN and other strategic planning tools to identify and select appropriate improvements to the NH wetlands permit technical review process. Develop written SOPs for standardizing review processes and data entry.

Start/End Dates: 10/01/2011 thru 09/30/2014

Lead Person: TILTON, MARY ANN

Deliverable: 25165 2205-06-P1: Conduct Lean Event for Wetlands Technical Review Process

Description:

Start/End Dates: 10/01/2013 thru Qty/Unit:

Lead Person: RUSSELL, CAROLYN

Deliverable: 22228 2205-06-P4: Implement recommendations to enhance Wetlands Technical Review process

Description: Implement recommendations to enhance the Wetlands Application Technical Review process

Start/End Dates: 10/01/2012 thru 09/30/2014 Qty/Unit: 1 Recommendations/Suggestions Implemented

Lead Person: TILTON, MARY ANN

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM IMPROVEMENTS (2011 GRANTS) (Current)

Activity: 2205-06 Task 6 Enhance Wetland Permit Technical Review Process (Current)

Deliverable: 22266 2205-06-P5: Overall ACTIVITY (i.e. grant task) status report

Description: This deliverable is used to report on the overall progress of this Activity (which is the same as the grant task). For each quarter, please report on the following:
1. For "Qty" input your estimate of the fraction of the overall Activity (i.e., the grant task) which is complete. For example if it is 25% complete, input 0.25.
2. If the project is on schedule? (Yes or No)
3. Brief description of any difficulties encountered.
4. If not on schedule, a brief description of what needs to be done to get it a back on schedule

Start/End Dates: 10/01/2011 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: TILTON, MARY ANN

Activity: 2205-07 Task 7 Evaluation of Regulated Activities and Permit Types, Procedures and Requirements (Current)

Description: END DATE EXTENDED FROM 9/30/13. Work with partners and other organizations to evaluate the current suite of regulated activities, permit types, application requirements, review procedures and standards applied to each, and data tracked by the department. Consider consistency, clarity, appropriateness, and resource allocation. Evaluate to ensure that staff time and resources are allocated appropriately based on potential threat. Revise Standard Operating Procedures (SOPs). Identify opportunities for additional funding to support the Wetland Program.

Start/End Dates: 01/01/2012 thru 09/30/2014

Lead Person: TILTON, MARY ANN

Deliverable: 25167 2205-07-P2: Revise permit application forms/instructions

Description: 10 wetland permit types (1 with 14 subtypes) and 2 shoreland permit types

Start/End Dates: 10/01/2013 thru Qty/Unit:

Lead Person: PULKKINEN, KIRSTEN

Deliverable: 22267 2205-07-P6: Overall ACTIVITY (i.e. grant task) status report

Description: This deliverable is used to report on the overall progress of this Activity (which is the same as the grant task). For each quarter, please report on the following:
1. For "Qty" input your estimate of the fraction of the overall Activity (i.e., the grant task) which is complete. For example if it is 25% complete, input 0.25.
2. If the project is on schedule? (Yes or No)
3. Brief description of any difficulties encountered.
4. If not on schedule, a brief description of what needs to be done to get it a back on schedule

Start/End Dates: 01/01/2012 thru 09/30/2014 Qty/Unit: 1 Activities

Lead Person: TILTON, MARY ANN

Activity: 2205-08 Task 8 Grant Admin and Outreach (Current)

Description: 9-26-13 grant budgets turned over to MAT for budget tracking.

Start/End Dates: 10/01/2011 thru 12/20/2013

Lead Person: TILTON, MARY ANN

Activity: 2209-02 Task 1b Database Evaluation (Current)

Description: Evaluate databases from various programs to determine plausibility of using single database. Research advantages/disadvantages of each database; determine if databases can be altered or consolidated. Do programming (if budget supports) END DATE EXTENDED FROM 9/30/2013

Start/End Dates: 10/01/2011 thru 09/30/2014

Lead Person: MAGOON, LINDA

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM IMPROVEMENTS (2011 GRANTS) (Current)

Activity: 2209-02 Task 1b Database Evaluation (Current)

Deliverable: 24704 2209-02-P3 Programming and Testing New Wetlands Complaint EMD Module

Description: Based on the Business Plan, DOIT staff will do the computer programming to build and Wetlands staff will test a new module of the existing Environmental Monitoring Database, developed and maintained by the Watershed Management Bureau, to track Wetlands-based complaints and enforcement actions in the same database used for water quality-based complaints.

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 Computer Programs

Lead Person: MAGOON, LINDA

Activity: 2209-03 Task 1c Wetlands Prioritization Research (Current)

Description: Review closed enforcement files in 2009 and 2010 calendar years to determine type and quantity of wetland impact restored and prioritization ranking. Research and develop prioritization ranking tool for permitting, compliance and mitigation. END DATE EXTENDED FROM 9/30/2013

Start/End Dates: 10/01/2011 thru 09/30/2014

Lead Person: TILTON, MARY ANN

Deliverable: 24703 2209-03-P1: Research closed enforcement files

Description: Research closed enforcement files to ascertain desired informaion

Start/End Dates: 12/31/2012 thru 12/30/2013 Qty/Unit: 300 Files

Lead Person: DROCIAK, JENNIFER

Deliverable: 23390 2209-03-P2: Develop GIS coverage and Spreadsheet

Description: Develop Prioritization, Research tool protocol for wetlands compliance, permitting and mitigation

Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 GIS Tools

Lead Person: TILTON, MARY ANN

Deliverable: 25240 Develop Compliance GIS prioritization tool

Description:

Start/End Dates: 10/01/2013 thru 09/30/2014 Qty/Unit: 1 GIS Tools

Lead Person: AUBE, JASON

Activity: 2209-06 Task 3a Build Integrated Complaint Process (Current)

Description: Build centralized complaint intake process and develop prioritization model. In specific, use LEAN techniques, write SOP for complaint intake and SOP for prioritizing complaints. END DATE EXTENDED FROM 9/30/2013

Start/End Dates: 10/01/2011 thru 09/30/2014

Lead Person: MAGOON, LINDA

Deliverable: 22251 2209-06-P1: Hold LEAN Event for Complaint Intake and Prioritization

Description: Hold a LEAN event to scope out SOPs for complaint intake process and prioritization of complaints. DATE EXTENDED

Start/End Dates: 04/01/2012 thru 09/30/2014 Qty/Unit: 1 Events

Lead Person: MAGOON, LINDA

Deliverable: 22249 2209-06-P2: Prepare Complaint Intake SOP

Description: New process being developed from Database screens and review of GIS tool; initial process meetings held

Start/End Dates: 07/01/2012 thru 09/30/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)

Lead Person: MAGOON, LINDA

Deliverable: 24742 2209-06-P2: Prepare Complaint Intake SOP

Description: Prepare and distribute draft complaint intake SOP for review. Finalize SOP based on comments received on the draft.

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)

Lead Person: MAGOON, LINDA

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM IMPROVEMENTS (2011 GRANTS) (Current)

Activity: 2209-06 Task 3a Build Integrated Complaint Process (Current)

Deliverable: 22250 2209-06-P3: Prepare Complaint Prioritization SOP

Description: Prepare and distribute draft Complaint Prioritization SOP for review. Finalize SOP based on comments received on the draft. DATE EXTENDED

Start/End Dates: 07/01/2012 thru 09/30/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)

Lead Person: MAGOON, LINDA

Deliverable: 24743 2209-06-P3: Prepare Complaint Prioritization SOP

Description: Prepare and distribute draft Complaint Prioritization SOP for review. Finalize SOP based on comments received on the draft.

Start/End Dates: 10/01/2013 thru 06/30/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)

Lead Person: MAGOON, LINDA

Deliverable: 23662 2209-06-P4: Access to existing GIS layer for permits and enforcement sites

Description: Identify method to provide access for LRM and Watershed staff

Start/End Dates: 01/31/2013 thru 09/30/2014 Qty/Unit: 1 Applications, GIS

Lead Person: TILTON, MARY ANN

Activity: 2209-07 Task 3b Test/Implement Integrated Complaint Process (Current)

Description: Test and implement centralized complaint intake procedure and test prioritization model. In specific, using new prioritization criteria and data form, identify potential violations based on locations to sensitive wetland habitats and ground-truth in the field in partnership with UNH and NHB. END DATE EXTENDED FROM 9/30/2014

Start/End Dates: 10/01/2011 thru 09/30/2014

Lead Person: MAGOON, LINDA

Deliverable: 22252 2209-07-P1: Test the centralized complaint intake SOP and finalize SOP

Description: Test the draft centralized complaint intake SOP, make revisions as necessary and prepare final SOP

Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)

Lead Person: MAGOON, LINDA

Deliverable: 22253 2209-07-P2: Identify potential wetland violations based on Prioritization SOP

Description: <<This task will addressed as part of Activity 2209-03>> Using the draft SOP, identify potential wetland violations based on locations to sensitive wetland habitats.

Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 Identifications

Lead Person: MAGOON, LINDA

Deliverable: 22254 2209-07-P3: Ground truth potential violations in field with UNH and NHB

Description: <<This task will addressed as part of Activity 2209-03>> In coordination with UNH and NHB, ground truth (confirm) sites predicted to have potential wetland violations using the prioritization SOP

Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 Confirmations

Lead Person: MAGOON, LINDA

Deliverable: 22255 2209-07-P4: Finalize Prioritization SOP

Description: <<This task will addressed as part of Activity 2209-03>> Based on ground truth results, make appropriate revisions the the draft prioritization SOP and prepare final SOP.

Start/End Dates: 04/01/2013 thru 09/30/2014 Qty/Unit: 1 SOPs (Standard Operating Procedures)

Lead Person: MAGOON, LINDA

Deliverable: 23664 2209-07-P5: Train staff on new intake process for Complaints

Description: -new FI report
-new process to include others for inspections
-new prioritization model

Start/End Dates: 02/01/2013 thru 09/30/2014 Qty/Unit: 1 Training Sessions

Lead Person: MAGOON, LINDA

Div/Bur: WATER DIVISION WETLANDS

Program: WETLANDS PROGRAM IMPROVEMENTS (2011 GRANTS) (Current)

Activity: 2209-07 Task 3b Test/Implement Integrated Complaint Process (Current)

Deliverable: 23659 Test and Implement Complaint Prioritization
Description: <<This task will addressed as part of Activity 2209-03>>
Start/End Dates: 01/01/2013 thru 09/30/2014 Qty/Unit: 1 EAPs (Emergency Action Plans)
Lead Person: MAGOON, LINDA

Activity: 2209-08 Task 4a Plan and Deliver for ARM Outreach (Current)
Description: Develop and deliver outreach materials for presentation to the public and ARM fund applicants. In specific, develop PowerPoint presentations, if feasible, Webinar, create Fact Sheets and revise DES web page. END DATE EXTENDED FROM 9/30/2013
Start/End Dates: 10/01/2011 thru 09/30/2014
Lead Person: SOMMER, LORI

Activity: 2209-09 Task 4b Plan and Deliver Prioritization Model Outreach (Current)
Description: Conduct public outreach sessions for training and feedback on new wetlands prioritization model. END DATE EXTENDED FROM 9/30/2013
Start/End Dates: 10/01/2011 thru 09/30/2014
Lead Person: AUBE, JASON

Activity: 2209-10-Task 5 Grant Administration, DBE and Annual Reports (Current)
Description: Preparation and submission of semiannual DBE and annual status reports to EPA in accordance with the grant award. END DATE EXTENDED FROM 9/30/2013
Start/End Dates: 04/01/2012 thru 09/30/2014
Lead Person: TILTON, MARY ANN

Deliverable: 22258 2209-10-P1: Semiannual DBE reports
Description: Prepare and submit semiannual DBE reports to EPA by April 30 and Oct 30 of each year.
Start/End Dates: 04/01/2012 thru 10/30/2013 Qty/Unit: 4 Reports, Final
Lead Person: TILTON, MARY ANN

Deliverable: 24746 2209-10-P1: Semiannual DBE reports
Description: Prepare and submit semiannual DBE reports to EPA by April 30 and Oct 30 of each year.
Start/End Dates: 10/31/2013 thru 09/30/2014 Qty/Unit: 4 Reports, Final
Lead Person: TILTON, MARY ANN

Deliverable: 22292 2209-10-P2: Annual project status reports to EPA
Description: Submit annual project status reports to EPA within 90 days of the grant award anniversary (i.e, the grant was awarded on 9/21/11, therefore status reports are due by Dec 20th 2012 and 2013).
Start/End Dates: 10/01/2012 thru 12/15/2013 Qty/Unit: 1 Reports, Final
Lead Person: TILTON, MARY ANN

Deliverable: 24747 2209-10-P2: Annual project status reports to EPA
Description: Submit annual project status reports to EPA within 90 days of the grant award anniversary (i.e, the grant was awarded on 9/21/11, therefore status reports are due by Dec 20th 2012 and 2013).
Start/End Dates: 12/16/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: TILTON, MARY ANN

Deliverable: 25241 2209-10-P2; Annual project status report to EPA
Description: Prepare and submit annual report to EPA for calendar 2013 information (to be submitted to EPA for April 2013)
Start/End Dates: 12/31/2013 thru 09/30/2014 Qty/Unit: 1 Reports, Final
Lead Person: TILTON, MARY ANN

Div/Bur: WATER DIVISION WINNIPESAUKEE RIVER BASIN

Program: WINNIPESAUKEE RIVER BASIN PROGRAM (Current)

Description:
Start/End Dates: 01/01/2000 thru PAUs: 03

Funding: State General [X] State Fees [X] Federal EPA [ ] Federal Other [ ] Grants [ ]

Activity: Septage Handling (Current)

Description:
Start/End Dates: 01/01/2000 thru
Lead Person: MCMILLIN, SHARON

Deliverable: 24813 Septage received and treated at WRBP Facility

Description: Information collected monthly and reported quarterly

Start/End Dates: 07/01/2013 thru 06/30/2014 Qty/Unit: 500000 Gallons

Lead Person: MCMILLIN, SHARON